



# Lee County Advisory Committee Application

(Please Type or Print)

Name of Advisory Committee You are Applying for:									
Commission District:									
<input type="checkbox"/>	1 - Ruane	<input type="checkbox"/>	2 - Pendergrass	<input type="checkbox"/>	3 - Sandelli	<input type="checkbox"/>	4 - Hamman	<input type="checkbox"/>	5 - Mann

<b>Personal Information</b>		
Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Other:		
Name:		
	Last	First
		Middle Initial
Residence Address:		
	Street	City
		Zip Code
Business Address:		
	Street	City
		Zip Code
Mailing Address:		
	Street	City
		Zip Code
Phone:		
	Home	Cell
		Business
E-mail Address:		
Employer Address:		
	Street	City
		Zip Code
Employer Phone:		
<input type="checkbox"/> Go Paperless: I agree to receive communications concerning my membership via e-mail.		

<b>For Domestic Animal Services Advisory Committee Only</b>					
Select the category you are interested in representing:					
<input type="checkbox"/>	Animal Breeder	<input type="checkbox"/>	Animal Advocate / Rescue	<input type="checkbox"/>	Cattlemen's Association
<input type="checkbox"/>	Licensed / Practicing Veterinarian	<input type="checkbox"/>	Service Animal Industry		



# Lee County Advisory Committee Application

(Continued)

<b>List your qualifications to be eligible</b> (for all committees):

Do you have any family members currently serving on this Advisory Committee? If 'Yes', list below. <span style="float: right;">[ ] Yes [ ] No</span>

Do you, or anyone in your immediate family, have any business or contractual relationships with the County? If 'Yes', explain the relationship and, if applicable, identify the family relationship (mother, father, son, daughter, etc.) <span style="float: right;">[ ] Yes [ ] No</span>

Have you ever been convicted of any felony or misdemeanor offense? If 'Yes', explain below (You may omit minor traffic violations & any offence committed as a minor.) <span style="float: right;">[ ] Yes [ ] No</span>

Have you ever worked for the Lee County Board of County Commissioners? If 'Yes', list position, department, start & end date. <span style="float: right;">[ ] Yes [ ] No</span>

Do you have any relatives currently working for the Lee County Board of County Commissioners? If 'Yes', list name(s) & department(s). <span style="float: right;">[ ] Yes [ ] No</span>

If applicable, attach a resume of additional personal and professional qualifications and experience.

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Signature
Date

- Some Boards and Committees appointed by the Lee County Board of County Commissioners are required to comply with Chapter 112, Florida Statutes, Financial Disclosure Law, and you may be required to file a Form 1 Statement of Financial Interests.
- Lee County, an Equal Opportunity Employer, considers the selection and appointment of persons to advisory committees in a non-discriminatory manner consistent with the requirements of Federal, State and Local non-discrimination laws.

<b>Returning completed form:</b>			
<b>Regular Mail:</b>	Lee County Administration Advisory Committees P.O. Box 398 Fort Myers, FL 33902-0398	<b>Fax:</b>	(239) 485-2262
		<b>E-mail:</b>	advisorycommittees@leegov.com

Lee County Administration | 2115 Second Street | Fort Myers, FL 33901  
 Phone: (239) 533-2221 | Email: advisorycommittees@leegov.com

All information contained in this application becomes Public Record once submitted to Lee County.



# Lee County Advisory Committee Application

(Continued)

Committee ID# \_\_\_\_\_  
(Office Use Only)

Lee County complies with Federal, State and Local laws, regulations and guidelines that prohibit discrimination based on race, sex, color, national origin, handicap, age or marital status.

### STATUTORILY CREATED REQUIRED COMMITTEE REPORTING DATA

Lee County is required by the State of Florida to collect and maintain the information requested below for statistical reporting purposes only. This information will be maintained separately from your application and will not be considered in the application evaluation process.

The information provided is required by State Statute, however, you have the right not to disclose any or all of this information. This form **must** be returned to Lee County Administration.

