



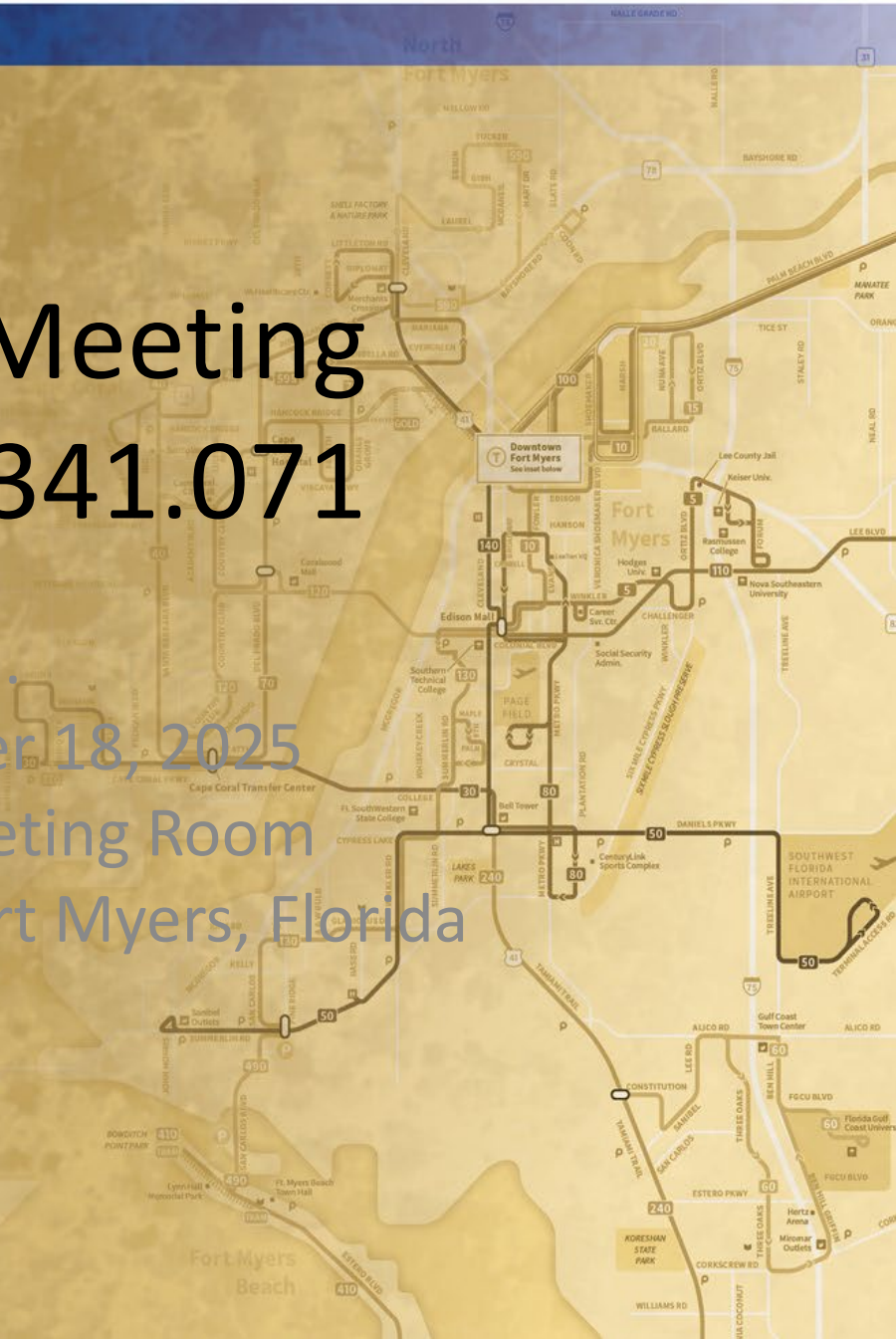
LeeTran Public Meeting Florida Statute 341.071

5:00 p.m.

