

## **Record Date Information**

To find record dates, related to a specific record, on our eConnect site:

- Visit our website at <a href="https://accelaaca.leegov.com">https://accelaaca.leegov.com</a>
- In the **Global Search** field, input the record number and click **Enter** on the keyboard or click the Search Icon

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TIP: You may also perform an Advanced Search and click on the record number.

• Click the Reports link at the top of the screen and click Record Date Info



• A separate pop-up window will appear with the record dates associated with the specific record



• Put your cursor over the document, towards the bottom, to get the print/save options to appear



Web/RecordDateInfo (5/2021)