



APPLICATION FOR MINIMUM USE DETERMINATION IN UNINCORPORATED AREAS ONLY

Project Name: _____

1. **Name of Applicant:** _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail Address: _____

2. **Relationship of Applicant to owner (check one) and provide [Affidavit of Authorization](#) form:**
 Applicant is the sole owner of the property. [34-201(a)(1)a.1.]
 Applicant has been authorized by the owner(s) to represent them for this action: [34-203(a)(3)]

3. **Authorized Agent: (If different than applicant) Name of the person who is to receive all County-initiated correspondence regarding this application. [34-203(a)(4)]**
a. **Company Name:** _____
Contact Person: _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail address: _____

b. **[Additional Agent\(s\)](#):** Provide the names of other agents that the County may contact concerning this application. [34-203(a)(4)]

4. **Property owner(s): If multiple owners (corporation, partnership, trust, association), provide a list with owner interest. [34-203(a)(2)]**
Name: _____
Address: _____
City, State, Zip: _____
Phone Number: _____
E-mail address: _____

5. **Disclosure of Interest [34-203(a)(2)]:**
 Attach [Disclosure of Interest](#) Form.

6. **STRAP Number(s) [34-203(a)(5)]:**

7. **Street Address of Property:** _____

LEE COUNTY COMMUNITY DEVELOPMENT
PO BOX 398 (1500 MONROE STREET, FORT MYERS, FL 33902
PHONE (239) 533-8585

8. **Legal Description (must submit one):**
 Legal description (metes and bounds) and sealed sketch of the legal description. [34-204(a)(5)]
OR
 Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. ([Click here](#) to see an example of a legal description with no metes and bounds.) [34-204(a)(5)]
9. **Use(s) of Property:**
a. Current uses of property are: _____
b. Intended uses of property are: _____
10. **Lee Plan (Future Land Use) Designation:** _____
11. **Current zoning of property:** _____
12. **Property Dimensions:**
a. Width (average if irregular parcel): _____ Feet
b. Depth (average if irregular parcel): _____ Feet
c. Total area: _____ Acres or square feet
13. **Road Access and Street Drainage]:**
a. Provide the name of the road or street which provides frontage and access for the subject parcel:
Frontage on road or street: _____ Feet on _____ Street
2nd Frontage on road or street: _____ Feet on _____ Street
b. Please indicate the road surface material.
 Asphalt Graded shell, marl or gravel Other (indicate type) _____
c. Indicate the type of roadside drainage on the street.
 Drainage swales Other (indicate type) _____
14. **Deed Documents:**
a. Provide a copy of the recorded deed, agreement for deed, or other official documentation indicating the date you acquired the property and the date the deed was recorded in the Lee County Clerk's office.
b. If the parcel(s) is not in a subdivision platted per F.S. Chapter 177 or unofficial recorded subdivision, please provide a copy of the recorded deed (or other official documentation) establishing the date the parcel(s) was created (i.e. split out from a larger parcel into its present dimensions).
c. If property is located on Boca Grande, depending on complexity of ownership, a title search prepared by a professional title company may be required.

SUBMITTAL REQUIREMENT CHECKLIST <i>Clearly label your attachments as noted in bold below.</i>	
<input type="checkbox"/>	Completed application [34-203(a)(1)]
<input type="checkbox"/>	Filing Fee [34-201(d)]
<input type="checkbox"/>	Affidavit of Authorization Form [34-203(a)(3)]
<input type="checkbox"/>	Additional Agents [34-203(a)(4)]
<input type="checkbox"/>	Multiple Owners List (if applicable) [34-203(a)(2)]
<input type="checkbox"/>	Disclosure of Interest Form [34-203(a)(2)]
<input type="checkbox"/>	Legal description (must submit one) [34-203(a)(5)]
<input type="checkbox"/>	Legal description (metes and bounds) and sealed sketch of legal description
	OR
<input type="checkbox"/>	Legal description (NO metes and bounds) if the property is located within a subdivision platted per F.S. Chapter 177, and is recorded in the Official Records of Lee County under Instruments or Plat Books. (Click here to see an example of a legal description with no metes and bounds.)
<input type="checkbox"/>	Deed documents