



-For County Use Only-	
Application Receipt Date:	_____
Application Approval Date:	_____
Assigned Permit No.:	_____
Reviewed By:	_____

Lee County Right-of-Way Placement Permit Application – Utility Poles

This permit application is to be completed by all persons seeking to place a utility pole in the County rights-of-way, unless otherwise exempt. **This Permit Application may be used in conjunction with the Lee County Right-of-Way Communications Facilities Placement Application.**

Permit Applicant: _____ Date: _____

Project Name: _____ ROW License/Registration Number: _____

Project Location (nearest intersection or address): _____

GPS coordinates (based on the reading from a handheld mobile GPS unit set to Datum NAD 83 or WGS84 or based on Google Earth or similar application may be used where areas of shading occur due to overhead canopy):

Latitude _____, Longitude _____

Latitude _____, Longitude _____

Latitude _____, Longitude _____

Latitude _____, Longitude _____

*If necessary, please use additional paper to document the GPS coordinates of each pole.

Description of Work: _____

Associated Permit Numbers: _____

* Provide permit numbers for any permits obtained in connection with this communications facility, such as the permit number for the supporting fiber optic of the communications facility, if permitted prior to this application.

It is estimated that the completion of this project requires:

_____	Linear Feet of Unpaved Right-of-Way to be Utilized
_____	Square Footage of Pavement Disturbed or Removed
_____	Total Number of Utility Poles to be Set

Contractor: _____

Telephone Number: _____

Start Date of Construction: _____

Email Address: _____

Construction duration: _____ days

Is proposed work within city limits? _____

Applicant declares that prior to filing this application, the locations of existing utilities within a 50 foot radius have been determined by contacting all existing utility providers.

***Prior to construction, the Permittee is responsible for contacting Sunshine 811 and notifying the appropriate utilities when construction will begin.**

Optional: As the Applicant for the Right-of-Way Placement Permit, I wish to designate the below named party as the agent in all matters pertaining to this application and permit issued hereunder. In authorizing the agent named below to represent the Applicant, I attest that the application is made in good faith and that any information contained in the application is accurate and complete to the best of my knowledge and belief.

Applicant's Agent: _____ Telephone Number: _____
Address: _____ Email Address: _____

TYPE OF FACILITY (check one):

- Utility Pole
 - New utility pole, total number: _____
 - Replacement of existing utility pole, total number: _____
- Repurposed utility pole (reconfiguring an existing utility pole to accommodate the attachment of communications facilities)
- New utility pole intended to support the collocation of a small wireless facility
- Other: _____

Does the Applicant pay Communications Services Tax as authorized by Chapter 202, Florida Statutes? Yes No

*If yes, provide a copy of the Communications Services Tax Certificate of Registration (Dept. of Rev. form DR-700014).

Checklist for required documents:

- Engineering plans, including:
 - Dimensions, height, footprint, stealth design, and concealment features.
 - Clearly marked on the submitted plan will be the distances between the proposed facility and nearby pavement, sidewalks, underground and overhead utilities, and other structures/facilities located within the rights-of-way.
 - A Certified Survey showing that the proposed utility pole will be located within the right-of-way and outside of the clear zone.
 - *Any proposed utility pole placed inside of the clear zone will need to be frangible.
 - Identification all trees and landscaping to be removed or impacted.
- Description of installation or construction and timetable for construction.
- Temporary Maintenance of Traffic (MOT) Plan.
- Temporary sidewalk closure plan.
- Estimated costs to restore the ROW and the restoration plan.
- For utility poles intended to support communications facilities (wireless and wireline facilities), the following additional documents are required:
 - Certificate of Liability Insurance (COI) needs to be submitted with each Small Cell Pole & Facility application showing: Lee County Board of County Commissioners, PO Box 398, Ft. Myers, FL. 33902 (Listed as the certificate holder) & Lee County Board of County Commissioners (a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are Named as Additional Insured on a primary and non contributory basis and includes ongoing and completed operations for General Liability only per CGL084 1013 when required by written contract, Waiver of Subrogation per form CGL088 0115). Listed as "Additionally Insured" in the description. With all coverage's on the policy, no less than \$1,000,000.00
 - Proof of insurance, if not already on file with the County, having a minimum of \$1,000,000 of coverage for all categories. The Certificate Holder must be: Lee County Department of Transportation and insurance must include:
 - Workers' Compensation and employer's liability insurance; \$1,000,000
 - Comprehensive general liability; \$1,000,000
 - Commercial automobile liability; \$1,000,000 and
 - Commercial excess or umbrella liability, \$1,000,000 if applicable.

- Performance Bond in an amount equal to 110% of total project cost or \$5,000.00, whichever is greater
- For new utility poles or repurposed utility poles intended to support the collocation of small wireless facilities, the following additional documents are required:
 - An attestation by an officer of Applicant that a small wireless communications facility will be collocated on the new or repurposed utility pole and will be used by a wireless services provider to provide service within nine (9) months after the date the application is approved.
 - The heights of other utility poles located in the same County rights-of-way measured from grade in place within 500 feet of the proposed location of the new or repurposed utility pole clearly marked on the construction plan.
- If no utility poles exist within 500 feet of the proposed location, Applicant shall certify such.

****The County may request additional information as reasonably required for the review of this permit application.***

This permit application package must be submitted to Lee County by certified mail or hand-delivery, and include one (1) copy of this permit application, with one (1) set of the physically signed and sealed engineering documents, including the plans and drawings, and one (1) USB flash drive with scanned copies of all application materials.

NOTICE:

1. Applicant must be registered with Lee County prior to receiving a permit.
2. The engineering plans for a proposed small wireless facility must be signed and sealed by a Florida licensed professional engineer.
3. The construction and maintenance of the communications facility shall not interfere with the rights of other licensed utility providers and permit holders utilizing County rights-of-way.
4. *The normal working hours for repair, maintenance, or construction work is: During Season,- considered Thanksgiving to Easter- THERE WILL BE NO DAYTIME LANE CLOSURES AT ALL. If lane closures are needed, all MOT for lane closures will start being put out no earlier than 9:00pm, and all MOT will be completely off the road and the road opened up by 6:00am NIGHTLY. Out of season,- all MOT for lane closures will be put out no earlier than 9:00am and completely picked up and the road opened no later than 3:00pm.*
5. All work shall meet the applicable Lee County standards.
6. Lee County D.O.T. must be notified at least forty-eight (48) hours prior to the start of any construction associated with this application.

By execution and submission of this Permit Application, Applicant is bound to the County with respect to the indemnification provisions set forth in Section 6-613, Lee County Land Development Code.

By submitting an application, Applicant acknowledges that it has reviewed a copy of Chapter 6, Article VII of the Lee County Land Development Code.

BY: _____
NAME: _____
TITLE: _____
DATE: _____

STATE OF _____
COUNTY OF _____

The above instrument was acknowledged before me this ___ day of _____, 20___, by _____ [name], in his/her capacity as _____ [title], of _____ [name of company], a _____ [type of business organization], who () is personally known to me; () produced a current driver's license as identification; or () produced _____ as identification.

“The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this ___ day of _____, __ (year), by _____”

Notary Public

Printed Name: _____
Commission No.: _____
Expiration: _____

Please remit this Permit Application Package by certified mail or hand delivery to the following address:

*Lee County D.O.T. Engineering Services
5642 Enterprise Parkway
Fort Myers, Florida 33905*