

# **Lee County Continuum of Care (CoC)**

## **Governing Board Meeting Minutes**

Lee County Human and Veteran Services

May 21st, 2025

**Members Present:** Michael Overway – Lee County Homeless Coalition  
Carolyn Johnson – Goodwill Industries SWFL  
Joseph Rea – Centerstone  
Erin DallaCosta – Lee County School District  
Jessica Turner – The Collaboratory  
Therese Everly – CASL  
Mary Grubbs – JFCS  
Marcia Davis – Housing Authority of Fort Myers  
Keila Santiago – United Way  
Terry Baah-Acheamfour – The Salvation Army  
Daniel Kruse – Providence Family Life Center

**Human and Veterans Services Staff Present:**

Joan Hoxter  
Kayla Towle  
Christopher Molloy  
Ryan Sullivan  
Amber Robinson  
Tim Martin  
Juan Albino  
Michelle Smith

**Others Present:** None

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**I. Call to Order**

*Kayla Towle, HVS and Jessica Turner, Chair*

*a. Welcome and Board Roll Call*

- Kayla Towle reviewed the list of attendees and confirmed that a quorum was present.

*b. Members Absent with/without Excuse.*

- Alex Olivares (Catholic Charities) - absent with excuse
- Tom Felke (FGCU) - absent without excuse
- Caitlyn Roberts (Human and Veteran Services) - absent with excuse
- Barbara Short (CareerSource) - absent with excuse
- Arlene Goldberg (Visuality Florida) - absent without excuse
- Carl Baxter (BCW Enterprises and Consulting) - absent without excuse

**II. Approval of Meeting Minutes\* (March)**

*Jessica Turner, Chair*

**ACTION:** Michael Overway motioned to approve meeting minutes from March. Daniel Kruse seconded the motion. Motion approved.

**III. HVS, CE and Outreach Activities**

*Kayla Towle, HVS*

- In May, the Homeless Impact Team assisted 7 individuals with move-in costs.
- 11 households entered the rapid re-housing program; 8 individuals entered emergency shelter; 9 individuals self-resolved; and 1 individual entered permanent supportive housing.

**IV. Lee County Homeless Coalition – General CoC Membership Update**

*Michael Overway*

- Michael Overway stated that several new members have been added to General CoC Membership this year.
- Michael is assisting multiple agencies with application submissions

**V. Committee Updates**

*Michael Overway*

*a. Legislative Advocacy Committee*

- Michael Overway is monitoring the legislative activity that may impact the community.

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#### b. Data Committee

- Michael Overway discussed data collected by Juan Albino. Income volatility is a concern; increases in income often result in lost benefits, leaving individuals in the same situation.

#### c. Resources Committee

- The Resource Committee has planned presentations for all upcoming CoC General Memberships meetings.

#### d. Events Committee (Point in Time Count, Stand Down)

- Michael Overway and the Events Committee are planning the Candlelight Vigil.
- The General CoC meeting has been rescheduled from June 19<sup>th</sup> to June 26, 2025, in observance of Juneteenth. It will take place at Centerstone.

#### e. Housing Committee

- The Housing Committee secured two grants for Senior Home Sharing project. Client pairings will begin in July.

## VI. New Business

#### a. Good Neighbor Presentation – Ethan Frizzell

- Major Ethan Frizzell presented a PowerPoint from American Enterprise Institute (AEI), highlighting the importance of shared goals, data and accountability.
- All the data from the presentation can be found at [aeihousingcenter.org/good\\_neighbors\\_toolkit](http://aeihousingcenter.org/good_neighbors_toolkit)

#### b. Blossom Kapper – CoC Governing Board Approval.

**ACTION:** Michael Overway motioned to approve Blossom Kapper as a CoC Governing Board Member. Terryn Baah-Acheamfour seconded the motion. Motion approved.

#### c. VISPDAT at Coordinated Entry

- Kayla Towle proposed moving the VISPDAT to Coordinated Entry to reduce time to housing placement.

**ACTION:** Terryn Baah-Acheamfour motioned to approve moving VISPDAT to Coordinated Entry. Joseph Rea seconded the motion. Motion approved.

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d. Gaps Analysis

- Joan Hoxter noted that DCF requires an annual gaps analysis. Surveys were distributed in advance for board review.

**ACTION:** Michael Overway motioned to approve the surveys that were sent out. Joseph Rea seconded the motion. Motion approved.

e. Exception Requests

- Kayla Towle proposed a new procedure for processing and approving exception requests, aimed at improving client transitions between programs as needs change.

**ACTION:** Michael Overway motioned to approve the new procedure. Erin DallaCosta seconded the motion. Motion approved.

**VII. Public Comment:**

No public comment.

**IX. Adjourn - Next CoC Governing Board Meeting is July 9th, 2025 at 1PM (Tentative)**

*Jessica Turner, Chair*

Jessica Turner adjourned the meeting.

**\*Item Needing Action**

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**<https://www.leegov.com/dhs/partner>**