

**Lee County Continuum of Care (CoC)
Governing Board Meeting**

October 3, 2019 9:00 a.m.

Lee County Human and Veteran Services
2440 Thompson St., Fort Myers, FL 33901

Members Present: Janet Bartos, Lee County Homeless Coalition
Chris Barnhill, Lee County Sheriff's Office
Mandy Carey Lee County Housing Authority
Isaac Dozier, Housing Authority City of Ft. Myers
Peter Fleishman, JFCS of the Suncoast, Inc.
Kim Hustad, Lee County Human & Veteran Services
Danyale Kinney, United Way
Christine Lincoln, Community Cooperative
Lue Richardson, Veteran Affairs
Heidi Shoriak, Lee Health
Matt Vissaggio, Visaggio & Company

Others Present: Daniela Koci, CASL, Inc.
Tony S., The Salvation Army
Terry Streets, The Salvation Army

Staff Present: Tim Gillmore, Lee County Human & Veteran Services
Roger Mercado, Lee County Human & Veteran Services
Jeannie Sutton, Lee County Human & Veteran Services

I. Call to Order

- a. Ms. Christine Lincoln called the meeting to order at 9:07 a.m. Introductions made.
- b. Members Absent With and Without Excuse

Ms. Sutton mentioned David Brown, Belinda Bruster, Isaac Dozier, Jesus Martinez, Colby and/or Andrew from Park Royal are all absent without an excuse. Isaac Dozier joined the meeting at this time.

Charlie, Fred Richards and Sharon Rozier are absent with an excuse.

Public Comment – None

II. Approval of Minutes from August 16, 2019 and September 12, 2019 Meetings*

Jeannie Sutton mentioned anyone who is not a member of the board will have the option to speak during public comment. If you are from a funded agency, you are a bona fide member of the board so it would not apply to you.

Ms. Christine Lincoln asked if everyone reviewed the August and September 12, 2019 meeting minutes. Ms. Lincoln mentioned Ms. Gillmore, should be corrected to Mr. Gillmore, correction notated. In addition, Item II, remove the word was from the sentence of discuss was the voting participation.

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ACTION:

Mr. Peter Fleischman made a motion to approve the minutes with the corrections, and Ms. Janet Bartos seconded the motion, which passed unanimously.

III. 2019 CoC Application and Planning Grant Update

Ms. Sutton stated the application was submitted on Friday, September 27, 2019. The Department of Housing and Urban Development will notify them within the next couple of months. Once they are award she will notify all. Most of the grant start dates were July 2020.

IV. 2019 Point In Time Count Planning/Update

Ms. Janet Bartos mentioned the date of the count is January 21, 2020. They will be out in the field on Wednesday, January 22, 2020 from 8:00 a.m. to 8:00 p.m. They will ask where the individuals slept on the night on January 21, 2020. The sheltered count will be taken from HMIS and the unsheltered count will be the street count. The locations have been mapped out. The final numbers will be gathered on at the Homeless Service Day, Veterans Stand Down, on January 25, 2020 at City Gate Ministries. Volunteers are needed. Ms. Heidi Shoriak asked if the count would include hospitals. Ms. Sutton stated there are rules about how long the stay is in the hospital. They want to capture the individuals who were unsheltered on the night of January 21, 2020. If someone comes in on January 22, 2020 they can be captured and have them complete the application. Ms. Bartos mentioned training would be provided. If agencies are aware of other areas that are not on the map, go ahead and capture those individuals as well.

V. Southwest Florida Connect Planning/Update

Mr. Tim Gillmore mentioned Southwest Florida Connect has been up and running for about a month. There are approximately 174 individuals/families. The total number of children reported in the households is 62. Of the 174, 108 are homeless for the first time. Approximately 7 veterans who were experiencing homeless, 2 did not qualify as veterans.

Mr. Visaggio asked if there were any challenges with implementation. Mr. Gillmore said the volume was not expected and the cyber-attack was not expected. This really set him back with data entry. He said HUD is asking for a couple of new screens and each of those screens has 10 or so data points. He mentioned he is the only one entering tons and tons of data. The HUD data elements have to be entered, and he has to go into HMIS 2 or 3 times. There is a lot of data entry. He continues working with the HMIS vendor to streamline the process.

United Way 211 is doing a great job with coordinated entry. Ms. Sutton mentioned they have weekly updates with United Way staff. Ms. Hustad stated they pulled in five case managers to assist with homeless verification because Mr. Matt Wallace had a large caseload.

Ms. Sutton stated the process is working. The data is priceless, in which they will be able to receive services and funding to meet the need. Ms. Sutton mentioned individuals placed in beds were only on the list for 2 weeks vs. in the past it was longer than 30 days. Ms. Heidi Shoriak asked are individuals being connected to Career Source or other services. The Salvation Army has an employment specialist on staff and individuals are being assessed.

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VI. HMIS Grant Update

Ms. Jeannie Sutton mentioned the grant agreement is in house. The Lee County Board of Commissioners must approve it. Once approved by the board, the first course of business is to meet with the HUD Technical Assistance Provider and the software vendor.

The requirement of the grant is to redo the governance charter, all of the coordinated entry, CSN policies, privacy policies and all policies related to HMIS. She said a huge advantage with this grant is the free technical assistance that will be provided to assist in redoing policies. The grant is two years long and it will take a yearlong process for building out the system and implementing the changes. Including having agencies do their own Annual Performance Reports. Late 2020 and 2021 training will take place with everyone involved with the HMIS. HMIS staff will attend trainings as well.

VII. Adjourn

Meeting was adjourned at approximately 10:00 a.m.

Next Meeting: December 11, 2019 at 9:00 am

Meeting minutes and agenda are posted on our website: <https://www.leegov.com/dhs/funding/coc>