

ACA/eConnect Record Types by Department

For quick access to a specific Department Section below, click the underlined Section Name associated with the Record Type you wish to submit.

Note: A registered account and login is required to submit an application for all Record Types electronically, except Code Enforcement.

Community Development (DCD)

Section	Record Types
<u>Code Enforcement</u>	<ul style="list-style-type: none"> Complaint (CPL) <p>Note: Violation (VIO) records may not be submitted electronically but are searchable in the eConnect Portal.</p>
<u>Contractor Licensing</u>	<p>No record types may be submitted for this section, but all records are searchable in the eConnect Portal</p>
<u>Development Services</u>	<p>Amendments & Minor Changes Both are applicable on any Development Order. Only Amendments are applicable on Limited Review Development Orders. <i>The applicable type must be selected based on the current stage of the original record. Both may be created electronically from the original record. Click here for more information.</i></p> <p>Development Order</p> <ul style="list-style-type: none"> Development Order (DOS) Limited Review Development Order (LDO) Plat (PLT) <p>Other – DevServices</p> <ul style="list-style-type: none"> Informal Meeting or Waiver Request (GEN) Petition to Vacate (VAC) <p>Vegetation Permit (VEG)</p> <ul style="list-style-type: none"> Vegetation Permit – Development Order Vegetation – Educational Literature Vegetation Permit – Other <p>Note: Concurrency (CNC), Environmental Monitoring (ENM), Mining Operation Permit (MOP), and Surety (SUR) record types may not be submitted electronically but are searchable in the eConnect Portal.</p>

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<p><u>General Request</u></p>	<p>City Impact Fee Collection</p> <ul style="list-style-type: none"> • City of Bonita Springs Fee Collection (<i>BS</i>) • City of Cape Coral Fee Collection (<i>CC</i>) • City of Fort Myers Fee Collection (<i>CFM</i>) • City of Sanibel Fee Collection (<i>SAN</i>) • Town of Fort Myers Beach Fee Collection (<i>FMB</i>) • Village of Estero Fee Collection (<i>EST</i>)
<p><u>Permitting</u></p>	<p>Revision and Revision Prior to Issuance Applicable on any Building & Permitting Services record type. <i>The applicable revision type must be selected based on the current stage of the original record. Both may be created electronically from the original record. Click here for more information.</i></p> <p>Commercial or Multi-Family (townhouse, condo, apt) (COM)</p> <ul style="list-style-type: none"> • Commercial – Other (Slabs, Radio/TV Antennas, Water Tank, Lift Stations) • Commercial Accessory Structure (New, Addition, or Remodel) • Commercial Addition to Primary Structure (includes remodeling) • Commercial Alteration to Primary Structure (includes Buildout; excludes additional square footage) • Commercial Fence Permit • Commercial Fire Permit • Commercial Modular Building • Commercial New Building • Commercial Pool <p>Residential (single, two-family attached, duplex) (RES)</p> <ul style="list-style-type: none"> • Residential Accessory Structure (New, Addition, or Remodel) • Residential Addition to Primary Structure (includes remodeling) • Residential Alteration to Primary Structure (includes Buildout; excludes additional square footage) • Residential Fence Permit • Residential Fire Permit • Residential New Primary Structure • Residential Pool

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<p><u>Permitting</u> (cont'd)</p>	<p>Masters</p> <ul style="list-style-type: none"> • Master Commercial Approval (<i>COMMSTR</i>) • Master Fire Approval (<i>FIRMSTR</i>) • Master Mobile Home/RV Approval (<i>MRVMSTR</i>) • Master Pool Approval (<i>POLMSTR</i>) • Master Residential Approval (<i>RESMSTR</i>) <p>Trades</p> <ul style="list-style-type: none"> • Distributed Antenna System (<i>DAS</i>) • Electrical (<i>ELE</i>) • Mechanical (<i>MEC</i>) • Plumbing (<i>PLU</i>) • Roof (<i>ROF</i>) • Solar (<i>SOL</i>) <p>Other – Permitting</p> <ul style="list-style-type: none"> • Board of Adjustments and Appeals (<i>ADM</i>) • Building Move (<i>MOV</i>) • Demolition (<i>DEM</i>) • Dock (<i>DSH</i>) • Home Occupation Approval (<i>HOL</i>) • Mobile Home or Recreational Vehicle (<i>MRV</i>) • Occupancy Inspection Checklist (<i>OCC</i>) • Sign (<i>SGN</i>) • Temporary (<i>TMP</i>) <p>Exterior Openings (Windows/Shutters/Door) (<i>OPN</i>)</p> <ul style="list-style-type: none"> • Exterior Openings (Windows/Shutters/Door) <p>Roofover or Roof Mitigation/Retrofit*</p> <ul style="list-style-type: none"> • Commercial Roofover, Windows, Doors, Shutters (<i>COM</i>) • Residential Roofover, Windows, Doors, Shutters (<i>RES</i>) <p><i>*Note: Windows, Doors, Shutters must be submitted using Exterior Openings (Windows/Shutters/Doors).</i></p>
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<p><u>Planning</u></p>	<p>Bonus Density</p> <ul style="list-style-type: none"> • Administrative Bonus Density (ADD) • Transferrable Development Rights – Certificate (TDC) • Transferrable Development Rights – Determination (TDR) <p>Historic Preservation</p> <ul style="list-style-type: none"> • Special Certificate of Appropriateness (SCA) <p>Long Range Planning</p> <ul style="list-style-type: none"> • Comprehensive Plan Amendment (CPA) • Map Boundary Determination (MBD) • Minimum Use Determination (MUD) <p>Other – Planning</p> <ul style="list-style-type: none"> • Planning Administrative Appeal (ADM) • Uniform Community Development District (UCD) <p><i>Note: Certificate to Dig (DIG) and Historic Designation (HDC) record types may not be submitted electronically but are searchable in the eConnect Portal.</i></p>
<p><u>Zoning</u></p>	<p>Administrative Reviews (includes Admin. Variance)</p> <ul style="list-style-type: none"> • Administrative Approval (ADD) • Waiver Request or Informal Meeting (GEN) • Zoning Extension (ZEX) • Zoning Verification (ZVL) <p>Public Hearing Reviews</p> <ul style="list-style-type: none"> • Development of Regional Impact (DRI) • Planned Development (DCI) • Rezoning (REZ) • Special Exception (SEZ) • Variance (VAR) • Zoning Administrative Appeal (ADM) <p><i>Note: Blue Sheet Hearing (BLU) record types may not be submitted electronically but are searchable in the eConnect Portal.</i></p>

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Department of Transportation (DOT)

<u>DOT</u>	<p>DOT Record Types</p> <ul style="list-style-type: none"> • Driveway Permit (<i>DRV</i>) • Right of Way Permit (<i>ROW</i>)
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Natural Resources

<u>Natural Resources</u>	<p>Well Complaint</p> <ul style="list-style-type: none"> • Natural Resources Complaint (<i>NRC</i>) <p>Well Permit (<i>NRP</i>)</p> <ul style="list-style-type: none"> • Existing Well Inspection • Test Boring • Well <p>Note: Violation (<i>NRV</i>) record types may not be submitted electronically but are searchable in the eConnect Portal.</p>
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Utilities

<u>Utilities</u>	<ul style="list-style-type: none"> • Utilities Development (<i>LCU</i>) <p>Note: Letter Water Sewer (<i>LWS</i>) record types may not be submitted electronically but are searchable in the eConnect Portal.</p>
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