Tuesday, November 18, 2025

LeeTran Public Meeting Room

3401 Metro Parkway Fort Myers, Florida



Notice of Public Meeting

NOTICE IS HEREBY GIVEN that a public meeting will occur on Tuesday, November 18, 2025 at 5:00 p.m. in the LeeTran Public Meeting Room, 3401 Metro Parkway Fort Myers, Florida as required under Florida Statutes 341.071. This meeting will:

1. Certify that its budgeted and general administrative costs are not greater than 20 percent above the annual state average of administrative costs for its respective tier.
2. Present a line-item budget report of its budgeted and actual general administrative costs.
3. Disclose all salaried executive management-level employees' total compensation packages, ridership performance and metrics, and any gift as defined in s. 112.312 accepted in exchange for contracts.

Lee County will not discriminate against individuals on the basis of race, color, national origin, sex, age, disability, religion, income or family status. To request language interpretation, document translation or an ADA-qualified reasonable modification at no charge to the requestor contact Dr. Ranice E. Monroe at (239) 533-0255 or ADArequests@leegov.com, Florida Relay Service 711, at least five business days in advance. El Condado de Lee brindará servicios de traducción sin cargo a personas con el idioma limitado del inglés.

[Link to post on website](#)



Agenda

1. Open Meeting
2. LeeTran Attendees
3. Florida Statutes § 341.071 Requirements
 - a. Certification of budget and general administrative costs
 - b. FY2024-2025 line-item budget report of budgeted and actual general administrative costs
 - c. Executive management-level employees' total compensation packages
 - d. Ridership performance and metrics FY2023-24
 - e. Disclosure of gifts in Fla. Stat. § 112.312
4. Public Comments
5. Meeting Adjournment

Certification of budget and general administrative costs

Lee County Transit certifies that the ratio of administrative costs to operating costs for FY25 is 14.65% and is below the state Tier 2 average of 20.25% plus 20%, which is 24.30%.

NTD ID	Agency	City	Report Year	General Administration	Total	GA/OE
40185	Bay County Transportation Planning Organization, dba: Bayway	Panama City	2024	\$1,094,839	\$6,464,173	16.94%
41199	Board of County Commissioners of St. Lucie County, dba: Area Regional Transit	Fort Pierce	2024	\$1,868,137	\$12,258,912	15.24%
40063	Brevard Board of County Commissioners, dba: Space Coast Area Transit	Titusville	2024	\$2,601,411	\$17,893,678	14.54%
40129	Charlotte County Government, dba: Charlotte County Transit Division	Port Charlotte	2024	\$441,360	\$3,473,634	12.71%
40030	City of Gainesville, FL, dba: Regional Transit System	Gainesville	2024	\$7,573,189	\$30,046,446	25.20%
40036	City of Tallahassee	Tallahassee	2024	\$6,932,118	\$26,981,060	25.69%
40140	Collier County, dba: Collier Area Transit	Naples	2024	\$1,730,413	\$14,991,586	11.54%
40032	County of Volusia, dba: VOTRAN	Deland	2024	\$5,753,152	\$30,653,360	18.77%
40038	Escambia County Board of County Commissioners, FL, dba: Escambia County Area Transit	Pensacola	2024	\$2,772,857	\$14,655,082	18.92%
40104	Indian River County, dba: GoLine	Vero Beach	2024	\$1,380,055	\$6,971,104	19.80%
40158	Lake County Board of County Commissioners, dba: LakeXpress	Tavares	2024	\$2,538,287	\$9,441,994	26.88%
40031	Lakeland Area Mass Transit District, dba: Citrus Connection	Lakeland	2024	\$6,693,387	\$26,695,210	25.07%
40028	Lee County, dba: LeeTran	Fort Myers	2024	\$3,674,002	\$30,770,990	11.94%
40026	Manatee County Board of County Commissioners, dba: Manatee County Area Transit	Sarasota	2024	\$3,244,766	\$18,026,270	18.00%
40192	Martin County	Stuart	2024	\$1,495,070	\$3,367,876	44.39%
40128	Okaloosa County Board of County Commissioners, dba: EC RIDER	Crestview	2024	\$1,323,756	\$5,240,679	25.26%
40074	Pasco County Board of County Commissioners, dba: GoPasco	New Port Richey	2024	\$2,070,959	\$11,516,848	17.98%
40046	Sarasota County, dba: Breeze Transit	Sarasota	2024	\$5,666,935	\$36,174,362	15.67%

