

FINAL

DISADVANTAGED BUSINESS ENTERPRISE PROGRAM

Lee County Transit (LeeTran)



Prepared for:



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POLICY STATEMENT

SECTION 26.1, 26.23 – OBJECTIVES/POLICY STATEMENT

Lee County Transit, also known as LeeTran, has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (USDOT), 49 Code of Federal Regulations (CFR) Part 26. LeeTran has received federal financial assistance from the USDOT and, as a condition of receiving this assistance, LeeTran has signed an assurance that it will comply with 49 CFR Part 26. This requirement was most recently reinstated by Congress in the “Fixing America's Surface Transportation Act” or the “FAST ACT,” (P.L. 114-94).

It is the policy of LeeTran to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in USDOT-assisted contracts. It is also LeeTran's policy to:

1. Ensure nondiscrimination in the award and administration of USDOT-assisted contracts in LeeTran's federal financial assistance programs;
2. Create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts;
3. Ensure that LeeTran's DBE program is narrowly tailored in accordance with applicable law;
4. Ensure that only firms that fully meet this Part's eligibility standards are permitted to participate as DBEs;
5. Help remove barriers to the participation of DBEs in USDOT-assisted contracts;
6. Promote the use of DBEs in all types of federally-assisted contracts and procurement activities;
7. Assist in developing firms that can compete successfully in the marketplace, outside of the DBE program; and,
8. Provide appropriate flexibility to recipients of federal financial assistance in establishing and providing opportunities for DBEs.

Ranice Monroe, LeeTran's Compliance Coordinator, has been designated the DBE Liaison Officer. In that capacity, Ms. Monroe is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by LeeTran in financial assistance agreements with the USDOT.

LeeTran has distributed this statement to Lee County Division of Procurement Management and Florida Gulf Coast University's DBE Coordinator and Small Business Development Center. It is also posted on LeeTran's website at <https://www.leegov.com/leetrans/Documents/DoingBusinesswithLeeTran/Lee%20County%20Transit%20DBE%20Program%20-%202016.pdf#search=dbe%20statement> and published in the local newspaper triennially along with its notice of the proposed three-year DBE goal.

Robert L. Codie III, LeeTran Director

Date

SUBPART A – GENERAL REQUIREMENTS

SECTION 26.1 – OBJECTIVES

The eight objectives of LeeTran’s DBE Program are found in the policy statement on Page 1 of this document.

SECTION 26.3 – APPLICABILITY

LeeTran is the recipient of USDOT federal transit funds authorized by Titles I , III, V, and VI of the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), Pub. L. 102-240 or by federal transit laws in Title 49, U.S. Code, or Titles I, III, and V of the Transportation Equity Act for the 21 Century (TEA-21), Pub. L. 105-178. Titles I, III, and V of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Pub. L. 109-59, 119 Stat. 1144; Divisions A and B of the Moving Ahead for Progress in the 21st Century Act (MAP-21), Pub. L. 112-141, 126 Stat. 405; and the Fixing America's Surface Transportation Act or "FAST Act", Sec. 1109 Surface Transportation Block Grant Program.

This DBE Program is applicable to all LeeTran sub-recipients. It is not anticipated that LeeTran sub-recipients will have any contracting opportunities between FY2020 and FY2022 utilizing USDOT-assisted funding that would impact this DBE Program or the corresponding Goal proposed for FY2020 through FY2022. Sub-recipients are required to sign annual certifications and assurances confirming their compliance with LeeTran, federal, state, and local regulations, as appropriate. Current LeeTran sub-recipients will be maintained as sub-recipients until their federally-assisted capital vehicles are fully depreciated and all other grant requirements are satisfied.

SECTION 26.5 – DEFINITIONS

LeeTran will adopt the definitions contained in Section 26.5 of Part 26 for this program.

SECTION 26.7 – NON-DISCRIMINATION REQUIREMENTS

LeeTran will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone on the basis of race, color, sex, or national origin in connection with the award and performance of any contract covered by 49 CFR Part 26.

In administering the DBE program, LeeTran will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating, or substantially impairing, accomplishing the objectives of the DBE Program with respect to individuals of a particular race, color, sex, or national origin.

SECTION 26.11 – RECORD KEEPING REQUIREMENTS

26.11(a) – Uniform Report of DBE Award or Commitment and Payments

LeeTran will report DBE participation to FTA using the Uniform Report of DBE Awards or Commitments and Payments, found in Appendix B to the DBE regulation.

26.11(b) – Provision of Data to the USDOT

LeeTran will continue to provide data about its DBE program to the USDOT as directed.

26.11(c) – Bidders List

The Lee County Board of Commissioners approved an agreement in November 2002, with the USDOT and the Florida Department of Transportation (FDOT) that establishes LeeTran as a non-certifying member of the national DBE Unified Certification Program (UCP). LeeTran uses the services of the Lee County Procurement Management Division, in coordination with Florida Gulf Coast University (FGCU) Small Business Development Center to administer and maintain a “bidders list” of all DBE and non-DBE firms, which includes the name, address and other relevant contact information about the firm. However, Lee County’s

Procurement Management Division does not collect annual gross receipts information of firms. Such information is collected by certifying members of the national UCP. **Attachment 1**, included later in this document, includes a copy of UCP Agreement executed by Lee County Board of County Commissioners.

FDOT's website provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida.

<https://www.fdot.gov/equalopportunity/serviceproviders.shtm>

LeeTran uses the FDOT's bidder's list to assist in calculating the overall DBE goal.

Any prospective bidder interested in doing business with LeeTran is encouraged to review Lee County Division of Procurement Management business guidelines that are posted on its webpage at:

<http://www.leegov.com/procurement/vendor-bidder-application>

26.11(d) – Record Keeping

LeeTran will document a firm's compliance with the requirements of this part through its coordination with FGCU Small Business Development Center and Lee County Procurement Management Division. At a minimum, LeeTran will keep a complete application package for each certified firm and all affidavits of no-change, change notices, and on-site reviews. These records will be retained in accordance with applicable record retention requirements for the recipient's financial assistance agreement. Other certification or compliance-related records will be retained for a minimum of three years unless they are otherwise provided by applicable record retention requirements for the recipient's financial assistance agreement, whichever is longer.

26.11(e) – DBE Reporting

FDOT will report to the USDOT'S Office of Civil Rights, by January 1 of each year, the percentage and location in the Florida-certified DBE firms in the UCP Directory controlled by the following:

1. Women;
2. Socially and economically disadvantaged individuals (other than women); and,
3. Individuals who are women and are otherwise socially and economically disadvantaged individuals.

SECTION 26.13 – FEDERAL FINANCIAL ASSISTANCE AGREEMENT

LeeTran has signed the following assurances, applicable to all USDOT-assisted contracts and their administration:

26.13(a) – Federal Financial Assistance Agreement Assurance

LeeTran shall not discriminate on the basis of race, color, sex, or national origin in the award and performance of any USDOT-assisted contract, or in the administration of its DBE Program, or the requirements of 49 CFR Part 26. LeeTran shall take all necessary and reasonable steps under 49 CFR Part 26, to ensure nondiscrimination in the award and administration of USDOT-assisted contracts. The recipient's DBE Program, as required by 49 CFR Part 26, and as approved by the USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out the terms shall be treated as a violation of this agreement. Upon notification to LeeTran, of failure to carry out the approved program, the USDOT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

This language will appear in financial assistance agreements with sub-recipients.

26.13(b) – Contract Assurance

LeeTran will ensure that the following clause is placed in every USDOT-assisted contract and subcontract:

The contractor, sub-recipient, or subcontractor shall not discriminate on the basis of race, color, sex, or national origin in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract, or such other remedy

as the recipient deems appropriate, which may include, but is not limited to:

- 1. Withholding monthly progress payments;*
- 2. Assessing sanctions;*
- 3. Assessing damages; and/or,*
- 4. Disqualifying the contractor from future bidding as non-responsible.*

SUBPART B – ADMINISTRATIVE REQUIREMENTS

SECTION 26.21 – DBE PROGRAM UPDATES

Because LeeTran has received a grant of \$250,000 or more in FTA planning, capital, and/or operating assistance in a federal fiscal year, LeeTran will continue to carry out this program until all funds from USDOT financial assistance have been expended. LeeTran will provide updates of significant changes in the Program.

SECTION 26.25 – DBE LIAISON OFFICER

LeeTran has designated the following individual as the DBE Liaison Officer (DBELO):

Ranice Monroe, Compliance Coordinator
DBE Liaison Officer
LeeTran
3401 Metro Parkway
Ft. Myers, FL 33901
Phone: 239.533.0374
Fax: 239.931.6811

The DBELO is responsible for implementing all aspects of the DBE program and ensuring that LeeTran complies with all provisions of 49 CFR Part 26. The DBELO has direct, independent access to Robert Codie, LeeTran Director, concerning DBE program matters (see **Attachment 2 – LeeTran Organizational Chart** see later in this document).

The DBELO is responsible for developing, implementing and monitoring the DBE program, in coordination with other appropriate officials. The DBELO duties and responsibilities include the following:

1. Gathering and reporting statistical data and other information as required by the USDOT.
2. Reviewing third party contracts and purchase requisitions for compliance with this program.

3. Working with all LeeTran departments to set overall goals.
4. Ensuring that bid notices and requests for proposals are available to DBEs in a timely manner.
5. Identifying contracts and procurements so that DBE goals are included in solicitations (both race-neutral methods and contract specific goals attainment, as appropriate) and identifies ways to improve progress.
6. Analyzing LeeTran's progress toward attainment and identifies ways to improve progress.
7. Participating in pre-bid meetings.
8. Advising the Transit Director on DBE matters and achievement.
9. Providing DBEs with information and assistance in preparing bids, obtaining bonding and insurance.
10. Participating in DBE training seminars.
11. Acting as liaison to the State of Florida UCP.
12. Providing outreach to DBEs and community organizations to advise them of opportunities.
13. Utilizing the FDOT website DBE Directory.

SECTION 26.27 – DBE FINANCIAL INSTITUTIONS

It is the policy of LeeTran to investigate the full extent of services offered in the community by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community; to make reasonable efforts to use these institutions; and, to encourage prime contractors on USDOT-assisted contracts to make use of these institutions.

LeeTran has reviewed FDOT's website DBE Directory and has determined there are no listings of financial institutions owned and controlled by socially and economically disadvantaged individuals. LeeTran will re-evaluate whether DBE financial institutions are available every 12 months.

SECTION 26.29 – PROMPT PAYMENT MECHANISMS

26.29(a) – Prompt Payment

LeeTran will include the following clause in each USDOT-assisted prime contract: *The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of the contract no later than 30 days from the receipt of each payment the prime contractor receives from LeeTran.*

LeeTran will perform interim audits of contract payments to DBEs. An audit will consist of a confirmation checklist (Table 1) that will identify the contract award, prime contractor and the DBE sub-contractor. The DBELO will review the confirmation checklist that will be attached to the prime contractor's payment application. The audit will review payments to DBE sub-contractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation and will confirm the 30-day payment adherence.

26.29(b) – Retainage

The prime contractor agrees to promptly return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. LeeTran shall use one of the following methods to comply with this requirement:

1. May decline to hold retainage from prime contractors and prohibit prime contractors from holding retainage from subcontractors.
2. May decline to hold retainage from prime contractors and require a contract clause obligating prime contractors to make prompt and full payment of any retainage kept by prime contractor to the subcontractor within 30 days after the subcontractor's work is satisfactorily completed.
3. May hold retainage from prime contractors and provide for prompt and regular incremental acceptances of portions of the prime contract, pay retainage to prime contractors based on these acceptances, and require a contract clause obligating the prime contractor to pay all retainage owed to the subcontractor for satisfactory completion of the accepted work within 30 days after payment to the prime contractor.

Any delay or postponement of payment from the above-referenced time frame may occur only for good cause following written approval of LeeTran. This clause applies to both DBE and non-DBE sub-contracts.

26.29(c) – Satisfactory Completion

For purposes of this section, a subcontractor's work is satisfactorily completed when all the tasks in the subcontract have been accomplished and documented as required by the recipient. When a recipient has made an incremental acceptance of

Table 1: Confirmation Checklists

Contract Award Date	Prime Contractor	DBE Subcontractor	Type of Monitoring	Date Monitoring Performed	Project Manager Signature
Project Manager Confirmation	Review of Contract Award	Review of Prime Contractor's Statement of Commitment to DBE Work	Confirm Work Has Been Performed as Stated	Confirm Prompt Payment Documentation from DBE Vendor	Determine whether DBE Sub-contractor is Performing a CUF



a portion of a prime contract, the work of a sub-contractor covered by that acceptance is deemed to be satisfactorily completed.

26.29(d) – Monitoring and Enforcement

LeeTran shall require, in all USDOT-funded contracts, language that allows it to monitor and enforce that prompt payment and return of retainage is, in fact, occurring on any contract, which involves sub-contracting. **Attachment 3**, provided later in this document, highlights LeeTran's monitoring procedures.

Delay or postponing payment among the parties may take place only for good cause, with prior written approval by LeeTran.

The following mechanisms are to be used in all USDOT-funded contracts to ensure prompt payment:

1. A contract clause that requires prime contractors to include in their subcontracts language providing that prime contractors and subcontractors will use appropriate alternative dispute resolution mechanisms to resolve payment disputes.
2. A contract clause providing that the prime contractor will not be reimbursed for work performed by subcontractors unless and until the prime contractor ensures that the subcontractors are promptly paid for the work they have performed.

LeeTran will bring to the attention of the USDOT any false, fraudulent, or dishonest conduct in connection with the program, so that the USDOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the USDOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in Section 26.109. LeeTran will also consider similar actions under state legal authorities, including responsibility determinations in future contracts, removal of firms from

the prequalified bidders and consultants' lists, or revocation of DBE certification, if applicable, pursuant to Section 337.105; 337.16; and 339.0805, Florida Statutes.

SECTION 26.31 – DIRECTORY

LeeTran utilizes the FDOT website DBE Directory, which lists the firm's name, contact person, address, phone number, and the type of work the firm has been certified to perform as a DBE. The DBE Directory is updated in "real time," and is the single source for establishing program eligibility.

This DBE Directory lists each type of work for which a firm is eligible to be certified by using the most specific NAICS codes available to describe types of work.

LeeTran distributes information about the FDOT website DBE Directory at pre-bid meetings, in mailings, newsletters, and brochures. LeeTran also encourages all interested persons to go to Lee County Division of Procurement Management's website, provided below, along with the FGCU Small Business Development Center site.

<http://www.leegov.com/procurement/disadvantaged-business-information>

<https://fsbdcswfl.org/>

Lee County Division of Procurement Management website provides a website link to the State of Florida Uniform Certification Program Directory:

<https://osd.dms.myflorida.com/directories>

FDOT's website DBE Directory is located at:

<https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/CustomSearch.aspx>

FDOT's website provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida (**Attachment 4**).

<https://www.fdot.gov/equalopportunity/serviceproviders.shtm>

SECTION 26.33 – OVERCONCENTRATION

LeeTran has not identified that overconcentration exists in the types of work that DBEs perform in greater Lee County. LeeTran will re-evaluate whether there is an overconcentration every 12 months.

SECTION 26.35 – BUSINESS DEVELOPMENT PROGRAMS

LeeTran refers DBE firms to the following organizations for assistance with business development planning:

Florida Dept. of Management Services
Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, Florida 32399-0950
Phone: 850.487.0915
Fax: 850.414.6122

Website: https://www.dms.myflorida.com/agency_administration/office_of_supplier_diversity_osd

E-mail: osdhelp@dms.myflorida.com

FGCU Small Business Development Center
Florida Gulf Coast Univ. College of Business
Lutgert Hall, 2nd Floor
10501 FGCU Boulevard South
Fort Myers, FL 33965
Phone: 239.745.3700
Fax: 239.745.3710
Website: <https://fsbdcswfl.org/>
E-mail: sbdc@fgcu.edu

Lee County contracts with the FGCU Small Business Development Center to offer the following services to DBE firms in Lee County:

1. One-on-one confidential professional counseling;
2. Ongoing educational entrepreneurial seminars and workshops;
3. Steps necessary to start a small business;

4. Guidance with business and marketing plan research, preparation and review;
5. Assistance with loan package development;
6. Marketing, branding and sales planning consultation;
7. Assistance with accounting and recordkeeping software and how to use the information to help the business grow;
8. Government contracting;
9. State certification as a Woman, Minority or Disabled Veteran Enterprise;
10. Improving customer service; and,
11. Distributing electronic information on upcoming bids, training sessions and other relevant information.

SECTION 26.37 – MONITORING AND ENFORCEMENT MECHANISMS

LeeTran will use the following monitoring and enforcement mechanisms to ensure compliance with 49 CFR Part 26:

1. LeeTran will bring to the attention of the USDOT any false, fraudulent, or dishonest conduct in connection with the program, so that the USDOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the USDOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in 26.109.
2. LeeTran will consider similar action under LeeTran's own legal authorities, including responsibility determinations in future contracts. The regulation, provisions, and contract remedies available to LeeTran in the event of non-compliance with the DBE regulation by a LeeTran prime contractor include: actions for breach of contract; prosecution for any criminal activity or violation

- of a County Code or Ordinance; enforcement of claims against any retainage, bond, surety or insurance provided by a contractor or any subcontractor; legal action on any county cause of action created under the applicable provisions of state or federal law; revocation, cancellation or termination of the contract between the LeeTran and the prime contractor for the project; any other action permitted at law or in equity; or, any self-help measures that LeeTran may lawfully undertake to rectify the default.
3. LeeTran and the prime contractor will also jointly provide a monitoring and enforcement mechanism to verify that work committed to DBEs at contract award is actually performed by the DBEs. This compliance monitoring shall include the following steps:
 - The prime contractor shall, prior to undertaking work on the project, provide LeeTran with an accurate list of all DBEs who are or who are anticipated to be subcontractors working on the project, which list shall include an accurate, detailed description of all work to be done by each DBE. This list shall be updated any time there is a change in the DBEs working on the project or a change in the allocation of work between or among DBEs. The prime contractor shall provide this list with a sworn certification that it is true and accurate.
 - LeeTran shall review the sworn DBE list provided by the prime contractor and confirm its accuracy. LeeTran may request, and prime contractor provide, copies of any subcontracts or other contractual documentation between prime contractor and any subcontractors to confirm the scope of work for each.
 - The prime contractor shall notify LeeTran of the dates/times when the DBEs are anticipated to be performing each contractual task related to the project, so that LeeTran can verify DBE participation in the project, and can verify that the DBEs identified on the sworn list are participating in the project. This shall be performed as a component of construction inspection and supervision relating to the project, or may be performed as a standalone compliance verification process, if LeeTran determines the same to be necessary.
 - On all payment notifications required to be provided to LeeTran, the prime contractor shall identify each DBE receiving payment, and any DBE receiving payment shall indicate its status as a DBE on its payment notifications.
 - The prime contractor, and its subcontractors, shall agree to comply with any further measures that LeeTran determines to be necessary or appropriate to impose for the purpose of verifying DBE participation in the project.
 4. The prime contractor shall provide and LeeTran shall maintain a running tally of actual payments to DBE firms for work committed to them at the time of contract award, verified at the time of any payments to prime contractor for the project, and verified at the time DBE firms certify to LeeTran that they have been paid, as required under prime contractors subcontractor agreement.

