



**Lee County Continuum of Care (CoC)  
Governing Board Meeting Minutes**  
Lee County Human & Veteran Services



Wednesday, February 11, 2026, at 11 am – 12:30 pm In Person Only  
Housing Authority of the City of Fort Myers  
4224 Renaissance Preserve Way  
Fort Myers, FL 33916 (Boardroom)

**Members Present:** Michael Overway – Lee County Homeless Coalition  
Jessica Turner – Community Advocate  
Caitlyn Roberts – Human & Veteran Services  
Erin Dallacosta – Lee County School District  
Rea Nicely – Lehigh Community Services  
Keila Santiago – United Way  
Heather Cross - CPE  
Diana Giraldo – City of Fort Myers  
John Tanner - Endeavors  
Therese Everly - CASL  
Jessica Tursi – Goodwill Industries SWFL  
Marcia Davis – Housing Authority  
Carl Baxter – BCW Enterprises and Consulting  
Terry Baah-Acheamfour – The Salvation Army  
Officer Kuhn – CCPD  
Officer Schilling – FMPD  
Heather Singleton - CCI

**Human & Veterans Services Staff Present:**

Kayla Towle  
Joan Hoxter  
Lisa Moisan  
Amber Robinson  
Clara Sanchez

**Others Present:**

Jasmine Crittenden  
Glenda Campbell  
Lois Healy  
Christie Walthall  
Rae Marshall  
Dale Spein  
Maureen Chase  
Carolyn Johnson  
Fabian Flores  
John Roberts  
Steph Neurock



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**I. Call to Order – Roll Call – \* Established Quorum**

*Jessica Turner, Chair, and Joan Hoxter, HVS*

**A. Attendance**

*1. Members Absent with excuse*

- Joseph Rea - Centerstone
- Blossom Kapper – Veteran Affairs
- Alex Olivares – Catholic Charities
- Daniel Kruse – Providence Family Life Center
- Kimberly Dextre - CareerSource

*2. Members absent without excuse*

- Dr. Tom Felke – FGCU
- Mary Grubbs – JFCS
- Jennifer Lastra – Cape Coral City Councilwoman

**B. Approval of minutes January 14, 2026**

**ACTION:** Michael Overway motioned, and Carl Baxter seconded the motion to approve the meeting minutes for January 14, 2026.

**II. New Business**

*Jessica Turner, Chair*

*A. Housing Authority of the City of Fort Myers Program Updates*

- Marcia Davis reviewed the various housing projects currently underway and discussed upcoming housing opportunities and units expected to become available soon. She also provided information regarding available housing stock and updates related to the Housing Choice Voucher Program.
- Jasmine from the Housing Authority reviewed the referral process for the Mainstream Program. She explained the different methods for submitting referrals and clarified who is eligible to submit requests for the Housing Choice Voucher Program. She noted that agencies must have a memorandum of understanding with HACFM for referrals to be considered. Emergency Housing Voucher will not be accepted as the funding has ended per HUD.



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B. *\*Kayla Towle - Documentation on Chronic Homelessness*

- *Kayla Towle shared the Documentation on Chronic Homelessness which needs to be approved by the board before sharing it at the General CoC meeting next week.*
- Kayla distributed a packet outlining the requirements for documenting Chronic Homelessness. She explained that HUD requires individuals to meet the Chronic Homelessness criteria to be admitted into a Permanent Supportive Housing program, as specified in program contracts.

**ACTION:** Diana Giraldo motioned to accept the document on Chronic Homelessness. Erin Dallacosta seconded the motion.

C. *\*CoC Letters of Support for JFCS, Hearts and Homes for Veterans and St. Vincent de Paul for SSVF Application*

- Terryn Baah-Acheamfour requested a motion to approve the Letters of Support for JFCS, Hearts and Homes for Veterans and St Vincent de Paul for SSVF applications.

**ACTION:** Michael Overway motioned to approve the SSVF Application for Hearts and Homes for Veterans. Carl Baxter seconded the motion.

**ACTION:** Jessica Turner motioned to approve the SSVF application for JFCS and St. Vincent de Paul. Heather Cross seconded the motion.

D. *Michael Overway PIT/Standdown recap*

- Michael Overway reported that the team is still awaiting final data for the PIT count. He shared that several hundred individuals declined to participate in the street survey. A total of 382 surveys were conducted at the door, with an additional 35 completed after the initial survey period. Feedback received indicated that the event setup allowed for a smoother transition this year. Next Level Church offered to host the event again next year. Michael Overway also noted that the team is open to feedback regarding the Stand Down and PIT Count process.
- Jessica Turner shared that she is developing a comprehensive **Resource Map** for Lee County, using Collier County's version as a model. She is converting the new Resource Guide (Word version) into an Excel spreadsheet that will serve as the foundation for mapping all agencies and services available to individuals and families experiencing or at risk of homelessness. The draft will be distributed to



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partner agencies to ensure accuracy and completeness. The final Resource Map will serve as a shared system tool to improve service flow, strengthen coordination, and identify gaps as we advance our shared vision of LEEding the Way Home.

- In response to feedback requesting more interactive CoC meetings, quarterly Customer Journey Mapping workshops are being implemented starting in March. During these sessions, agencies will work in small groups to create client personas and walk them through the Continuum of Care process to identify strengths, barriers, and opportunities for system improvement.

*E. Understanding the roles of the Continuum of Care and the Lee County Homelessness Coalition*

- Joan Hoxter explained that the Continuum of Care (CoC) is a network of organizations working together to end homelessness in Lee County. HVS serves as the lead agency for the CoC, HMIS and coordinated entry as well as the fiscal agent responsible for CoC planning, governance, subrecipient contract compliance and the collaborative applicant responsible for preparing and submitting the annual application to the U.S. Department of Housing and Urban Development (HUD) to secure funding that supports ongoing efforts to serve individuals and families experiencing homelessness.
- Michael Overway reviewed the role and purpose of the Homeless Coalition, including oversight of the Point-in-Time Count and stand down, the general monthly meetings and the various committees under the Coalition. The Coalition organizes and oversees Candlelight Vigil, and Hunger and Homelessness Awareness Month proclamation  
Michael noted that while the CoC sets policy and priorities, the Coalition is positioned to lead advocacy efforts on behalf of the CoC to address homelessness.

*F. Identify how Governing Board members can more actively support CoC work*

- Jessica Turner emphasized the importance of Governing Board engagement, encouraging members to attend general CoC meetings and serve on at least one committee. She reminded members that, per the Governance Charter, two unexcused absences will result in a vacated seat. She also noted that there is currently a waitlist for Board membership



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**Adjournment**

*Jessica Turner, Chair*

- Next General meeting is February 19, 2026, at Centerstone and Teams, and the Next CoC Governing Board meeting is Wednesday, March 11, 2026, on Teams.
- Jessica Turner adjourned the meeting.

**Adjourn - Next CoC Governing Board Meeting is Wednesday, March 11, 2026, at 11 AM on Teams**

**\*Item Needing Action**

**Meeting minutes and agendas are posted on our website: <https://www.leegov.com/dhs/partner>**

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