

**Lee County Board Of County Commissioners  
Agenda Item Summary**

Blue Sheet No. 20020732

**1. REQUESTED MOTION:**

**ACTION REQUESTED:** Approve Bid Waiver #W-020587 to waive the formal quotation procedure and allow Lee County Utilities to purchase one (1) new VAC-CON combination sewer cleaner truck from Southern Sewer Equipment Sales & Service; which is the exclusive/sole-source dealer for the VAC-CON product line; at a price of \$192,440.00.

**WHY ACTION IS NECESSARY:** According to Section 9.4.1 of the Lee County Purchasing & Payment Procedures Manual, approved by the Board on 3/21/00, purchases over \$50,000.00 must be approved by the Board.

**WHAT ACTION ACCOMPLISHES:** This truck is a new addition to the Utilities fleet. It will be used for the cleaning and maintenance of sewage lines, lift stations, and manholes.

**2. DEPARTMENTAL CATEGORY:** 10 - UTILITIES  
**COMMISSION DISTRICT #** CW

*A10A*

**3. MEETING DATE:**

*07-02-2002*

**4. AGENDA:**

CONSENT  
 ADMINISTRATIVE  
 APPEALS

PUBLIC  
 WALK ON  
 TIME REQUIRED:

**5. REQUIREMENT/PURPOSE:**  
(Specify)

STATUTE  
 ORDINANCE  
 ADMIN. CODE AC-4-1  
 OTHER

**6. REQUESTOR OF INFORMATION:**

A. COMMISSIONER  
B. DEPARTMENT  
C. DIVISION *Utilities*

BY: *Rick Diaz, Director*

*6/18/02*

**7. BACKGROUND:**

--BACKGROUND BEGINS ON PAGE TWO--

**8. MANAGEMENT RECOMMENDATIONS:**

**9. RECOMMENDED APPROVAL:**

A Department Director	B Purchasing or Contracts	C Human Resources	D Other	E County Attorney	F Budget Services			G County Manager
<i>6/19/02</i>	<i>6/19/02</i>	<i>N/A</i>	<i>N/A</i>	<i>6/19/02</i>	<i>OM</i>	<i>Risk</i>	<i>GC</i>	<i>6/19/02</i>
<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

**10. COMMISSION ACTION:**

APPROVED  
 DENIED  
 DEFERRED  
 OTHER

RECEIVED BY  
COUNTY ADMIN. *DD*  
*6/19 3:45*  
BY ADMIN.  
DATE: *6/20/02*  
*1pm*

REC'D 6/19/02  
by CO. ATTY.  
*2:20pm*  
CO. ATTY. *[Signature]*  
FORWARDED TO:  
*Budget*  
*3:10pm*

(via Purchasing)

--BACKGROUND CONTINUED FROM PAGE ONE--

On June 12, 2002, the Division of Purchasing received a request from the Lee County Division of Fleet Management to waive the formal quotation procedure and purchase one (1) new VAC-CON combination sewer cleaner truck from Southern Sewer Equipment Sales & Service; which is the exclusive/sole-source dealer for the VAC-CON product line; at a price of \$192,440.00; for use by Lee County Utilities.

The request for a bid waiver is predicated on, and justified by, the following factors:

**\*Productivity and Safety.** Lee County Utilities has been using the VAC-CON equipment as part of its sewage line system maintenance for several years. County equipment operators are familiar with the machine and its capabilities and controls. Therefore, operator and machine productivity are at their maximum levels almost immediately. There is no learning curve during which vital sewage line maintenance suffers. Further, since operators have a full understanding of the machine's limitations; the equipment is operated within known safety parameters; virtually eliminating the possibility of a costly accident due to operator error.

**\*Cost Savings via Standardization.** Lee County presently has several VAC-CON units in its fleet and in use by various departments. The purchase of the same brand and type of machine already in the fleet means that many of the spare parts and component parts already in inventory may be used interchangeably. Cost savings are achieved due to the fact that spares for an entirely different make and model of machine do not have to be stocked and inventoried. Further savings are achieved since County mechanics are already trained on, and are familiar with, the VAC-CON equipment and its maintenance and repair.

**\*Sole Source.** It has been confirmed in writing by VAC-CON that Southern Sewer Equipment Sales & Service is the exclusive/sole-source dealer for the VAC-CON product line.