SECTION 26.39 – SMALL BUSINESS PARTICIPATION

LeeTran has incorporated the following non-discriminatory elements to its DBE program, in order to facilitate competition on USDOT-assisted public works projects by small business concerns (both DBEs and non-DBE small business):

LeeTran will administer its Small Business Participation program on a race-neutral basis through a contract with the FGCU Small Business Development Center located at:

FGCU Small Business Development Center
College of Business
Lutgert Hall, 2nd Floor
10501 FGCU Boulevard South
Fort Myers, FL 33965
Phone: 239.745.3700
Fax: 239.745.3710
Website: <https://fsbdcswfl.org/>
E-mail: sbdc@fgcu.edu

Small Business Program:

1. Definition – For the purpose of this section, a small business is defined as a firm that meets the definition as contained in 49 CFR 26.5 and Section 3 of the Small Business Act, 15 U.S.C. 631 et seq. which do not exceed the cap on average gross receipts specified in 49 CFR 26.65(b).
2. A Small Business Concern is one that:
 - Is organized for profit, with a place of business located in the United States, which operates primarily within the United States or which makes a significant contribution to the United States economy through payment of taxes or use of American products, materials, or labor;
 - Has the legal form of an individual proprietorship, partnership, limited liability company, corporation, joint venture, association, trust or cooperative.
 - Is at least 51% percent owned and controlled by one or more individuals who are citizens of, or permanent resident aliens in, the United States, except in the case of a joint venture, where each

entity to the venture must be 51% owned and controlled by one or more individuals who are citizens of, or permanent resident aliens in, the United States.

3. A Small Business Concern shall not have average annual gross receipts (over the firm's previous three fiscal years) in excess of \$22.41 million. How to calculate average annual receipts and average employment of a firm can be found in 13 CFR 121.104 and 13 CFR 121.106, respectively.

Program participants will be required to establish eligibility via: (1) DBE certification in connection with the Florida Unified Certification Program; (2) U.S. Small Business Administration (SBA) 8A certification; or, (3) documentation establishing participation as a registered Dynamic Small Business with SBA. This documentation must be provided to FGCU Small Business Development Center in order to verify eligibility.

Certified DBEs are presumptively eligible to participate in the program. None of the provisions of this Section shall be interpreted to impose any geographic preferences or limitations, and the program is open to all small business concerns regardless of their location.

4. As part of this program element, LeeTran will include the following strategies:
 - Major Construction Project – When LeeTran undertakes the planning, design and construction of any new major facility, it will require A&E firms and/or construction management firms to prepare a written assessment of opportunities that may exist for small businesses to compete for direct prime

construction contracts and subcontracts as part of the overall scope of a construction project. This assessment will be performed based on the individual work elements of the project as compared to the types of regional small businesses that have the ability to undertake the work. Based on this assessment, the A&E firm and/or construction management firm will be directed to prepare small business contract bundle(s), if appropriate, that will be reflected in the preparation of final construction documents prior to bid. This assessment will include the opportunity to unbundle specific scopes of work that are valued at \$250,000 or less that can be bid as separate prime contracts, or identified in prime contracts as subcontract opportunities for certified small businesses.

The value selected will be based on the total estimated cost of the project and estimated costs for unbundling such areas as excavation, trucking, HVAC work, electrical work, painting and other finishing work.

- LeeTran will include in its construction contract provisions a requirement that prime contractors affirmatively seek small businesses as part of its subcontractor workforce. Prime contractors will be required to provide information with their bid that identifies the small businesses that will participate as subcontractors and the scopes of work that will be undertaken. Lack of small business participation will require the bidder to provide evidence of the good-faith efforts that were made. The good-faith effort requirement will be the same as identified in 49 CFR Section 26.53 – Good Faith Procedures.

- Small Capital Procurements – Small capital purchases that require procurements undertaken by LeeTran are in connection with bus equipment, bus shelters, and enhancements. These purchases include a wide variety of goods and services that are necessary to manage the transit system.

LeeTran will analyze small business contracting opportunities in connection with contracts awarded to support operations and maintenance activities.

The LeeTran DBELO will work with the Lee County Procurement Management Division to identify contracting opportunities for certified small businesses and prepare an annual assessment for increasing small business participation. This assessment may include establishing small business set asides, if it is determined that at least two certified small businesses exist to allow for a competitive procurement environment.

5. LeeTran will utilize the Small Business Development Center at FGCU to seek and develop a listing of local and regional small businesses. Additional outreach efforts will include:
 - Developing lists of the small business organizations;
 - Contacting small business organizations to make them aware of how to do business with LeeTran;
 - Placing upcoming contracting opportunities on the Lee County Division of Procurement Management's website, and a link to this site on LeeTran's website; and,

- Providing information and referring small businesses interested in DBE certification to FDOT's website, which provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida.

General Operations Procurements – The vast majority of procurements undertaken by LeeTran are in connection with general operations of the transit system.

These purchases include a wide variety of goods and services, including security and computer services, maintenance to vehicles and assets, advertising and temporary staffing services for administration assistance.

LeeTran will utilize the FGCU Small Business Development Center to seek and develop a listing of local and regional small businesses. It will also conduct outreach similar to that outlined in the Small Capital Procurements section cited above.

For additional information about the small business program, certification process, or to apply for certification, firms should review FDOT's website, which provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida.

<https://www.fdot.gov/equalopportunity/serviceproviders.shtm>

The principal responsible person for overseeing and implementing the LeeTran Small Business Program will be the LeeTran's DBELO.

SUBPART C – GOALS, GOOD-FAITH EFFORTS, AND COUNTING

SECTION 26.43 – SET-ASIDES OR QUOTAS

LeeTran does not use quotas in any way in the administration of its DBE program.

SECTION 26.45 – OVERALL GOALS

In accordance with Section 26.45(f), LeeTran will submit its triennial overall DBE goal to the FTA on August 1, 2019 (assigned to Group A).

LeeTran will also request use of project-specific DBE goals, as appropriate, and/or will establish project-specific DBE goals as directed by the FTA.

Project or contract-specific DBE goals are adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work). LeeTran will work with the Lee County Division of Procurement Management to establish contract-specific DBE goals, if applicable.

The process used by LeeTran to establish overall DBE goals conforms with Section 26.45 of the DBE regulation and is based on the demonstrable evidence of DBE firms ready, able, and willing to participate/performance contracting opportunities derived from LeeTran's USDOT-assisted projects/contracts (set forth in the *Goal Methodology* section of this document.)

LeeTran's overall DBE Goal is established using a two-step process. Step One involves determining a Base Figure of available DBE firms in LeeTran's relevant market that are ready, willing, and able to participate in LeeTran contracts. The Base Figure is derived using FDOT's UCP DBE Directory and Census Bureau data.

Step Two requires establishing a DBE goal based on the availability of DBE firms after adjusting the availability Base Figure to account for actual DBE utilization rates in LeeTran contracts and other relevant factors. After the adjusted DBE goal is identified, LeeTran analyzes the proportion of the DBE goal

which can be achieved using race- and gender-neutral methods based on the level of utilization of DBEs relative to their availability.

Before establishing the overall three-year goal, LeeTran consults with the FGCU Small Business Development Center, local minority and ethnic chambers of commerce, small and local business associations (both DBE and non-DBE), and minority and women's organizations, general contractor and consultant groups, community organizations, elected public officials, and other public agencies to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and LeeTran efforts to establish a level playing field for the participation of DBEs.

Following this consultation, LeeTran will publish a notice of the proposed overall goals, informing the public that the proposed goal and its rationale are available for inspection during normal business hours at LeeTran's principal office for 30 days following the date of the notice, and informing the public that LeeTran and the USDOT will accept comments on the goals for 45 days from the date of the notice. The notice will be published in the local newspaper and on LeeTran's webpage. LeeTran will issue this notice no later than June 15 of each year that the three-year overall DBE goal is due. The notice will include locations to which comments may be sent and locations where the proposal may be reviewed. The proposed and established goals will remain posted on LeeTran's webpage for public viewing.

LeeTran's overall three-year goal submission to the USDOT will include: the goal, including the breakout of estimated race-neutral and race-conscious participation, as appropriate; a copy of the methodology used to develop the goal; a summary of information and comments received during this public participation process and LeeTran's responses; and, proof of

publication of the goal in the above-listed media outlets.

LeeTran will begin using the overall goal on October 1 of the specified year, unless LeeTran receives other instructions from the USDOT. The DBELO is responsible for implementing all aspects of the DBE program and ensuring that LeeTran complies with all provisions of 49 CFR Part 26, including the timely submission of the Semi-Annual report according to the established FTA reporting schedule as follows:

- Semi-annual DBE reports – submitted by DBELO:
 - ✓ June 1 (reporting period 10/1 to 3/31); and,
 - ✓ December 1 (reporting period 4/1 to 9/30).

If LeeTran establishes a goal on a project basis, it will begin using the goal by the time of the first solicitation for a USDOT-assisted contract for the project. LeeTran's overall goal will remain effective for the duration of the three-year period established and approved by FTA. The specifics for establishing the LeeTran FFYs 2020–2022 DBE goal are included in *Goal Methodology* section of this document, with the outreach efforts conducted on the proposed goal. The tables included provide the NAICS codes that correspond with the totals utilized to calculate the methodology.

SECTION 26.47 – GOAL SETTING AND ACCOUNTABILITY

If the awards and commitments shown on LeeTran's Uniform Report of Awards, or Commitments and Payments, at the end of any fiscal year are less than the overall goal applicable to that fiscal year, LeeTran will:

1. Analyze in detail the reason for the difference between the overall goal and the actual awards/commitments;
2. Establish specific steps and milestones to correct the problems identified in the analysis

and to enable LeeTran to meet fully its goal for the new fiscal year;

3. Submit the plan to the FTA within 90 days of the end of the affected fiscal year, if requested by FTA.

SECTION 26.49 – TRANSIT VEHICLE MANUFACTURERS GOALS

LeeTran will require each transit vehicle manufacturer (TVM), as a condition of being authorized to bid or propose on FTA-assisted transit vehicle procurements, to certify that it has complied with the requirements of 49 CFR Part 26. LeeTran will only allow to bid and select a TVM listed on FTA's certified list of TVMs, or that have submitted a goal methodology to the FTA that has been approved or has not been disapproved, at the time of a LeeTran vehicle solicitation.

SECTION 26.51 – MEETING OVERALL GOALS/CONTRACT GOALS

The breakout of estimated race-neutral and race-conscious participation can be found in the *Goal Methodology* section of this program. This section of the program will be updated every three years when the goal calculation is updated.

LeeTran will use contract goals to meet any portion of the overall goal which LeeTran does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the overall goal that is not projected to be met through the use of race-neutral means.

LeeTran will establish contract goals only on those USDOT-assisted contracts that have subcontracting possibilities. LeeTran need not establish a contract goal on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).

LeeTran will express the contract goals as a percentage of the total amount of a USDOT-assisted contract.

SECTION 26.53 – GOOD FAITH EFFORTS PROCEDURES

26.53(a) – Award of Contracts with a DBE Contract Goal

In those instances where a contract-specific DBE goal is included in procurement or solicitation, LeeTran will not award the contract to a bidder who does not either: (1) meet the contract goal with verified, countable DBE participation; or, (2) documents it has made adequate good faith efforts to meet the DBE contract goal, even though it was unable to do so (**Attachment 7**). It is the obligation of the bidder to demonstrate it has made sufficient good-faith efforts prior to submission of its bid.

26.53(a) & (c) – Evaluation of Good Faith Efforts

LeeTran's DBELO and Transit Director are responsible for determining whether a bidder/offeree who has not met the contract goal has documented sufficient good faith efforts to be regarded as responsive.

LeeTran's evaluation of good-faith efforts will be conducted in accordance with 49 CFR Part 26 Appendix A to Part 26 – Guidance Concerning Good-Faith Efforts.

The processes used by LeeTran to determine whether good-faith efforts have been made by a bidder/offeree are as follows:

1. If bidder/offeree does not meet the established DBE goal, and is required to submit documentation of good-faith effort, then a good-faith efforts submission shall be provided within three business days from the bid/proposal submittal date, which shall include a signed DBE Good-Faith Efforts Checklist (form provided by LeeTran) and supporting documentation that the bidder/proposer made a good-faith effort to meet the goal. LeeTran may allow a longer period based on submittal of a request demonstrating good cause for such extension. Good-faith efforts,

at a minimum, include, without limitation, the following where applicable:

- Attendance at the pre-bid meeting.
- Advertisement in trade association newsletters and minority-focused media within a reasonable time before bids are due for specific sub-bids that would be, at least, equal to the percentage goal for DBE utilization specified for the project.
- Notifications in writing to minority contractor associations within a reasonable time before bids are due of a solicitation for specific sub-bids.
- Direct negotiation with DBEs for specific sub-bids.

LeeTran will ensure that all information is complete and accurate and adequately documents the bidder's/offeree's good faith effort before committing to the performance of the contract by the bidder/offeree.

26.53(b) – Information to be Submitted

LeeTran treats bidders'/offerees' compliance with good-faith efforts' requirements as a matter of responsiveness.

Each solicitation for which a contract goal has been established will require the bidders/offerees to submit the following information:

- The names and address of DBE firms that will participate in the contract.
- A description of the work that each DBE will perform. To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract.
- The dollar amount of the participation of each DBE firm participating.

- Written and signed documentation of commitment to use a DBE subcontractor whose participation it submits to meet a contract goal.
- Written and signed confirmation from the DBE that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment.
- If the contract goal is not met, evidence of good-faith efforts (49 CFR Part 26, Appendix A to Part 26 Guidance Concerning Good-Faith Efforts). The documentation of good-faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

26.53(d) – Administrative Reconsideration

Within 15 days of being informed by LeeTran that it is not responsive, because it has not documented sufficient good-faith efforts, a bidder/offeror may request administrative reconsideration. Bidder/offeror should make this request in writing to the following reconsideration official:

Lee County Procurement Director
1500 Monroe Street, 4th Floor
Fort Myers, FL 33901
Phone: 239.533.8881
Fax: 239.485.8383

The reconsideration official will not have played any role in the original determination that the bidder/offeror did not document sufficient good-faith efforts.

As part of this reconsideration, the bidder/offeror will have the opportunity to provide written documentation, or argument, concerning the issue of whether it met the goal or made adequate good-faith efforts to do so. The bidder/offeror will have the opportunity to meet in person with the Lee County Procurement Director to discuss the issue of whether it met the goal or made adequate good-

faith efforts to do so. Lee County Division of Procurement Management will send the bidder/offeror a written decision on reconsideration, explaining the basis for finding that the bidder did or did not meet the goal or made adequate good-faith efforts to do so. The result of the reconsideration process is not administratively appealable to the USDOT.

26.53(f) – Good Faith Efforts When a DBE is Terminated/Replaced on a Contract with Contract Goals

LeeTran requires that prime contractors not terminate a DBE subcontractor listed on a bid/contract with a DBE contract goal without LeeTran's prior written consent. Prior written consent shall be provided where there is "good cause" for termination of the DBE firm, as established by Section 26.53(f)(3) of the DBE regulation.

Before transmitting to LeeTran its request to terminate, the prime contractor shall give written notice to the DBE of its intent to do so. A copy of this notice shall be provided to LeeTran prior to consideration of the request to terminate. The DBE shall have five days to respond and advise LeeTran why it objects to the proposed termination. The five-day period may be reduced if the matter is one of public necessity, e.g., safety.

In those instances where "good cause" exists to terminate a DBE's contract, LeeTran requires the prime contractor to make good-faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE, to the extent needed to meet the contract goal. The prime contractor shall notify LeeTran immediately of the DBE's inability or unwillingness to perform and provide reasonable documentation.

In this situation, LeeTran will require the prime contractor to obtain LeeTran prior approval of the substitute DBE and to provide copies of new or amended subcontracts, or documentation of good-faith efforts.

If the contractor fails or refuses to comply in the time specified, LeeTran may issue an order stopping

all or part of payment/work until satisfactory action has been taken. If the contractor still fails to comply, LeeTran may issue a termination for default proceeding.

The following statement is placed in every USDOT-assisted prime contract:

The requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation, apply to this contract. It is the policy of LeeTran to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. All firms qualifying under this solicitation are encouraged to submit bids/proposals. Award of this contract will be conditioned upon satisfying the requirements of this bid specification. These requirements apply to all bidders/offerors, including those who qualify as a DBE. A DBE contract goal of 4% percent has been established for this contract. The bidder/offeror shall make good faith efforts, as defined in Appendix A, 49

CFR Part 26 (Attachment 1), to meet the contract goal for DBE participation in the performance of this contract.

The bidder/offeror will be required to submit the following information: (1) the names and addresses of DBE firms that will participate in the contract; (2) a description of the work that each DBE firm will perform; (3) the dollar amount of the participation of each DBE firm participating; (4) Written documentation of the bidder's/offeror's commitment to use a DBE subcontractor whose participation it submits to meet the contract goal; (5) Written confirmation from the DBE that it is participating in the contract as provided in the commitment made under (4); and (5) if the contract goal is not met, evidence of good faith efforts.

SECTION 26.55 – COUNTING DBE PARTICIPATION

LeeTran will count DBE participation toward overall and contract goals as provided in 49 CFR 26.55.

SUBPART D – CERTIFICATION STANDARDS

SECTION 26.61- 26.73

Lee County Board of County Commissioners approved in November 2002 an agreement with the USDOT and FDOT that establishes LeeTran as a non-certifying member of the national DBE UCP. LeeTran uses the services of the Lee County Procurement Management Division in coordination with the FGCU Small Business Development Center to administer

and maintain a bidders list of all DBE and non-DBE firms, which includes the name, address and other relevant contact information about the firm. However, Lee County Procurement Management Division does not collect annual gross receipts information of firms. Such information is collected by certifying members of the national UCP.

