

AGENDA ITEM REPORT

DATE: August 7, 2018
DEPARTMENT: Technology Services
REQUESTER: Andrew Hunter
TITLE: Award Contract for Annual Fujitsu Equipment Support and Maintenance

I. MOTION REQUESTED

A) Award Invitation to Bid No. B180198RJD, Annual – Fujitsu Fiber Network Equipment Support and Maintenance to LightRiver Technologies, Inc., the responsible bidder with the lowest responsive bid, for a period of three years, as approved in the department's annual adopted budget.

B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.

C) Grant the Director of Procurement Management the authority to negotiate renewals of the contract, including changes in price, for one additional one-year period, and/or to extend the contract, and to execute all associated documents, with the County Administration approval, as approved in the department's annual adopted budget, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Award contract to LightRiver Technologies, Inc. to provide support and maintenance to Lee County's existing Fujitsu Fiber Network systems, for an initial three-year period with the option to renew for one additional one-year period. The three-year support and maintenance package totals \$250,359.00, which is an annual cost of \$83,453.00.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids on behalf of the Board of County Commissioners for the project known as Invitation to Bid No. B180198RJD Annual – Fujitsu Fiber Network Equipment Support and Maintenance. On the bidding deadline of May 21, 2018, Procurement Management received one submittal. After conducting an analysis on the bid submission, staff recommends making an award to LightRiver Technologies, Inc. as the low bidder meeting all specification requirements.

The support and maintenance services are budgeted annually within the ITG operating budget. The annual fee for these services will be \$83,453.00 with a three-year total of \$250,359.00.

B) Policy Issues

C) BoCC Goals

D) Analysis

This maintenance and support has been planned and is included in ITG's operating budget. The annual fee for these services will be \$83,453.00 with a three-year total of \$250,359.00.

Department will continue to budget for these support and maintenance services.

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	83,453.00
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	Yes
F)	Fund: 51500 - ITG Program: 141 - Telephones Project: Account Strings: KC5133051500	
G)	Fund Type?	ITG
H)	Comments:	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

This is an annual expense which is planned and included in ITG's operating budget.

ATTACHMENTS:

Description	Upload Date	Type
NOI + BID TAB- B180198RJD	7/19/2018	Backup Material
VENDOR EXECUTED AGREEMENT - B180198RJD - FUJITSU	7/19/2018	Backup Material
080718R-C-26-Agreement-Light River Technologies Inc	8/16/2018	Agreement

REVIEWERS:

Department	Reviewer	Action	Date
Technology Services	Turner, Nicole	Approved	7/23/2018 - 9:36 AM
Technology Services	Hunter, Andrew	Approved	7/23/2018 - 1:45 PM
Budget Services	Guttery, Angela	Approved	7/23/2018 - 4:24 PM
Budget Services	Winton, Peter	Approved	7/24/2018 - 8:13 AM
County Attorney	Lira, Louis C.	Approved	7/24/2018 - 2:14 PM
County Manager	Brady, Christine	Approved	7/27/2018 - 2:52 PM