

Zoning Verification Request

Informational Guide

Zoning verification letters (“ZVLs”) may be requested by an individual who is seeking verification of the zoning status of a specific parcel of land.

A ZVL provided by the County is limited to the following information:

- the future land use designation of the property;
- the zoning district of the property;
- verification that a particular use is permitted within the property’s zoning district;
- a list of permitted uses in the zoning district;
- identification of current zoning resolutions, special exceptions, variance and deviations that apply to the property;
- the development regulations applicable to the property;
- zoning action needed to permit a particular use; and
- identification of any current Notice of Violations issued for Code Enforcement Violations on the subject property.

To make a request:

The request must be submitted in writing and be accompanied by the required fee. The request must provide sufficient information to identify the property and the information the requestor seeks to verify. The written request must include the following information:

- property address
- 17-digit strap number (need help? call Zoning Information at 239-533-8329)
- question(s) you would like answered pertaining to zoning

The written request can be submitted in writing by email to OccsZoning@leegov.com, online using the [eConnect Citizen Access Portal](#), or mail to Department of Community Development, 1500 Monroe Street, Fort Myers, Florida 33901, Attention: Zoning Counter.

***Please note: If your request is submitted via email, staff will contact you with information for payment. If the request covers multiple parcels, each parcel may be treated as a separate request and may result in additional fees.**

Please note that the ZVL is limited in the following manner: Information provided in a ZVL is limited by LDC Section 34-626(c). In preparing a ZVL, the Director must review the request based on current regulations and the current state of the property. The ZVL may not be based on conjecture, supposition,

Zoning Verification Request

Informational Guide

or speculation; ZVLs must apply the plain meaning of the applicable regulations; a ZVL may not address whether existing development on the property conforms to current code requirements; ZVLs may not provide legal opinions or advice; and the submission of sample letters with desired format or content is not permitted.

For general zoning information, call 239-533-8329 or OccsZoning@leegov.com.