

March 22, 2018 – Pre-Bid Conference Call

Attendees: Stephanie – Public Works LLC.

Bob – Strategic Planning Inc.

Staff: Jeannie Sutton, Grants Coordinator, Human and Veteran Services

Minutes:

Jeannie provided overview of RFP, including purpose and due date.

The following questions and answers were provided:

Q: Is the submission format just one copy in PDF via e-mail?

A: Yes

Q: Do the services listed within the RFP include services provided by the County?

A: Yes, includes services provided by Lee County Human and Veteran Services, Lee Tran, etc.

Q: Should the Assessment include an overview at the County level and then a detailed analysis within specific areas of the County?

A: Yes, details should be provided for all areas of Lee County, including the municipalities and unincorporated areas.

Q: Is there a set budget for the project?

A: A budget has not been established.