



**LEE COUNTY  
COMMUNITY ACTION AGENCY  
AND  
NEIGHBORHOOD DISTRICT COMMITTEE  
VIRTUAL MEETING MINUTES  
December 16, 2021**

**Members Present:** Katelyn Bradford  
Anne Gomez  
Jah-Mau Lambert  
Aimee McLaughlin  
Keesha Wick  
Carl Baxter

**Others Present:**

**Members Excused:**

**Members Unexcused:** Lee Coleman  
Joseph Redmon  
Kerry Constatine  
Carolyn Johnson  
Kristen O'Donnell

**Staff Present:** Kim Hustad  
Clare Molloy  
Christina Rodriguez

**I. Call To Order – Roll Call - \*Establish Quorum**

The meeting was called to order at approximately 5:30 p.m. Quorum not established. Roll call taken. Ms. Hustad stated, Mark Tesoro will not be present, and she will present his report. Ms. Hustad introduced Ms. Christina Rodriguez as new staff person with Neighborhood building.

**A. Members Present**

**1. Members Absent/With Excuse**

**2. Members Absent/Without Excuse**

Lee Coleman, Joseph Redmon

**B. \*Approval of June 10, 2021, and October 28, 2021**

Due to Quorum not being established, the June 10, 2021, and October 28, 2021 minutes will be tabled.

**II. Public Comment**

### III. Reports

#### A. Program Reports

##### 1. CoC Update – Mark Tesoro

Ms. Hustad stated we are seeing a lot of the homeless people, and it is easy for us to get caught up with our head in the sand, and the bureaucracy for jobs with those experiencing homelessness, we do recognize that, this time of year there may be a lot of triggers for behavioral health issues with a lot of our homeless clients. We are working with Center Stone to make sure that we are helping, those that are experiencing mental health issues, because of the holidays and we want to acknowledge Center Stone for progress and for being a partner on that.

We are down staff in Coordinated Entry we normally have four (4) we are down to one (1) so please be patient with Mindy Willis. If you hear frustration with wait time to get somebody on the line for coordinated entry, that is why, and we know that these are really challenging times for all our homeless providers, because all of us are experiencing staffing challenges. Mark is looking to have Coordinated Entry fully staffed by January and are also getting additional outreach workers for the homeless programs.

Ms. Kim Hustad also stated that the homeless provider community is getting ready for the stand down which typically happens in February and encourages anyone that is interested to attend the homeless vigil where we acknowledge those that experienced homelessness that we have lost in the last year and have passed away.

In January we will begin the 100 by 100 campaign, where we try to get 100 people housed in 100 days. Connect List meeting in which we assign those that are experiencing homelessness to a provider who has capacity has been slow in November and December because we do not have capacity and our HUD funding has not come through, hopefully it will pick up again in January. Until then we encourage all providers to provide comprehensive case management to make sure once people get housed, they stay housed.

##### 2. Community Services Block Grant Financial Report (CSBG) – Kim Hustad

Ms. Kim Hustad stated we are going through our money rapidly we have only \$61,489 left so we are reaching people that need help.

##### 3. Community Service Block Grant Program Report (CSBG) – Kim Hustad

Ms. Kim Hustad stated for the month of November we served 61 households with either homeless prevention assistance or rapid rehousing. We also served another 50 people with county general revenue funds. A total of 111 people in one month.

Ms. Kim Hustad also stated because we have such a backlog of homeless prevention applications and Lee Cares is pretty much on target; she is sending over our applications to Lee Cares if they are for rent, and if there is a Covid related loss of income. Probably early next week, any application that we have that live within the city of Fort Myers, we are going to send over to the city of Fort Myers to try to get through that backlog.

##### 4. Customer Service Report – Kim Hustad

Ms. Kim Hustad stated we will be reporting on these, and in the future, will also include clients' feedback. Most of the reports are either not applicable or positive customer service satisfaction.

Ms. Hustad stated that she found interesting most of the people that wrote customer

service or filled out the survey were from the Low-Income Home Energy Assistance Program (LIHEAP) because that program has the least amount customer touch with staff, that shows that people are grateful to have their utility paid for during this time.

## B. Neighborhood Reports

1. **Charleston Park** – Joseph Redmon – None
2. **Page Park** - Lee Coleman – None
  - a. Reorganizing board
  - b. Lee will be retiring
  - c. Rewriting their bylaws to expand participation
3. **Palmona Park** – None
4. **Pine Manor** – Anne Gomez
  - a. Held Coronary Class – had seven (7) attend and graduate
  - b. Annual Thanksgiving drive through served 286 meals
  - c. *Annual Turkey Box distribution from Lamb of God gave out 87 baskets for Thanksgiving and 67 gift cards for people to purchase their own Thanksgiving meals*
  - d. Annual Christmas Dinner held 12-11-2021 served 200 meals served
  - e. Adoptive Families – 289 children adopted
  - f. Garden is growing
  - g. Afterschool programs has 25 children attending
  - h. Access applications daily
  - i. Job links daily
  - j. Food bank monthly
  - k. Lee Cares application daily
5. **Suncoast**
  - a. Mark is new coordinator replacing Bob.
  - b. Church is sorting toys for Christmas

## IV. New Business

1. **\*CAA/NDC Meeting dates for FY 2022**

Cannot be approved due to Quorum not being met.
2. **\*Seating of CAA/NDC Board Members: Jah-Mau N. Lambert, Carl Baxter, Aimee Mc Laughlin**

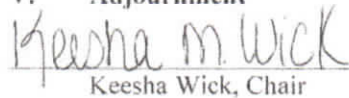
Cannot be reviewed due to Quorum not being met.

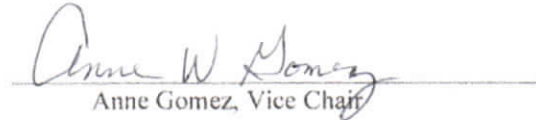
Ms. Anne Gomez asked when will meeting be in person? Ms. Kim Hustad replied right now it is unknown, depends on spikes of pandemic. Ms. Anne Gomez suggested to use meeting room at old Trans station. Ms. Kim Hustad replied that the conference is being cleared out and should be ready by end of January and we could use that for in person meetings. Anne states in person meetings are more beneficial. Kim agreed.

Ms. Keesha Wick stated she is from United Way 211 that has a comprehensive helpline and asked to take a moment to see how your organization listed on our website, and if there are any changes, please e-mail [claudia@UnitedWaylee.org](mailto:claudia@UnitedWaylee.org).

Ms. Aimee McLaughlin stated that she will be sending Kim Hustad a flyer for an event at FGCU hosting their 25th anniversary, a day where the entire campus will be open to the community. There will be a range of different activities from like a 5K, a pancake breakfast, all the different colleges and schools and Business Development Centers will be open and kind of hosting different events, it is a great time for all of the communities to bring out their families. The date is February 12<sup>th</sup> and would appreciate if the flyer is distributed. Ms. Kim Hustad stated to please send it to her and will have it sent out on the Human Services Information Network.

**V. Adjournment**

  
Keesha Wick, Chair

  
Anne Gomez, Vice Chair

- C: Lee County Board of County Commissioners, District #1, #2, #3, #4, and #5  
Marc Mora, Assistant County Manager  
Roger Mercado, Director, Human & Veteran Services  
Andrea Fraser, Deputy County Attorney  
Dorothea Austin, Department of Economic Opportunity