



**Lee County Transit (LeeTran)**  
**Disadvantaged Business Enterprise (DBE) Program**  
**FFY 2025-2028 Goal Setting Public Comment Meeting**



# REGULATORY STANDARDS

- ▶The U.S. Department of Transportation (USDOT) requires recipients of federal financial assistance to maintain and update a Disadvantaged Business Enterprise (DBE) Program every three years.

- ▶In compliance with 49 CFR part 26, LeeTran has reassessed its DBE goal for the upcoming FY 2025 – 2028. The methodology used to set this goal is presented in this presentation. Per 49 CFR Part 26, the public will have 45 days to provide comments on the proposed DBE goal and program.



## REGULATORY STANDARDS





# DBE GOAL SETTING PROCESS

# DBE Goal Setting Process



## 1. Base Figure

Determine % of DBE certified businesses in comparison to all other businesses in geographic market



## 2. Adjust Base

Examine evidence to determine if any adjustments should be made to the calculated base figure



## 3. Set Official Goal

Present official goal to public and allow 45 days for comment

# DBE Goal Calculations

- A. Determine Project NAICS Codes
- B. Determine DBEs Available in Market Area
- C. Determine the Universe of Firms Available in Market Area

Type of Work	NAICS Code	FY 2025-2028 Budget per NAICS	NAICS Distribution
Construction	23	\$19,000,000	2.7%
Professional, Scientific, and Technical Services	54	\$757,000,000	97.3%
<b>Total</b>		<b>\$778,000,000</b>	<b>100.0%</b>

## Weighing the “Base Figure” DBE Goal

**Step 1:** Determine the weight of each type of work by NAICS code category

- a. 2.7% of the work is in the Construction Services
- b. 97.3% of the work is in the Professional, Scientific, and Technical Services

## Step 1: Determining the “Base Figure” DBE Goal

- ▶ Calculate percent availability =  $\frac{\text{DBEs Available in Market Area per Code}}{\text{All firms Available in Market Area per NAICS Code}} \times 100$
- ▶ NAICS Code 23 Availability =  $\frac{9 \times 100}{3.490}$
- ▶ NAICS Code 23 Availability =  $0.25787 \times 100$
- ▶ NAICS Code 23 Availability = .2579%

# Step 1: Determining the “Base Figure” DBE Goal

FY 2025-2028 DBE Goal / DBE Base Goal by NAICS Code

NAICS Code	# of DBEs Available to Perform this work	# of All Firms Available (including DBEs)	Relative Availability	Base Figure
23	9	3,490	0.00257880	<b>.2579%</b>
54	13	2,522	0.015044248	<b>.2776%</b>

**Step 3:** Calculate Weighted Base Figure = Availability x Weight x 100

Weighted Base Figure = 0.00257880 x .27 x 100

Weighted Base Figure = 1.13%

FY 2025-2028 DBE / Weighted DBE Goal by NAICS Code

NAICS Code	Weight	Relative Availability	Weighted Availability	Weighted Base Figure
23	2.7%	0.00257880	0.010012382	<b>.007%</b>
54	97.3%	0.00277557	0.002700634	<b>.270%</b>
<b>Total</b>	<b>100%</b>			<b>.2770%</b>



## Step 2: Adjusting the Base Figure Goal (Section 26.45[d])

FY 2025-2028 DBE Goal / Historical DBE Participation

Federal Fiscal Year	DBE Participation Goal	Actual DBE Participation	Actual DBE Participating Compared to Goal
2017	4.00%	1.02%	-2.98%
2018	4.00%	3.64%	-0.36%
2019	4.00%	3.82%	-0.18%
2020	4.00%	0.00%	-4.00%
2021	4.00%	0.00%	-4.00%
2022	1.10%	0.00%	-1.10%
2023	1.10%	0.00%	-1.10%
2024	1.10%	0.00%	-1.10%
<b>Median</b>	<b>2.9125%</b>	<b>1.02%</b>	<b>-2.98%</b>

**Step 1:** Calculate Adjusted Goal =  $\frac{\text{Base Figure} + \text{Median Past Participation}}{2}$

$$\text{Adjusted Goal} = \frac{.2579\% + 1.02\%}{2}$$

$$\text{Adjusted Goal} = 0.64\%$$

$$\text{Adjusted Goal} = 0.6\%$$

❖ The adjusted goal is 0.6 percent. LeeTran believes a goal of 0.6 percent is achievable for the FY 2025-2028 timeframe.

# Race/Gender-Neutral & Race/Gender Conscious Division of Goals

LeeTran estimates that the overall goal of .06 percent will be obtained from race-neutral participation and zero percent through race-conscious measures.

## LeeTran uses the following race-neutral means to increase participation:

- ▶ Arrange solicitation opportunities to facilitate DBE and small business participation.
- ▶ Ensure distribution of the DBE directory to the widest group of potential prime contractors.
- ▶ Provide technical assistance and other services.
- ▶ Carry out information and communication programs on contracting procedures and specific contract opportunities.
- ▶ Implement a supportive-services program to develop and improve immediate and long-term business management, which will be completed through coordination with FGCU Small Business Development Center.
- ▶ Provide services to help DBEs and other small businesses, improve long-term development and achieve self-sufficiency.
- ▶ Establish a program to assist new, start-up firms, particularly in fields in which DBE participation has been historically low.
- ▶ Assist DBEs and other small businesses to develop their capability to utilize emerging technologies and conduct business through electronic media.



## LEETRAN'S PROPOSED UPCOMING PROJECTS

# LEETRAN'S PROPOSED UPCOMING PROJECTS THE FOLLOWING PROJECTS ARE SLATED TO BE COMPLETED BY LEETRAN BETWEEN FY 2025-2028

Project Name	Category	Estimated Dollar Value	Planned Start Date	Description
Transit Facility Renovations	Construction Services	\$5M-\$7M	Q3 2025	Renovation of existing transit facilities to improve efficiency and safety.
Bus Stop & Shelter Improvements	Construction Services	\$2M-\$3M	Q2 2025	Installation and upgrades to shelters, ADA accessibility enhancements.
Electric Bus Infrastructure	Professional & Construction Services	\$10M+	Q4 2025	Development of charging stations and grid improvements for electric fleet expansion.
Fleet Expansion & Replacement	Procurement	\$15M+	2025-2028	Acquisition of new transit buses, including electric and hybrid models.
ITS & Real-Time Passenger Information System	Professional Services	\$3M-\$5M	Q1 2026	Implementation of intelligent transportation systems for improved rider information.
Paratransit Scheduling Software Upgrade	Professional Services	\$1M-\$2M	Q2 2026	Modernization of paratransit scheduling and dispatching software.
Security Enhancements at Transit Facilities	Construction & Security Services	\$2M	Q4 2026	Upgraded surveillance, access controls, and lighting improvements.
Transit Oriented Development (TOD) Planning Study	Professional Services	\$500K-\$1M	Q3 2027	Feasibility study for future mixed-use development around transit hubs.
LeeTran Headquarters Expansion Feasibility Study	Professional Services	\$1M	Q1 2027	Assessment of expansion needs for administrative and operational space.

# QUESTIONS?

Please submit any comments or questions to Ranice Monroe, Compliance Coordinator. Feedback on LeeTran's overall goal and program is welcomed and encouraged. Public commentary will be accepted for **45-days** following the completion of this presentation.



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