



John E. Manning
District One

January 13, 2020

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Mr. Brian Katers
Promotional Designs, Inc.
2918 SW 40th St.
Cape Coral, FL 33914

SUBJECT: Renewal of Annual Contract No. B170027DKR
Apparel for Lee County

Dear Mr. Katers:

This is to inform you that Lee County agrees to renew the above subject contract for an additional one (1) year period, from 1/22/2020 through 1/21/2021.

We are hereby extending the annual contract for an additional one year period under the same terms and conditions as the original award.

If you have any questions regarding this letter, please contact me at (239) 533-8871.

Sincerely,

Kimberly Urban

Kimberly Urban
Contracts Analyst
Procurement Management Division

C: Project File



John E. Manning
District One

October 23, 2019

239-533-8871

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Mr. Brian Katers
Promotional Designs, Inc.
2918 SW 40th St
Cape Coral, FL 33914

Subject: Renewal of Annual Contract B170027DKR
Apparel for Lee County

Dear Mr. Katers:

The above-referenced annual contract will expire on 1/21/2020, unless renewed. Lee County is requesting that this annual contract be renewed for an additional one year period 1/22/2020 – 1/21/2021. Therefore, we are requesting that you choose one of the following options and return this letter to Lee County Procurement Management, Attn: Kimberly Urban, P.O. Box 398, Ft. Myers, FL 33902-0398, (Fax: 239-485-8383 or email kurban@leegov.com), within 15 calendar days from receipt. Failure to return by 11/7/2019, may, at the County's sole discretion, result in contract cancellation and/or rebid of solicitation.

a. I want to continue performing under this annual contract for an additional one year period under the same terms and conditions as agreed upon in the above-referenced quotation.

As a condition of this renewal, the vendor agrees to provide Lee County with an updated insurance certificate upon expiration of the original certificate on file with the County.

b. I am not interested in extending this contract for an additional one-year period. Why? _____

Vendor:

Lee County:

Brian Katers
Signature

[Signature]
Signature of Authorized Official

President
Title

Procurement Management Director
Title

10-30-19
Date

1-10-2020
Date