



**Lee County Continuum of Care (CoC)
Governing Board Meeting Minutes**
Lee County Human & Veteran Services



Wednesday, January 14, 2026, at 11:00 am

Members Present: Michael Overway – Lee County Homeless Coalition
Jessica Turner – The Collaboratory
Caitlyn Roberts – Human & Veteran Services
Erin Dallacosta – Lee County School District
Rae Nicely – Lehigh Community Services
Keila Santiago – United Way
Heather Cross - CPE
Diana Giraldo – City of Fort Myers
John Tanner - Endeavors
Therese Everly - CASL
Jessica Tursi – Goodwill Industries SWFL
Marcia Davis – Housing Authority
Joseph Rea - Centerstone
Blossom Kapper – Veteran Affairs
Terry Baah-Acheamfour - Salvation Army
Daniel Kruse – Providence Family Life Center
Christopher Schilling – Fort Myers Police Department

Human & Veterans Services Staff Present:

Kayla Towle
Joan Hoxter
Claudia Bretz
Ana Estrada
Mackenzie Brown
Amber Robinson
Carolina Alcantara
Joanne Rodriguez
Clara Sanchez
Juan Albino
Janette Valdez
Lisa Moisan
Kourtney Desrosiers
Carolina Alcantara

Others Present: Tremeka Murph
Jason Saffels
Fabian Flores
Heather Singleton
Cris Labra
Christie Walthall

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I. Call to Order – Roll Call – * Established Quorum

Jessica Turner, Chair, and Joan Hoxter, HVS

A. Attendance

1. Members Absent with excuse
 - Carl Baxter – BCW Enterprises and Consulting
 - Jennifer Nelson Lastra - Cape Coral City Councilwoman
2. Members absent without excuse
 - Dr. Tom Felke – FGCU – absent without excuse.
 - Alex Olivares – Catholic Charities - absent without excuse.
 - Mary Grubbs - JFCS – absent without excuse
 - Kimberly Dextre – CareerSource – absent without excuse
 - Officer Kuhn – Cape Coral Police Department – absent without excuse

B. Approval of minutes December 19, 2025

ACTION: John Tanner motioned, and Michael Overway seconded the motion to approve the meeting minutes for December 19, 2025.

II. New Business

Joan Hoxter, HVS

- *Welcomed New Board Members*
 - Joan Hoxter welcomed Officer Kuhn and Officer Schilling as new members.
- *Changes to the Project Ranking and Reallocation Policies and Procedures*
 - Joan Hoxter advised that the vote for this has been postponed until the next meeting. Joan explained that they were trying to rush and have it done and voted on for the FY2025 collaborative application. Since a collaborative application is not required at this time, they would like to look over the document one more time to ensure all the desired changes to the Project Ranking and Reallocation Policies and Procedures were captured and will email the document ahead of the next meeting when the agenda and minutes are sent.
 - Joan will present an overview of the changes at the next meeting. A vote on the revised document is scheduled to take place at the next meeting on February 11.
- *Update on FY2025 HUDNOFO*
 - Joan Hoxter advised that, due to the ongoing litigation and the judge's orders, HUD has re-released the FY24/25 NOFO that was approved by Congress as a

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two-year NOFO, eliminating the need for a collaborative application for FY 2025 at this time. Documentation sent out by HUD advised that grants that were funded last year, including the planning grant, will be renewed without any further action needed by the collaborative applicant unless projects are being reallocated. Joan advised that, since HUD's priorities have changed, she was advised by other CoC lead agencies that reallocation did not make sense since the new project priorities were not allowable during the FY2024/25 NOFO. Joan has emailed HUD for further confirmation, but has not received a response yet. HUD did advise that if they win the lawsuit, they intend to release a new FY 2025 NOFO. At this time, we will proceed with the renewals as directed by HUD. We will keep you posted on any updates. ESNAPS, the site where the CoC applications are uploaded, opened last night and will close February 9th at 8 pm, and HUD is expecting to announce awards sometime in March. If no NOFO is released until 2026, we know what HUD's priorities will be based on the NOFO they released. Michael discussed the dramatic shift in funding priorities from permanent housing to transitional housing with priority on more collaboration with HOT teams, law enforcement, and mental health organizations. Joan discussed that we are continuing to work on the collaborative application questions to stay ahead of the curve and ensure we are capturing all the great work taking place in the community. We will run the questions and responses by the NOFO task force to score as high as possible on the next collaborative application when the new NOFO is released.