SUBPART E – CERTIFICATION PROCEDURES

SECTION 26.81 – UNIFIED CERTIFICATION PROGRAMS

LeeTran is a member of the national UCP administered by the FDOT. LeeTran will use and count for DBE credit only those DBE firms certified by FDOT. A brief description of the State's UCP can be found at:

<https://www.fdot.gov/equalopportunity/dbecertification.shtm>

SECTION 26.83 – PROCEDURES FOR CERTIFICATION DECISIONS

LeeTran distributes information about FDOT's website, which provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida.

<https://www.fdot.gov/equalopportunity/serviceproviders.shtm>

SECTION 26.89 – CERTIFICATION APPEALS

Any firm or complainant may appeal the FDOT's decision in a certification matter to the USDOT. Such appeals may be sent to:

U.S. Department of Transportation
 Departmental Office of Civil Rights
 External Civil Rights Programs Division (S-33)
 1200 New Jersey Ave., SE
 Washington, DC 20590
 Phone: 202.366.4754
 TTY: 202.366.9696
 Fax: 202.366.5575
 Website: <https://www.transportation.gov/civil-rights>

LeeTran will coordinate with FDOT to promptly implement any USDOT certification appeal decisions affecting the eligibility of DBEs for our USDOT-assisted contracting (i.e., certify a firm if the USDOT has determined that our denial of its application was erroneous).

SUBPART F – COMPLIANCE AND ENFORCEMENT

SECTION 26.109 – INFORMATION, CONFIDENTIALITY, AND COOPERATION

LeeTran will safeguard from disclosure to third parties information that may reasonably be regarded as confidential business information, consistent with federal, state, and local laws.

Notwithstanding any contrary provisions of federal, state or local law, LeeTran will not release personal financial information submitted in response to the personal net worth requirement to a third party (other than the USDOT) without the written consent of the submitter.

26.109(a) – Monitoring Payments to DBEs

LeeTran will require prime contractors to maintain records and documents of payments to DBEs for three years following the performance of the contract. These records will be available for inspection upon request by any authorized representative of LeeTran or the USDOT. This reporting requirement also extends to any certified DBE subcontractor.

LeeTran will perform interim audits of contract payments to DBEs. The audit will review payments to DBE subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation.

ATTACHMENT 1: STATE OF FLORIDA UCP AGREEMENT

F403 085



LEE COUNTY
SOUTHWEST FLORIDA

BOARD OF COUNTY COMMISSIONERS

Bob Jones
District One

Douglas R. St. Comy
District Two

Ray Judah
District Three

Andrew W. Coy
District Four

John E. Albion
District Five

Donald D. Sitwell
County Manager

James G. Yaeger
County Attorney

Diana M. Parker
County Hearing Examiner

Writer's Direct Dial Number: (239) 335-2179

Fax (239) 335-2262

December 5, 2002

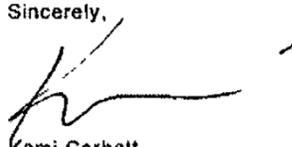
Mr. Art Wright
FDOT -- Office of Equal Opportunity
605 Suwannee Street
Mail Station 65
Tallahassee, FL 32399-6544

Dear Mr. Wright:

Enclosed you will find an original signature page from the State of Florida UCP Agreement executed by Lee County Board of County Commissioners. We are signatories as non-certifying members.

If you need additional documentation, please let me know. I can be reached at 239.335.2179 or via email at Kcorbett@leegov.com.

Sincerely,



Kami Corbett
Manager
Office of Equal Opportunity

DEC 06 2002

Indranstr P.O. Box 398, Fort Myers, Florida 33902-0398 (239) 335-2111
Internet address <http://www.lee-county.com>
AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

 Recycled Paper

STATE OF FLORIDA
UNIFIED CERTIFICATION PROGRAM
UCP AGREEMENT
SIGNATURE and DECLARATION OF STATUS

IN WITNESS WHEREOF, the UCP Members execute this Agreement prepared
_____ 2002, by authorized signatures, and attached resolutions if
appropriate.

LEE COUNTY BOARD OF COUNTY COMMISSIONERS

Signatory Entity Name, printed

ATTEST: Charlia Green
clock of Courts

Michelle S. Reisman
Signature Deputy Clerk

Michèle G. Cooper
Name, printed

Ray Judah Chairman
Signature and Title

Ray Judah, Chairman
Name and Title, printed

This 19th day of November, 2002.



Approved as to form:

Scott S. Brown
(Attorney for Signatory) County Attorney's Office

Certifying Member Status

Non-Certifying Member Status

Florida UCP
Agreement 011602
fdot/eoo

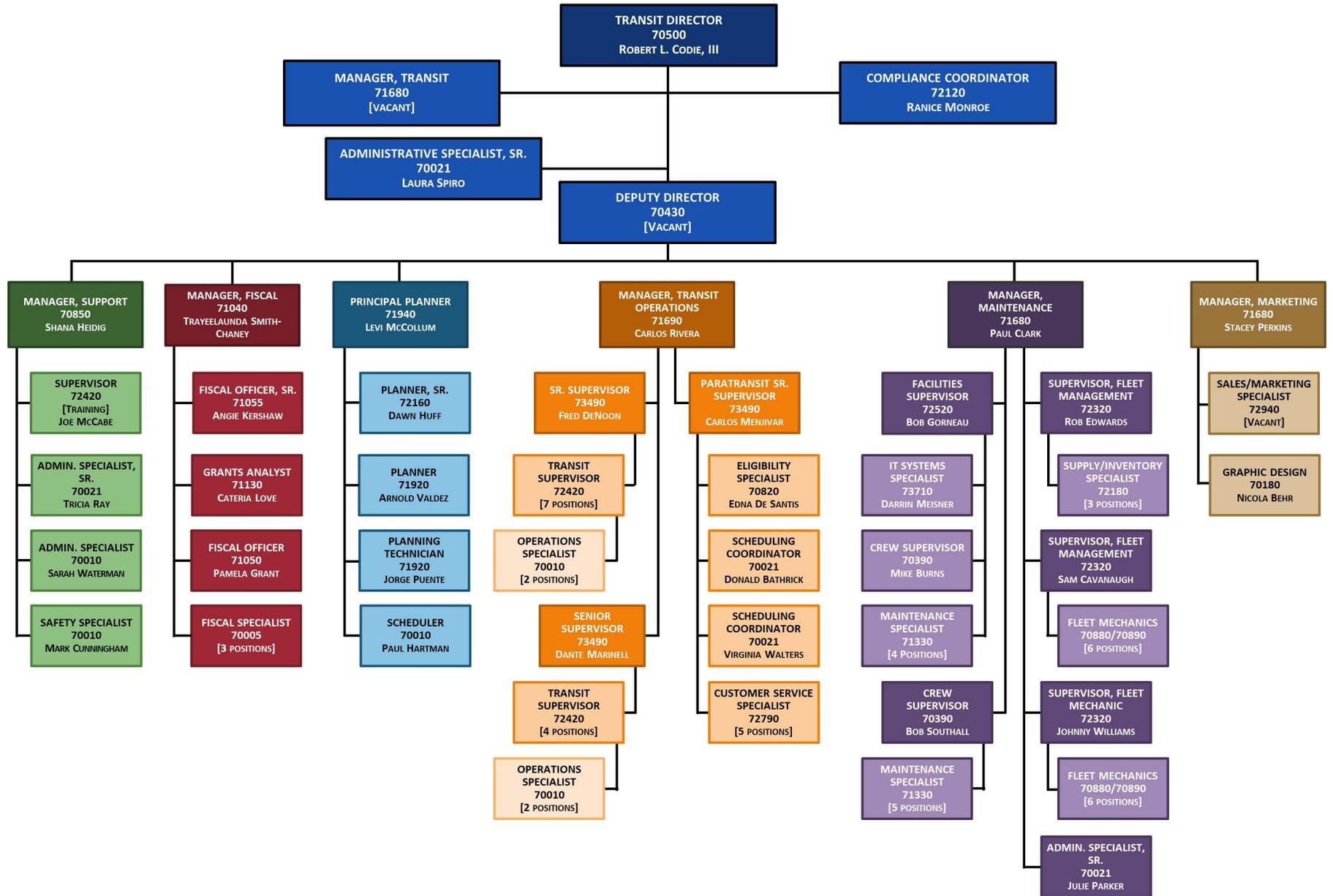
Page 24 of 25

Lee County Board Of County Commissioners																
Agenda Item Summary				Blue Sheet No. 20021292												
<p>1. REQUESTED MOTION: Approve Disadvantaged Business Enterprise (DBE) Uniform Certification Program Agreement</p> <p>ACTION REQUESTED: Approve and sign agreement with U.S. Department of Transportation and Florida Department of Transportation establishing Lee County as a non-certifying member of the national DBE Uniform Certification Program.</p> <p>WHY ACTION IS NECESSARY: This action is required by federal regulation, 49 CFR Part 26, for all recipients of USDOT funds.</p> <p>WHAT ACTION ACCOMPLISHES: Lee County becomes part of the national DBE Uniform Certification Program, which is required by federal regulation.</p>																
<p>2. DEPARTMENTAL CATEGORY: COMMISSION DISTRICT # C6H</p>				<p>3. MEETING DATE: 11-19-2002</p>												
<p>4. AGENDA:</p> <p><input checked="" type="checkbox"/> CONSENT ADMINISTRATIVE APPEALS</p> <p><input type="checkbox"/> PUBLIC WALK ON TIME REQUIRED:</p>		<p>5. REQUIREMENT/PURPOSE: (Specify)</p> <p><input type="checkbox"/> STATUTE <input type="checkbox"/> ORDINANCE <input type="checkbox"/> ADMIN. CODE <input checked="" type="checkbox"/> OTHER Federal Regulation</p>		<p>6. REQUESTOR OF INFORMATION:</p> <p>A. COMMISSIONER B. DEPARTMENT C. DIVISION Transit</p> <p>BY: <u>Steven L. Myers, Director</u></p>												
<p>7. BACKGROUND: Federal regulations dealing with Disadvantaged Business Enterprises were recently revised. The new regulations require all agencies receiving USDOT funds to participate in the Uniform Certification Program for Disadvantaged Business Enterprises. The agreement establishes a central database for all Disadvantaged Business Enterprises and requires each entity to recognize the DBE certification of the other entities that have signed the Agreement. Lee County does not independently certify Disadvantaged Business Enterprises, therefore the County will be a non-certifying member to the agreement. This means that there is no fee associated with entering into the agreement. Our only obligation will be to recognize the DBE certifications issued by certifying members of the agreement.</p>																
<p>8. MANAGEMENT RECOMMENDATIONS: Approve and sign agreement</p>																
9. RECOMMENDED APPROVAL:																
A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services		G County Manager									
<i>Steven L. Myers</i> 11/4/02	<i>Janet Sharden</i> 11/4/02	N/A	<i>Robert</i> 11/4/02	<i>S. Myers</i> 11/11/02	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">OA</td> <td style="width: 33%;">JOM</td> <td style="width: 33%;">Risk</td> </tr> <tr> <td style="text-align: center;"><i>11/15/02</i></td> <td style="text-align: center;"><i>11/10/02</i></td> <td style="text-align: center;"><i>11/10/02</i></td> </tr> <tr> <td style="text-align: center;"><i>11/15/02</i></td> <td style="text-align: center;"><i>11/10/02</i></td> <td style="text-align: center;"><i>11/15/02</i></td> </tr> </table>		OA	JOM	Risk	<i>11/15/02</i>	<i>11/10/02</i>	<i>11/10/02</i>	<i>11/15/02</i>	<i>11/10/02</i>	<i>11/15/02</i>	<i>W. Myers</i>
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<i>11/15/02</i>	<i>11/10/02</i>	<i>11/15/02</i>														
<p>10. COMMISSION ACTION:</p> <p><input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> DEFERRED <input type="checkbox"/> OTHER</p>																
				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Rec. by County</td></tr> <tr><td>Date: 11/4/02</td></tr> <tr><td>Time: 3:57 pm</td></tr> <tr><td>Forwarded To:</td></tr> <tr><td>11-402-425</td></tr> </table>	Rec. by County	Date: 11/4/02	Time: 3:57 pm	Forwarded To:	11-402-425	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>RECEIVED BY COUNTY ADMIN. PM</td></tr> <tr><td>11-4 4:00</td></tr> <tr><td>COUNTY ADMIN. REWARDED TO:</td></tr> <tr><td><i>11/7 4:30</i></td></tr> </table>			RECEIVED BY COUNTY ADMIN. PM	11-4 4:00	COUNTY ADMIN. REWARDED TO:	<i>11/7 4:30</i>
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ATTACHMENT 2: LEE COUNTY TRANSIT ORGANIZATION CHART



ATTACHMENT 3: 26.29 (D) – DBE MONITORING AND ENFORCEMENT MECHANISMS

In the event that a DBE goal has been established by the Solicitation, the prime contractor covenants and agrees as follows:

1. LeeTran requires that prime contractors not terminate a DBE subcontractor listed on a bid/contract with a DBE contract goal without LeeTran's prior written consent. Prior written consent shall be provided where there is "good cause" for termination of the DBE firm, as established by Section 26.53(f)(3) of the DBE regulation.

Before transmitting to LeeTran its request to terminate, the prime contractor shall give notice in writing to the DBE of its intent to do so. A copy of this notice shall be provided to LeeTran prior to consideration of the request to terminate. The DBE shall have five (5) days to respond and advise LeeTran why it objects to the proposed termination. The five-day period may be reduced if the matter is one of public necessity, e.g., safety.

2. In those instances where "good cause" exists to terminate a DBE's contract, LeeTran requires the prime contractor to make good-faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE, to the extent needed to meet the contract goal. The prime contractor shall notify LeeTran immediately of the DBE's inability or unwillingness to perform and provide reasonable documentation.
3. LeeTran Management requires the prime contractor to obtain LeeTran prior approval of the substitute DBE and to provide copies of new or amended subcontracts, or documentation of good faith efforts.

If the contractor fails or refuses to comply in the time specified, LeeTran may issue an order stopping all or part of payment/work until satisfactory action has been taken. If the contractor still fails to comply, LeeTran may issue a "termination for default" proceeding.

4. The prime contractor shall provide the DBELO with at least 30 days' written notice prior to instituting any legal action against a DBE subcontractor.
5. The prime contractor shall provide the DBELO with monthly updates as to the prime contractor's continuing compliance with the DBE requirements set forth in the Solicitation.

The prime contractor shall submit with each invoice a report of DBE expenditures (the "DBE Expenditure Report"). Such report must show each DBE, the amount of such DBE's subcontract, the amount earned to date, the amount earned with respect to that invoice and the amount remaining to be earned. A legible copy of each invoice, along with the DBE Expenditure

Report shall be submitted directly to the DBELO, or such other address as may be specified by LeeTran from time to time. The DBELO's address and facsimile (FAX) number:

Ranice Monroe, Compliance Coordinator
DBE Liaison Officer
LeeTran
3401 Metro Parkway
Ft. Myers, FL 33901
Phone: 239.533.0374
Fax: 239.931.6811

6. The prime contractor shall make prompt and full payment to any DBE subcontractor (including the payment of any retainage) within the later of:
- a. Thirty (30) days after the DBE subcontractor's work is satisfactorily completed, or
 - b. Thirty (30) days after the prime contractor receives payment from LeeTran for satisfactory completion of the accepted work.

A DBE subcontractor's work is satisfactorily completed when: all the tasks called for in the subcontract have been accomplished and documented as required by LeeTran; LeeTran has made an incremental acceptance of a portion of the Service; and, the work of a DBE subcontractor covered by that acceptance is deemed to be satisfactorily completed. The prime contractor shall not withhold payment to any DBE subcontractor as a result of the exercise of LeeTran's rights under this Contract.

LeeTran will bring to the attention of the USDOT any false, fraudulent, or dishonest conduct in connection with the program, so that the USDOT can take the steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the USDOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in Section 26.109. These may include:

- Suspension or debarment proceedings pursuant to 49 CFR part 26;
- Enforcement action pursuant to 49 CFR part 31; and,
- Prosecution pursuant to 18 USC 1001.

LeeTran will also consider similar action under state legal authorities, including responsibility determinations in future contracts, removal of firms from the prequalified bidders and consultants' lists or revocation of DBE certification if applicable, pursuant to Section 337.105; 337.16; and 339.0805, Florida Statutes.

ATTACHMENT 4: 26.31 – INSTRUCTIONS ON HOW TO ACCESS THE DBE DIRECTORY

LeeTran does not certify DBEs but rather uses the list of DBEs identified in the FDOT UCP Directory. FDOT's website DBE Directory is located at:

<https://fdotxwp02.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/CustomSearch.aspx>

FDOT's website provides a list of UCP agencies that provide certification services and non-certification services in the State of Florida.

<https://www.fdot.gov/equalopportunity/serviceproviders.shtm>

If you have any questions you can contact the:

Florida Department of Transportation
Equal Opportunity Office
605 Suwannee Street, MS-65
Tallahassee, FL 32399-0450
Tel: 850.414.4747
Fax: 850.414.4879

ATTACHMENT 5: LEETRAN DEMONSTRATION OF GOOD FAITH EFFORTS

(Forms 1 and 2 should be provided as part of the solicitation documents)

FORM 1: DISADVANTAGED BUSINESS ENTERPRISE (DBE) UTILIZATION

The undersigned bidder/offeror has satisfied the requirements of the bid specification in the following manner (please check the appropriate space):

- The bidder/offeror is committed to a minimum of 4% DBE utilization on this contract
- The bidder/offeror (if unable to meet the DBE goal of 4%) is committed to a minimum of ____% DBE utilization on this contract and submits documentation demonstrating good faith efforts.

Name of Bidder's/Offeror's Firm: _____

State Registration No.: _____

Date: _____

By: _____
Please Print Name

By: _____
Signature

By: _____
Title



FORM 2: LETTER OF INTENT

Name of Bidder's/Offeror's Firm: _____

Address: _____

City: _____ State: _____ Zip _____

Name of DBE firm: _____

Address: _____

City: _____ State: _____ Zip _____

Telephone: _____

Description of work to be performed by DBE firm:

The bidder/offered is committed to utilizing the above-named DBE firm for the work described above. The estimated dollar value of this work is \$_____.

Affirmation

The above-named DBE firm affirms that it will perform the portion of the contract for the estimated dollar value as stated above.

By: _____
Signature / Title

If the bidder/offeror does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void

(Please submit this page for each subcontractor.)



ATTACHMENT 6: 49 CFR PART 26

The text of 49 CFR Part 26 can be found at the link below.

