

**AGENDA ITEM REPORT**

DATE: June 21, 2022
DEPARTMENT: Solid Waste
REQUESTER: Douglass Whitehead
TITLE: Increase Annual Spend Limit for Purchase of Recycling and Refuse Containers

I. MOTION REQUESTED

A) Approve annual spend limit increase of \$105,000 for Piggyback No. PB170554GWT, utilization of the City of Tucson, AZ Contract No. 171717-01 Refuse and Recycling Container Solutions and Related Products, Equipment and Services for purchase of recycling and waste containers from Toter, LLC, as approved in the department's annual adopted budget, for the remainder of the contract, including renewals, with a new annual spend increased to \$485,000 from \$380,000.

B) Grant the County Manager or designee the authority to execute all documents associated with the spend limit increase, as approved in the departments' annual adopted budgets, on behalf of the Board of County Commissioners.

II. ITEM SUMMARY

Increases purchasing authority for recycling and waste containers sold by Toter, LLC from \$380,000 to \$485,000. Containers are provided to new and existing customers whose containers must be replaced or repaired. Based on current permit activity, FY22 new home starts are projected to increase to 3,800 and approximately 2.5% of existing residential containers will be replaced.

III. BACKGROUND AND IMPLICATIONS OF ACTIONA) Board Action and Other History

On February 20, 2018, the Board of County Commissioners Awarded Piggyback No. PB170554GWT, utilization of the City of Tucson, AZ Contract No. 171717-01 Refuse and Recycling Container Solutions and Related Products, Equipment and Services for purchase of recycling and waste containers from Toter, LLC for an initial term of one year, February 1, 2019, and any renewals approved by the City of Tucson, in the amount of \$130,000 annually. On May 18, 2021, the Board of County Commissioners approved an allowable spend increase to \$215,000 annually. On November 2, 2021, the Board of County Commissioners approved an allowable spend increase to \$380,000 annually.

Lee County Procurement Management reviewed the City of Tucson's contract dated February 2018 with an expected 13% savings over independent bidding. More than 100 agencies piggyback off this contract given its competitive pricing, which is adjusted quarterly based on cost of resin. Lee County began using Toter LLC containers given their durable construction and resistance to sun damage. The carts are provided with a 12-year warranty.

B) Policy IssuesC) BoCC GoalsD) Analysis

Recycling carts are distributed to residential customers and businesses countywide. Due to increased growth within Lee County, the Solid Waste department is expected to exceed its annual spend limit to implement its Refuse and Recycling Container Solutions and Related Products, Equipment and Services purchases. Total expenditures for Toter, LLC to provide these goods and services during the annual contract term of 02/01/2021 – 01/31/2022 were approximately \$305,000. Current approved spending level for the annual contract term is \$380,000 or an estimated 7 loads of 800 containers. Pricing during the recent contract term has also increased 26.4%. The majority of the container inventory is nearing its expected life of 15 years. The total cost requested includes contingency for material and transportation industry rate increases.

E) Options**IV. FINANCIAL INFORMATION**

A)	Current year dollar amount of item:	See Comments below.
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Discretionary
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No

F)	Fund: 40100 Program: Solid Waste Recycling Project: N/A Account Strings: OB5340640100.505280	
G)	Fund Type?	Enterprise
H)	Comments: Expenditures will be as needed and within the department's annual adopted budgets.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
PB170554GWT - Toter Piggyback - City of Tucson AZ	5/31/2022	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Solid Waste	Tucker, Mary	Approved	6/10/2022 - 1:06 PM
Solid Waste	Whitehead, Douglass	Approved	6/13/2022 - 3:28 PM
Budget Services	Guttery, Angela	Approved	6/13/2022 - 4:21 PM
Budget Services	Winton, Peter	Approved	6/13/2022 - 4:51 PM
County Attorney	Swindle, Amanda	Approved	6/14/2022 - 8:29 AM
County Manager	Salyer, Glen	Approved	6/14/2022 - 9:54 AM