



Lee County
Southwest Florida

RFA for Projects Aligned with the Lee County Opioid Abatement Plan

Pre-Application Meeting

Presented by Human and Veteran Services

AGENDA

01 Priority Areas & Strategic Approaches

02 Application Process & Timeline

03 Funding Available

04 Application Eligibility

05 Procurement

06 Ranking Process

07 Other Key Reminders

PRIORITY AREAS



Prevention Initiatives



Education and Early Intervention Training



Crisis Response and Intervention Services



Treatment Services



Recovery Support and System Navigation

STRATEGIC APPROACHES



Prevention Initiatives

- ✓ Deliver evidence-based prevention strategies across multiple settings including schools, colleges, after-school programs, workplaces, senior centers and other relevant community settings.
- ✓ Expand youth and family evidence-based prevention initiatives focused on life skills training, emotional regulation, decision-making, coping strategies and substance use prevention messages.
- ✓ Implement public awareness and stigma-reduction campaigns in partnership with schools, employers, and community organizations to promote prevention efforts.

STRATEGIC APPROACHES



Education and Early Intervention Training

- ✓ Strengthen early intervention for pregnant and postpartum women, and infants with prenatal opioid exposure by integrating screening, brief interventions, and coordinated referral pathways that connect hospitals, treatment providers, and early childhood programs.
- ✓ Strengthen secondary prevention for adults experiencing early signs of substance misuse related to injury or chronic pain by integrating screening, brief interventions, and coordinated referral pathways in healthcare and community settings.
- ✓ Provide education and training to educators, healthcare providers, first responders, employers, and youth-serving organizations to recognize early signs of opioid misuse and connect individuals and families to counseling, peer, and recovery supports.

STRATEGIC APPROACHES



Crisis Response and Intervention Services

- ✓ Strengthen crisis response capacity by expanding co-responder models, mobile crisis units, and post-overdose outreach to ensure consistent follow-up and continuity of care after crisis encounters.



Treatment Services

- ✓ Expand access to a full continuum of opioid treatment services including detox, residential, partial hospitalization, intensive outpatient and outpatient care with delivery options that include mobile, office-based and community settings.
- ✓ Expand access to Medication-Assisted Treatment (MAT) through mobile units, jail-based programs, and youth-accessible services.

STRATEGIC APPROACHES



Recovery Support and System Navigation

- ✓ Expand peer-led and family-centered recovery supports that address housing, transportation, employment, childcare, and other social determinants of health that include mobile, office-based and community settings.
- ✓ Strengthen the recovery ecosystem through expanded peer support and mentorships, wellness and resiliency support, and navigation services that help individuals stay connected to care, build community and maintain long-term recovery.

APPLICATION PROCESS AND TIMELINE

		Date	Time	Additional Details
1	HVS issued an RFA for projects aligned with the 2025 Lee County Opioid Abatement Plan.	Monday, March 2	5:00pm	https://www.leegov.com/dhs/funding
2	Submit Completed Pre-Application <i>Pre-Application on page 7 of this RFA.</i>	Friday, March 13	5:00 pm	Tara Martinson at tmartinson@leegov.com
3	<i>Optional</i> <u>Technical Assistance Meetings</u>	Tuesday, March 24	1:00pm to 2:30pm	<i>Microsoft Teams Meeting</i> Meeting ID: 265 799 604 763 07 Passcode: no62Qs79
	<i>Opportunity to obtain RFA clarifications.</i>	Thursday, March 26	10:00am to 11:30am	<i>Microsoft Teams Meeting</i> Meeting ID: 216 457 920 498 51 Passcode: 6Do3Q3K8

Notice: The application steps are subject to change at the discretion of Lee County. It is the sole responsibility of the Applicant to frequently visit the Lee County website at <https://www.leegov.com/dhs/funding> to identify any changes made to this Request for Applications (RFA).

APPLICATION PROCESS AND TIMELINE

4	<p>Receive Invitation to Submit Application</p> <p><i>Invitation <u>issued</u> to applicants who submit a <u>Pre-Application</u> and meet minimum threshold requirements.</i></p>	Monday, March 30	5:00 pm	Sent via email to the Pre-Application contact
5	<p><u>RFA Questions Due</u></p> <p><i>Applicants may submit RFA questions.</i></p>	Monday, April 6	5:00 pm	Tara Martinson at tmartinson@leegov.com
6	<p>RFA Question Responses Due</p> <p><i>HVS will provide written responses to all submitted RFA questions.</i></p>	Monday, April 13	5:00 pm	https://www.leegov.com/dhs/funding
7	<p>Submit Completed Application(s)</p> <p><i>Application on page 20 of this RFA.</i></p>	Monday, May 11	5:00 pm	Tara Martinson at tmartinson@leegov.com

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APPLICATION PROCESS AND TIMELINE