Funding is available: OD5360448700.506430

**ATTACHMENTS:**

- (1) Request for a Bid Waiver
- (2) Confirmation of Sole Source Availability
- (3) Quotation to Lee County for New Machine from Southern Sewer Equipment Sales & Service

MEMORANDUM  
FROM  
THE DIVISION OF PURCHASING

02 JUN 19 PM 1:46

LEE CR. ATTORNEY

DATE: JUNE 18, 2002

TO: MARILYN RAWLINGS  
FLEET MANAGER

*Janet Sheehan*  
FROM: JANET SHEEHAN, CPPB  
PURCHASING DIRECTOR

RE: BLUE SHEET # 20020732

PROJECT: One (1) Vac-Con Truck

TYPE: Bid Waiver

AWARDED TO: Southern Sewer Equipment Sales & Service

Attn. Ms. Rawlings – When you have finished your review of this package, please forward it to Rick Diaz, Utilities.

→ Attn. Mr. Diaz – When you have finished your review of this package, please forward it to Kristie Kroslock in the County Attorney's Office. *[Signature]*

If there are any questions or concerns with this package, please contact Bob Franceschini at 689-7385.



**LEE COUNTY**

**ATTACHMENT #1**  
DIVISION OF  
**FLEET MANAGEMENT**

**To:** Janet Sheehan, Purchasing Director  
**From:** Marilyn Rawlings, Fleet Manager  
**Date:** 06/06/02  
**Re:** Blue Sheet for the purchase (1) Vac-Con

*OWB for maintenance  
6/6/02*

*02 JUN 12 AM 11:19*

Please prepare a Blue Sheet for the purchase of one (1) Vac-Con from Southern Sewer Equipment Sales & Service as requested by the Utilities Department/Public Works.

**ACTION REQUESTED:**

Please approve a bid waiver for the sole source purchase of one Vac-Con from Southern Sewer Equipment Sales and Service, in the amount of \$192,440.00. Southern Sewer Equipment Sales & Service is a sole source vendor for the above mentioned equipment. Sole source documentation from this vendor is attached.

**WHY ACTION IS NECESSARY:**

Section 11.0.3.1 of the Lee County Purchasing and Payment Procedures Manual exempts "the purchase of equipment that has gone through the Administrative Code Procedure, such as State Contracts or Federal General Services Administration Schedules, providing the purchase, rental, or lease amount does not exceed \$50,000.00." As this expenditure will exceed \$50,000.00, Board approval is necessary.

**WHAT ACTION ACCOMPLISHES:**

This truck is requested by the Utilities Department/Public Works. This is an addition to their fleet. The new equipment will be used for cleaning and maintenance of sewage lines, lift stations and manholes.

**BACKGROUND:**

Lee County Fleet Management received a request from the Department of Utilities/Pubic Works to purchase one (1) Vac-Con. This machinery is necessary to assist the Utilities Department for cleaning and maintenance of sewage lines, etc. Funds are available for the purchase from account string #OD5360448700.50643D

See Attachments

**LEE COUNTY GOVERNMENT, DIVISION OF FLEET MANAGEMENT  
EQUIPMENT AND VEHICLE REQUEST FORM**  
(PLEASE PRINT OR TYPE)

1. DEPARTMENT/DIVISION: (name) Utilities (Public Works)  
(number) \_\_\_\_\_

2. REQUESTED BY: (print) Patrick Moore PHONE #: 693-2992\*210

3. IS THIS A REPLACEMENT EQUIPMENT OR VEHICLE ? [ ] YES [X] NO  
If yes: Asset #: \_\_\_\_\_ Yr: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Meter: \_\_\_\_\_

**4. WHAT TYPE OF EQUIPMENT OR VEHICLE ARE YOU REQUESTING?**

Select all appropriate boxes:

