



ITEM 2.
Community Development - Consent

AGENDA ITEM REPORT

DATE: September 17, 2019
DEPARTMENT: Community Development
REQUESTER: David Loveland
TITLE: Award Contract for Mowing Services for Code Enforcement

I. MOTION REQUESTED

- A) Award Invitation to Bid No. B190004KLC, Lot Mowing for Code Enforcement - Annual to Tropic Lawns, Inc., Armata Lawn Care, Inc., and Bryson Lawn Service, Inc. to provide mowing services of properties in violation of County lot mowing ordinance 14-08, on an as needed basis, for an initial term of two years, as approved in the department's annual adopted budget, in an amount not to exceed \$100,000.00 annually.
- B) Authorize the Chair to execute the contract documents on behalf of the Board of County Commissioners.
- C) Grant the County Manager or designee the authority to renew the contracts, for up to three additional one-year periods, and to execute all associated documents, as approved in the department's annual adopted budget, in an amount not to exceed \$100,000.00 annually, if doing so is in the best interest of Lee County.

II. ITEM SUMMARY

Awards contracts to Tropic Lawns, Armata Lawn Care and Bryson Lawn Service to provide mowing services for properties in violation of County lot mowing ordinance 14-08. The contracts are for a two-year term and provide an opportunity to renew for up to three additional one-year periods. Total expenditures for these services for Fiscal Year 2017-2018 were \$87,462.88.

III. BACKGROUND AND IMPLICATIONS OF ACTION

A) Board Action and Other History

Procurement Management obtained bids for the project known as Invitation to Bid No. B190004KLC, Lot Mowing for Code Enforcement - Annual. On the bid deadline of March 5, 2019, Procurement Management received seven submittals. After conducting an analysis of the bid submissions, Tropic Lawns, Inc., Armata Lawn Care, Inc. and Bryson Lawn Service, Inc. were determined to be the responsible bidders with the lowest responsive bids.

Staff recommends awarding a contract to Tropic Lawns, Inc., Armata Lawn Care, Inc. and Bryson Lawn Service Inc for use on an as-needed basis for an initial two year period in an amount not to exceed \$100,000.00 annually. The contract can be renewed up to three additional one-year periods, upon the agreement of both parties, as approved in the department's annual adopted budget, in an amount not to exceed \$100,000.00 annually. Total expenditures for these services for Fiscal Year 2017- 2018 were \$87,462.88.

Expenditures can vary from year to year depending on how many properties are cited for a lot mowing violation.

B) Policy Issues

C) BoCC Goals

D) Analysis

E) Options

IV. FINANCIAL INFORMATION

A)	Current year dollar amount of item:	\$100,000.00
B)	Is this item approved in the current budget?	Yes
C)	Is this a revenue or expense item?	Expense
D)	Is this Discretionary or Mandatory?	Mandatory Ordinance 14-08
E)	Will this item impact future budgets? If yes, please include reasons in III(D) above.	No
F)	Fund: Community Development Funds Program: Code Enforcement Project: Code Enforcement of Property Maintenance and Lot Mowing Account Strings: LC5241115500	
G)	Fund Type?	General Fund, Unincorporated MSTU
H)	Comments: Expenditures will be as needed and within the department's annual approved, adopted budget.	

V. RECOMMENDATION

Approve

VI. TIMING/IMPLEMENTATION

VII. FOLLOW UP

ATTACHMENTS:

Description	Upload Date	Type
<u>Armata Lawn Care B190004KLC</u>	8/28/2019	Backup Material
<u>Bryson Lawn Service B190000KLC</u>	8/28/2019	Backup Material
<u>Tropic Lawns B190000KLC</u>	8/28/2019	Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
Community Development	Loveland, David	Approved	8/28/2019 - 9:08 AM
Budget Services	Henkel, Anne	Approved	8/29/2019 - 7:27 AM
Budget Services	Winton, Peter	Approved	9/3/2019 - 10:40 AM
County Attorney	Swindle, Amanda	Approved	9/4/2019 - 11:21 AM
County Manager	Salyer, Glen	Approved	9/9/2019 - 9:13 AM