Average of GA/Operating Ratios **20.25%** Plus 20% **24.30%**



[FDOT Transit Administrative Costs Memo link](#)

FY2024-2025 line-item budget report of budgeted and actual general administrative costs

Object Account	Account Description	Amended Budget 24-25	Actual 24-25
501210	Salaries Full-time Regular	\$1,982,571	\$1,683,192
501240	Disaster Pay (1.0)		\$18,674
501250	Special Pay (w/Rtmnt)		\$119
501260	Sick Leave		\$64,258
501270	Vacation Leave		\$148,477
501410	Overtime (OT 1.0)	\$3,200	\$2,464
501415	Overtime (OT 1.5)	\$8,000	\$9,344
501420	Holiday Pay		\$87,266
501430	Disaster Pay - OT (1.5)		\$2,210
501510	Special Pay (w/o Rtmnt)		\$27
502110	FICA Taxes (OASDI)	\$127,002	\$122,685
502120	FICA Taxes (Medicare)	\$29,718	\$28,924
502210	Regular Retirement	\$255,755	\$255,106
502226	Sr Mgmt Rtmnt	\$59,781	\$59,826
502310	Health Insurance	\$497,130	\$473,680
502330	Dental Insurance	\$9,990	\$9,842
502350	Disability Insurance	\$6,559	\$5,955
502410	Worker's Comp-(IGS)	\$800,531	\$72,048
502611	OPEB-United	\$100,486	\$9,044
502612	OPEB-Aetna	\$137,690	\$12,392

FY2024-2025 line-item budget report of budgeted and actual general administrative costs (cont'd)

Object Account	Account Description	Amended Budget 24-25	Actual 24-25
503190	Other Professional Services	\$200,500	\$38,760
503460	Data Processing	\$6,665	\$2,946
503490	Other Contracted Services	\$6,200	\$2,460
504015	County-Sponsored Functions	\$3,300	\$2,485
504022	Out-of-County Travel	\$29,000	\$7,500
504110	Telecommunications	\$68,800	\$57,523
504130	Int. Phone Line (IGS-Var)	\$59,422	\$59,422
504140	Internal Radio (IGS)	\$82,925	\$82,925
504211	Freight, Postage - Courier	\$22,000	\$12,863
504390	All Utility Services	\$347,200	\$277,534
504510	Self-Ins Assess	\$1,435,869	\$1,435,869
504710	Print, Bind Copy (Exter	\$40,000	\$33,631
504810	Promo Advertising & Exps.	\$162,000	\$167,995
504970	License, Permits & Apps Fee	\$8,150	\$2,153
505120	Gen. Office Supplies	\$10,500	\$5,973
505280	Minor Equipment	\$5,550	\$1,794
505290	Other Supplies	\$1,260	\$1,589
505420	Memberships	\$39,525	\$11,944
505531	Training/Seminars/Bus. Meeting	\$17,050	\$1,225
	Grand Total	\$6,564,329	\$5,272,124

Executive management-level employees' total compensation packages

- The total compensation of the salaried executive for LeeTran is \$275,192.68



Lee County Transit Performance Measures

The purpose of this publication is to provide general information concerning system management, performance, productivity, cost distribution and safety of the Lee County Transit system. The data reported includes two modes of operations: Fixed Route (buses) and ADA Demand Response Service unless otherwise noted. These performance indicators are published annually pursuant to Florida Statute 341.071. For additional information on how these measures are collected and reported contact LeeTran at (239) 533-0233.

