

## **Lee County Continuum of Care (CoC)**

### **Governing Board Meeting Minutes**

Lee County Human and Veteran Services

Hybrid Meeting 2pm-4pm

January 8<sup>th</sup>, 2025

[Click Here to Join the Meeting](#)

**Members Present:** Joseph Rea – Centerstone  
Terryn Bach-Acheamfour – Salvation Army  
Luella Richardson – Veteran Affairs  
Jessica Turner – The Collaboratory  
Barbara Short – CareerSource  
Keila Santiago – United Way  
Michael Overway- Homeless Coalition  
Alex Olivares- Catholic Charities  
Daniel Kruse - Providence Family Life Center  
Tom Felke – FGCU  
Amber Hentz – Park Royal Hospital  
Therese Everly – CASL  
Caitlyn Roberts – Human and Veteran Services  
Carolyn Johnson – Goodwill Industries SWFL  
Erin Dalla Costa – Lee County School District

#### **Human and Veteran Services (HVS) Staff**

**Present:** Kayla Towle  
Juan Albino  
Julie Boudreaux  
Joan Hoxter  
Clara Sanchez

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#### I. Call to Order

*Kayla Towle, HVS and Jessica Turner, Chair*

##### a. Welcome and Board Roll Call

- Kayla Towle called the meeting to order.
- Kayla Towle reviewed the list of attendees and stated there were enough members present for a quorum.

##### b. Members Absent with/without Excuse

- Jessica Cosden (City of Cape Coral) absent without an excuse.
- Carl Baxter (BCW Enterprise and Consulting) absent without an excuse.
- Mary Grubbs (JFCS) absent without an excuse.
- Arlene Goldberg (Visuality Florida Inc) absent without an excuse

#### II. Approval of Meeting Minutes\*(September, November)

*Jessica Turner, Chair*

**ACTION:** Barbara Short motioned to approve the meeting minutes from September 11<sup>th</sup>, 2024. Tom Felke seconded the motion. Motion Approved.

**ACTION:** Daniel Kruse motioned to approve meeting minutes from November 20<sup>th</sup>, 2024. Terryn Bach-Acheamfour seconded the motion. Motion Approved.

#### III. HVS, CE and Outreach Activities

*Jami Browder and Kayla Towle, HVS*

- Kayla Towle stated outreach has been focused on cold weather outreach. A press release will be going out with updated schedule. The warming stations will provide cold weather items for our homeless population.
- Kayla encouraged everyone to download the HVS Reach app to be updated on cold weather outreach updates.

#### IV. Lee County Homeless Coalition – General CoC Membership Update

*Michael Overway*

- Michael Overway stated in 2024, they added 17 new COC partners to the coalition membership.
- He also announced the PIT count will be held at the Next Level Church located at 3736 Martin Luther King Boulevard.
- Michael Overway stated 48 vendors are confirmed for the stand down event on January 25<sup>th</sup>.

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- There are currently 60 volunteers for the stand down event. If you would like to volunteer contact Cheri Arnold at 239-332-6600 or email Cheri at [ess@homelesscoalition.net](mailto:ess@homelesscoalition.net).
- Training for stand down event will be January 14<sup>th</sup> at 10:00am online.

## V. Committee Updates

*Michael Overway*

### *a. Legislative Advocacy Committee*

- Antoinette Kruse is the chair of this committee. The Committee will monitor local, state, and federal legislation. The goal is to stay updated on new legislation that involves homelessness.

### *b. Data Committee*

- Michael Overway states that Juan Albino is head of the Data committee from HVS and brings in data monthly.

### *c. Resources Committee*

- This committee analyzes the different resources in our community and our state.

### *d. Events Committee (Point in Time Count, Stand Down)*

- This committee helped organize the candlelight vigil, the Stand Down Event, and the point in time count.

### *e. Housing Committee*

- New updates to come at a later time.

## VI. New Business

### *a. Governance Charter Revisions*

- Joan Hoxter from Human and Veteran Services discussed the revisions of the Governance Charter.
- The Governance Charter was reformatted with bullet points added to make it easier to read.
- The revised Governance Charter will be sent out for review.
- There was discussion between members of the changes that needed to be made.
- Some revisions are still being made and voting will be done next month.

### *b. Board Member Expectations*

- Board Members discussed their goals and expectations for the COC.
- Board Members discussed the importance of affordable housing and having people in the COC with lived experience.
- Affordable Housing is one of the main causes of homelessness.

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#### VII. Old Business

- a. *CoC Application- PERC Ranking Committee (Joan Hoxter)*
  - No new updates currently
- b. *Shared Housing*
  - Jessica Turner stated that the shared housing discussion will be had later.
- c. *Palm Beach County – House Bill 1365 Public Camping Bill Community Response Plan*
  - Kayla Towle presented a PowerPoint to educate and inform everyone on the house bill. The PowerPoint explains what the bill prohibits and what it allows.
  - Kayla Towle asked for suggestions on what to add to the PowerPoint. Once finalized, it will be sent out.
- d. *Governance Charter- Last Updated 3/9/22*
  - Joan Hoxter is going to send out the revised governance charter with track changes so everyone can see what was changed.

#### VIII. Public Comment:

- Julie Boudreaux stated phase one of the Behavioral Health system of care is completed. The report will be posted on the HVS website.

#### IX. **Adjourn - Next CoC Governing Board Meeting is March 12, 2025**

*Jessica Turner, Chair*

Jessica Turner adjourned the meeting.

#### **\*Item Needing Action**

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<https://www.leegov.com/dhs/partner>