

AGENDA ITEM REPORT

DATE: August 21, 2018
DEPARTMENT: Utilities
REQUESTER: Pamela Keyes
TITLE: Award Contract for Sodium Bisulfite 40% Aqueous Solution

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B180243RJD, Annual – Sodium Bisulfite 40% Aqueous Solution, to Thatcher Chemical of Florida, Inc., the responsible bidder with the lowest responsive bid, for the annual supply of Sodium Bisulfite 40% Aqueous Solution on an as needed basis to Lee County Utilities, as approved in the department's annual adopted budget, for an initial period of one year.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods, and/or to extend the contract, and to execute all associated documents, with County Administration's approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract to Thatcher Chemical of Florida, Inc. to furnish and deliver sodium bisulfite 40% aqueous solution to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$42,790.15. This product is used as a dechlorination agent at the Fiesta Village Wastewater Treatment Plant.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained proposals on behalf of the Board of County Commissioners for the project known as Invitation to Bid No. B180243RJD, Annual – Sodium Bisulfite 40% Aqueous Solution. On the bidding deadline of June 8, 2018, Procurement Management received two submittals. After conducting an analysis on the bid submissions, staff recommends making an award to Thatcher Chemical of Florida, Inc. as the low bidder meeting all specification requirements.

These products are budgeted annually within the Lee County Utilities operation budget. This product is used as a dechlorination agent at the Fiesta Village Wastewater plant. Expenditures for these services totaled approximately \$42,790.15 during Fiscal Year 2016-2017. Compared to the previous contract pricing, there is a price decrease of \$0.6849 per gallon.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

| | | |
|----|---|--------------------|
| A) | Current year dollar amount of item: | See comments below |
| B) | Is this item approved in the current budget? | Yes |
| C) | Is this a revenue or expense item? | Expense |
| D) | Is this Discretionary or Mandatory? | Discretionary |
| E) | Will this item impact future budgets? If yes, please include reasons in III(D) above. | No |
| F) | Fund: Operating Program: Utilities Project: Sodium Bisulfite 40% Aqueous Solution for Lee County Utilities Account Strings: OD5362448700 and others as necessary | |
| G) | Fund Type? | Enterprise |
| H) | Comments: Expenditures will be as needed and in accordance with the department's annual adopted budget. | |

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

| Description | Upload Date | Type |
|-------------------|-------------|----------|
| Proposed Contract | 8/6/2018 | Contract |

REVIEWERS:

| Department | Reviewer | Action | Date |
|-----------------|----------------|----------|---------------------|
| Utilities | Turner, Nicole | Approved | 8/6/2018 - 12:56 PM |
| Utilities | Keyes, Pamela | Approved | 8/6/2018 - 3:49 PM |
| Budget Services | Borman, Lori | Approved | 8/6/2018 - 3:58 PM |
| Budget Services | Winton, Peter | Approved | 8/6/2018 - 4:11 PM |
| County Attorney | Lira, Louis C. | Approved | 8/6/2018 - 4:29 PM |
| County Manager | Meurer, Doug | Approved | 8/10/2018 - 2:43 PM |

Dennard, Robin

From:
Sent: Tuesday, August 21, 2018 10:12 AM
To:

Subject: Agenda Review Items Approved 8/21/18
Attachments: 8-21-18 Final Agenda.pdf

Greetings all,

The below consent agenda items were approved by the Board of County Commissioners on August 21, 2018. The agenda is attached for your records.

Please proceed accordingly.

| | | |
|----|----------------------|--|
| 12 | RFP180164LKD | Award Contract for Employee Benefits Basic & Voluntary Life Insurance |
| 13 | RFP180163LKD | Award Contract for Vision Coverage |
| 18 | PB180457KLC | Approve Piggyback for Purchase of Off-the-Shelf Software |
| 19 | RFP180120MRH | Award Contracts for Custodial Services for Lee County North Zone |
| 20 | IFB140405 | Renew Annual Contract for Purchase of Boots and Belts |
| 22 | B180232LKD | Award Contracts for Repair of Aluminum and Metal Buildings – Irma Damage |
| 29 | CN160311-STA#7-C7609 | Approve STA for Analysis and Design of Improvements at Sunshine Blvd. and 8 th ST. SW |
| 30 | B180243RJD | Award Contract for Sodium Bisulfite 40% Aqueous Solution |
| 31 | B180182MJG | Award Contract for Sodium Hypochlorite |
| 32 | B180193LAC | Approve Contract for Fiesta Village Wastewater Treatment Plant Filter Controls Upgrade |
| 33 | B180248RJD | Approve Contract for Orange Grove Blvd. Water Main Improvements |
| 34 | CN140526-STA#1-C7128 | Approve STA for Carriage Village Water Main Replacement |
| 35 | RFP12-09 | Extend Annual Contract for VCB Market Research |