- |   |   |                                  |  |   |  |
|---|---|----------------------------------|--|---|--|
| <input type="checkbox"/> Sedan            | <input type="checkbox"/> Mid-Size                   | <input type="checkbox"/> 1/4 Ton | <input type="checkbox"/> 2 Door                    | <input type="checkbox"/> Cargo                | <input type="checkbox"/> Gasoline              |
| <input type="checkbox"/> Station Wagon    | <input type="checkbox"/> Full-Size                  | <input type="checkbox"/> 1/2 Ton | <input type="checkbox"/> 3 Door L-Side             | <input type="checkbox"/> 7 Passenger          | <input checked="" type="checkbox"/> Diesel     |
| <input type="checkbox"/> Sport Util Veh   | <input type="checkbox"/> Regular Cab                | <input type="checkbox"/> 3/4 Ton | <input type="checkbox"/> 3 Door R-Side             | <input type="checkbox"/> 12 Passenger         | <input type="checkbox"/> 4 Cylinder            |
| <input type="checkbox"/> Pickup Truck     | <input type="checkbox"/> Extended Cab               | <input type="checkbox"/> 1 Ton   | <input type="checkbox"/> 4 Door                    | <input type="checkbox"/> 15 Passenger         | <input type="checkbox"/> 6 Cylinder            |
| <input type="checkbox"/> Cab & Chassis    | <input type="checkbox"/> Crew Cab                   | <input type="checkbox"/> Class 6 | <input type="checkbox"/> Utility Body <sup>A</sup> | <input type="checkbox"/> Sliding Door         | <input checked="" type="checkbox"/> 8 Cylinder |
| <input type="checkbox"/> Van              | <input type="checkbox"/> 2 Wheel Drive              | <input type="checkbox"/> Class 7 | <input type="checkbox"/> Flat Bed <sup>A</sup>     | <input type="checkbox"/> Swing Door           | <input type="checkbox"/> 10 Cylinder           |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> 4 Wheel Drive <sup>B</sup> | <input type="checkbox"/> Class 8 | <input type="checkbox"/> Dump Truck <sup>A</sup>   | <input checked="" type="checkbox"/> Single RW | <input checked="" type="checkbox"/> Dual RW    |

Additional description for vehicles or equipment: INTERNATIONAL MODEL 7400 (VAC CON)

<sup>B</sup> Please provide detailed justification on separate sheet.

5. WHAT, IF ANY, SPECIAL OPTIONS OR ACCESSORIES ARE REQUIRED? Please check all appropriate options below and list any additional options on the lines below: i.e. lift gates, 50' telescopic boom, emergency lighting package, light-bar, 60" hydraulic rotary mower, etc. Please attach brochures if applicable:

ALL COUNTY VEHICLES ARE ORDERED WITH FOLLOWING STANDARD OPTIONS: Air Conditioning, AM/FM Radio, Automatic Transmission, Rear Anti-Lock Brakes.

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> AM/FM/Cassette           | <input type="checkbox"/> Bed-Liner      | <input type="checkbox"/> Limited Slip    | <input type="checkbox"/> Trailer Hitch Receiver |
| <input type="checkbox"/> Arrow Board <sup>A</sup> | <input type="checkbox"/> Strobe Light   | <input type="checkbox"/> Power Win/Locks | <input type="checkbox"/> Tires - All Terrain    |
| <input type="checkbox"/> Long Bed                 | <input type="checkbox"/> Floor - Carpet | <input type="checkbox"/> Seats - Cloth   | <input type="checkbox"/> Tow Package            |
| <input type="checkbox"/> Short Bed                | <input type="checkbox"/> Floor - Rubber | <input type="checkbox"/> Seats - Vinyl   | <input type="checkbox"/> Windows - Tinted       |

6. WHAT WILL BE THE PRIMARY USE OF THE NEW EQUIPMENT OR VEHICLE?  
SEWER DEPARTMENT FOR CLEANING AND MAINTENANCE OF SEWER LINES, LIFT STATIONS, AND MAN HOLES.

<sup>A</sup> Specify Dimensions or Model \_\_\_\_\_

**LEE COUNTY GOVERNMENT, DIVISION OF FLEET MANAGEMENT  
EQUIPMENT AND VEHICLE REQUEST FORM**  
(PLEASE PRINT OR TYPE)

**7. FUNDING SOURCE:**

Vehicle Replacement Fund

Capital, Please Specify Account String 0D53604 48700. 506430

Other, Please Specify Account String \_\_\_\_\_

If needed, please provide additional account strings: \_\_\_\_\_

**8. WE ARE AUTHORIZING A PURCHASE NOT TO EXCEED:** \$ 200,000.00

<u>[Signature]</u> REQUESTED BY	<u>04/30/02</u> DATE	_____ 1 <sup>ST</sup> LEVEL APPROVAL	_____ DATE
_____ 2 <sup>ND</sup> LEVEL APPROVAL	_____ DATE	_____ DIVISION DIRECTOR	_____ DATE

Option 1:  QUOTES AND REQUISITION. This option authorizes Fleet Management to obtain quotes and authorizes Fleet Management to issue a requisition using the account string(s) provided above.

Option 2:  VEHICLE REPLACEMENT FUND PURCHASES. This option authorizes Fleet Management to obtain quotes and authorizes Fleet Management to purchase the equipment or vehicle using motor pool funds (formerly known as surcharge funds).

<u>[Signature]</u> DEPARTMENT DIRECTOR	<u>5/18/02</u> DATE
<u>[Signature]</u> * COUNTY MANAGER / DESIGNEE	<u>6.4.02</u> DATE

\* REQUIRED FOR ALL PURCHASES BETWEEN \$ 25,000 - \$50,000.

