

LEE COUNTY  
CONTINUUM OF CARE  
GOVERNANCE BOARD  
Meeting Minutes for August 3, 2016

Members Present:

Karla Barth, Advocate  
Rosemary Boisvert, SalusCare  
Sherri Campanale, Housing Authority of the City of Fort Myers  
Connie Myers for Erika Cooks, Lee County Housing Develop. Corp  
Daisy Ellis, Salvation Army  
Tony Encalada, Christ Cntr HomeMinistries, Home for the Homeless  
Gilbert English, VA  
David Justiniano, Homeless Advocate  
Christine Lincoln, Bridges, Children's Home Society  
Becky Madsen, Housing Authority of the City of Fort Myers  
Kaitlin Major, Delta Family Counseling  
Carolyn Norris, Home Ownership Resource Center  
Sharon Rozier, City of Ft. Myers Community Development  
Heidi Shoriak, Lee Memorial  
Jennifer Sprague, VA  
Matt Vissaggio, Visaggio & Co.  
Amy Yearsley, City of Cape Coral Depart of Community Develop.

Staff Present:

Jeannie Sutton, Grants Coordinator  
Julie Boudreaux, Program Manager  
Sally Flint, Administrative Assistant

**ITEM I**

**Welcome and Introductions:**

Chairperson Ms. Kaitlin Major called the meeting to order at 10:30 a.m. Introductions were made.

**ITEM II**

**Approval of May 4, 2015 Minutes:**

Ms. Amy Yearsley made the motion to accept the May 4, 2015 minutes. It was seconded by Ms. Karla Barth. The motion was approved unanimously.

Ms. Sherri Campanale gave an overview of the Sub-committee Housing Minutes from the May 25, 2016 meeting.

The sub-committee meetings are to address the specific goals in the 10 Year Plan.

**ITEM III**

**Governance Charter Update, Board Membership, and Election of Officers:**

Ms. Jeannie Sutton announced that no changes have been made to the Governance Charter, but the Charter will be emailed to Board Members so they can review and suggest changes.

There are 5 new members joining the CoC Governing Board:

Christine Lincoln of the Bridges, Children's Home Society

Karla Barth, Advocate

Dr. Thomas Felke, FGCU – BSW Program Director

Kerrie Wilson, Lee County Resident & Clinical Coordinator at Veteran's Village in Punta Gorda

Kerry Constantine, Blankets and Blessings

There were no objections to the new members.

As a reminder to all, the purpose of the CoC Governing Board is to review CoC policies and procedures and assist in CoC Planning. . CoC is two fold 1) a planning body that reviews the systemic response to homelessness in the community 2) a funding source through HUD, competitions are held annually for CoC funding, each year HUD publishes new requirements and initiatives with which we must adhere.

Officers for the Board:

Ms. Kaitlin Major has offered to be the Board Chair again this year, and Matt Vissaggio has offered to take the role of Co-chair.

#### ACTION:

Ms. Sherri Campanale made the motion to approve the election of officers and Ms. Rosemary Boisvert seconded the motion. Motion approved unanimously.

#### **ITEM IV**

##### **CoC Funding Competition and Zero: 2016 Update**

Ms. Jeannie Sutton announced the 2016 CoC Funding Competition is currently open – much earlier than last year. The complete application is due September 14. Renewal Applications have been submitted and they will be rated by their project performance by the Ranking & Review Committee in a meeting tonight (August 3, 2016).

The policies and procedures are posted on the website and the rankings will be posted on the website this Friday, August 5, 2016. All projects will be Ranked and tiered as per CoC requirements. CoC funding 93% will be going into Tier 1 – the remaining 7% will be in Tier 2.

Renewals this year are:

Salus Care

CASL

Salvation Army

No new projects this year.

Lee County has reached Functional Zero in 2016 –. Functional zero means that there are enough places to shelter all homeless veteran's should they seek assistance. We are waiting on the official letter from USICH before the press release goes out.

## **ITEM V**

### **CoC Written Standards and Reallocation Procedures**

Ms. Sutton proposed the Draft of the Reallocation Policy and Procedure, which is a mandatory attachment this year to the Sept. 14 funding application. She would like the Board to review and vote on them today if possible.

Jeannie explained in detail the changes in the Reallocation Policy and answered member's questions as to how these new policies will work. After the discussion and understanding of this draft, the Board voted with the following wording:

#### ACTION:

Ms. Sherri Campanale made the motion: ***This Governing Board will vote to approve the Reallocation Policy and Procedure contingent on the Ranking Committee's recommendation for approval, which is meeting tonight Aug. 3, 2016.***

Matt seconded the motion. The motion passed unanimously.

The Ranking Committee is the Lee County Homeless Coalition Board.

Jeannie introduced The CoC Written Standards for Projects to End Homelessness in Lee County.

In order for this CoC Board to have more time to study these standards, she will e-mail the standards to them. HUD is looking for the "housing first" approach.

HUD would like to end chronic homelessness by 2017. Keeping track of chronic homelessness will be harder to track than veterans as in the Zero:2016 initiative. Next year we will be focusing on youth homelessness initiative which is why Educational programs are mentioned in the proposed written standards.

Need official definition of chronic homeless added to the written standards.

Scoring criteria for each renewal project is taken from the HUD requirements. Maximum points will keep the funding in the community.

## **ITEM VI**

### **10 Year Plan to End Homelessness, Sub-Committee Meetings, and Opening Doors**

Our 10 year plan is up in 2018 – This Lee County plan was started before the USICH initiated the Opening Doors plan, and is therefore missing some key elements.

Development of a new plan is beginning and after some discussion, Jeannie announced a decision to make it a 5 year plan might be a better time frame.

Sub-committee meetings are taking place to evaluate what current goals have been met, what goals need to be removed – and begin planning the goals for the next plan. Goals and objectives for the next plan will be zeroed in on at the sub-committee meetings.

Jeannie is asking for those Board members who have expertise in certain areas to volunteer for those sub-committees.

**ITEM VII**  
**Adjourned at 12:00**

**Upcoming Meeting Schedule:**

Supportive Services Subcommittee Meeting – Wednesday, August 24, 2016 – 10:30 am

Education Subcommittee Meeting – Wednesday, September 14, 2016 – 10:30 am

Employment Subcommittee Meeting – Wednesday, October 12, 2016 – 10:30 am

***CoC Governing Board Meeting – Wednesday, November 2, 2016 – 10:30 am***

Public Safety Subcommittee Meeting – Wednesday, November 9, 2016 – 10:30 am

Public Awareness Subcommittee Meeting – Wednesday, December 14, 2016 – 10:30 am