<https://ecfr.io/Title-49/pt49.1.26>



ATTACHMENT 7: DBE PROGRAM CHECKLIST

(Pursuant to 49 CFR Part 26)

Recipient Name:	
Vendor ID:	
Date DBE Program Received:	
Date of Initial Review:	
Date Final DBE Program Reviewed:	
Review Conducted By:	
Date Referred to Regional Counsel:	
Name of Approving Regional Counsel & Date of Concurrence:	
Issuance of Date of Approval Letter:	
Date TrAMS Data Entered:	
<p>This form provides a basic overview of the legal requirements and responsibilities of Federal Transit Administration (FTA) recipients under Code of Federal Regulations (C.F.R.) 49 Part (§) 26 for purposes of Regional Civil Rights Officer (RCRO) review. This document is not intended to provide a comprehensive explanation of all requirements and responsibilities of FTA recipients related to DBE, nor is it intended to replace DBE guidance issued by the US Department of Transportation (DOT). Further DOT and FTA guidance can be found on our websites and in 49 C.F.R. § 26 not intended to replace the DBE guidance issued by the US Department of Transportation. This form highlights the major sections of 49 C.F.R. §26. Recipients should consider each of the topics in preparing their DBE program documents. FTA does not ask recipients to quote or paraphrase portions of the rule in their programs. Rather, recipients' programs should address specifically how the recipient will implement the various program requirements. For example, the program would not paraphrase Section 26.83 concerning initial certification procedures. It would describe how a firm applies to the recipient for certification.</p>	



Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
OVERALL DBE PROGRAM					
CFR 49 § (Part) 26					See comments below and address any area marked "Not Addressed" and/or "Inadequate." An "Advisory Comment" indicates that this section is not required by the circular but recommended by FTA.
POLICY STATEMENT: §26.23					
Is there a signed and dated policy statement that expresses the agency's commitment to their DBE program, states its objectives, and outlines responsibilities for its implementation?					
Is the statement circulated throughout the organization and to the DBE and non-DBE business communities that perform work on the agency's DOT-assisted contracts?					
Does the statement include the following objectives from part 26.1:					
(a) To ensure nondiscrimination in the award and administration of DOT-assisted contracts.					
(b) To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts.					
(c) To ensure the DBE Program is narrowly tailored in accordance with applicable law.					
(d) To ensure that only firms that meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs.					



Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
e) To help remove barriers to the participation of DBEs in DOT-assisted contracts.					
(f) To promote the use of DBEs in all types of federally-assisted contracts and procurement activities.					
g) To assist the development of firms that can compete successfully in marketplace outside the DBE Program.					
(h) To provide appropriate flexibility to recipients of federal financial assistance in establishing and providing opportunities for DBEs.					
APPLICABILITY: §26.3					
(a) This part applies to recipients of: (2) federal transit funds authorized by Title I, III, V and VI of ISTEA, Pub. L. 102-240 or by federal transit laws in Title 49, U.S. Code, or Titles I, III, and V of the TEA-21 Pub. L. 105-178, and recently reauthorized by Congress in the "Fixing America's Surface Transportation Act" or the "FAST-ACT," P.L. 114-94.					
DEFINITIONS: §26.5					
Definitions should be listed or incorporated by referring to §26.5 (incorporated by reference) if §26 is included as an attachment to the DBE Program.					
NON-DISCRIMINATION: §26.7					
Non-discrimination statements (a) and (b) from this part are included.					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
RECORD KEEPING: §26.11*					
(b) Recipient must provide data about the DBE program by submitting the Uniform Report of DBE Commitments/ Awards and Payments in the DOT form (no number); semi-annually due on June 1 and December 1 for each federal fiscal year in which they are required to have an annual DBE goal.					
(c) Bidder's list List must include the following information about DBE and non-DBE contractors and subcontractors who seek work on federally-assisted contracts:					
(i) Firm name;					
(ii) Firm address;					
(iii) Firm's status as a DBE or non-DBE;					
(iv) Age of the firm; and,					
(v) The annual gross receipts of the firm. May be obtained by asking each firm to indicate what gross receipts bracket they fit in (i.e. less than \$500,000; \$500,000–\$1 million, \$1–2 million, \$2–5 million).					
RECIPIENT AND CONTRACTOR ASSURANCES §26.13*					
(a) Annual FTA Certifications and Assurance signed – includes required DBE assurance.					
(b) Includes the full contract assurance that must be included in contracts let with DOT funds. (For recipient to include in its contracts and sub-contracts).					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
DBE PROGRAM UPDATES: §26.21(2)					
Recipient agrees that any significant changes in the program must be submitted to FTA for approval.					
DBE LIAISON OFFICER §26.25					
DBE Liaison officer (DBELO) identified? NOTE: FTA highly recommends the DBELO must not come from Procurement especially if the individual is directly involved in contracts, bids & procuring goods or materials. Similarly, a person in Finance Division should not be the DBELO if the individual is responsible for disbursing funds. Both situations can be conflict of interests.					
DBE Liaison officer has direct and independent access to CEO? Has adequate staff and authority to administer this part?					
DBE FINANCIAL INSTITUTIONS §26.27					
Recipient has thoroughly investigated the services offered by DBE financial institutions and has made reasonable efforts to use these institutions per this part?					
PROMPT PAYMENT: §26.29*					
(a) Contractors pay subs for satisfactory performance no later than 30 calendar days from receipt of each payment?					
(b) Recipient assures prompt and full payment of retainage from the prime contractor to the sub within 30 calendar days after the sub's work is completed using one of the 3 methods in this part?					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
(d) DBE program provides appropriate means to enforce the requirements of this section?					
(e) Any additional prompt payment mechanisms established per this part?					
DBE DIRECTORY: §26.31					
DBE directory made available per this part?					
OVERCONCENTRATION: §26.33					
Applies only when an overconcentration is identified. If so, is overconcentration addressed appropriately?					
MENTOR-PROTÉGÉ PROGRAMS: §26.35					
May be established per this part.					
MONITORING PERFORMANCE: §26.37*					
Have appropriate (a) mechanisms to ensure compliance with this part by all program participants been established? And has a (b) monitoring and enforcement process to ensure work committed to DBEs at contract award is performed by DBEs been established per this part.					
Does (c) this mechanism provides for a running tally of actual payments made to DBE firms per this part.					
FOSTERING SMALL BUSINESS PARTICIPATION: §26.39 (see also FTA Guidance to Complete New DBE Implementation Plans)					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
DBE program must include an element to structure contracting requirements to facilitate competition by small business concerns.					
Element must include reasonable steps to eliminate obstacles to small business participation, including unnecessary and unjustified bundling of contract requirements that may preclude small business participation in procurements as prime contractors or subcontractors.					
Steps to increase small business participation may include, but are not limited to: small business set-aside, requiring identification of sub-contracting possibilities on large contracts, requiring prime contractors to identify small business sub contracts on large procurement, creating an alternative acquisition strategy, joint venture opportunities for small businesses, contract unbundling/assessment of contract size, business development opportunities					
(b) Outreach is not the sole step indicated to increase small business participation. If included, must be coupled with a strategy to create contracting opportunities for small businesses.					
(c) Includes a method to verify business size. A program should not allow firms to self-certify/verify as small businesses					
(d) Includes specific time frame for implementing small business program					
(e) DBE set-asides made only on the basis of business size. Set-asides based on race and/or gender are forbidden.					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
OVERALL GOALS: §26.45					
Recipient develops a two-step goal setting process as described in sections (c)–(d) of this part? This goal is based on quantifiable data from reliable sources such as current census Bureau's County Business Pattern (CBP) data, bidder's list, current DBE directories or State UCP directories, current disparity study, NAICS codes, the goal of another DOT recipient (Step 1 ONLY) or alternative methods?					
(e)(2) Goal is expressed as a percentage of all FTA funds (excluding the purchase of transit vehicles) that will be expended in the three forthcoming fiscal year?					
(f)(1) Goals are submitted for review on August 1 of each year?					
(f)(3) Description of methodology used to arrive at the goal included?					
(g) Provide for public participation, in the following order:					
(g)(1) Consultation with minority, women's and general contractor groups, etc.?					
(g)(2) A published notice per this part? NOTE: Publication of DBE goal in grantee's own website alone does not meet this public participation requirement.					
CAN RECIPIENTS BE PENALIZED FOR FAILING TO MEET OVERALL GOALS?: §26.47					
Statement expressing an understanding of the following:					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
(a) You cannot be penalized, or treated by the Department as being in noncompliance with this rule, because your DBE participation falls short of your overall goal, <u>unless you have failed to administer your program in good faith.</u>					
(b) If you do not have an approved DBE program or overall goal, or if you fail to implement your program in good faith, <u>you are in noncompliance with this part.</u>					
(c) If the awards and commitments shown on your Uniform Report of Awards or Commitments and Payments at the end of any fiscal year are less than the overall goal applicable to that fiscal year, <u>you must do the following in order to be regarded by the Department as implementing your DBE program in good faith</u>					
(1) Analyze in detail the reasons for the difference between the overall goal and your awards and commitments in that fiscal year;					
(2) Establish specific steps and milestones to correct the problems you have identified in your analysis and to enable you to meet fully your goal for the new fiscal year;					
(3)(i) If you are a state highway agency; one of the 50 largest transit authorities as determined by the FTA; or an Operational Evolution Partnership Plan airport or other airport designated by the FAA, you must submit, within 90 days of the end of the fiscal year, <u>the analysis and corrective actions developed under paragraphs</u>					



Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
<u>(c)(1) and (2) of this section to the appropriate operating administration for approval.</u>					
(ii) As a transit authority or airport not meeting the criteria of paragraph (c)(3)(i) of this section, you must retain analysis and corrective actions in your records for three years and make it available to FTA or FAA on request for their review.					
(4) FHWA, FTA, or FAA may impose conditions on the recipient as part of its approval of the recipient's analysis and corrective actions.					
TRANSIT VEHICLE MANUFACTURERS: §26.49					
(a) Transit vehicle manufacturers (TVM) are required to certify they have a DBE program.					
MEANS TO MEET GOALS: §26.51					
The recipient follows the descriptions to meet goals using race-neutral means (a) – (c) or contract goals (d) - (g) as appropriate each federal fiscal year per this part?					
GOOD FAITH EFFORTS PROCEDURES WHEN A DBE IS REPLACED ON A CONTRACT: §26.53					
RECONSIDERATION OFFICIAL: §26.53 (d)(2) The Reconsideration Official will not have played any role in the original determination that the bidder/offeror did not document sufficient good faith efforts.					
Demonstration of good faith efforts per 26.53, (a & c; b, d, f) Appendix A (c) are met.					



Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
UNIFIED CERTIFICATION PROGRAM PARTICIPATION: §26.81 (a)					
CERTIFICATION PROCESS: § 26.61-26.73					
UNIFIED CERTIFICATION PROGRAM PARTICIPATION: §26.81 (a)					
Recipient participates in UCP?					
INFORMATION, CONFIDENTIALITY, COOPERATION: §26.109					
Are appropriate rules governing information, confidentiality, cooperation, and intimidation or retaliation established per this part?					
For state DOT's DBE goal submission attached to this DBE Program Plan, please answer the following:					
	Yes	No	Comments		
(1) Sub-recipients of the state DOT are aggregated in the overall goal:					
(2) The state DOT included the names of recipients that submitted DBE goals:					
(3) The state DOT accounted for FTA funds received for 5303, 5304, 5310 (non-vehicle awards) and 5311 grants and distributed to its sub recipients:					
If the RCRO or designee has contacted the grantee regarding their DBE goal submittal for any reason, notes of the conversation are included in the submittal. For example, if RCRO or designee has granted the					

Chapter/Section	Addressed	Not Addressed	Adequate	Inadequate	Review Comments
grantee an extension to submit the required documentation with a specified timeline for their response or if RCRO has orally approved a grantee's DBE goal, notes reflect the rationale for approving it.					
ATTACHMENTS	Yes	No	Comments		
1. Organizational Chart					
2. DBE Directory (hard copy version only)					
3. Agency policies of Monitoring & Enforcement Mechanisms					
4. Overall Goal Calculation					
5. Breakout of Estimated Race-Neutral & Race Conscious Participation					
6. Form 1 & 2 for Demonstration of Good Faith Efforts					
9. Regulations: 49 CFR Part 26 (hard copy version only)					

For continuity of topic, these sections are sometimes combined under one or more headings such as "Record Keeping, Monitoring and Enforcement," and/or "Federal Financial Assistance Agreements."

APPENDIX: NAICS VENDORS

NAICS Code	NAICS Description	UCP Certifying Member	Vendor Cert. Type	First Certification Date	Vendor Name	Vendor Work Location District	Vendor Work Location County	Vendor Presumptive Group	Vendor DBE Contact Name	Vendor Mailing Address	Vendor Mailing City	Vendor Mailing State	Vendor Mailing Zip	Physical District	Physical County	Cert. Status
236220	Commercial and Institutional Building Construction	Lee County Port Authority	DBE	10/2/2007	ARORA ENGINEERS INC			SUBCONTINENT ASIAN AMERICANS	MANIK K. ARORA	61 WILMINGTON W CHESTER PIKE STE 100	CHADDS FORD	PA	19317	01	12-LEE	CERTIFIED
236220	Commercial and Institutional Building Construction	Jacksonville Transp. Authority	DBE	6/3/2016	QST INC			BLACK AMERICANS	WARREN FLEMING	9909 FOUNDERS WY	DAMASCUS	MD	20872			CERTIFIED
236220	Commercial and Institutional Building Construction	Jacksonville Transp. Authority	DBE/ MBE	2/13/2018	VALORPOINT, LLC			BLACK AMERICANS	MARCUS HARDY	7827 CHASE MEADOWS DR E	JACKSONVILLE	FL	32256			CERTIFIED
237130	Power and Communication Line and Related Structures Construction	Greater Orlando Aviation Authority	DBE/ MBE	2/24/2016	HMB ENTERPRISES, LLC			BLACK AMERICANS	HARRY BAILEY	5401 S KIRKMAN RD STE 310	ORLANDO	FL	32766			CERTIFIED
237310	Highway, Street, and Bridge Construction	Jacksonville Transp. Authority	DBE	2/23/2015	UNIFIED INDUSTRIES, INC.			BLACK AMERICANS	THEODORE ADAMS,, III	6551 LOISDALE CT STE 400	SPRINGFIELD	VA	22150			CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Lee County Port Authority	DBE/ ACDBE	7/17/2015	AMERICAN FIRE & SECURITY LLC			WOMAN	LAURA SULLIVAN	2120 EDMONDSON RD	NOKOMIS	FL	34275	01	17-SARASOTA	CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Florida Department of Transportation	DBE	1/26/2015	BROWN'S ENTERPRISE INC			BLACK AMERICANS	TIMOTHY BROWN	10955 GOLDEN WEST DR STE B	HUNT VALLEY	MD	21031			CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Broward County Office of Economic and Small Business Development	DBE/ ACDBE	2/20/2018	CORE SECURITY SYSTEMS, LLC			BLACK AMERICANS	KENDRICK JULMIS	4851 NW 103 AVE #52	SUNRISE	FL	33351			CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Florida Department of Transportation	DBE	2/22/2010	KAMRYN CONSTRUCTION LLC			BLACK AMERICANS	KEVIN BROWN	3558 MOSSY CREEK LN	TALLAHASSEE	FL	32311	03	55-LEON	CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Broward County Office of Economic and Small Business Development	DBE	6/23/2017	ONE DOT SYSTEMS, INC.			BLACK AMERICANS	WILTON RAMOS	6566 NW 13TH CT	PLANTATION	FL	33313			CERTIFIED
238210	Electrical Contractors and Other Wiring Installation Contractors	Hillsborough County Aviation Authority	DBE	10/16/2014	TRINITEK TECHNOLOGY SOLUTIONS INC			HISPANIC AMERICANS	DEXTER RAMKISSOON	13136 EARLY RUN LN	RIVERVIEW	FL	33578-3387	07	10-HILLS-BOROUGH	CERTIFIED
334220	Radio and Television Broadcasting and Wireless Communications Equipment Manufacturing	Broward County Office of Economic and Small Business Development	DBE/ ACDBE/ MBE	5/3/2016	SURFBIGDATA LLC			ASIAN-PACIFIC AMERICANS	ZIHAO LI (ANDREW)	4474 FOXTAIL LN	WESTON	FL	33331	04	86-BROWARD	CERTIFIED
423430	Computer and Computer Peripheral Equipment and Software Merchant Wholesalers	Broward County Office of Economic and Small Business Development	DBE/ ACDBE/ MBE	5/9/2018	GREYWOOD CONSULTING CORP			BLACK AMERICANS	LORNA ANDERSON	3300 S DIXIE HWY STE 1-138	WEST PALM BEACH	FL	33405			CERTIFIED
423430	Computer and Computer Peripheral Equipment and Software Merchant Wholesalers	Jacksonville Transp. Authority	DBE	7/22/2012	LUCILLE MAUD CORPORATION			BLACK AMERICANS	LOUIS MUIRHEAD	1200 JORDAN LN STE 9	HUNTSVILLE	AL	35816	02	35-MADISON	CERTIFIED
423490	Computer and Computer Peripheral Equipment and Software Merchant Wholesalers	Broward County Office of Economic and Small Business Development	DBE/ ACDBE	3/6/2013	CHANDLER & CAMPBELLE INVESTMENT GROUP			BLACK AMERICANS	DARRELL SEARCY	310 VIZCAYA DR	PALM BEACH GARDENS	FL	33418	04	93-PALM BEACH	CERTIFIED
423610	Electrical Apparatus and Equipment, Wiring Supplies, and Related Equipment Merchant Wholesalers	Miami-Dade County	DBE	12/7/2016	FLAMINGO NETWORKS CORP.			HISPANIC AMERICANS	PEDRO BARRIOS	2441 NW 93RD AVE STE 103	DORAL	FL	33172-9999			CERTIFIED
423860	Transportation Equipment and Supplies (except Motor Vehicle) Merchant Wholesalers	Florida Department of Transportation	DBE	2/22/2017	4ALET LLC			WOMAN	DOLORES PERKOVIC	PO BOX 7113	NORTH ARLINGTON	NJ	7031			CERTIFIED
424130	Industrial and Personal Service Paper Merchant Wholesalers	Jacksonville Transp. Authority	DBE/ ACDBE	9/28/2011	EPTA SOLUTIONS LLC			BLACK AMERICANS	GREGORY BRUCE	5 W FORSYTH ST STE 200	JACKSONVILLE	FL	32202	02	72-DUVAL	CERTIFIED
443142	Electronics Stores	Jacksonville Transp. Authority	DBE	8/19/2004	CRINER DANIELS & ASSOCIATES INC			BLACK AMERICANS	WALTER CRINER	1776 YORKTOWN ST STE 525	HARRIS	TX	77056			CERTIFIED
443142	Electronics Stores	Miami-Dade County	DBE/ MBE	7/29/2009	GIGANETWORKS INC			HISPANIC AMERICANS	MARIA P. SOMOZA	835 NE 79TH ST	MIAMI	FL	33138	06	87-MIAMI-DADE	CERTIFIED
488119	Other Airport Operations	Broward County Office of Economic and Small Business Development	DBE/ ACDBE/ MBE	8/15/2014	BLEU STREAM CORP			BLACK AMERICANS	JEAN ST LEGER	6690 NW 80 MANOR	PARKLAND	FL	33067	04	86-BROWARD	CERTIFIED
488119	Other Airport Operations	Florida Department of Transportation	DBE	5/25/2016	GRINDSTONE GROUP LLC			HISPANIC AMERICANS	FERNANDO VIERA	6440 N BELT LINE RD	IRVING	TX	75063			CERTIFIED
511210	Software Publishers	Florida Department of Transportation	DBE	6/5/2018	HAGILE LLC			ASIAN-PACIFIC AMERICANS	MICHAEL HA	2335 NE 195TH ST	MIAMI	FL	33180			CERTIFIED
511210	Software Publishers	Jacksonville Transp. Authority	DBE/ MBE	7/23/2015	LENEER DATA ASSURANCE SOLUTIONS INC			BLACK AMERICANS	ROBERT E. LESTER, III	1250 BLOUNTSTOWN HWY STE H	TALLAHASSEE	FL	32304	02	72-DUVAL	CERTIFIED
517919	All Other Telecommunications	Broward County Office of Economic and Small Business Development	DBE	4/14/2016	BROADBAND CONNECT, LLC			BLACK AMERICANS	JOHN LEE HUGGINS,, JR	2105 CATHERINE FRAN DR	ACCOKEEK	MD	20607			CERTIFIED
517919	All Other Telecommunications	Jacksonville Transp. Authority	DBE	2/28/2011	CBI INDUSTRIES, INC			WOMAN	WANDA JANET ALLISON	1954 AIRPORT RD STE 215	CHAMBLEE	GA	30341	02	26-ALACHUA	CERTIFIED
517919	All Other Telecommunications	Florida Department of Transportation	DBE	12/20/2017	E J O VENTURES			BLACK AMERICANS	EDWARD J. ODOM, IV	610 CUMBERLAND HILLS DR	HENDERSON-VILLE	TN	37075			CERTIFIED
517919	All Other Telecommunications	Florida Department of Transportation	DBE	6/12/2018	QUIK LLC	06	87-MIAMI-DADE	HISPANIC AMERICANS	JOSE RAMON PAZ	95 MERICK WY 3RD FL	CORAL GABLES	FL	33134			CERTIFIED

