

## AGENDA ITEM REPORT

**DATE:** August 21, 2018  
**DEPARTMENT:** Utilities  
**REQUESTER:** Pamela Keyes  
**TITLE:** Award Contract for Sodium Hypochlorite

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### I. MOTION REQUESTED

- A. Award Invitation to Bid No. B180182MJG, Annual – Sodium Hypochlorite for Water & Wastewater Facilities, to Allied Universal Corp., for the annual supply of sodium hypochlorite on an as needed basis to Lee County Utilities, as approved in the department's annual adopted budget, for an initial period of one year.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for up to three additional one-year periods in accordance with the terms of the contract, and to execute all associated documents, with County Administration's approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

### II. ITEM SUMMARY

Award contract to Allied Universal Corp. to furnish and deliver sodium hypochlorite to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$632,159.23. Sodium Hypochlorite is used as a disinfectant at all water and wastewater treatment facilities.

### III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained proposals on behalf of the Board of County Commissioners for the project known as Invitation to Bid No. B180182MJG Annual – Sodium Hypochlorite for Water & Wastewater Facilities. On the bidding deadline of April 13, 2018, Procurement Management received two submittals. After conducting an analysis on the bid submissions, staff recommends making an award to Allied Universal Corp. as the low bidder meeting all specification requirements.

These products are budgeted annually within the Lee County Utilities operating budget. Sodium Hypochlorite is used to disinfect the drinking water before it is sent to the customers to drink. Additionally, sodium hypochlorite is used to disinfect the wastewater effluent before distribution to the reuse system for disposal. Expenditures for these services totaled approximately \$632,159.23 during Fiscal Year 2016-2017. Compared to the previous contract pricing, there is a price increase of \$0.004 per gallon

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See comments below
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Operating Program: Utilities Project: Sodium Hypochlorite for Lee County Utilities Account Strings: OD5360148700 and others as necessary	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and in accordance with the department's annual adopted budget	

**V. RECOMMENDATION**

Approve

**VI. TIMING/IMPLEMENTATION**

**VII. FOLLOW UP**

**ATTACHMENTS:**

Description	Upload Date	Type
Proposed Contract	8/6/2018	Contract

**REVIEWERS:**

Department	Reviewer	Action	Date
Utilities	Turner, Nicole	Approved	8/6/2018 - 5:05 PM
Utilities	Keyes, Pamela	Approved	8/6/2018 - 5:12 PM
Budget Services	Borman, Lori	Approved	8/7/2018 - 10:18 AM
Budget Services	Winton, Peter	Approved	8/8/2018 - 2:21 PM
County Attorney	Swindle, Amanda	Approved	8/8/2018 - 4:41 PM
County Manager	Meurer, Doug	Approved	8/10/2018 - 2:43 PM

**From:**  
**Sent:** Tuesday, August 21, 2018 10:12 AM  
**To:**

**Subject:** Agenda Review Items Approved 8/21/18  
**Attachments:** 8-21-18 Final Agenda.pdf

Greetings all,

The below consent agenda items were approved by the Board of County Commissioners on August 21, 2018. The agenda is attached for your records.

Please proceed accordingly.

12	RFP180164LKD	Award Contract for Employee Benefits Basic & Voluntary Life Insurance
13	RFP180163LKD	Award Contract for Vision Coverage
18	PB180457KLC	Approve Piggyback for Purchase of Off-the-Shelf Software
19	RFP180120MRH	Award Contracts for Custodial Services for Lee County North Zone
20	IFB140405	Renew Annual Contract for Purchase of Boots and Belts
22	B180232LKD	Award Contracts for Repair of Aluminum and Metal Buildings – Irma Damage
29	CN160311-STA#7-C7609	Approve STA for Analysis and Design of Improvements at Sunshine Blvd. and 8 <sup>th</sup> ST. SW
30	B180243RJD	Award Contract for Sodium Bisulfite 40% Aqueous Solution
31	B180182MJG	Award Contract for Sodium Hypochlorite
32	B180193LAC	Approve Contract for Fiesta Village Wastewater Treatment Plant Filter Controls Upgrade
33	B180248RJD	Approve Contract for Orange Grove Blvd. Water Main Improvements
34	CN140526-STA#1-C7128	Approve STA for Carriage Village Water Main Replacement
35	RFP12-09	Extend Annual Contract for VCB Market Research

