



## Design Professionals Guide

### Laws, Rules, and Regulations

Electronic submissions must meet state law requirements as described in the Florida Statutes Chapter 471.025, 481.221, and 668.001-006. Specifically, with reference to Florida Statutes Chapter 481 and Florida Administrative Rule 61G1-16.005 for Architects, or Florida Statutes Chapter 471 and Florida Administrative Code Rule 61G15- 23.003 for Engineers.

Review the rules and regulations of the Governing Board of your profession or service for their acceptance and additional requirements for digitally or electronically signing and sealing documents.

Plans that are prepared by a Florida registered architect or engineer shall be prepared in compliance with required wind loads and must contain a statement on the plan that the building/structure has been designed according to the 5th Edition (2014) Florida Building Codes.

### Signing and Sealing

#### Options for Signing and Sealing Plans for Use in eConnect

**Option 1:** Digitally sign and seal the plans with an existing digital signature you have purchased through certificate authority also know as a trusted third party (i.e. CoSign, Verisign, DigiCert, etc.). Submit an example of the digital signature on the [Design Professional Digital Signature Affidavit](#) by emailing the completed form to [eplan@leegov.com](mailto:eplan@leegov.com).

**Option 2:** Register an Adobe digital signature/seal with Lee County. Use of this method requires the Acrobat Adobe Professional program (which is not the free downloadable Adobe Reader program). Your documents/plans will need to be converted to PDF files before you will be able to sign them with the Adobe Professional program. Follow these directions to [create the digital signature](#). Submit an example of the digital signature on [the Design Professional Digital Signature Affidavit](#) by emailing the completed form to [eplan@leegov.com](mailto:eplan@leegov.com).