8	<p align="center"><u>Project Evaluation and Ranking Committee (PERC)</u></p> <p><i>Applicants will provide a presentation of up to 15 minutes, followed by a 10-minute question-and-answer session. Following the presentation and Q&A, PERC members will score and rank submitted projects.</i></p>	<p>Thursday, May 28 & Friday, May 29</p> <p align="center">TBD</p>	<p>Committee members will score applications at:</p> <p align="center"><i>Lee County Department of Human and Veteran Services</i></p> <p align="center">2440 Thompson Street Conference Room 102 Fort Myers, FL 33901</p>
9	<p>Notice of Conditional Selection or Non-Selection Sent to Applicants</p>	<p>Friday, June 5</p> <p align="center">5:00 pm</p>	<p>Sent via email to the Application contact</p>
10	<p>Deadline for Applicants to Appeal Conditional Non-Selection.</p>	<p>Wednesday, June 10</p> <p align="center">5:00 pm</p>	<p>Tara Martinson at tmartinson@leegov.com</p>

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FUNDING AVAILABLE

Eligible project types that aligned with the 2025 Lee County Opioid Abatement Plan include:

New Projects - Programs or services that do not currently exist within the applicant's organization or service area and will be implemented for the first time under this funding opportunity.

Expansion Projects - Existing programs or services that will be scaled up through increased capacity, enhanced service delivery, extended geographic reach, or added components that build upon current operations.

Renewal Projects - Programs currently funded by Lee County Human and Veteran Services that are applying for continued funding. (Applicable only to Centerstone of Florida and Kimmie's Recovery Zone.)

Applicants must commit to administering the proposed project for the full 5-year term.

Minimum Funding Amount per Year: \$100,000

Maximum Funding Amount per Year: \$750,000

Funds must be expended within 12 months of each year's contract execution date.

Unexpended funds *may* be carried over into the following contract year, subject to County approval.

APPLICANT ELIGIBILITY

Required Application Eligibility Criteria

1. Pre-application was submitted by deadline: **Friday, March 13, 2026 by 5:00pm.**
2. Application was submitted by deadline: **Monday, May 11, 2026 by 5:00pm.**
3. Organization is not listed on the excluded parties list at www.sam.gov
4. Evidence of legally formed entity qualified to do business in the state of Florida as of the application deadline.
5. Proof of 501(c)(3) nonprofit status or official documentation confirming status as a public agency.

APPLICANT ELIGIBILITY

6. Evidence that the organization has provided continuous direct services for at least 12 months prior to the application deadline.
 - a. Nonprofits with 501(c)(3) Status: Submit the most recent Form 990 or a letter of attestation from the Board Chair on organizational letterhead.
 - b. Public Agencies: Submit a letter of attestation from a department director or other authorized official on agency letterhead.
7. Monthly Financial Statements (within the last 60 days).
8. Current CPA's Peer Review Letter.
9. Independent Certified Audited Financial Statement of the most recent or immediate prior fiscal year, including the management letter and written response. (Exceptions may be considered on an individual basis).

APPLICANT ELIGIBILITY

- 10. Application is signed by the agency official authorized to execute contracts.
- 10. Nonprofit with 501(c)(3) Status - The name should match the information on the Florida Secretary of State website at <https://dos.fl.gov/sunbiz>.
- 11. Public Agencies - The signatory must be the official authorized to execute agreements on behalf of the agency.
- 11. Applicants must submit all required attachments as requested within this application.
- 12. Applicant must submit all documents in PDF format.
- 13. Project must align with the priority areas and strategic approaches outlined in the 2025 Lee County Opioid Abatement Plan.

PROCUREMENT

For any motor vehicle and equipment purchases, the Motor Vehicle and Equipment Purchase Form will need to be completed and submitted to DCF for approval. Then, procurement standards, [2 CFR 200](#), will need to be followed.

For other purchases of goods and services:

- Florida Statutes Chapter 287
- Lee County Procurement Ordinance

PROCUREMENT

Type	Amounts	Solicitation	Minimum Requirement	Award	Timeline
Micro Purchase	\$0 to \$10K	Informal	One Quote	Lowest Quote	Immediate
Simplified Purchase	\$10k to \$250K	Informal	Three Quotes	Lowest Responsive / Responsible Quote	Up to 30 days

RANKING PROCESS

- Applications that meet the application threshold criteria will be forwarded to the Performance Evaluation and Ranking Committee (PERC),
- Applicants will deliver a 15-minute presentation followed by a 10-minute question-and-answer (Q&A) session with committee members.
- The Committee Members will then review and score each project application in accordance with the Lee County Opioid Abatement Plan - Project Ranking Tool.
- Tentatively scheduled for Thursday, May 28 and Friday, May 29.

OTHER KEY REMINDERS

- The proposed project must be operational within six (6) months following the award of funding.
- All contracts will be on a cost reimbursement basis. This means the applicant must be able to pay project costs prior to requesting payment from HVS. HVS does not provide any money to agencies upfront to provide services.
- No match required.
- All applications and attachments must be submitted in PDF format to Tara Martinson at tmartinson@leegov.com. ZIP files are not accepted.
- Answer all application questions, complete all required forms, and ensure all signatures are included where required.
- DOUBLE & TRIPLE CHECK YOUR APPLICATIONS.

Questions?