

**Lee County Homeless Coalition
GENERAL COALITION MEETING**

Third Thursday of each month from 8:30 am until 10:00 am at the Salvation Army

The General Coalition Meeting and the following joint committees remain under the responsibility, management and operation of the Lee County Homeless Coalition in collaboration with the Lee County Continuum of Care Lead Agency and Lee County Homeless Governing Board

**Lee County Continuum of Care
GOVERNING BOARD MEETING**

*Second Wednesday of February, May, August, & November
from 10:30 am until 12:00 at Lee County Human and Veteran Services*

BY NAME LIST (BNL) COMMITTEE

To make rapid, effective, and consistent client-to-housing and service matches

Meetings: *Third Thursday of each month immediately following the General Coalition Meeting*

OBJECTIVES:

- Facilitate the delivery of multi-agency services for the homeless to eliminate duplication of services and maximize the use of limited resources. (e)
- Minimize the time and frustration people spend trying to find assistance.
- Maximize the use of available system resources, including mainstream resources, to meet client needs.
- Maintain a master by-name list.
- Review clients at monthly meetings, including particularly high risk individuals and those where the coordinated assessment tool did not reveal the full depth and/or urgency of the situation.
- Report on monthly housing placements.

COORDINATED ENTRY COMMITTEE

Evaluate client access or entry points across the CoC, along with intake & assessment process.

Meetings: *Quarterly at Lee County Human and Veteran Services from 12 – 1pm*

OBJECTIVES:

- Develop a coordinated assessment and encourage agencies to participate
- Reorient housing and service provisions to be focused on the needs of the people it serves, creating a more client-focused environment
- Review and update the Coordinated Entry System training curriculum annually.
- Facilitate ongoing planning and stakeholder consultation in coordination with the Lee County CoC, HMIS Lead Agency, and Lee County Homeless Coalition concerning the implementation of the Coordinated Entry System through quarterly Coordinated Entry Committee meetings.
- Organize client satisfaction surveys regarding the Coordinated Entry, to be combined with provider surveys sent by LCHC.

COMMUNITY OUTREACH & AWARENESS COMMITTEE

Organize and execute the annual Point in Time Count, Homeless Service Day and Veteran Stand Down, the Candlelight Vigil, and Hunger and Homelessness Awareness Month

Meetings: *First Tuesday of each month October – February from 1 pm – 2 pm at City Gate*

OBJECTIVES:

- Plan, coordinate and facilitate the Homeless Service Day and Veteran Stand Down.
- Collect information related to the homeless population served during the Point in Time count.
- Collect and compile information related to the homeless population served, and report on a regular basis such information to the department (i.e., the Florida Department of Children and Families). (k)
- Plan and facilitate Candlelight Vigil.
- Plan National Hunger and Homelessness Awareness Week activities such as the Homeless Challenge.

COMMUNITY RESOURCES & NEEDS COMMITTEE

Gather and evaluate data regarding community resources and needs, and recommend actions to transform homeless services into crisis response systems that prevent homelessness and rapidly return people who experience homelessness to stable housing.

Meetings: *Second Thursday of each month from 12-1 pm at SalusCare (TLC Campus)*

OBJECTIVES:

- Inventory all local resources for the homeless, including shelter, housing, supportive services and employment. (c)
- Review and assess all services and programs in support of the homeless and identify unmet needs of the homeless. (d)
- Facilitate the delivery of multi-agency services for the homeless to eliminate duplication of services and maximize the use of limited resources. (e)
- Develop a community resource directory of services available to the homeless (i.e., the “Green Book”). (g)
Update the Green Book and Homeless Survival Guide biannually.
- Monitor and evaluate local homeless initiatives to assess their impact, to determine the adequacy of the services available, and to identify additional unmet needs of homeless persons. (j)
- Perform gaps analyses and the Homeless Needs Assessment annually.
- Conduct Annual Provider Survey, including the Coordinated Assessment (HMIS) survey.

RESEARCH, EDUCATION & ADVOCACY COMMITTEE

Provide and promote collaborative leadership in all levels of the community sectors to inspire and energize residents and service providers to commit to preventing and ending homelessness.

Meetings: *First Tuesday of each month from 12 – 1 pm at City Gate*

OBJECTIVES:

- Discuss local issues related to homelessness and the needs of the homeless. (b)
- Develop public education and outreach initiatives to make homeless persons aware of the services available to them. (h)
- Identify and explore new approaches to shelter care for the homeless. (i)
- Research availability of health, public safety, and transportation, supportive services, employment and housing resources and disseminate information to the CoC and the Lee County Homeless Coalition General Membership.

Florida Statute 420.623(2)

FUNCTIONS OF LOCAL COALITIONS.—Major functions of the local coalitions are to:

- (a) Develop or assist with the development of the local homeless continuum of care plan, as described in s. 420.624, for the catchment area containing the county or region served by the local homeless coalition. Unless otherwise specified in the plan or as a result of an agreement with another coalition in the same catchment area, the local coalition shall serve as the lead agency for the local homeless assistance continuum of care.
- (b) Discuss local issues related to homelessness and the needs of the homeless.
- (c) Inventory all local resources for the homeless, including, but not limited to, food assistance, clothing, emergency shelter, low-cost housing, emergency medical care, counseling, training, and employment.
- (d) Review and assess all services and programs in support of the homeless and identify unmet needs of the homeless.
- (e) Facilitate the delivery of multiagency services for the homeless to eliminate duplication of services and to maximize the use of limited existing resources for the homeless.
- (f) Develop new programs and services to fill critical service gaps, if necessary, through reallocation of existing resources for the homeless.
- (g) Develop a community resource directory of services available to the homeless for use by agencies, volunteers, information and referral systems, and homeless persons.
- (h) Develop public education and outreach initiatives to make homeless persons aware of the services available to them through community agencies and organizations.
- (i) Identify and explore new approaches to shelter care for the homeless.
- (j) Monitor and evaluate local homeless initiatives to assess their impact, to determine the adequacy of services available through such initiatives, and to identify additional unmet needs of homeless persons.
- (k) Collect and compile information relating to the homeless population served and report on a regular basis, but at least annually, such information to the department, as directed by the department.
- (l) Develop an annual report detailing the coalition's goals and activities.
- (m) Develop spending plans pursuant to the grant-in-aid program created under s. 420.625. Spending plans shall include a competitive ranking of applications from local agencies eligible for funding pursuant to the provisions of s. 420.625.
- (n) Develop a strategy for increasing support and participation from local businesses in the coalition's programs and activities.