



Protect Your Business- Sign-up for ACH

Please direct this to the office that handles your Treasury functions

ACH payments will be guaranteed during:

- Natural disasters, or
- Cyber-attacks

We are able to pay our ACH vendors during adverse conditions while the office is inaccessible or closed and we did not have access to our MICR printers.

Our Business Continuity Plan enables us to work remotely wherever there is electricity and an internet connection; thereby our Accounts Payable Team go to work immediately in adverse situations and pay our ACH vendors.

You are receiving this notice since you have elected to receive paper checks for payments from the Lee County Board of County Commissioners. If you are interested in converting to ACH you can access their ACH form on their website at <https://www.leegov.com/procurement/vendor-bidder-application>. To confirm your banking information please include a voided check or bank letter with your application. Or you can contact me and I will be glad to assist you with obtaining and submitting the ACH form.

Thank-you,

Heather Boyle
Accounts Payable Manager, Lee County Clerk of Court & Comptroller
(239) 533-2022