



AGENDA ITEM REPORT

DATE: February 6, 2024
DEPARTMENT: Parks and Recreation
REQUESTER: Mack Young
TITLE: Award Contract for Athletic Turf Maintenance and Field Reconstruction

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B230548WCD for Athletic Turf Maintenance and Reconstruction to JSM Services, Inc., for Parks and Recreation on an as needed basis, for an initial term of three years, as approved in the department's annual adopted budget. Individual purchases in excess of \$100,000.00 will be presented to the Board for approval.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contract upon mutual written agreement of both parties, the parties may renew the Agreement, in whole or in part, for a renewal term not to exceed two years. The increments of the renewal shall be at the sole discretion of the County as deemed in its best interest, and to execute all associated documents, as approved by the department's annual adopted budgets, if doing so is in the best interest of Lee County and, there are no cost increases associated with the renewal(s).
- D) Authorize the Director of Procurement Management to add or delete work, services and/or locations as needed and to execute any documents necessary for these changes.

II. ITEM SUMMARY

Awards a competitively bid contract to JSM Services, Inc. to provide labor and materials to complete athletic turf maintenance and reconstruction. Services will be provided on an as-needed basis for a period of three years. The contract includes an option to renew the agreement, in whole or in part, for a renewal term, or terms, not to exceed two years, as approved in the department's annual adopted budget. Total expenditures for these services FY19 through FY23 were \$6,820,362.16. Projects are funded through the department's operating budgets.

III. BACKGROUND AND IMPLICATIONS OF ACTION

- A) Board Action and Other History
On Oct 6, 2023, Procurement Management advertised B230548WCD, Athletic Turf Maintenance and Reconstruction for various athletic fields throughout Lee County on behalf of the Board of County Commissioners. On the bid deadline of November 8, 2023, Procurement Management received one bid submission. Based on the bid submission pricing, it is recommended the award is given to JSM Services, Inc.
- B) Policy Issues
- C) BoCC Goals
This contract meets the core level of service for various parks facilities. Impact on sports tourism.
- D) Analysis
This contract helps to offset extra staff costs; contractor has necessary certifications and licenses to maintain parks ballfields.
- E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$1,891,681
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: General, MSTU & TDT-Stadiums Program: Parks and Recreation Operations; Major Maintenance Project: Operating - Athletic Turf, CW Improvements & Stadium Improvements Account Strings: KH57220001.00.503490; KH5722500100.503490; KH5722015500.503490 40214100100.503490; 40212230102.503490 & 40212200100.503490	

G)	Fund Type?	General Fund, Unincorporated MSTU, Other: TDT - Stadiums
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
Athletic Turf Maintenance Agreement	1/17/2024	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Parks and Recreation	Young, Mack	Approved	1/24/2024 - 4:57 PM
Budget Services	Guttery, Angela	Approved	1/26/2024 - 11:18 AM
Budget Services	Winton, Peter	Approved	1/26/2024 - 1:30 PM
County Attorney	Swindle, Amanda	Approved	1/26/2024 - 2:12 PM
County Manager	Brady, Christine	Approved	1/29/2024 - 3:25 PM