- *Michael Overway update on PIT Count and Stand Down*
 - Michael Overway provided an update on the annual PIT count stated that street surveys will begin on January 20, 2026. He also urged the need for additional volunteers to assist with the PIT Count and Stand Down and advised that interested individuals can sign up through the Homeless Coalition. Tremeka set up Sign Up Genesis to make the process easier for surveys. Volunteers can pick a zone location, and providers can register for the Stand Down. Set up is on Friday from 10 am – 1 pm, and the Stand Down is Saturday, January 24, 2026, 8 am at Next Level Church. 28 vendors are registered. Salvation Army will provide donuts and coffee in the morning, and Community Cooperative will be providing lunch. Michael also discussed the importance of the data that comes from the surveys, and that it tells the story of what is happening in our community, and it is tied to ongoing CoC funding.
- *Juan Data Committee Update*
 - Juan shared project report card updates for the FY2025 CoC renewal projects for CCDOV's DV/RRH project and CASL's five PSH projects at the Data Committee meeting and the General CoC meeting. He provided the same content to the Governing Board, with all projects meeting renewal requirements. We will be looking to make changes to the metrics that better reflect HUD's priorities, are better aligned with our application, and where we want to go as a CoC. Data quality reporting for permanent housing and emergency shelter projects, overall, we have historically always rated well with high marks from HUD and DCF on consistency. Timeliness is the greatest opportunity for

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improvement. There will be a stronger push with agency admins for improvements.

- The Data Committee did move to recommend sharing data on CoC-funded project report cards and data quality to the Board quarterly, and this was passed unanimously.
- Michael praised the work that Juan does for the CoC.
- Juan advised that the PERC committee will meet quarterly on project performance and data in efforts to make all that we do more seamless, transparent, and smooth.
- Therese asked for the data to be sent to the funded agencies for the opportunity to determine areas for improvement. She asked for it to be emailed so that if an agency missed the meeting where the information is being presented, they would still receive it.
- Joan advised that this would be added to the Governance Charter with the next revision.
- We also discussed that, in addition to the CoC project performance data report card, we will also be adding a contract compliance checklist for the PERC to review quarterly as they determine if projects should be recommended for renewal or reallocation.
- Kayla advised that, as we went through the project performance report cards, we recognized an opportunity to look at scoring agencies based on the HUD priorities. And going forward, being good stewards of the grant dollars, we will bolster how we are evaluating community partners and how to best use the funds to meet the needs of the community. We hope to have this done by the next meeting. Kayla asked for feedback on how projects will be evaluated.

- *Brainstorm CoC Priorities for 2026*

- Jessica Turner discussed the CoC project ideas that came from a brainstorming meeting with the HVS staff who attended the Florida Conference to End Homelessness in October. She shared this link in the Chat that lists all the [2026 CoC project ideas \(1\)](#) so we can brainstorm ideas and priorities. Joan Hoxter also shared HUD's priorities for CoC so that, as we take on project ideas, we make sure that we are aligned with HUD's priorities for CoC's.
- We need to make sure that we are leveraging relationships and that all folks who touch people who are experiencing homelessness have a seat at the table to participate and help support CoC.



HUD Priorities for
CoC's.pdf

- Other items mentioned: better understanding of all services provided, increasing landlord engagement, and respite care.
- Opened to the group for project ideas that align with HUD priorities and bettering CoC engagement. Jessica advised that we have a waiting list for Board members, and we want people to be highly engaged.
- Joe mentioned the funding cuts from SAMHSA, effective immediately.

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- Joan mentioned the agency providence from Brevard and the mobile community centers that they have that travel to three locations each week along the bus route providing case management, showers, clean clothes and food truck meals and suggested having an in-person meeting where we put up all of the amazing things that our community partners are doing in Lee County for a full picture, so we can build out what we have, where the gaps are, and how community partners can collaborate and support each other to make things more robust.
- Marcia Davis offered her boardroom at the Housing Authority of Fort Myers for our February 11th meeting. Jessica will connect with Marcia and will provide the details of this meeting to the Board.

- *Client Journey Mapping Overview*

- Per Jessica Turner, the item will be discussed later due to time constraints during the meeting.

III. Public Comment

- Jessica opened the floor for public comment.

IV. Adjournment

Jessica Turner, Chair

- Jessica Turner adjourned the meeting.

Adjourn - Next CoC Governing Board Meeting is Wednesday, February 11, 2026. This meeting will be in person at the Housing Authority of Fort Myers. Details to follow shortly.

***Item Needing Action**

Meeting minutes and agendas are posted on our website: <https://www.leegov.com/dhs/partner>

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