NAICS Code	NAICS Description	UCP Certifying Member	Vendor Cert. Type	First Certification Date	Vendor Name	Vendor Work Location District	Vendor Work Location County	Vendor Presumptive Group	Vendor DBE Contact Name	Vendor Mailing Address	Vendor Mailing City	Vendor Mailing State	Vendor Mailing Zip	Physical District	Physical County	Cert. Status
518210	Data Processing, Hosting, and Related Services	Greater Orlando Aviation Authority	DBE	1/19/2012	ALESIG CONSULTING LLC			SUBCONTINENT ASIAN AMERICANS	GISELA GHANI	7389 LEE HWY STE 202	FALLS CHURCH	VA	22042			CERTIFIED
518210	Data Processing, Hosting, and Related Services	Hillsborough County Aviation Authority	DBE/ MBE	6/26/2012	AMZUR TECHNOLOGIES INC			SUBCONTINENT ASIAN AMERICANS	RANI NEMANI	405 N REO ST STE 110	TAMPA	FL	33609	07	10-HILLS-BOROUGH	CERTIFIED
518210	Data Processing, Hosting, and Related Services	Hillsborough County Aviation Authority	DBE	8/11/2005	COUNTER TECHNOLOGY INC			HISPANIC AMERICANS	SANTOS F. GARZA	9711 WASHINGTONIAN BLVD STE 550	GAITHERSBURG	MD	20878			CERTIFIED
518210	Data Processing, Hosting, and Related Services	Florida Department of Transportation	DBE	11/17/2016	GNC CONSULTING INC			HISPANIC AMERICANS	JANET WEBB	21195 S LAGRANGE RD	FRANKFORT	IL	60423			CERTIFIED
518210	Data Processing, Hosting, and Related Services	Broward County Office of Economic and Small Business Development	DBE	8/20/2014	IVYSERVE WEB SOLUTIONS LLC			BLACK AMERICANS	COLLIN K. BARROWS	17941 SW 41ST ST	MIRAMAR	FL	33029	02	26-ALACHUA	CERTIFIED
518210	Data Processing, Hosting, and Related Services	Jacksonville Transp. Authority	DBE/ MBE	11/1/2014	LUMBEE RESOURCE MANAGEMENT GROUP LLC			NATIVE AMERICANS	JOHNNY HELMS	6440 SOUTHPOINT PKWY STE 300	JACKSONVILLE	FL	32216	02	72-DUVAL	CERTIFIED
518210	Data Processing, Hosting, and Related Services	Jacksonville Transp. Authority	DBE	2/28/2011	MFL TECHNOLOGY SOLUTIONS LLC			HISPANIC AMERICANS	LUIS MUNOZ FERNANDEZ	1619 13TH ST NW	WASHINGTON	DC	20009			CERTIFIED
518210	Data Processing, Hosting, and Related Services	Jacksonville Transp. Authority	DBE	11/21/2016	PHOENIX GROUP TECH INDUSTRIES INC			BLACK AMERICANS	STEPHON UTHMAN SHAKIR	3820 WILLIAMSBURG PK BLVD STE 2	JACKSONVILLE	FL	32257			CERTIFIED
518210	Data Processing, Hosting, and Related Services	Broward County Office of Economic and Small Business Development	DBE/ ACDBE/ MBE	1/5/2018	WOLFCREEK CONSULTING INC			BLACK AMERICANS	JAY REYNOLDS	7351WILES RD STE 207	CORAL SPRINGS	FL	33067			CERTIFIED
532420	Office Machinery and Equipment Rental and Leasing	Hillsborough County Aviation Authority	DBE/ MBE	11/11/2005	TEC LINK LLC			BLACK AMERICANS	DEREK HOLMES	16350 BRUCE B DOWNS BLVD UNIT 48942	TAMPA	FL	33646-0125	07	10-HILLS-BOROUGH	CERTIFIED
541211	Offices of Certified Public Accountants	Greater Orlando Aviation Authority	DBE/ ACDBE	5/16/2006	ANTONIO LEMUS CPA PA			HISPANIC AMERICANS	ANTONIO LEMUS	108 MARCIA DR	ALTAMONTE SPRINGS	FL	32714	05	77-SEMINOLE	CERTIFIED
541211	Offices of Certified Public Accountants	Jacksonville Transp. Authority	DBE	10/17/2011	KBLD LLC			WOMAN	KIM BALASKIEWICZ	6960 BONNEVAL RD STE 302	JACKSONVILLE	FL	32216	02	72-DUVAL	CERTIFIED
541214	Payroll Services	Hillsborough County Aviation Authority	DBE	3/29/2017	BEST EMPLOYMENT SOLUTIONS LLC			BLACK AMERICANS	KIPLAND ALBRIGHT	4809 BUSCH BLVD	TAMPA	FL	33617-6099			CERTIFIED
541219	Other Accounting Services	Florida Department of Transportation	DBE	4/16/2014	DESTINY MANAGEMENT SERVICES LLC			BLACK AMERICANS	DONNA M. MITCHELL	8737 COLESVILLE RD STE 710	SILVER SPRING	MD	20910			CERTIFIED
541219	Other Accounting Services	Miami-Dade County	DBE/ ACDBE	8/18/2015	TNR ACCOUNTING SERVICES, INC			BLACK AMERICANS	TANYA N. RYAN	2875 NE 191 ST 5TH FL	AVENTURA	FL	33180	06	87-MIAMI-DADE	CERTIFIED
541320	Landscape Architectural Services	Florida Department of Transportation	DBE/ MBE	8/4/2016	COKE CONSULTING LLC			WOMAN	ANNE B. COKE	341 HAMMOCKS TRL	GREENACRES	FL	33413	04	93-PALM BEACH	CERTIFIED
541320	Landscape Architectural Services	Florida Department of Transportation	DBE/ MBE	8/31/1995	MONTGOMERY CONSULTING GROUP INC			WOMAN	MONTY GETTYS	976 LAKE BALDWIN LN STE 201	ORLANDO	FL	32814	05	75-ORANGE	CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	5/2/2016	ARMAND CONSULTING INC			SUBCONTINENT ASIAN AMERICANS	MAHVASH ARMAND	1825 W WALNUT HILL LN STE 120	IRVING	TX	75038			CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	6/25/2015	DACK CONSULTING SOLUTIONS INC			BLACK AMERICANS	ALEKSANDRA CHANCY	2 WILLAM ST STE 202	WHITE PLAINES	NY	10601			CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	11/29/1999	DEKATRON CORPORATION			HISPANIC AMERICANS	MICHAEL SMITH	5895 ALLENTOWN RD	CAMP SPRINGS	MD	20746			CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE/ MBE	5/23/2017	EMERC ENGINEERING LLC (PART TIME)			BLACK AMERICANS	MICHAEL COLEMAN	1704 BEECHWOOD CIR N	TALLAHASSEE	FL	32301			CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	6/17/2013	ESRP CORPORATION	01	05-GLADES	HISPANIC AMERICANS	ALEJANDRO (ALEX) ANAYA	4905 W LAUREL ST STE 300	TAMPA	FL	33607	07	10-HILLS-BOROUGH	CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE/ MBE	4/11/2017	INNOVO PARTNERS LLC	05	75-ORANGE	HISPANIC AMERICANS	MELISSA BOLLO GROSS	3218 E COLONIA DR STE G	ORLANDO	FL	32803			CERTIFIED
541330	Engineering Services	Greater Orlando Aviation Authority	DBE/ ACDBE	11/11/2015	R.M. CHIN & ASSOCIATES, INC.			ASIAN-PACIFIC AMERICANS	EILEEN P. CHIN	500 W 18TH ST STE 200	CHICAGO	IL	60616	05	75-ORANGE	CERTIFIED
541330	Engineering Services	Broward County Office of Economic and Small Business Development	DBE/ ACDBE/ MBE	7/11/2012	RADISE INTERNATIONAL L C			SUBCONTINENT ASIAN AMERICANS	KUMAR A. ALLADY	4152 W BLUE HERON BLVD STE 1114	RIVIERA BEACH	FL	33404	04	93-PALM BEACH	CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	6/8/2017	SIGMA ASSOCIATES INC			SUBCONTINENT ASIAN AMERICANS	ELHAM SHAYOTA	1900 ST ANTOINE ST STE 500	DETROIT	MI	48226			CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE/ MBE	3/31/2015	VDCO TECH INC			WOMAN	CINDY W. BALDWIN	648 CASCADE FALLS DR	WESTON	FL	33327	04	86-BROWARD	CERTIFIED
541330	Engineering Services	Florida Department of Transportation	DBE	9/26/2014	WYNNDALCO ENTERPRISES LLC	05	11-LAKE	HISPANIC AMERICANS	MR DAVID ANDALCIO	19081 OLD LAGRANGE RD STE 106	MOKENA	IL	60448			CERTIFIED
541340	Drafting Services	Jacksonville Transp. Authority	DBE	7/15/2010	BRADLINK LLC			BLACK AMERICANS	HELEN CALLIER	4501 MAGNOLIA COVE DR STE 21	KINGWOOD	TX	77345			CERTIFIED
541340	Drafting Services	Florida Department of Transportation	DBE/ MBE	4/10/2007	EPIC ENGINEERING & CONSULTING GROUP LLC			ASIAN-PACIFIC AMERICANS	PRASAD CHITTALURU	270 LAKE DR	OVIEDO	FL	32765	05	77-SEMINOLE	CERTIFIED
541340	Drafting Services	Florida Department of Transportation	DBE	1/6/2012	SETTIMIO CONSULTING SERVICES INC			WOMAN	REBECCA SETTIMIO	3139 BELLE CHRISTIANE PL	PENSACOLA	FL	32503	03	48-ESCAMBIA	CERTIFIED
541340	Drafting Services	Florida Department of Transportation	DBE	6/19/2018	VKC SYSTEMS INC			HISPANIC AMERICANS	SHIRLEY CEPEDA	87 PUTNAM ST	MOUNT VERNON	NY	10550			CERTIFIED
541370	Surveying and Mapping (except Geophysical) Services	Florida Department of Transportation	DBE	8/17/2017	ESSNOVA SOLUTIONS INC			SUBCONTINENT ASIAN AMERICANS	SRIDHARA GUTTI	1500 1ST AVE N STE 47	BIRMINGHAM	AL	35203			CERTIFIED
541370	Surveying and Mapping (except Geophysical) Services	Florida Department of Transportation	DBE/ MBE	4/14/2011	F R ALEMAN & ASSOCIATES INC			HISPANIC AMERICANS	JULIA BOYCE	10305 NW 41 ST STE 200	DORAL	FL	33178	06	87-MIAMI-DADE	CERTIFIED
541370	Surveying and Mapping (except Geophysical) Services	Greater Orlando Aviation Authority	DBE	6/8/2005	GEOGRAPHIC SYSTMES LLC			HISPANIC AMERICANS	MIGUEL GARRIGA	4 PERRY LN	ALTAMONTE SPRINGS	FL	32701	05	77-SEMINOLE	CERTIFIED



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541380	Testing Laboratories	Florida Department of Transportation	DBE	9/5/2018	B & A LABORATORIES INC DBA XENCO LABORATORIES INC			HISPANIC AMERICANS	JAMES BUILES	4147 GREENBRIAR DR	STAFFORD	TX	77477			CERTIFIED
541430	Graphic Design Services	Broward County Office of Economic and Small Business Development	DBE/ACDBE	4/7/2009	CREATIVE EDGE INC			WOMAN	CHRISTINE L. BOYD	777 W LANTANA RD STE A	LANTANA	FL	33462	04	93-PALM BEACH	CERTIFIED
541430	Graphic Design Services	Broward County Office of Economic and Small Business Development	DBE	1/18/2009	PGS GRAPHICS INC			HISPANIC AMERICANS	VICTOR COLON	4785 NW 76 ST	COCONUT CREEK	FL	33073	04	86-BROWARD	CERTIFIED
541430	Graphic Design Services	Florida Department of Transportation	DBE	2/20/2017	PLACEVISION INC			WOMAN	CRYSTAL WILSON	2800 N 6TH ST UNIT 1 PMB 267	ST. AUGUSTINE	FL	32084			CERTIFIED
541430	Graphic Design Services	Jacksonville Transp. Authority	DBE	4/12/2003	VISUAL SOLUTIONS INC			ASIAN-PACIFIC AMERICANS	MELISSA HONG	PO BOX 351150	JACKSONVILLE	FL	32235	02	72-DUVAL	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	3/13/2013	ADVANCED INTEGRATION GROUP INC			WOMAN	DONNA D. CHAPPEL	1 MCCORMICK RD STE A	ALLEGHANY	PA	15136			CERTIFIED
541511	Custom Computer Programming Services	Broward County Office of Economic and Small Business Development	DBE/ACDBE	5/24/2016	ALJ SERVICES, LLC			BLACK AMERICANS	LATOYA JULIEN	12693 N W 14 ST	SUNRISE	FL	33323	04	86-BROWARD	CERTIFIED
541511	Custom Computer Programming Services	Greater Orlando Aviation Authority	DBE/MBE	12/16/2013	ARCHIS INC			SUBCONTINENT ASIAN AMERICANS	LILDHARRY JIAWAN	350 E CROWN POINT RD STE 1100	WINTER GARDEN	FL	34787	05	75-ORANGE	CERTIFIED
541511	Custom Computer Programming Services	Greater Orlando Aviation Authority	DBE	3/5/2004	CAMPO SYSTEMS INC			HISPANIC AMERICANS	OSCAR MARTINEZ	496 S PRESSVIEW AVE	LONGWOOD	FL	32750	05	77-SEMINOLE	CERTIFIED
541511	Custom Computer Programming Services	Hillsborough County Aviation Authority	DBE/MBE	12/19/2016	CARMICHAEL GRAFIX LLC			BLACK AMERICANS	GEORGIA CARMICHAEL	PO BOX 1052	MANGO	FL	33550-1052			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	5/24/2017	CLOSERLOOK SEARCH SERVICES INC			SUBCONTINENT ASIAN AMERICANS	SUMITHRA JAGANNATH	199 MCKENNA CREEK DR	COLUMBUS	OH	43230			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	3/10/2015	COMMDEX CONSULTING			ASIAN-PACIFIC AMERICANS	BRENDA MENDES	655 ENGINEERING DR STE 100	NORCROSS	GA	30092			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	3/7/2016	COMPASS SOLUTIONS LLC			BLACK AMERICANS	ANTHONY ONYEWUCHI	1401 K ST NW STE 802	WASHINGTON	DC	20005			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	10/25/2013	DOON TECHNOLOGIES INC			SUBCONTINENT ASIAN AMERICANS	SANJAY GUPTA	60 ERIK DR	FORDS	NJ	8863			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	11/17/2014	FERMITRON INC			BLACK AMERICANS	GUILDORD CANTAVE	8129 TUMERIC CT	ORLANDO	FL	32817	05	75-ORANGE	CERTIFIED
541511	Custom Computer Programming Services	Jacksonville Transp. Authority	DBE	5/5/2012	FIVE23 GROUP DBS LUMENOR CONSULTING GROUP			WOMAN	BRIDGETTE KARRA	115 S SMEAD CT	ROSWELL	GA	30076			CERTIFIED
541511	Custom Computer Programming Services	Hillsborough County Aviation Authority	DBE/MBE	12/16/2013	GLOBAL VISSE INC			SUBCONTINENT ASIAN AMERICANS	SONJAY MEHTA	10335 CROSS CREEK BLVD STE 27	TAMPA	FL	33647-2794	07	10-HILLS-BOROUGH	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE/MBE	11/20/2017	IHCS INC DBA MAVEN ASSET MGMT	07	10-HILLSBOROUGH	WOMAN	JENNIFER GATZA	109 MYRTLE RIDGE RD	LUTZ	FL	33549			CERTIFIED
541511	Custom Computer Programming Services	Broward County Office of Economic and Small Business Development	DBE	1/24/2008	INFO TECHSYSTEMS CONSULTING INC			BLACK AMERICANS	DEANDRE BELL	14055 SW 50 LN	MIRAMAR	FL	33027	04	86-BROWARD	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	4/7/2017	INFORMATION SYSTEMS CONSULTANTS INC			BLACK AMERICANS	TYRONE BROWN	338 TIMBER GLENN WAY	INDIANAPOLIS	IN	46241			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	2/28/2018	INITECH INDUSTRIAL LLC			WOMAN	ALINA HARANCZYK	1033 ROUTE 47 EAST STE A201	CLIFTON	NJ	7013			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE/MBE	7/11/2016	INNOVATIVE LOGIX LLC			WOMAN	JOY FORD	2460 CHANTILLY TERR	OVIEDO	FL	32765			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	1/26/2018	INSTADATA SYSTEMS LLC			SUBCONTINENT ASIAN AMERICANS	ANGSHUMAN GUIN	1610 HAWKINS COVE TRL	ROSWELL	GA	30076			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE/MBE	7/31/2017	INSTAFF SOLUTIONS LLC	04	86-BROWARD	HISPANIC AMERICANS	ABEL A. HERRERA	12889 SW 21ST ST	MIRAMAR	FL	33027			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	1/25/2018	MINDBOARD INC			SUBCONTINENT ASIAN AMERICANS	VINAY PANDE	25321 FAIRBANKS PL STE 100	CHANTILLY	VA	20152			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	5/6/2014	NETWORKING TECHNOLOGIES AND SUPPORT INC			BLACK AMERICANS	BERNARD ROBINSON	14421 JUSTICE RD	CHESTERFIELD	VA	23113			CERTIFIED
541511	Custom Computer Programming Services	Jacksonville Transp. Authority	DBE	8/30/2011	NMOMENTUM CORPORATION			SUBCONTINENT ASIAN AMERICANS	SHYAM DUNNA	4215 IVY CHASE LN	SUWANEE	GA	30024			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE/MBE	12/31/2015	PARAMOUNT SOLUTIONS INC			BLACK AMERICANS	JACQUELINE WILSON	55 SE 2ND AVE STE 307	DELRAY	FL	33444	04	93-PALM BEACH	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	5/10/2006	PEMCCO INCORPORATED			BLACK AMERICANS	MARIA EDWARDS	PO BOX 8981	VIRGINIA BEACH	VA	23450			CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	2/17/2015	PLENARY ASSETS LLC			BLACK AMERICANS	TAUNYA MILES	PO BOX 538	HELENA	AL	35080			CERTIFIED
541511	Custom Computer Programming Services	Miami-Dade County	DBE	2/1/2011	S L KING TECHNOLOGIES INC			BLACK AMERICANS	ZIPPORAH R. KING	270 PEACHTREE ST NE S TWR STE 1600	ATLANTA	GA	30303			CERTIFIED
541511	Custom Computer Programming Services	Jacksonville Transp. Authority	DBE/MBE	2/4/2015	SGS TECHNOLOGIE, LLC			ASIAN-PACIFIC AMERICANS	ARUN VENKATESAN	6817 SOUTHPOINT PKY 2104	JACKSONVILLE	FL	32216	02	72-DUVAL	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	4/29/2015	SHARP & COMPANY INC			WOMAN	SUSAN SHARP	794 NELSON ST	ROCKVILLE	MD	20850			CERTIFIED
541511	Custom Computer Programming Services	Greater Orlando Aviation Authority	DBE	4/23/2013	TECHNOLOGY MANAGEMENT CORPORATION			WOMAN	CHERYL OBRIEN WILMS	4790 LAKEWAY TERR	SHOREWOOD	MN	55331			CERTIFIED
541511	Custom Computer Programming Services	Jacksonville Transp. Authority	DBE	2/11/2009	TECHNOLOGY ON DEMAND LLC			BLACK AMERICANS	MYRDENA FORD FRANCIS	1775 W 12TH ST	JACKSONVILLE	FL	32209	02	72-DUVAL	CERTIFIED
541511	Custom Computer	Jacksonville Transp.	DBE	5/1/2015	TEKNET MEDIA, INC			BLACK	LEONARD BAKER	2730 TREASURY CIR E	JACKSONVILLE	FL	32246	02	72-DUVAL	CERTIFIED