<b>Gender:</b>		Male		Female		Choose Not to Disclose
<b>Handicapped / Disabled:</b>		Yes		No		Choose Note to Disclose

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### RACIAL / ETHNIC DATA (CHECK ONE)

	<b>WHITE (Not of Hispanic Origin):</b> All persons having origins in any of the original people of Europe, North Africa or the Middle East.
	<b>BLACK (Not of Hispanic Origin):</b> All persons having origins in any of the Black racial groups of Africa.
	<b>ASIAN OR PACIFIC ISLANDER:</b> All persons having origins in any of the original Peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example: China, Japan, Korea, the Philippine Islands and Samoa
	<b>AMERICAN INDIAN OR ALASKAN NATIVE:</b> All persons having origins in any of the original Peoples of North America and who maintain cultural identification through tribal affiliation or community recognition.
	<b>HISPANIC:</b> All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin regardless of race.
	<b>CHOOSE NOT TO DISCLOSE</b>



# Lee County Advisory Committee Conflict of Interest (Please Type or Print)

<b>Advisory Committee:</b>		
<b>Recommended or Appointed by:</b>		
<b>Name:</b>		<b>Phone:</b>
<b>Mailing Address:</b>		
Street	City	Zip Code
<b>Email:</b>		
<b>Employer/ Business:</b>		
<b>Employer Address:</b>		
Street	City	Zip Code

**POTENTIAL CONFLICTS OF INTEREST:** Florida law prohibits certain business relationships on the part of public officers and employees, including persons serving on advisory boards and committees. In general, advisory committee members are prohibited from entering into transactions with the County. This includes contracts or transactions between Lee County government and *you, your outside employer/employment, or any business in which you have a material interest.* Please consult the excerpted guidelines on page 2 from the *Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees* for assistance in answering the questions below.

Are you aware of a potential conflict of interest that may result from your service as a member of a BoCC advisory committee?  
 Yes  No

If yes, please explain the nature of the conflict of interest. For example, identify the contracts or business transactions you have with the County, the position you hold with your employer if the employer has the contract or business relationship with the County, identify the business entity you own or have a material interest, and any other information necessary to explain the nature of the conflict of interest:


If you have a potential conflict but think that one of the statutory exemptions applies to your situation, please indicate the specific exemption you claim (see Section 112.313(12), Florida Statutes):


If you have questions about a potential conflict, please contact the Lee County Attorney's Office at (239) 533-2236.

**WAIVER OF CONFLICTS OF INTEREST:** A member of an advisory board may have a conflict of interest waived by the BoCC after disclosure of the transaction or relationship using Florida Commission on Ethics Form 4A (Disclosure of Business Transaction, Relationship or Interest). If you are seeking a waiver from the Board, you must return Form 4A in addition to this Conflict of Interest form to County Administration as indicated on page 2. Waiver requests will be forwarded to the County Attorney's Office for review.

**Advisory Committee members have a continuing duty to disclose potential conflicts of interest.**



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## PROHIBITED EMPLOYMENT AND BUSINESS RELATIONSHIPS<sup>1</sup>

1. *Doing Business With One's Agency*
  - (a) You may not purchase, rent, or lease any realty, goods, or services for the County from a business entity in which you, your spouse or child own more than a 5% interest. [Sec. 112.313(3), Fla. Stat.]
  - (b) You may not rent, lease or sell any realty, goods, or services to the County. [Sec. 112.313(3), Fla. Stat.]
2. *Conflicting Employment or Contractual Relationship*
  - (a) You may not be employed by or contract with businesses or agencies regulated by or doing business with the County. [Sec. 112.313(7), Fla. Stat.]
  - (b) You may not hold any employment or have a contractual relationship that will pose a frequently recurring conflict between your private interests and public duties, or which will impede the full and faithful discharge of your public duties. [Sec. 112.313(7), Fla. Stat.]
  - (c) Limited exceptions to this prohibition have been created (see Sec. 112.313(7)(a) and (b), Fla. Stat.).
3. *Exemptions—Pursuant to Sec. 112.313(12), Fla. Stat., the prohibitions against doing business with the County and having conflicting employment may not apply:*
  - (a) When the business is rotated among all qualified suppliers in the County.
  - (b) When the business is awarded by sealed, competitive bidding and neither you, your spouse, nor child have attempted to persuade County personnel to enter the contract. NOTE: Ethics Commission FORM 3A must be filed with the Supervisor of Elections **prior to or at the time of bid submission**.
  - (c) When the purchase or sale is for legal advertising, utilities service, or for passage on a common carrier.
  - (d) When an emergency purchase must be made to protect the public health, safety, or welfare.
  - (e) When the business entity is the only source of supply within the County and there is full disclosure of your interest to the governing body on Commission FORM 4A.
  - (f) When the aggregate of business transactions does not exceed \$500 in a calendar year.
  - (g) When the business transacted is the deposit of County funds in a bank of which you are an officer, director, or stockholder, so long as County records show that the BoCC has determined that you did not favor your bank over other qualified banks.

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<sup>1</sup> Adapted from, *Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees*, State of Florida Commission on Ethics (2012).