### Navigation Tools

- Pan arrows – scroll the map in the arrow direction or click between the arrows to pan diagonally
- Click the center to return to full County view
- Zoom IN
- Zoom OUT
- Pan
- Zoom In by dragging a box on map
- Zoom out by dragging a box on map

### Map Contents

Click the + to the left of the check box to reveal layers within the group or use the down arrow to the right to “Expand All Layers”.

**The group box must be checked to view individual features below it.**

Check the box by each layer you wish to view. If the layer name is grey, you must zoom in to view it.

Expand the individual layer to view the map symbol.

**Transparency** - The transparency of the group can be increased allowing features beneath to become visible. At 100%, the layer is completely transparent and will not be visible even if the check box is checked.

The Map Contents window can be resized from the lower right corner or minimized by clicking the “-” in the top right.
A white line under the icon indicates the tool in open.

Quick Start

If you have zoomed into an area and the parcels are visible, simply click the map to view the property owner name, site address and STRAP.
Parcel Search – Text Search

Search by STRAP – Enter the 17 digit STRAP Or, first 8 digits to search an entire subdivision, or, first 6 digits to search and zoom to a section-township-range. Alternatively, paste STRAPs from other applications or web pages.

Search by Owner Name – Enter last name or last name followed by first name or first initial

Search by Street Address – Enter a street address or street name. *If you don’t know the valid street type abbreviation or site number, just key the name (example: Main).*

**TIP:** Use the wildcard “%” in your search string to find joint owners and addresses that contain an address range. (For example: SMITH %MARY will find SMITH JOHN + MARY %2122% snead will return 2122/2124 SNEAD DR)

Parcel Search – Graphical Search

Select by Point – Click a parcel on the map to select it.

Select by Line – Click points on the map to sketch a line, double click to finish the line and highlight parcels that it intersects.

Select by Rectangle – Drag a box on the map to select parcels

Select by Polygon – Click points on the map to create a closed shape, double click to finish the polygon and select parcels

**TIP:** To select multiple non-contiguous parcels, check “enable multi-part graphics”, click each parcel, or draw lines or polygons depending on the tool selected, then “Search” to highlight them.

Search Results

Show search results in a table, allowing fields to be sorted

Zoom to all selected records

Clear results and return to the search criteria page

Each record lists the parcel’s GIS area in square feet. Click the record from the Search list to zoom to it. Select the icons below to perform these functions

- E-Connect
- Parcel Report
- Zoning Review Notes
- Districts Query
- FIRM Letter
Find Street Intersection
(Created by Geocove, Inc)

Enter the name of Street 1. As you type, a list of choices will appear; select the street from the list.

Type the name of the cross street in Street 2, or select it from the list of valid intersecting streets.

Clear previously selected intersections.

Search will return the intersection points. Click any of the selected features to pan to the intersection.

Identify
Click a point, drag a box or sketch a polygon to provide a quick read of features visible on your map.

As you mouse over a record in the “Identify Map Features” list, the polygon will highlight in dark blue, with an information popup.
Zoning Margin Notes

- Ensure the Zoning layer is turned on (under the Zoning / Development Orders grouping) in the Map Contents.
- Click the “Z” icon, then a location on the map.

The zoning district and unique identifier at that point will be listed. A “+” below Zone ID indicates zoning margin notes exist for this zoning district. Click the “+” to view the notes.

To view all the zoning districts for a particular parcel, use the Districts Query.

Example of zoning margin notes:

```
ZONING NOTES QUERY REPORT
ZONE NOTES ID: ZONE:CPD:000650
ZONING: CPD
STRAP: ----

Z-02-071, DCL0002-00014, 17FEB08, REZONE FM RED-CPD TO RPD-CPD TO PERMIT
MAX 78200 SQ FT COMMERCIAL-RETAIL-OFFICE & 296 RES DWELL UNITS; CONDS.
AA-AE-98-48, 98-06-003.13A, CPD, 6/19/98, ADM APPV W/CONDS.
Z-93-013, 88-10-97-DCI(D), APVD A DEC FM RED TO CPD & APVD A NEW
MASTER CONCEPT PLAN FOR THE RPD, SUB TO CONDS.
Z-90-007, 86-10-97-DCI, MASTER CONCEPT PLAN IS VACATED AND SHALL BE NULL
& VOID UNTIL SUCH TIME A NEW CONCEPT PLAN IS SUBMITTED & APVD OR 2321 PG 4648.
```

Note: Zoning margin notes are displayed for unincorporated Lee County. Notes within the City of Bonita Springs should be treated as an historical record.
Planned Developments Search

- Ensure Planned Developments is checked on (under the Planning Districts group) in the Map Contents.

Simply click within a planned development on the map to view Planned Development information.

You may have to scroll through the records to find the planned development case.

Click to open the Planned Development data sheet.

Example of Data Sheet:

<table>
<thead>
<tr>
<th>Project Approvals</th>
<th>Status: Approved/W Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Port Myers: Planning Community</td>
<td></td>
</tr>
</tbody>
</table>

You can also search for a planned development by case name or case ID.

Choose search criteria.

Enter search string. “%” can be used as a wildcard.

Click the record from the results list to zoom to it.
Miscellaneous notes added by Lee County DCD permitting staff, can be found by Note ID or Subdivision Name.

- **Note ID**: Typically the subdivision number (first 8 digits of the STRAP).
- **Subdivision Name**: Can contain the wildcard “%”. For example, %brooks.

Click here to open the Code Review Notes window.

Authorized Lee County staff can log in and add new records or edit existing notes.
A set of bookmarks based on Planning Communities can be used to quickly zoom to areas of the county.

You can add your own bookmarks allowing you to easily return to a project or study area later. These bookmarks will persist from session to session.

1. Zoom to the area you want to bookmark
2. Click “Add Bookmark”
3. Type bookmark name

Bookmark added to the bottom of the list
Delete bookmark if desired
The measure tools are used to show the length of a line segment, and the area and perimeter of a rectangle or polygon as the shape is being drawn.

The line width, line color, fill color and transparency (alpha) are customizable.

Specify the distance and area units.

Set the font of the measurement readout.

Example of “Draw Line “

Example of “Draw Polygon “

These tools are similar to the “Measure” tools described above but allow you to add points, a variety of shapes, and text your map.

The distance or area measurement readout is shown after you complete your line or polygon.
The Print tool creates a map of your current view with a title and scale bar and sends it to your printer.

The map orientation may be changed from portrait to landscape using your printer preferences.
- Click Print
- Select your printer
- Click Preferences
- Change Orientation to “Landscape”
- Print

User Preferences

Use this tool to set the map layers and displayed map area used when LeeSpInS opens on following launches. There are separate check boxes for layers and mapped area. Checked, LeeSpInS will open with the layers/map area displayed when last exited. Unchecked LeeSpInS will open with the default settings.