

**AGENDA ITEM REPORT**

DATE: June 15, 2021
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Approve Amendments to Annual Equipment Rental Contracts

I. MOTION REQUESTED

- A) Approve Amendment No. 2 with Creel Tractor Company, under Solicitation No. B170516RJD Equipment Rental, increasing the prices of specific line items by 3%, in accordance with the Producer Price Index (PPI), amending the Fee Schedule to include the revised prices for the impacted line items, and renewing the contract through June 27, 2022.
- B) Approve Amendment No. 2 with Creel Tractor Rental LLC, under Solicitation No. B170516RJD Equipment Rental, increasing the prices of specific line items by 3%, in accordance with the Producer Price Index (PPI), amending the Fee Schedule to include the revised prices for the impacted line items, and renewing the contract through June 27, 2022.
- C) Grant the County Manager or designee the authority to execute all documents associated with the amendments and associated price increases on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Approves amended contracts with Creel Tractor Company and Creel Tractor Rental LLC for Countywide equipment rentals, increasing some line item pricing by 3%. The contract provides for annual Producer Price Index (PPI) adjustments at the written request of the vendor and the index provided an increase up to 4.2%. Staff successfully negotiated a reduced rate of 3% PPI increase for these contract renewals, through June 27, 2022. Total expenditures for Creel Tractor Rental, LLC and Creel Tractor Company to provide these services during Fiscal Year 2020-2021 to date are approximately \$79,920.43.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On June 19, 2018, the Board of County Commissioners awarded B170516RJD Equipment Rental, to Aquatech Dewatering and Pumping Technologies, Inc.; Creel Tractor Company; Creel Tractor Rental, LLC; Flagler Construction Equipment, LLC; Herc Rentals, Inc; Sunbelt Rentals, Inc; Synergy Rents, LLC and Trekker Tractor, LLC to provide countywide rental of power and non-power equipment, on an as-needed basis. The original term of the contract was for a period of one year with an option to renew for three additional one-year periods. Board approval will allow for a 3%, to Creel Tractor Rental, LLC and Creel Tractor Company, for the renewal of the annual contract for the countywide rental of power and non-power equipment, on an as-needed basis through June 27, 2022.

Total expenditures for Creel Tractor Rental, LLC and Creel Tractor Company to provide these services during Fiscal Year 2020-2021 to date are approximately \$79,920.43.

B) Policy IssuesC) BoCC GoalsD) AnalysisE) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	
C)	Is this a revenue or expense item?	
D)	Is this Discretionary or Mandatory?	
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be on an as needed basis, as approved in the departments' annual adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION**VII. FOLLOW UP****ATTACHMENTS:**

Description	Upload Date	Type
Original Contract Creel Tractor Company	5/25/2021	Contract
Amendment 1 Creel Tractor Company	5/25/2021	Contract
Proposed Amendment 2 Creel Tractor Company	5/25/2021	Contract
Original Contract Creel Tractor Rental	5/25/2021	Contract
Amendment 1 - Creel Tractor Rental	5/25/2021	Contract
Proposed Amendment 2 Creel Tractor Rental	5/25/2021	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Tucker, Mary	Approved	6/2/2021 - 1:29 PM
Budget Services	Henkel, Anne	Approved	6/3/2021 - 7:25 AM
Budget Services	Winton, Peter	Approved	6/3/2021 - 8:15 AM
County Attorney	Swindle, Amanda	Approved	6/3/2021 - 2:46 PM
County Manager	Winton, Peter	Approved	6/7/2021 - 10:24 AM