Thank you,

District 1
John Manning
District 2
Cecil L Pendergrass - Chair
District 3
Larry Kiker - Vice Chair
District 4
Brian Hamman
District 5
Frank Mann



**Board of County
Commissioners
Regular Meeting Agenda**

August 21, 2018
9:30 AM

County Manager
Roger Desjarlais

County Attorney
Richard Wm. Wesch

Commission Chambers
2120 Main Street
Fort Myers, FL 33901

If you plan to address the Board, please complete a "Public Comment Card" located on the table outside the Chamber entrance. Completed cards should be returned to the Staff table at the right of the podium prior to the start of the meeting.

NOTE: During this meeting the Board may convene and take action in its capacity as the Lee County Port Authority or the Lee County Government Leasing Corporation.

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities. To request an auxiliary aid, service or reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, Florida Relay Service 711, or adarequests@leegov.com at least five business days in advance. Accommodation will be provided at no cost to the requestor.

Invocation: Rabbi Bruce Diamond, Community Free Synagogue

Pledge of Allegiance

Ceremonial Presentations

Recap

Consent Agenda

- Items to be pulled for discussion by the Board
 - Public comment on balance of items
- Motion to approve balance of items
- Consideration of items pulled for discussion
 - Public comment taken on each pulled item as it is considered

Administrative Agenda

Public Hearings

Walk-ons and Carry-overs

Commissioners' Items/Committee Appointments

County Manager Items

County Attorney Items

Public Presentation of Matters by Citizens

Work Session Update

- Public Comment on Work Session

Adjourn

accordance with the department's annual adopted budget.

Item Summary:

Award contract to Thatcher Chemical of Florida, Inc. to furnish and deliver sodium bisulfite 40% aqueous solution to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$42,790.15. This product is used as a dechlorination agent at the Fiesta Village Wastewater Treatment Plant.

31. Award Contract for Sodium Hypochlorite

Funding:

| | |
|-----------------------------|--|
| Current Year Dollar Amount: | See comments below |
| Included in current budget? | Yes |
| Fund: | Enterprise |
| Comments: | Expenditures will be as needed and in accordance with the department's annual adopted budget |

Item Summary:

Award contract to Allied Universal Corp. to furnish and deliver sodium hypochlorite to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$632,159.23. Sodium Hypochlorite is used as a disinfectant at all water and wastewater treatment facilities.

32. Approve Contract for Fiesta Village Wastewater Treatment Plant Filter Controls Upgrade

Funding:

| | |
|-----------------------------|---|
| Current Year Dollar Amount: | See comments |
| Included in current budget? | Yes |
| Fund: | Enterprise |
| Comments: | \$1,370,000 was budgeted for FY17/18. Cost overrun primarily due to the increased cost from the original actuator price estimate and the contingency, necessitates a transfer from reserves in the amount of \$610,000. |

Item Summary:

Award contract to Cardinal Contractors, Inc. to provide services to complete the upgrading of the Programmable Logic Controller (PLC), replace valves and actuators and install access platforms for the Fiesta Village Wastewater Treatment Plant (WWTP) Filter Area in the amount of \$1,728,000.00. Total estimated project cost including contingency is \$1,980,000.00.

33. Approve Contract for Orange Grove Blvd Water Main Improvements

Funding:

| | |
|-----------------------------|-------------|
| Current Year Dollar Amount: | \$1,707,635 |
| Included in current budget? | Yes |
| Fund: | Enterprise |
| Comments: | |

Item Summary:

Award contract to Stevens and Layton, Inc. to construct and install new potable water main at