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	Programming Services	Authority						AMERICANS								
541511	Custom Computer Programming Services	Miami-Dade County	DBE/ACDBE	3/28/2014	THE ASHVINS GROUP INC			WOMAN	MARTHA LYNN HILT	5775 BLUE LAGOON DR STE 220	MIAMI	FL	33126	06	87-MIAMI-DADE	CERTIFIED
541511	Custom Computer Programming Services	Jacksonville Transp. Authority	DBE	4/27/2016	THE COLEMAN GROUP			BLACK AMERICANS	BELINDA COLEMAN	102010 GREENBELT RD STE 720	GREENBELT	MD	20706	02	72-DUVAL	CERTIFIED
541511	Custom Computer Programming Services	Florida Department of Transportation	DBE	7/5/2013	THE WRIGHT ALLIANCE INC			BLACK AMERICANS	JONATHAN WRIGHT	6574 N SR 7 STE 182	COCONUTE CREEK	FL	33073	04	86-BROWARD	CERTIFIED
541511	Custom Computer Programming Services	Hillsborough County Aviation Authority	DBE/MBE	5/26/2016	TRIORB SOLUTIONS LLC			BLACK AMERICANS	JOSEPH HALL	33 FOURTH ST N STE 206	ST PETERSBURG	FL	33701	07	15-PINELLAS	CERTIFIED
541511	Custom Computer Programming Services	Lee County Port Authority	DBE	8/3/2016	ZPROCIS SOLUTIONS, INC			SUBCONTINENT ASIAN AMERICANS	ZEESHAN TARIQ	5270 GOLDEN GATE PKWY STE 104	NAPLES	FL	34116			CERTIFIED
541512	Computer Systems Design Services	Greater Orlando Aviation Authority	DBE/MBE	7/30/2013	ADVANCED IT CONCEPTS INC			HISPANIC AMERICANS	GABRIEL RUIZ	1351 SUNDIAL POINT	WINTER SPRINGS	FL	32708	05	77-SEMINOLE	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	11/8/2017	ARNOLD SOLUTIONS LLC			BLACK AMERICANS	REGINALD ARNOLD	4225 E 178TH ST	CLEVELAND	OH	44128			CERTIFIED
541512	Computer Systems Design Services	Greater Orlando Aviation Authority	DBE	4/26/2013	CELLEC GAMES INC			BLACK AMERICANS	GEREARD C. MERRITT	2736 CANDLEWOOD CT	APOPKA	FL	32703	05	75-ORANGE	CERTIFIED
541512	Computer Systems Design Services	Broward County Office of Economic and Small Business Development	DBE	3/22/2002	CIVIL-CADD ENGINEERING INC			BLACK AMERICANS	JOHN KING	5895 SW 21ST ST	WEST PARK	FL	33023	06	87-MIAMI-DADE	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	8/17/2018	COMPLETE 3 TECH SOLUTIONS LLC			BLACK AMERICANS	CHRISTOPHER CHARLES WHITE	722 37TH ST S	BIRMINGHAM	AL	35222			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	3/23/2018	C2C INNOVATED TECHNOLOGY INC	03	54-JEFFERSON	BLACK AMERICANS	VALARIAN COUCH	3929 AIRPORT BLVD BLDG 1 STE 515	MOBILE	AL	36609			CERTIFIED
541512	Computer Systems Design Services	City of Tallahassee	DBE	2/21/2011	E GROUP SYSTEMS			BLACK AMERICANS	RAY EATON	3111 MAHAN DR ST 20 145	TALLAHASSEE	FL	32308	03	55-LEON	CERTIFIED
541512	Computer Systems Design Services	Lee County Port Authority	DBE	8/3/2016	EAM CONSULTING, INC.			SUBCONTINENT ASIAN AMERICANS	ZEESHAN TARIQ	3821 LEIGHTON CT	NAPLES	FL	34116			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE/MBE	6/24/1994	ELLIS & ELLIS ASSOCIATES E2 INC			BLACK AMERICANS	BENJAMIN D. ELLIS, SR	PO BOX 12644	ST PETERSBURG	FL	33733	07	15-PINELLAS	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	9/11/2013	EP VENTURE GROUP LLC			HISPANIC AMERICANS	MARILYN MUNDEN	671 S MESA HILLS STE A	EL PASO	TX	79912			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE/MBE	10/11/2016	HARBOUR DIGITAL AND ASSOCIATES LLC	05	92-OSCEOLA	HISPANIC AMERICANS	NAOMI GARNER	1000 E ROBINSON ST STE H	ORLANDO	FL	32801			CERTIFIED
541512	Computer Systems Design Services	Greater Orlando Aviation Authority	DBE/ACDBE	6/5/2017	INDEX, INC DBA INDMEX AVIATION			HISPANIC AMERICANS	CARLOS NEVAREZ	13800 COPPERMINE RD	HERNDON	VA	20147			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	10/8/2012	INTELLECTUAL CONCEPTS LLC			BLACK AMERICANS	DELOIS B. BABIKER	3300 BUCKEYE RD STE 440	ATLANTA	GA	30341			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	2/11/2014	IT-DIRECTION LLC			BLACK AMERICANS	FREDERICK GOODSON	2236 LAKE RIDGE TERR	LAWRENCEVILLE	GA	30043			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	4/18/2016	ITD CADD SERVICES			WOMAN	STACIE J. ARBUCKLE	167 HOLLY BERRY CT	DALLAS	TX	30157			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	6/29/2017	J M MORALES & ASSOCIATES CORP	05	75-ORANGE	HISPANIC AMERICANS	JUAN M. MORALES	10079 MERE PKWY	ORLANDO	FL	32832			CERTIFIED
541512	Computer Systems Design Services	Miami-Dade County	DBE/ACDBE	4/14/2015	KEIKI ENTERPRISES LLC			HISPANIC AMERICANS	JOSE R. DIAZ	200 CRANDON BLVD STE 327	KEY BISCAYNE	FL	33149-9999	06	87-MIAMI-DADE	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	12/2/1994	KEVILLE ENTERPRISES INC			WOMAN	BERNADETTE CARROLL	475 SCHOOL ST STE 11	MARSHFIELD	MA	2050			CERTIFIED
541512	Computer Systems Design Services	Miami-Dade County	DBE	11/22/2011	M.A.C COMPUTER CONSULTING INC			HISPANIC AMERICANS	MIGUEL MORALES	495 BRICKELL AVE STE 2301	MIAMI	FL	33131	06	87-MIAMI-DADE	CERTIFIED
541512	Computer Systems Design Services	Hillsborough County Aviation Authority	DBE/MBE	12/13/2013	MILLENNIUM TECHNOLOGY GROUP LLC			BLACK AMERICANS	DARRELL T. FORTE	3001 N ROCKY POINT DR E STE 200	TAMPA	FL	33607-5806	07	10-HILLS-BOROUGH	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	5/31/2018	MINDHOP INC			WOMAN	FARIEL BOUATTOURA	719 BEDFORD RD	BEDFORD CORNERS	NY	10549			CERTIFIED
541512	Computer Systems Design Services	Hillsborough County Aviation Authority	DBE	12/6/2016	MSR CONSULTING GROUP LLC			SUBCONTINENT ASIAN AMERICANS	SRINIVAS R. MEKA	8835 KEY WEST CIR	TAMPA	FL	33626-2977			CERTIFIED
541512	Computer Systems Design Services	Jacksonville Transp. Authority	DBE/MBE	3/30/2011	PRISM CONSULTING SERVICES INC			SUBCONTINENT ASIAN AMERICANS	MANISH KOTHARI	6971 BUSINESS PK BLVD N	JACKSONVILLE	FL	32256	02	72-DUVAL	CERTIFIED
541512	Computer Systems Design Services	Greater Orlando Aviation Authority	DBE	6/16/2011	PRODUCTIVITY APEX INC			WOMAN	MANSOOREH MOLLAGHASEMI	11301 CORP BLVD STE 303	ORLANDO	FL	32817	05	75-ORANGE	CERTIFIED
541512	Computer Systems Design Services	Hillsborough County Aviation Authority	DBE	6/30/2008	RILEY TECHNOLOGY SOLUTIONS INC			BLACK AMERICANS	JOHN E. RILEY	3030 N ROCKY PT DR W STE 150	TAMPA	FL	33607-7200	07	10-HILLS-BOROUGH	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	12/19/2016	SENRYO INC DBA SENRYO TECHNOLOGIES			ASIAN-PACIFIC AMERICANS	JODI MCCULLOUGH	387 SHUMAN BLVD STE 208E	NAPERVILLE	IL	60563			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	6/27/2014	SITES BY SHELLY			WOMAN	SHELLY HAYS	1440 FINLEY DR	PENSACOLA	FL	32514	03	48-ESCAMBIA	CERTIFIED
541512	Computer Systems Design Services	Hillsborough County Aviation Authority	DBE	10/16/2014	SMART MARKETING CONCEPTS, INC.			HISPANIC AMERICANS	MAYRA HARLEY	120 STATE RD E STE 104	OLDSMAR	FL	34677-3647	07	14-PASCO	CERTIFIED
541512	Computer Systems Design Services	Miami-Dade County	DBE	2/14/2001	STELLAR SERVICES INC			ASIAN-PACIFIC AMERICANS	LIANG CHEN	70 W 36TH ST STE 702	NEW YORK	NY	10018			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	2/6/2017	SYNERGY SYSTEMS & SERVICES INC			SUBCONTINENT ASIAN AMERICANS	MR ABHAY NIGAM	11155 DOLFIELD BLVD STE 114	OWINGS MILLS	MD	21117			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	10/26/2017	THE SHEPHERD COMPANY LLC			BLACK AMERICANS	ROBERT AKINOLA AJUWON	312 MARSHALL AVE STE 1010	LAUREL	MD	20707			CERTIFIED



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541512	Computer Systems Design Services	Miami-Dade County	DBE/ MBE	3/19/2018	TRANSAMERICA TRAINING MANAGEMENT, INC. DBA TAM TRAINING			HISPANIC AMERICANS	GABRIEL ALBELO	6505 BLUE LAGOON DR STE 105	MIAMI	FL	33126			CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE	6/16/2011	TRANSCEND SPATIAL SOLUTIONS LLC			WOMAN	CONNIE GURCHIEK	2970 UNIV PKWY STE 201	SARASOTA	FL	34243	01	13-MANATEE	CERTIFIED
541512	Computer Systems Design Services	Florida Department of Transportation	DBE/ MBE	5/17/2013	WIDE RANGE TECHNOLOGIES			WOMAN	THERESA O'HALLORAN KEY	1969 S ALAFAYA TRL STE 211	ORLANDO	FL	32828	05	75-ORANGE	CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	1/15/2015	ALMP ENTERPRISES INC	05	11-LAKE	HISPANIC AMERICANS	ANGEL MENDEZ	27007 LAKE LENA LN	MOUNT DORA	FL	32757	05	11-LAKE	CERTIFIED
541513	Computer Facilities Management Services	Jacksonville Transp. Authority	DBE	10/26/2010	FIRST WORLD USA DBA TERMINAL EXCHANGE SYSTEMS			SUBCONTINENT ASIAN AMERICANS	SANKARAN GANAPATHI	163 AMORY ST	BROOKLINE	MA	2446			CERTIFIED
541513	Computer Facilities Management Services	Jacksonville Transp. Authority	DBE	10/26/2010	FIRSTWORLD USA INC DBA TERMINAL EXCHANGE			ASIAN-PACIFIC AMERICANS	SANKARAN GANAPATHI	163 AMORY ST	BROOKLINE	MA	2446			CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	10/10/2011	GIS SHOP INC (THE)	03	61-WASHINGTON	WOMAN	DIXIE MARGARET DAVIS	PO BOX 14124	TALLAHASSEE	FL	32317	03	55-LEON	CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	6/24/1999	JTM CONCEPTS INC			ASIAN-PACIFIC AMERICANS	TRACEY MASAMOTO MARLER	420 23RD ST	ROCK ISLAND	IL	61201			CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	3/26/2015	ONESOURCEPCS LLC			ASIAN-PACIFIC AMERICANS	JONATHAN LLANERA	3111 PEGGY BOND DR	PENSACOLA	FL	32504	03	48-ESCAMBIA	CERTIFIED
541513	Computer Facilities Management Services	Jacksonville Transp. Authority	DBE/ ACDBE	11/23/2015	PERFORATA LLC			ASIAN-PACIFIC AMERICANS	USHA MOHAN	7837 MT RANIER DR	JACKSONVILLE	FL	32256	02	72-DUVAL	CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	6/14/2017	SSBSX LLC DBA PTC PARTNERS	02	78-ST. JOHNS	WOMAN	BERNIE SANDERS	121 NATURES ISLE DR	PONTE VEDRA BEACH	FL	32082			CERTIFIED
541513	Computer Facilities Management Services	Florida Department of Transportation	DBE	4/11/2018	TECTONIC GROUP INTERNATIONAL LLC	04	86-BROWARD	WOMAN	MARYAM SHAMS	PO BOX 822606	PEMBROKE PINES	FL	33082			CERTIFIED
541513	Computer Facilities Management Services	Jacksonville Transp. Authority	DBE	5/2/2009	UNISON CONSULTING INC			BLACK AMERICANS	YOVETTE DRAKE	409 W HURON STE 400	CHICAGO	IL	60654			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	2/17/2011	ADVANCED SYSTEMS DESIGN INC			NATIVE AMERICANS	JOHN A. DUBARD	2120 KILLARNEY WY STE 200	TALLAHASSEE	FL	32309	03	55-LEON	CERTIFIED
541519	Other Computer Related Services	Hillsborough County Aviation Authority	DBE	6/18/2013	AMERICAN WORDATA INC			WOMAN	TRACI WESTON	13046 RACE TRACK RD NO 112	TAMPA	FL	33626-1302	07	10-HILLS-BOROUGH	CERTIFIED
541519	Other Computer Related Services	Miami-Dade County	DBE	4/30/2009	BETIS GROUP INC			HISPANIC AMERICANS	HERNAN CORTES	1420 BEVERLY RD SUITE 330	MCLEAN	VA	22101			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	11/15/2012	BIG G TECH SUPPORT LLC			BLACK AMERICANS	GERALD M. BEN-AMI	8401 73RD AVE N STE F-1	BROOKLYN PARK	MN	55428			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	9/21/2018	BRAEDEN-X LLC	07	10-HILLSBOROUGH	BLACK AMERICANS	TIFFANY WARD	247 HAMPTON GREEN LN	BRANDON	FL	33511			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	1/26/2016	BRIDGEWAY TECHNOLOGIES LLC			ASIAN-PACIFIC AMERICANS	KHRISTINE TAN	18470 WHYTE LEAFE CT	LAND O LAKES	FL	34638	07	14-PASCO	CERTIFIED
541519	Other Computer Related Services	Miami-Dade County	DBE/ ACDBE	3/11/2002	CERTIFIED NETWORK PROFESSIONALS INC			HISPANIC AMERICANS	ORLANDO G. SUERO	15757 PINES BLVD STE 273	PEMBROKE PINES	FL	33027	06	87-MIAMI-DADE	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	4/18/2018	CMB CONSULTING LLC			WOMAN	KATHLEEN HAINES	17 CHARLES CARROLL CT	PORT DEPOSIT	MD	21904			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	6/26/2013	COMPQSOFT INC			SUBCONTINENT ASIAN AMERICANS	MADINA SHAIK	505 N SAM HOUSTON PKWY E STE 682	HOUSTON	TX	77060			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	3/26/2015	COMPTECH COMPUTER TECHNOLOGIES			BLACK AMERICANS	ALLEN STEPHEN	10 W 2ND ST STE 300	DAYTON	OH	45402			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	1/6/2017	EDATA COLLECTORS INC			HISPANIC AMERICANS	ANGELA CABRERA-BUFFA	3700 KENNESAW S IND DR NW	KENNESSAW	GA	30144			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	8/25/2017	ENTERPLIANCE LLC	06	87-MIAMI-DADE	WOMAN	AISLINA MURPHY	10488 MIAMI LAKES DR E	MIAMI LAKES	FL	33014			CERTIFIED
541519	Other Computer Related Services	Jacksonville Transp. Authority	DBE/ MBE	6/3/2010	ICATT INC			BLACK AMERICANS	GABE HAMDIA	2816 SANS PAREIL ST	JACKSONVILLE	FL	32246	02	72-DUVAL	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	9/16/2014	ITOTS NETWORKS LLC			BLACK AMERICANS	TODD SANDERS	566 SERENITY CT STE C10	ODENTON	MD	21113			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	10/31/2017	KAMBRIAN CORPORATION			ASIAN-PACIFIC AMERICANS	CATHY HSIEH	2707 E VALLEY BLVD STE 312	WEST COVINA	CA	91792			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	12/21/2010	KINETIC MULTIMEDIA SYSTEMS INC			HISPANIC AMERICANS	VIJAYA (JAYA) MILAM	6750 N ANDREWS AVE NE STE 200	FORT LAUDERDALE	FL	33309	04	86-BROWARD	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	10/20/2010	MANAGEMENT INSPECTION AND TESTING SERVICES LLC			SUBCONTINENT ASIAN AMERICANS	SALMAN INAM	10164 BISHOP LAKE RD W	JACKSONVILLE	FL	32256	02	72-DUVAL	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	10/4/2018	NACG INC (PART TIME)	07	15-PINELLAS	HISPANIC AMERICANS	JOSE GARCIA	5024 TERRACE PALMS CIR #202	TAMPA	FL	33617			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	4/26/2017	PHALANX CONSULTING AND SOLUTIONS LLC			BLACK AMERICANS	CORREY THOMAS	5101 STARTING GATE DR	UPPER MARLBORO	MD	20772			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	4/23/2013	RAVTI CORP			HISPANIC AMERICANS	ALEXANDER RANGEL	5003 W SPRING LAKE DR	TAMPA	FL	33629	07	10-HILLS-BOROUGH	CERTIFIED
541519	Other Computer Related Services	Greater Orlando Aviation Authority	DBE	3/30/2018	RB ADVISORY, LLC			BLACK AMERICANS	LUDE REGINE BONNEAU	941 W MORSE BLVD STE 100	WINTER PARK	FL	32751			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	8/30/2017	RED LASER TECHNOLOGY INC			BLACK AMERICANS	ADRIAN JONES	1230 RAYMOND RD	JACKSON	MS	39204			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	12/21/2017	RUDRAM ENGINEERING INC			SUBCONTINENT ASIAN AMERICANS	STEPHEN VITCH	845 EXECUTIVE LN STE 200	ROCKLEDGE	FL	32955			CERTIFIED
541519	Other Computer Related Services	Hillsborough County Aviation Authority	DBE/ MBE	4/25/2012	SECURANCE LLC			BLACK AMERICANS	PAUL ASHE	13904 MONROES BUSINESS PK	TAMPA	FL	33635	07	10-HILLS-BOROUGH	CERTIFIED



