



DATE: August 15, 2017
DEPARTMENT: Transportation
REQUESTER: Randy Cerchie
TITLE: Award Annual Contract for County-Wide Minor Signalization

I. MOTION REQUESTED

- A. Award Invitation to Bid No. B170150ANB Annual Contract for County-Wide Minor Signalization to the following four contractors: American Infrastructure Services, Inc.; Highway Safety Devices, Inc.; Simmonds Electrical of Naples Inc.; and Traffic Control Devices, Inc., for use on an as-needed basis for intersection improvements, maintenance, and general repairs, as approved in the department’s annual adopted budgets, for an initial term of one year.
- B. Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C. Authorize the County Manager or designee to approve individual projects under these contracts on behalf of the Board of County Commissioners.
- D. Authorize the Director of Procurement Management the authority to negotiate and execute renewals of the contracts, including price increases with County Administration approval, for up to three additional one-year renewals, as approved in the department’s annual adopted budget, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards Invitation to Bid No. B170150ANB Annual Contract for County-Wide Minor Signalization to four contractors, providing the County with qualified contractors to perform intersection improvements, maintenance, and general repairs on an as-needed basis based upon the unit prices submitted by each contractor and without going through the formal bidding process for each project. These contracts will only be used for projects with an estimated construction cost less than \$500,000. Estimated annual expenditures for these products and services is \$300,000.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

The Department of Transportation submitted a request to Procurement Management to obtain bids for the Annual Contract for County-Wide Minor Signalization project. The anticipated cost required the use of the formal advertised, sealed bid procedure.

On the bidding deadline of April 28, 2017 Procurement Management received four bids. All bids have been reviewed by the Department of Transportation and it is recommended that award be made to the four responsive, responsible bidders meeting all bid requirements based upon unit price: American Infrastructure Services, Inc.; Highway Safety Devices, Inc.; Simmonds Electrical of Naples Inc.; and Traffic Control Devices, Inc.

D) Analysis

The purpose of this contract is to give DOT the ability to have contractors they can call upon to complete minor projects without having to go through the formal bidding process for each project. Funds have been budgeted in several projects in the FY 2017 and 2018 budgets. Estimated annual expenditures for these products and services is \$300,000.

Individual projects may be awarded via Supplemental Task Authorizations to any of the contractors approved by the Board under this solicitation. Award for individual projects shall be made as follows: 1) Any project/task with a total cost of \$50,000 or less may be awarded to the firm able to meet the required project schedule with the lowest unit prices; 2) Any project/task with a total cost greater than \$50,000, but less than \$500,000, must be quoted by a minimum of three of the awarded firms, and award of the project shall be made to the firm able to meet the required project schedule with the lowest quoted price. Quoted prices may not exceed the unit prices provided in the master contracts, but may be quoted lower. No projects with a cost of \$500,000 or more may be awarded under this solicitation.

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	Funds are available in various department budgets.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense

D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Transportation Capital Improvements, Transportation Trust Program: Major Maintenance and DOT Signals Project: Master Signal/Signal Maintenance Upgrades Account Strings: 40667030700, 406713630700, PD5410417500	
G)	Fund Type?	Unincorporated MSTU
H)	Comments: Funding is available in several accounts within DOT, estimated per year expenditure is \$300,000. This contract allows DOT the availability to have contractors that can perform signal construction without having to bid each project individually.	

V. RECOMMENDATION

Approve

ATTACHMENTS:

Description	Upload Date	Type
B170150ANB Annual Contract for CountyWide Minor Signalization Bid Construction	7/24/2017	Contract
B170150ANB Unit Price Verification Sheet	7/24/2017	Backup Material
Dept Recommendation Email	7/24/2017	Backup Material
American Infrastructure Services Agreement	7/24/2017	Agreement
Highway Safety Devices Agreement	7/24/2017	Agreement
Simmonds Electrical of Naples Agreement	7/24/2017	Agreement
Traffic Control Devices Agreement	7/24/2017	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Transportation	Cerchie, Randy	Approved	7/27/2017 - 9:00 AM
Budget Services	Borman, Lori	Approved	7/27/2017 - 11:24 AM
Budget Services	Winton, Peter	Approved	7/28/2017 - 9:24 AM
County Attorney	Lira, Louis C.	Approved	8/2/2017 - 11:14 AM
County Manager	Meurer, Doug	Approved	8/3/2017 - 11:19 AM