Thank you,

**District 1**  
John Manning  
**District 2**  
Cecil L Pendergrass - Chair  
**District 3**  
Larry Kiker - Vice Chair  
**District 4**  
Brian Hamman  
**District 5**  
Frank Mann



**Board of County  
Commissioners  
Regular Meeting Agenda**

August 21, 2018  
9:30 AM

**County Manager**  
Roger Desjarlais

**County Attorney**  
Richard Wm. Wesch

**Commission Chambers**  
2120 Main Street  
Fort Myers, FL 33901

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If you plan to address the Board, please complete a "Public Comment Card" located on the table outside the Chamber entrance. Completed cards should be returned to the Staff table at the right of the podium prior to the start of the meeting.

**NOTE:** During this meeting the Board may convene and take action in its capacity as the Lee County Port Authority or the Lee County Government Leasing Corporation.

In accordance with the Americans with Disabilities Act, Lee County will not discriminate against qualified individuals with disabilities. To request an auxiliary aid, service or reasonable modification to participate, contact Joan LaGuardia, (239) 533-2314, Florida Relay Service 711, or [adarequests@leegov.com](mailto:adarequests@leegov.com) at least five business days in advance. Accommodation will be provided at no cost to the requestor.

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Invocation: Rabbi Bruce Diamond, Community Free Synagogue

Pledge of Allegiance

Ceremonial Presentations

Recap

Consent Agenda

- Items to be pulled for discussion by the Board
  - Public comment on balance of items
- Motion to approve balance of items
- Consideration of items pulled for discussion
  - Public comment taken on each pulled item as it is considered

Administrative Agenda

Public Hearings

Walk-ons and Carry-overs

Commissioners' Items/Committee Appointments

County Manager Items

County Attorney Items

**Public Presentation of Matters by Citizens**

Work Session Update

- Public Comment on Work Session

Adjourn

accordance with the department's annual adopted budget.

**Item Summary:**

Award contract to Thatcher Chemical of Florida, Inc. to furnish and deliver sodium bisulfite 40% aqueous solution to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$42,790.15. This product is used as a dechlorination agent at the Fiesta Village Wastewater Treatment Plant.

**31. Award Contract for Sodium Hypochlorite**

**Funding:**

Current Year Dollar Amount:	See comments below
Included in current budget?	Yes
Fund:	Enterprise
Comments:	Expenditures will be as needed and in accordance with the department's annual adopted budget

**Item Summary:**

Award contract to Allied Universal Corp. to furnish and deliver sodium hypochlorite to Lee County Utilities for use at their facilities for an initial period of one year with the option to renew for three additional one-year periods. Total expenditures for these products and services during Fiscal Year 2016-2017 were approximately \$632,159.23. Sodium Hypochlorite is used as a disinfectant at all water and wastewater treatment facilities.

**32. Approve Contract for Fiesta Village Wastewater Treatment Plant Filter Controls Upgrade**

**Funding:**

Current Year Dollar Amount:	See comments
Included in current budget?	Yes
Fund:	Enterprise
Comments:	\$1,370,000 was budgeted for FY17/18. Cost overrun primarily due to the increased cost from the original actuator price estimate and the contingency, necessitates a transfer from reserves in the amount of \$610,000.

**Item Summary:**

Award contract to Cardinal Contractors, Inc. to provide services to complete the upgrading of the Programmable Logic Controller (PLC), replace valves and actuators and install access platforms for the Fiesta Village Wastewater Treatment Plant (WWTP) Filter Area in the amount of \$1,728,000.00. Total estimated project cost including contingency is \$1,980,000.00.

**33. Approve Contract for Orange Grove Blvd Water Main Improvements**

**Funding:**

Current Year Dollar Amount:	\$1,707,635
Included in current budget?	Yes
Fund:	Enterprise
Comments:	

**Item Summary:**

Award contract to Stevens and Layton, Inc. to construct and install new potable water main at