GENERAL PERFORMANCE INDICATORS	Fixed Route Service		Demand Response Service	
	FY2022/2023	FY2023/2024	FY2022/2023	FY2023/2024
1. PASSENGER TRIPS	1,525,767	1,826,313	217,127	220,045
2. REVENUE MILES	2,850,181	2,814,609	1,880,776	1,884,136
3. TOTAL OPERATING EXPENSE	\$19,510,056	\$19,988,808	\$9,700,223	\$10,782,182
4. OPERATING REVENUE	\$3,864,236	\$4,857,828	\$814,350	\$733,358
5. VEHICLES OPERATED IN MAX. SERVICE	41	40	47	45
6. BASE FARE	\$1.50	\$1.50	\$3.00	\$3.00
EFFECTIVENESS MEASURES				
7. REVENUE MILES BETWEEN VEHICLE SYSTEM FAILURES	27,606	53,106	20,898	25,810
8. DAYS/HOURS SERVICE IS AVAILABLE	See Below			
EFFICIENCY MEASURES				
9. OPERATING EXPENSE PER PASSENGER TRIP	\$12.79	\$10.94	\$44.68	\$49.00

Days/Hours Service Available

Monday-Friday	5:00AM-10:47PM	5:00AM-10:58PM	3:58AM-9:21PM	4:00AM-9:37PM
Saturday	5:00AM-10:47PM	5:00AM-10:58PM	4:03AM-8:44PM	4:01AM-8:56PM
Sunday	5:30AM-10:47PM	5:45AM-10:35PM	5:51AM-8:11PM	5:03AM-8:22PM

Trolley Service - Beaches (410 & 490)

Monday-Friday (Off-Season)	6:30AM-10:47PM	6:32AM-10:35PM
Monday-Friday (On-Season)	6:00AM-8:47PM	6:17AM-10:47PM
Saturday (Off-Season)	6:30AM-10:47PM	6:32AM-10:35PM
Saturday (On-Season)	6:00 AM-8:47PM	6:17AM-10:47PM
Sunday (Off-Season)	6:30AM-10:47PM	6:32AM-10:35PM
Sunday (On-Season)	6:00AM-8:47PM	6:17AM- 10:47PM

Trolley Service - River District Seasonal (On-Season Downtown: 500 & 505)

Sunday-Wednesday	11:00AM-8:00PM	11:00AM-8:00PM
Thursday-Saturday	11:00AM-10:55PM	11:00AM 10:55PM

Prepared on 08/26/2025
 Approved by FDOT on 09/23/25
 Published 09/24/2025



Disclosure of gifts defined in S. 112.312

- Lee County Transit, has not accepted any gift as defined in s. 112.312 in exchange for contracts.



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1. Certify that its budgeted and general administrative costs are not greater than 20 percent above the annual state average of administrative costs for its respective tier.
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Lee County Transit Annual Certification per 341.071(4)(a)

In accordance with Florida Statute 341.071 (4) (a) Transit Productivity and Performance Measures; Reports, the below certifications are provided to the Florida Department of Transportation.

The following certifications are submitted this **November 18, 2025**.

It is hereby certified that:

Lee County Transit, operating as LeeTran is a Tier 2 transit agency as defined by 49 CFR part 625.

Lee County Transit certifies that our ratio of administrative costs to operating costs for FY24 is 11.94% and is below the state Tier 2 average of 20.25% plus 20%, which is 24.30%.

Lee County Transit certifies that it has published annual performance and metrics for FY 2023-2024.

Lee County Transit has conducted a publicly noticed meeting held on November 18, 2025, to present a line-item budget for budgeted and actual general administrative costs; executive management-level employees' total compensation; and disclosure of gifts as defined in S 112.312.

Lee County Transit has reported on and posted all items in accordance with Florida Statute 341.071.

Date November 18, 2025

Signed

A handwritten signature in black ink, appearing to read "Dominic Gemelli", written over a horizontal line.

Dominic Gemelli, Director

Lee County Transit - LeeTran



Lee County Transit Annual Certification per 341.071(4)(b)

In accordance with Florida Statute 341.071 (4) (b) (3) Transit Productivity and Performance Measures; Reports, the below certifications are provided to the Florida Department of Transportation.

The following certifications are submitted this **November 18, 2025**.

It is hereby certified that:

Lee County Transit, has not accepted any gift as defined in s. 112.312 in exchange for contracts.

Date November 18, 2025

Signed

A handwritten signature in black ink, appearing to read "Dominic Gemelli", written over a horizontal line.

Dominic Gemelli, Director

Lee County Transit - LeeTran

LeeTran Public Meeting Room, 3401 Metro Parkway, Fort Myers, Florida

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