**SUBMIT THIS COMPLETED FORM TO FLEET MANAGEMENT**

RECOMMENDED  N.R.A.T.T.

[Signature]  
FLEET ACQUISITION SPECIALIST 6.5.02  
DATE

APPROVED  DECLINED

[Signature]  
FLEET MANAGER 6/5/02  
DATE

# VAC-CON

# ATTACHMENT #2

969 Hall Park Drive  
Green Cove Springs, Florida 32043

Telephone: (904) 284-4200  
Fax: (904) 284-0427

April 22, 2002

Don Lawes  
Lee County  
2955 Van Buren St.  
Ft. Myers, 33916

Dear Mr. Lawes:

This letter is to confirm that the exclusive Vac-Con dealer for sales and service in your area is:

Southern Sewer Equipment Sales & Service  
3409 Industrial Avenue  
Ft. Pierce, FL 34946  
Tel: 772-595-6940  
Fax: 772-595-9171

If you have any additional questions, please do not hesitate to contact us.

Sincerely,



Jan Chapman  
Sales Coordinator

JC:jj



# SOUTHERN SEWER EQUIPMENT SALES ATTACHMENT #3

3409 Industrial 27th St. • Ft. Pierce, FL 34946

EQUIPMENT PROPOSAL

Don Lawes  
Lee County  
2955 Van Buren Street  
Fort Myers, Florida 33916

May 3, 2002

Dear Don,

Southern Sewer Equipment Sales is pleased to offer the following proposal for two new VAC-CON combination sewer cleaners. These units would be identical with the ones Lee County presently owns. However, they would be mounted on the new International 7400 chassis which replaced the model 2554 chassis the county presently runs.

The price for these two units would be based off the pricing for the last unit but with price adjustment for manufacturers increases. The equipment would be as detailed in the attached equipment proposal.

) Lee County Price 4/23/01	\$188,990.00
Price Adjustment	<u>3,450.00</u>
New Price Per Unit	\$192,440.00*

\*Price includes delivery and training

Delivery approximately 60 days after receipt of purchase order

Please contact Drew Denmon or myself if we can be of further assistance with this purchase.

Sincerely,

Felix Denmon

(561) 595-9171 FAX

1-800-782-4134

(561) 595-6940

"A Certified MBE Woman Owned Business"



EQUIPMENT PROPOSAL  
for  
**LEE COUNTY**

2002 VAC-CON Model V312 LHA/1300  
12 Cubic Yard Corten Debris Tank  
1300 Gallon Polyethylene Water Tanks  
Hydraulic Rear Door Locks  
Hydraulic Tilt Dumping  
Three Stage Centrifugal Compressor 3500 CFM/200 Inches Negative  
Hydrostatic Blower Drive  
10' Telescopic Boom  
180 Degree Articulating Hose Reel  
70 GPM @ 2000 PSI FMC Water Pump w/Cummins 110 HP Diesel Engine  
600' x 1" Sewer Hose  
Sewer Hose Footage Counter  
Level Wind Guide  
Butterfly Valve on Rear Door Drain  
50' Hand Gun Hose on Power Rewind Hose Reel w/Handgun  
Auxiliary Engine Kill Switch  
Front & Rear Strobe Lights w/Limb Guards  
Boom Night Work Light  
Rear Arrow Board  
Hand Held Spot Light  
Electronic Back Up Alarm  
Debris Tank Flush Out System  
Water & Debris Tank Inner-Connect System  
Rear Tow Hooks  
Behind Cab Aluminum Storage Box  
Folding Rear Pipe Rack  
30' x 8" Aluminum Vacuum Tube w/clamps  
8" Air Gap Device  
1 - 15 Degree Penetrator & 1 - 30 Degree Sanitary Nozzle  
Nozzle Rack  
Culvert Nozzle  
Storm Nozzle & Skid  
Flexible Hose Guide  
Lateral Line Cleaning Kit w/150' Hose & Nozzles on Cart

Chassis:

2002 International 7400 Chassis

275 HP Diesel Engine

Allison MD 3060 6 Speed Automatic Transmission

20,000 lbs Front Axle

40,000 lbs Rear Axle

60,000 lbs GVW

Air Conditioning - AM/FM Radio

Air Driver/Fixed Passenger Seats

Transmission Temperature Gauge

Two Stage Donaldson Air Filter

Air Horn

Engine Safety Shutdown System

Cats Eye Lync System on Tires

Front Spare Wheel

Rear Spare Wheel

Two Chassis Parts & Service Manuals