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541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	11/3/2016	SHARP 10 GROUP LLC			BLACK AMERICANS	PATRICK SHARPTON	728 LAKE AVE	LAKE WORTH	FL	33460			CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE/ MBE	6/30/2003	STORSOFT TECHNOLOGY LIMITED COMPANY LLC			BLACK AMERICANS	JONATHAN EVANS	PO BOX 297666	PEMBROKE PINES	FL	33029	07	10-HILLS-BOROUGH	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	5/3/2016	UNITED ONE COMMUNICATIONS LLC			BLACK AMERICANS	CARL C. CHAISSON	13266 SW 47TH ST	MIRAMAR	FL	33027	04	86-BROWARD	CERTIFIED
541519	Other Computer Related Services	Florida Department of Transportation	DBE	7/19/2017	WDM ENTERPRISES LLC			BLACK AMERICANS	WARREN D. MILLER	120 WOODSONG WY	MADISON	MS	39110			CERTIFIED
541611	Administrative Management and General Management Consulting Services	Jacksonville Transp. Authority	DBE	2/26/2014	BAXTER LAKE TECHNOLOGY CORPORATION			BLACK AMERICANS	ALFRED ADJAHOE	5670 BAXTER LAKE DR	JACKSONVILLE	FL	32258	02	72-DUVAL	CERTIFIED
541611	Administrative Management and General Management Consulting Services	Greater Orlando Aviation Authority	DBE	1/9/2016	BIRDI & ASSOCIATES, INC.			ASIAN-PACIFIC AMERICANS	MONINDER BIRDI	723 E GREEN ST	PASADENA	CA	91101			CERTIFIED
541611	Administrative Management and General Management Consulting Services	Miami-Dade County	DBE	6/2/2017	CARTER INFORMATION SOLUTIONS INC			BLACK AMERICANS	JAMES CARTER	7700 OLD BRANCH AVE #A-201	CLINTON	MD	20735			CERTIFIED
541611	Administrative Management and General Management Consulting Services	City of Tallahassee	DBE	11/28/2012	GROUP Z				ANTHIE ZAIRIS	10320 LITTLE PATUXENT PKWY STE 610B	COLUMBIA	MD	21044-3347			CERTIFIED
541611	Administrative Management and General Management Consulting Services	Miami-Dade County	DBE	2/3/2003	IMAAS CONSOLIDATED INC D/B/A KONVERGENCE			BLACK AMERICANS	STACEY HITT	24580 SW 164 AVE	MIAMI	FL	33031	06	87-MIAMI-DADE	CERTIFIED
541611	Administrative Management and General Management Consulting Services	Broward County Office of Economic and Small Business Development	DBE/ MBE	12/13/2016	RENAISSANCE MANAGEMENT GROUP, INC.			BLACK AMERICANS	SHARON MCLENNON	1773 N STATE RD 7 STE 200	LAUDERHILL	FL	33313			CERTIFIED
541611	Administrative Management and General Management Consulting Services	Florida Department of Transportation	DBE	2/27/2015	24-7 CONSULTING LLC			WOMAN	MELLISA MCCOLLEY	2910 KERRY FOREST PRKWY D4 STE 256	TALLAHASSEE	FL	32309	03	55-LEON	CERTIFIED
541612	Human Resources Consulting Services	Broward County Office of Economic and Small Business Development	DBE	2/21/2013	NJW TECHNOLOGY SOLUTIONS INC			BLACK AMERICANS	NORMA J. WILLIAMS	134 N LASALLE ST STE 1030	CHICAGO	IL	60602			CERTIFIED
541612	Human Resources Consulting Services	Florida Department of Transportation	DBE/ MBE	7/27/2009	NU INFO SYSTEMS INC			SUBCONTINENT ASIAN AMERICANS	NIRAJ KUMAR	524 DATURA ST STE 114	WEST PALM BEACH	FL	33401	04	93-PALM BEACH	CERTIFIED
541618	Other Management Consulting Services	Jacksonville Transp. Authority	DBE	5/13/2003	ACES OF JACKSONVILLE INC			HISPANIC AMERICANS	JESSE PINA	12369 BRIGHTON BAY TRL N	JACKSONVILLE	FL	32246	02	72-DUVAL	CERTIFIED
541618	Other Management Consulting Services	Florida Department of Transportation	DBE	8/29/2018	COMSOLUTIONS INC			WOMAN	LAURA DANIELS	26 FOREST CLUB DR	CHESTERFIELD	ME	63005			CERTIFIED
541618	Other Management Consulting Services	Broward County Office of Economic and Small Business Development	DBE/ ACDBE	1/27/2015	KELEUSMATIC TECHNOLOGIES INC			ASIAN-PACIFIC AMERICANS	MICHAEL YU	8362 PINES BLVD NO 131	PEMBROKE PINES	FL	33024	04	86-BROWARD	CERTIFIED
541618	Other Management Consulting Services	Florida Department of Transportation	DBE	7/13/2016	TELECOMMUNICATIONS DEVELOPMENT CORP			BLACK AMERICANS	JAMES WOODYARD	1919 13TH ST NW	WASHINGTON	DC	20009			CERTIFIED
541618	Other Management Consulting Services	Florida Department of Transportation	DBE	4/10/2017	TRINITY CONSULTING LLC			WOMAN	BETH KEARNS	805 PEACHTREE ST NE UNIT 612	ATLANTA	GA	30308			CERTIFIED
541618	Other Management Consulting Services	Greater Orlando Aviation Authority	DBE/ MBE	8/30/2013	VALIDITY SOLUTIONS INC			BLACK AMERICANS	TOMEKA BELL	801 INTERNATIONAL PKWY 5TH FL	LAKE MARY	FL	32746	05	77-SEMINOLE	CERTIFIED
541620	Environmental Consulting Services	Miami-Dade County	DBE	10/18/2004	RADIN CONSULTING INC			SUBCONTINENT ASIAN AMERICANS	CHITRA RADIN	193 W HOBART GAP RD	LIVINGSTON	NJ	7039			CERTIFIED
541690	Other Scientific and Technical Consulting Services	Miami-Dade County	DBE/ MBE	1/18/2002	ADVANCED TOTAL SYSTEMS INC			HISPANIC AMERICANS	OSIRIS VILLACAMPA	13200 SW 128TH ST STE B4	MIAMI	FL	33186	06	87-MIAMI-DADE	CERTIFIED
541690	Other Scientific and Technical Consulting Services	Hillsborough County Aviation Authority	DBE/ MBE	10/17/2014	COMMUNICATION CONCEPTS INC			BLACK AMERICANS	MARK D. MILLS	2549 SUCCESS DR	ODESSA	FL	33556	07	14-PASCO	CERTIFIED
541690	Other Scientific and Technical Consulting Services	Miami-Dade County	DBE/ MBE	9/28/2009	ENTERPRISE RISK MANGEMENT INC			HISPANIC AMERICANS	SILKA GONZALEZ	800 S DOUGLAS RD STE 940	CORAL GABLES	FL	33134	06	87-MIAMI-DADE	CERTIFIED
541690	Other Scientific and Technical Consulting Services	Broward County Office of Economic and Small Business Development	DBE/ ACDBE	1/14/2019	MATHFORUS LLC			SUBCONTINENT ASIAN AMERICANS	SUGANTH KANNAN	2228 QUAIL ROOST DR	WESTON	FL	33327			CERTIFIED
541690	Other Scientific and Technical Consulting Services	Florida Department of Transportation	DBE	6/6/2002	SOLID NETWORK SOLUTIONS LLC			WOMAN	MARIA CURCIO	326 BRANDON BLVD	FREEHOLD	NJ	7728			CERTIFIED
541810	Advertising Agencies	Miami-Dade County	DBE/ MBE	1/25/2017	AVANZA ADVERTISING, LLC			HISPANIC AMERICANS	ALEJANDRO PEREZ EGUREN	5465 NW 36TH ST STE 100	MIAMI SPRING	FL	33166-9999			CERTIFIED
541810	Advertising Agencies	Jacksonville Transp. Authority	DBE/ MBE	8/9/2017	LACAYO ADVERTISING			HISPANIC AMERICANS	ANDRES LACAYO	224 N BRIDGE CREEK DR	SAINT JOHNS	FL	32259			CERTIFIED
541990	All Other Professional, Scientific, and Technical Services	Florida Department of Transportation	DBE/ MBE	7/1/2010	APPLIED ECOLOGY INC			WOMAN	CLAUDIA M. LISTOPAD	122 FOURTH AVE STE 104	INDIALANTIC	FL	32903	05	70-BREVARD	CERTIFIED
541990	All Other Professional, Scientific, and Technical Services	Jacksonville Transp. Authority	DBE	4/2/2012	CMAR CONSULTING LLC			HISPANIC AMERICANS	M ALEXANDRA S	7990 BAYMEADOWS RD E UNIT 38	JACKSONVILLE	FL	32256	02	72-DUVAL	CERTIFIED
541990	All Other Professional, Scientific, and Technical Services	Volusia Transit Authority-FTA	DBE/ MBE	3/23/2016	SKY BLUE TECHNOLOGIES LLC			BLACK AMERICANS	W CYCILY THOMAS	140 S BEACH ST	DAYTONA BEACH	FL	32114	05	79-VOLUSIA	CERTIFIED
561320	Temporary Help Services	Miami-Dade County	DBE	9/23/2009	ALTECH SERVICES INC			BLACK AMERICANS	KENNETH ISAACS	695 US HWY 46, STE 301B	FAIRFIELD	NJ	7004			CERTIFIED
561320	Temporary Help Services	Broward County Office of Economic and Small	DBE	11/4/2010	ELITE PROFESSIONALS LLC			WOMAN	DANIELLE WANSE	5174 S UNIVERSITY DR	DAVIE	FL	33328	04	86-BROWARD	CERTIFIED



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		Business Development														
561320	Temporary Help Services	Florida Department of Transportation	DBE	9/14/2017	Q E D INC DBA QED NATIONAL			WOMAN	COLLEEN MOLTER	350 SEVENTH AVE 10TH FL	NEW YORK	NY	10001			CERTIFIED
561320	Temporary Help Services	Florida Department of Transportation	DBE	6/21/2016	SIGMA SYSTEMS INC DBA SIGMA INC			ASIAN-PACIFIC AMERICANS	MS SHAMA NANNAPANENI	201 BOSTON POST RD W STE 201	MARLBOROUGH	MA	1752			CERTIFIED
561330	Professional Employer Organizations	Broward County Office of Economic and Small Business Development	DBE/ACDBE	12/21/2018	FUSTECH CONSULTING LLC			BLACK AMERICANS	MICHELLE SMALLS	9182 NW 49 CT	SUNRISE	FL	33351			CERTIFIED
561410	Document Preparation Services	Miami-Dade County	DBE	9/29/2005	ACUMEN BUILDING ENTERPRISE INC			BLACK AMERICANS	WALTER ALLEN	7770 PARDEE LN STE 200	OAKLAND	CA	94621-1490			CERTIFIED
561410	Document Preparation Services	Broward County Office of Economic and Small Business Development	DBE	10/23/2014	DIGIDOC INC DBA DOCUMENT MANAGERS			BLACK AMERICANS	DARRYL WIGGINS	510 FLORIDA AVE NW	WASHINGTON	DC	20001			CERTIFIED
561621	Security Systems Services (except Locksmiths)	Broward County Office of Economic and Small Business Development	DBE	1/22/2007	STRIKE INDUSTRIES, INC.			WOMAN	LINDA K. SELLATI	3446 SW 15TH ST	DEERFIELD BEACH	FL	33442	04	86-BROWARD	CERTIFIED
611420	Computer Training	Miami-Dade County	DBE	10/18/2017	AFL INTERNATIONAL CONSULTING STAFF & SERVICES INC			HISPANIC AMERICANS	MR FRANCISCO AROSTEGUI	14303 SW 172ND ST	MIAMI	FL	33177-9999			CERTIFIED
611420	Computer Training	Greater Orlando Aviation Authority	DBE	10/28/2014	ALMOND CONSULTING GROUP INC DBA ALMOND CONSULTING			BLACK AMERICANS	DERRICK HENRY	5472 BAYTOWNE PL	OVIEDO	FL	32765			CERTIFIED
611420	Computer Training	Florida Department of Transportation	DBE	3/26/2014	KRISTINE FALLON ASSOCIATES INC			WOMAN	GREGORY A. BUSH., JR	11 E ADAMS ST STE 1100	CHICAGO	IL	60603			CERTIFIED
611420	Computer Training	Broward County Office of Economic and Small Business Development	DBE/MBE	4/25/2017	MIRANDA IT SOLUTIONS, LLC			BLACK AMERICANS	GAIL MANGAROO	3300 NW 46TH ST #202	OAKLAND PARK	FL	33309			CERTIFIED
611420	Computer Training	Florida Department of Transportation	DBE	10/13/2015	TRANSIGHT LLC			SUBCONTINENT ASIAN AMERICANS	ARVINDER BHALLA	7599 BALMORAL WY	SAN RAMON	CA	94582			CERTIFIED
611430	Professional and Management Development Training	Hillsborough County Aviation Authority	DBE	2/7/2014	ALIVETEK INC			WOMAN	SANDY MILLS ALFORD	83 N PARK PLACE BLVD	CLEARWATER	FL	33759-3917	07	15-PINELLAS	CERTIFIED
611430	Professional and Management Development Training	Florida Department of Transportation	DBE/MBE	9/16/2014	ANALYTICS PARTNERS INC (PART TIME)			WOMAN	LISA DAVIS	725 PENINSULAR PL	JACKSONVILLE	FL	32204	02	72-DUVAL	CERTIFIED
611430	Professional and Management Development Training	Florida Department of Transportation	DBE	1/10/2019	ARIDAI CONSULTING LLC			BLACK AMERICANS	RUTH LATOISON-IFILL	402 BURBANK ST SE	WASHINGTON	DC	20019			CERTIFIED
611430	Professional and Management Development Training	Florida Department of Transportation	DBE	1/20/2011	LEXES ASSOCIATES INC			BLACK AMERICANS	DONZLEIGH DOWIE	217 LIONS GATE DR	ST AUGUSTINE	FL	32080	02	78-ST. JOHNS	CERTIFIED
611710	Educational Support Services	Jacksonville Transp. Authority	DBE	10/3/2003	A HAROLD AND ASSOCIATES LLC			BLACK AMERICANS	ANDREW HAROLD, JR	11200 ST JOHNS IND PKWY STE 1	JACKSONVILLE	FL	32246	02	72-DUVAL	CERTIFIED
611710	Educational Support Services	Greater Orlando Aviation Authority	DBE/MBE	8/15/2013	ACEAPPLICATIONS LLC			BLACK AMERICANS	COURTNEY POWELL	3259 PROGRESS DR STE 163	ORLANDO	FL	32826	05	75-ORANGE	CERTIFIED
611710	Educational Support Services	Broward County Office of Economic and Small Business Development	DBE	8/3/2012	BRONNER GROUP LLC			WOMAN	GILA BRONNER	120 N LASALLE ST STE 1300	CHICAGO	IL	60602			CERTIFIED
611710	Educational Support Services	Jacksonville Transp. Authority	DBE	3/16/2018	LAKSHMI CONSULTING SERVICES			SUBCONTINENT ASIAN AMERICANS	LAKSHMI BALASUBRAMANIAN	9916 NW 18TH RD	GAINESVILLE	FL	32606			CERTIFIED
611710	Educational Support Services	Broward County Office of Economic and Small Business Development	DBE/ACDBE/MBE	5/18/2011	S. DAVIS & ASSOCIATES PA			BLACK AMERICANS	SHAUN DAVIS	2521 HOLLYWOOD BLVD	HOLLYWOOD	FL	33020	04	86-BROWARD	CERTIFIED
811212	Computer and Office Machine Repair and Maintenance	Broward County Office of Economic and Small Business Development	DBE	1/24/2008	INFO TECHSYSTEMS CONSULTING INC			BLACK AMERICANS	DEANDRE BELL	14055 SW 50 LN	MIRAMAR	FL	33027	04	86-BROWARD	CERTIFIED
811213	Communication Equipment Repair and Maintenance	Florida Department of Transportation	DBE/MBE	9/7/2010	ADVANCED CABLE CONNECTION INC			HISPANIC AMERICANS	RICHARD SCHEMITSCH	PO BOX 8097	TAMPA	FL	33674	07	10-HILLS-BOROUGH	CERTIFIED

Lee County Transit (LeeTran)

Federal Transit Administration (FTA)

**Triennial DBE Goal Setting Methodology
for FY2020–FY2022**

(October 1, 2019 through September 30, 2021)



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I. INTRODUCTION

Pursuant to Title 49 Code of Federal Regulations (CFR) Part 26 “Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs”, LeeTran sets forth its Triennial Disadvantaged Business Enterprise (DBE) Goal and corresponding goal-setting methodology for the three-year Federal Fiscal Year (FFY) goal period of 2020–2022 (October 1, 2019, through September 30, 2021). The purpose of the DBE goal setting process is to ensure nondiscrimination in the award and administration of U.S. Department of Transportation (USDOT)-assisted contracts, to create a level playing field on which DBEs can compete fairly for those contracts, and to ensure the DBE Program is narrowly tailored in accordance with applicable law.

