



**Lee County Continuum of Care (CoC)
Governing Board Meeting Minutes**
Lee County Human & Veteran Services



Friday, July 31, 2026, at 11 am

Members Present: Caitlyn Roberts – Human & Veteran Services
Erin Dallacosta – Lee County School District
Michael Overway – Lee County Homeless Coalition
Jessica Tursi – Goodwill Industries SWFL
Officer Christopher Schilling – FMPD
Heather Cross - CPE
Blossom Kapper – Veteran Affairs
Jessica Turner – Community Advocate
Marcia Davis – Housing Authority of the City of Fort Myers
Carl Baxter – BCW Enterprises and Consulting
John Tanner – Endeavors
Lois Healy – Affordable Home Ownership
Heather Singleton – Community Cooperative
Carolyn Johnson – Community Advocate
Therese Everly - CASL
Joseph Rea – Centerstone
June Denison - Premier Mobil Medical Alternate
Rae Nicely – Lehigh Community Services
Rae Marshall - SVDP
Jason Saffels - Central Florida Behavioral Health
Keila Santiago – United Way
Bridget Vary - CCDOV

Human & Veterans Services Staff Present:

Joan Hoxter
Kayla Towle
Kimberly Usa
Tara Martinson
Clara Sanchez
Juan Albino
Lisa Moisan

I. Call to Order – Roll Call – May * Established Quorum

Jessica Turner, Chair, and Joan Hoxter, HVS

A. Attendance

1. Members absent with excuses
 - Terryn Baah-Acheamfour – The Salvation Army
 - Diana Giraldo - City of Ft Myers
 - Officer Kuhn – CCPD
 - Stephanie Neurock – Congressman Byron Donalds



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II. New Business

Jessica Turner, Chair; Terry Baah-Acheamfour, Vice-Chair; Joan Hoxter, HVS

Jessica Turner turned over the chair to Joan Hoxter because Hearts and Homes for Veterans applied for FY26f CoC funding.

- A. Minutes from July 8, 2026, and July 31, 2026, to be approved at the September 9, 2026, meeting.*
- B. *Discuss and approve Appendix 2 to the Written Standards & Coordinated Entry Policies and Procedures (Joan explained we need to hold off to a later date the updates need to be verified before being voted on.)*
- C. Discuss and approve minor amendment to Ranking Reallocation Policies and Procedures (p. 14) Letter F contradicted Letter E on the appeals process F updated to align with E*

ACTION: Therese Everly Motioned John Tanner seconded the motion all in favor.

- D. *Discuss and approve the FY2026 HUD CoC Project Applications moving forward and Priority Listing*

Joan Hoxter reviewed the project ranking and evaluation process for the FY2026 CoC Program Competition. She reminded members that any organization currently receiving, or anticipated to receive, Continuum of Care (CoC) funding is required to recuse themselves from voting on project rankings to prevent conflicts of interest.

Joan Hoxter explained the Tier 2 funding process, noting that placement in Tier 2 does not guarantee funding, as Tier 2 projects are evaluated and ranked by HUD through the national competition. She also shared that outreach will be conducted with community stakeholders to gather feedback regarding the project ranking process.

Joan Hoxter reviewed the preliminary project rankings and priority listing, including a new project submitted by CCDOV that is being recommended for Tier 2 funding. The Fort Myers Police Department (FMPD) HOT Team project received a lower ranking. She stated that the project priority listing submitted to HUD will include justification supporting the ranking decisions. The ranking committee evaluated each project using the established scoring criteria and reviewed multiple performance measures during the evaluation process.

Joan Hoxter stated that Juan Albino will provide comparative data for the FMPD HOT Team alongside CoC data, as both programs serve individuals experiencing homelessness. This information will be included as part of the project review and supporting documentation.

Joan Hoxter also reviewed the projects that will not advance in the competition. The CCDOV Expansion Project was not recommended to move forward after the committee determined that a transitional housing project demonstrated a stronger likelihood of being funded through the competition than RRH. In addition, the Lee County Housing Development Pathways Home Rapid Rehousing Program was not recommended for Tier 2 funding also because it is not likely HUD will fund PH in tier 2.



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Therese Everly asked if Joan would ask HUD TA whether members of the PERC can apply professional knowledge of organizations in future ranking cycles.

ACTION:

Heather Singleton made the motion to approve the FY26 priority listing, and Michael Overway seconded it.

Board Members who stated yes:

Michael Overway
Marcia Davis
Jessica Tursi
Blossom Kapper
Carl Baxter
Erin Dallacosta
John Tanner
Rae Nicely
Raye Marshall
Carolyn Johnson
Heather Singleton
Jason Saffles

Board Members who recuse:

Caitlin Roberts
Joseph Rea
Bridget Vary
Jessica Turner
Terese Everly
Christopher Schilling
Lois Healy
June Denison

Judge Pacheco/elected official, Bridget Washburn/specialty courts, and Gil Ford/sober living all required to be on the board in the FY26 NOFO. They will be voted on as new board members at the August general CoC meeting and must be confirmed by the governing board before the CoC application deadline.

III. Public Comment/Adjournment

- Joan Hoxter opened the floor for public comments
- Joan Hoxter adjourned the meeting.