



**Lee County Continuum of Care (CoC)
Governing Board Meeting Minutes**
Lee County Human & Veteran Services



Wednesday, November 12, 2025, at 11:00 am

Members Present: Michael Overway – Lee County Homeless Coalition
Jessica Turner – Community Advocate
Terry Baah-Acheamfour – The Salvation Army
Caitlyn Roberts – Human & Veteran Services
Erin Dallacosta – Lee County School District
Rae Nicely – Lehigh Community Services
Keila Santiago – United Way
Heather Cross - CPE
Diana Giraldo – City of Fort Myers
Alex Olivares – Catholic Charities
John Tanner - Endeavors
Heather Singleton – Community Cooperative
Therese Everly - CASL
Jessica Tursi – Goodwill Industries SWFL
Carl Baxter – BCW Enterprises and Consulting
Daniel Kruse – Providence Family Life Center
Ethan Frizzell – Salvation Army
Marcia Davis – Housing Authority

Human & Veterans Services Staff Present:

Kayla Towle
Joan Hoxter
Claudia Bretz
Julie Boudreaux
Lisa Moisan
Annette Gies
Amanda Patton
Ana Estrada
Mackenzie Brown
Amber Robinson
Michelle Smith
Venessia Adu-amanfoh
Carolina Alcantara
Matthew Puleo
Joanne Rodriguez

Others Present: Johnnie Johnson
Tremeka Murph
Jason Saffels



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I. Call to Order – Roll Call – * Establish Quorum

Jessica Turner, Chair, and Joan Hoxter, HVS

A. Attendance

1. Members Absent with excuse

- Joseph Rea – Centerstone - absent with excuse.
- Blossom Kapper – Veteran Affairs – absent with excuse.
- Dr. Tom Felke – FGCU – absent with excuse.

2. Members absent without excuse

- Mary Grubbs -JFCS – absent without excuse.
- Kimberly Dextre – absent without excuse.
- Jennifer Nelson Lastra – Cape Coral City Council woman - absent without excuse.

B. Approval of minutes October 8, 2025

ACTION: Diana Giraldo motioned, and Carl Baxter seconded the motion to approve the meeting minutes for October 8, 2025.

II. New Business

Jessica Turner, Chair

A. Vice Chair Announcement

- Therese Everly announced she will be resigning from her role as vice chair.

ACTION: Michael Overway and Therese Everly motioned to approve Terryn Baah-Acheamfour as the new vice chair.

B. Goodwill

- Jessica Tursi has been nominated as the new Goodwill representative and will be presented for vote at the next Governing Board Meeting.

C. Coordinated Entry Updates

- December 31st will be the last day for afterhours due to Coordinated Entry funding.
- New operating hours will now be from 8:00am-4:30pm
- Outgoing messages will be set up for holidays, and staff meetings.
- Amber Robinson will be updating the verbiage to show the new time for Coordinated Entry.



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D. Data Committee

- The data committee is chaired by a HVS staff member.

ACTION: Jessica Turner motioned to move the Data Committee, categorized under the coalition, to the CoC governing board. John Tanner and Therese Everly seconded the motion to approve this change. This change passed.

E. LEEding the Way Task Force

- Jessica Turner advised there have been no significant updates since the last discussion with the Governing Board.

F. Gaps Analysis Report

- The analysis report has been completed and is currently under review by HVS members. It will be presented to the Governing Board at the next meeting.

G. FECH Conference Recap/Initiatives

- Conference to end homelessness was held in Orlando. Those who attended came back fired up and excited to implement some of the strategies and ideas that were learned in the workshops. Jessica Turner led a brain dump session with the HVS people who attended and worked on the key ideas they would like to see implemented over the next 12 months.

H. NOFO Task Force

- Joan Hoxter will advise who accepts the invitation to the NOFO Task Force.

I. National Association of Continuum of Care Leaders (NACCL)

- Joan Hoxter said there are 4 national CoC leaders who are currently in process of creating a National Association of CoC for a national voice built by Coc leaders for CoC leaders. The NACCL is being created to for collaboration, sharing best practices and strengthening CoC leadership. More details to come.

III. Public Comment

- Jessica Turner provided her new email address in the chat and announced she is no longer with the Collaboratory.

IV. Adjournment

Jessica Turner, Chair

- Jessica Turner adjourned the meeting.



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Adjourn - Next CoC Governing Board Meeting is December 10, 2025, at 11 AM

***Item Needing Action**

Meeting minutes and agendas are posted on our website: <https://www.leegov.com/dhs/partner>

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