II. BACKGROUND

LeeTran is a recipient of USDOT Federal Transit Administration (FTA) funding in excess of \$250,000. As a condition of receiving this financial assistance, LeeTran has assured that it will comply with the FTA’s DBE requirements. Therefore, in accordance with 49 CFR § 26.45(a)(1), LeeTran is required to develop and submit a Triennial Overall DBE goal for its USDOT-assisted projects.

III. OVERALL GOAL CALCULATION

LeeTran’s overall goal for FY2020 through FY2022 is four percent (4%) for FTA-assisted contracts (exclusive of FTA funds to be used for the purchase of transit vehicles). The DBE goal will be reviewed annually and updated every three years in accordance with FTA regulations. It is estimated that the DBE goal will remain at four percent (4%) based on preliminary work to anticipated for the FY2020 through FY2022 DBE goal.

IV. GOAL METHODOLOGY

The goal methodology used to establish the overall goal is a multi-step process which includes: identifying the geographic scope of the market area; determining relative availability of DBE firms within that area; and, determining and adjusting the base figure.

IDENTIFYING THE GEOGRAPHIC SCOPE OF THE MARKET AREA

Identifying the geographic scope of the market area is a two-step process. The first step requires determination of the local market area for procuring goods and services, which will establish geographic parameters for statistical analysis.

The local market area for LeeTran services based on the U.S. Census is defined primarily as the Cape Coral-Ft. Myers Metropolitan Statistical Area. Lee County comprises the Cape Coral-Fort Myers, FL, Metropolitan Statistical Area. This area provides the basis for the county data gathered from the County Business Patterns Data.

The second step requires reviewing the LeeTran FY2020 budget, the Lee County Metropolitan Planning Organization’s Transportation Capital Improvement Program (CIP), and any other relevant documents to ascertain a list of projects that involve Federal funds for the FFYs 2020–2022.

The list of projects is then analyzed to determine the types of firms/services, by North American Industry Classification System (NAICS) codes, that LeeTran would likely engage to execute FTA-assisted projects during FFYs 2020–2022. Based on review of these documents, the following areas were identified for potential contracting opportunities and were also estimated to have DOT funding participation. **Table 1** summarizes the categories for the market area.

The market area is then refined based on the local area for procuring goods and services and the viability of NAICS data. The refined local market area has been determined to be Cape Coral-Ft. Myers Metropolitan Statistical Area.

TABLE 1
Lee County Transit
FY2020–FY2022 DBE Goal
Applied to October 1, 2019 through September 30, 2021
Budgeted Federally Assisted Projects/Programs

NAICS	Category	FY2020 Budget Amount	Race Neutral – RN Race Conscious – RC
236220/ 238110	Construction	\$6,998,628.00	RN
423850	Furniture and Equipment/Fare Boxes	\$3,398,335.00	RN
541990	General Consultant Services	\$443,000.00	RN
TOTAL		\$10,839,963.00	
	Potential FTA @ 100 %	\$10,839,963.00	
	DBE Goal @ 4%	\$433,198.52	
	Race Neutral 100%	\$433,198.52	
	Race Conscious 0%	\$0.00	
TOTAL DBE GOAL		\$433,198.52	

Description of Anticipated FTA-Funded Projects or Contracts for FFYS 2020–2022 for Lee County MPO'S Transportation Capital Improvement Program

1. LeeTran South County Park & Ride/Transit Station

LeeTran currently has a pair of bus stops in Bell Tower Shops, one located adjacent to Bed Bath & Beyond and one across the street adjacent to the Cinema Parking lot (see red dots designating the stops on the attached map). The current location is not an ideal area for these stops as the buses stop in the travel lanes, and customers frequently cross the street in the area where automobile traffic is very heavy. The South County Transfer Facility project will replace bus stops located in the Bell Tower Shopping Center. The project includes the purchase of land, planning and construction to improve circulation and alleviate congestion, provides security improvements for transit operations, expands and improves intermodal connections for bicycle, pedestrian and access for those with limited mobility.

2. LeeTran North Fort Myers Park & Ride/Transfer Facility

LeeTran utilizes Merchant's Crossing, a shopping center located in North Fort Myers along US 41, as a location for transfers between routes 140, 590, and 595. LeeTran has been unsuccessful in developing an amenable partnership with the current property management group to obtain long term usage. This location will continue to be problematic due to limited passenger amenities and the bus impeding or eliminating parking spaces. The North County Park and Ride/Transfer Facility project will be located on land that is owned by Lee County and is available to LeeTran. This transfer facility project will improve circulation and alleviate congestion, provide security improvements for transit operations, and connectivity with Charlotte County. LeeTran will develop a Park and Ride/Transit facility for this site. We will actively seek funding for this project from federal and state grant funds.

3. LeeTran Rosa Parks Intermodal Facility

Rosa Parks Intermodal Facility is located at 2250 Widman Way (downtown) Fort Myers, Florida. The facility is operated by LeeTran and serves as LeeTran's main bus transfer and intermodal bus station. Rosa Parks facility encompasses approximately 1.8 acres and was completed in 2000. The facility has outgrown its capacity to meet the demands and needs improvements/expansion to continue to serve multi-modal transportation options. LeeTran will conduct an improvement/ expansion of the current Rosa Parks Intermodal Facility. The project may include acquisition of additional land, planning and construction to improve circulation and alleviate congestion, security improvements for transit operations, expands and improves connections for bicycles, pedestrians and access for those with limited mobility.

4. LeeTran ADA-Compliant Bus Stop Improvements & Passenger Amenities

LeeTran currently has 1,719 bus stops along existing bus routes serving Lee County citizens. Of these bus stops, 202 currently have a bus shelter, of which 194 meet current ADA requirements. LeeTran is preparing to make improvements to bus stop locations to bring them up to the current standards of the Americans with Disabilities Act (ADA). The Bus Stop Amenities Program is also responding to a request from the Florida Department of Transportation (FDOT) to review the bus stops along State Routes and identify stops that do not comply with the current ADA accessibility standards. LeeTran's response to FDOT cited the Bus Stop Amenities Program as our preferred method to identify bus stops for upgrading. This action plan was submitted to FDOT and accepted. Since September 2009, LeeTran has installed 110 bus shelters, along with sidewalk improvements and bus pull offs, with another 40 locations in the design process. In

future phases, LeeTran will begin upgrading existing non-ADA compliant bus stops which may not currently warrant a shelter, but need landing pads, benches and possibly bike racks and trash receptacles.

5. Consultant Services

LeeTran engages consultants to perform reporting, management, and other planning tasks as necessary to supplement staff functions. Consultant work is distributed through a pre-approved consultant list, which is generated via a solicited bid. DBE status is part of the scoring for the consultant selection process.

DBE GOAL CALCULATIONS

Step 1: Determining the Base Figure (Relative Availability of DBEs) in the Local Market Area (Section 26.45)

- A. To determine the relative availability of DBEs in the local market area requires assessing the availability of DBEs and identifying the number of minority- and women-owned firms in the market area. This assessment involves searching for and researching documents and resource agencies which may have information on the relative availability of DBEs in the local market area. The primary source for this determination is the State of Florida UCP directory.
- B. The list of DBE firms is further narrowed through the identification of only firms which are anticipated to perform work relevant to LeeTran's Federally funded operating expenses and CIP for FTA-assisted projects. The categories identified are construction of bus stops, general consultant services, and furniture and equipment/fare boxes categories. From this narrowed list the DBE firms are tallied.
- C. Determining Relevant Market Conditions: Using the NAICS numbers identified in identifying the geographic scope of the market area, recent census data for the market area is examined to determine the total number of firms that perform the type of work relevant to the LeeTran estimated Federally funded expenditures.

Determining the "Base Figure" DBE Goal – Weighted

As the amount of available DBE firms in the categories are not proportional to the work, Table 1's numbers are not representative of DBE participation potential when the amount of funding by work type is considered. Due to this, a weighted DBE goal should be evaluated. This is accomplished through the following three steps:

- A) Step 1: Determine the weight of each type of work by NAICS Code:

	NAICS Code	Project	Amount of DOT Funds on Project	% of Total DOT Funds (weight)
1)	236220	Construction of Bus Stops	\$6,998,628.00	0.6456
2)	541990	General Consultant Services	443,000.00	0.0408
3)	423850	Furniture and Equipment/Fare Boxes	\$3,398,335.00	0.3135
TOTAL FTA-ASSISTED CONTRACT FUNDS			\$10,839,963.00	1.0000

B) Step 2: Determine the relative availability of each DBE by NAICS Code:

	NAICS Code	Project	# of DBEs Available to Perform this Work	# of All Firms Available (including DBEs)	Relative Availability
1)	236220	Construction of Bus Stops	11	2,449	0.0045
2)	541990	General Consultant Services	164	2,117	0.0775
3)	423850	Furniture and Equipment/Fare Boxes	6	685	0.0088
COMBINED TOTALS			181	5,311	0.0341*

*Overall Availability of DBEs

Determining the "Base Figure" DBE Goal

The number of (all) firms in the relevant NAICS categories serve as the denominator.

The number of DBE firms determined in Step B, serve as the numerator.

The percent derived from items 1 and 2, above is the "base figure":

$$\text{Base Figure} = \frac{\text{Number of DBE Firms}}{\text{Number of all firms in the relevant NAICS Categories}} = \frac{181}{5,311} = 0.0341$$

C) Step 3: (Availability) x (Weight) = Weighted Base Figure:

	NAICS Code	Project	Weight		Availability	Weighted Base Figure
1)	236220	Construction of Bus Stops	0.6456	x	0.0045	0.0029
2)	541990	General Consultant Services	0.0408	x	0.07746	0.0031
3)	423850	Furniture and Equipment/Fare Boxes	0.3135	x	0.0088	0.0028
TOTAL						0.0088
EXPRESSED AS PERCENT (*100)						0.88%
ROUNDED, WEIGHTED BASE FIGURE						1%

Step 2: Adjusting the Base Figure Goal (Section 26.45[d])

After the "base figure" (Step 1) DBE Goal was developed, LeeTran reviewed its contracting experiences and historical overall DBE goals accomplished by LeeTran on FTA-projects for recent fiscal years. This is summarized in [Table 2](#).

TABLE 2
Lee County Transit
DBE Achievement
Previous Goal Attainment, Past Performance, Current Goal Setting
October 1 through September 30

Description	Amount
FY2017–FY2019 Goal	4.00%
Achieved DBE FY17 – FY 19	4.81%
FY2020–FY2022 Weighted Goal Calculation	0.88%
Total Prior Year and Calculation	5.69%
Average of Prior Year and Calculation	2.845%
RECOMMENDED GOAL	4.00%

The LeeTran DBE goal was developed based on the Step 1 development process using construction, retail trade, and professional services categories only to determine the number of businesses and the number of ready, willing, and able DBE-certified businesses.

Subsequent to establishing the base figure in Step 1, LeeTran examined available evidence to determine what adjustments, if any, would be required to ensure a narrowly-tailored goal. Based on prior performance, the DBE set percentage should be higher than the weighted average of one percent (1%). Historically, LeeTran has set and met the four percent (4%) threshold for DBEs; in the prior three-year cycle (FFYs 2017–2019), the DBE as reported as a whole is 4.81%. Review of each year individually indicated that for Fiscal Year October 1, 2016 to September 30, 2017, LeeTran achieved a DBE utilization of **6.31%**. For Fiscal Year October 1, 2017 to September 30, 2018, LeeTran achieved a DBE utilization of **3.87%**. Review of each year individually indicated that for Fiscal Year October 1, 2018 to September 30, 2019, LeeTran achieved a DBE utilization of **2.96%**. Based on a review of these utilizations, we do not find the 6.31% to be an outlier because the activities within that fiscal year were items that either require one update within a three-year cycle and/or were activities similar to what is currently planned and accounted for in the next three cycles.

Based on an average prior year and calculation, the DBE should be 2.845%. However, given the prior achieved 4.81% for the prior three-year cycle, and LeeTran's commitment to provide opportunities for all businesses, including DBEs, the estimated Federally funded expenditures for FFYs 2020–2022, and the availability of DBE-certified businesses, LeeTran intends to retain its current, higher utilization goal of four percent (4%) for FFYs 2020–2022. Based on the historical DBE utilization, LeeTran believes this is an achievable goal.

V. RACE/GENDER-NEUTRAL & RACE/GENDER-CONSCIOUS DIVISION OF GOALS

LeeTran will meet the overall goal by using race-neutral means of facilitating DBE participation. LeeTran uses the following race-neutral means to increase DBE participation.

LeeTran estimates that the overall goal of four percent (4%) will be obtained from race-neutral participation and zero percent (0%) through race-conscious measures.

The following is a summary of the basis of LeeTran's estimated breakout of race-neutral and race-conscious DBE participation:

- Arranging solicitations, times for presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE and other small business participation.
- Ensuring distribution of the DBE directory to the widest group of potential prime contractors.
- Providing technical assistance and other services.
- Carrying out information and communications programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs and other small business on mailing lists for bidders, and ensuring the dissemination to bidders on prime contractors of lists of potential subcontractors).
- Implementing a supportive-services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses, which will be completed through coordination with FGCU Small Business Development Center.
- Providing services to help DBEs, and other small businesses, improve long-term development, increase opportunities to participate in a variety of work, handle increasingly significant projects, and achieve self-sufficiency.
- Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low. LeeTran has contracted with FGCU Small Business Development Center to provide assistance to small business.
- Assisting DBEs and other small businesses to develop their capability to utilize emerging technology and conduct business through electronic media.

In order to ensure that LeeTran's DBE program will be narrowly tailored to overcome the effects of discrimination, LeeTran will adjust the estimated breakout of race-neutral and race-conscious participation, as needed, to reflect actual DBE participation (see 26.51[f]), and it will track and report race-neutral and race-conscious participation separately.

For reporting purposes, race-neutral DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract a DBE obtains through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal; DBE participation on a prime contract exceeding a contract goal; and, DBE participation

through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

LeeTran will maintain data separately on DBE achievements in those contracts with and without contract goals, respectively.

VI. GOAL ADVERTISEMENT AND PUBLIC PARTICIPATION PROCESS

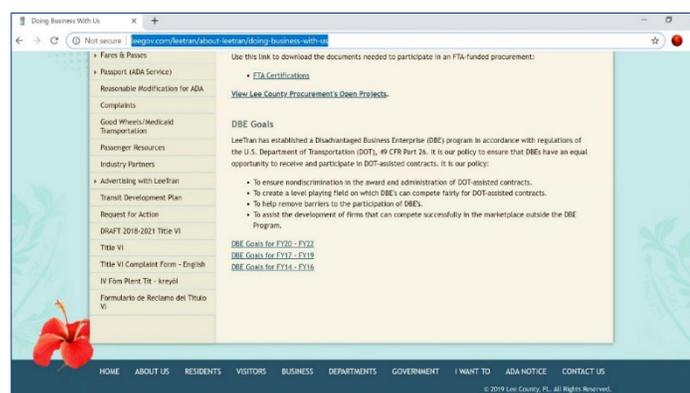
After the proposed four percent (4%) goal was established, LeeTran conducted the following public involvement activities to receive input prior to submitting this transmittal letter:

- Advertised the proposed goal in a newspaper of general circulation (**Figure 1**) and on the LeeTran website (**Figure 2**) in the Spanish and English languages.

Figure 1: LeeTran DBE Goal Advertisement, News-Press, June 10, 2019



Figure 2: LeeTran DBE Goal Advertisement, LeeTran Website, June 10, 2019



- Allowed public comment for 45 days from date of publication of the proposed goal.
- Provided review of the goal at the LeeTran Administrative Office and at the Florida Gulf Coast University Small Business Development Center.
- Conducted a public meeting on September 18, 2019 (**Figures 3 and 4**). Notices were placed in a Southwest Florida Spanish-language newspaper (**Figure 5**), on the LeeTran website (**Figure 6**), and provided via e-mail (**Figure 7 and Table 3**). The presentation can be viewed [here](#). The DBE Resource Guide provided for attendees is available [here](#).

Figure 3: LeeTran DBE Goal Public Meeting, September 18, 2019



Based on the discussions that occurred during the public outreach activities, no comments were received regarding modification of the four percent (4%) goal for FFYs 2020-2022.

TABLE 3
Lee County Transit
DBE Goal Public Meeting (September 18, 2019)
E-mail Notice List

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