

AGENDA ITEM REPORT

DATE: September 4, 2018
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Award Contract for Electric Motor Repair and Replacement Services for Lee County Utilities

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B180244GWT, Electric Motor Repair and Replacement Services, for Lee County Utilities, to John Mader Enterprises, Inc., the responsible bidder with the lowest responsive bid, for an initial period of one year, as approved in the department's annual adopted budget.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract, and to execute all associated documents, with County Administration approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract to John Mader Enterprises Inc., for electric motor repair and replacement services to Lee County Utilities, for an initial period of one-year period with the option to renew for three additional one-year periods, as approved in the department's annual adopted budget. Total expenditures for these goods for Fiscal Year 2016 - 2017 were approximately \$152,616.84.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained proposals on behalf of the Board of County Commissioners for the project known as B180244GWT, Electric Motor Repair and Replacement Services to contract with a vendor to supply electric motor repair and replacement services for Lee County. On the bid deadline of June 18, 2018, Procurement Management received one bid. After conducting an analysis on the bid, staff recommends awarding the contract to John Mader Enterprises, Inc. as the low bidder meeting all specification requirements. Compared to the previous contract pricing, there is no change in price.

Total expenditures for these goods for Fiscal Year 2016 – 2017 were approximately \$152,616.84.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Utilities Operating and Capital Improvements Program: Utilities Project: Electric Motor Repair and Replacement Services Account Strings: Funds are available in various operating and capital accounts to be used as necessary	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Electric Motor Reapirs and Replacement Services Agreement	8/13/2018	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Utilities	Turner, Nicole	Approved	8/22/2018 - 2:05 PM
Utilities	Keyes, Pamela	Approved	8/22/2018 - 2:07 PM
Budget Services	Borman, Lori	Approved	8/23/2018 - 8:12 AM
Budget Services	Winton, Peter	Approved	8/24/2018 - 8:49 AM
County Attorney	Lira, Louis C.	Approved	8/24/2018 - 10:06 AM
County Manager	Meurer, Doug	Approved	8/27/2018 - 10:36 AM