

AGENDA ITEM REPORT

DATE: June 19, 2018
DEPARTMENT: Procurement Management
REQUESTER: Mary Tucker
TITLE: Award Contracts for Equipment Rental - Countywide

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B170516RJD Annual – Equipment Rental to eight vendors: Aquatech Dewatering and Pumping Technologies, Inc.; Creel Tractor Company; Creel Tractor Rental, LLC; Flagler Construction Equipment, LLC; Herc Rentals Inc.; Sunbelt Rentals, Inc.; Synergy Rents, LLC; and Trekker Tractor, LLC, the responsible bidders with the lowest responsive bids, for a period of one year, as approved in the departments' annual adopted budgets.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Grant the Director of Procurement Management the authority to negotiate renewals of the contracts, including changes in price, for up to three additional one-year periods, and/or to extend the contracts, and to execute all associated documents, with County Administration approval, as approved in the departments' annual adopted budgets, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to eight vendors: Aquatech Dewatering and Pumping Technologies, Inc.; Creel Tractor Company; Creel Tractor Rental, LLC; Flagler Construction Equipment, LLC; Herc Rentals Inc.; Sunbelt Rentals, Inc.; Synergy Rents, LLC; and Trekker Tractor, LLC, for a period of one-year with the option to renew for three additional one-year periods, for the countywide rental of power and non-power equipment, on an as-needed basis, as approved in the departments' approved annual adopted budgets. Total expenditures for these services during Fiscal Year 2016-2017 were approximately \$335,062.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids on behalf of the Board of County Commissioners for the project known as Invitation to Bid No. B170516RJD Annual – Equipment Rental. On the bid deadline of March 19, 2018, Procurement Management received nine submittals. After conducting an analysis on the bid submissions, staff recommends making an award to eight vendors.

Power and Non-Power equipment is required by various departments on an as-needed basis throughout the year. Expenditures for these services totaled approximately \$335,062.00 during Fiscal Year 2016-2017.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	See comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	
F)	Fund: Program: Project: Account Strings:	
G)	Fund Type?	
H)	Comments: Expenditures will be as needed and within the departments' annual approved, adopted budgets.	

V. RECOMMENDATION

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Notice of Intended Decision	6/8/2018	Backup Material
Proposed Contract - Aquatech	6/8/2018	Contract
Proposed Contract - Creel Tractor Company	6/8/2018	Contract
Proposed Contract - Creel Tractor Rental	6/8/2018	Contract
Proposed Contract - Flagler	6/8/2018	Contract
Proposed Contract - Herc	6/8/2018	Contract
Proposed Contract - Sunbelt	6/8/2018	Contract
Proposed Contract - Synergy	6/8/2018	Contract
Proposed Contract - Trekker	6/8/2018	Contract

REVIEWERS:

Department	Reviewer	Action	Date
Procurement Management	Turner, Nicole	Approved	6/8/2018 - 8:20 AM
Budget Services	Henkel, Anne	Approved	6/8/2018 - 12:37 PM
Budget Services	Winton, Peter	Approved	6/8/2018 - 1:15 PM
County Attorney	Fraser, Andrea R.	Approved	6/8/2018 - 4:05 PM
County Manager	Brady, Christine	Approved	6/11/2018 - 3:04 PM