

**UTILITY CONNECTION FEE DEFERRAL PROGRAM
FOR DEVELOPMENT OF AFFORDABLE HOUSING BY NON-PROFIT ORGANIZATIONS**

Affordable housing projects that qualify for the Utility Connection Fee Deferral Program incentive may have their connection fees deferred until the time of individual building permit application.

To participate in the program, a Certification Letter from the Department of Community Development Director, or designee, certifying that the project qualifies for the incentive must be provided to Lee County Utilities at the time the County is asked to commit the capacity to provide service to the property.

Requirements:

- The housing is for households with an income of 80% or below the median family income according to Department of Housing and Urban Development and posted at www.floridahousing.org. These incomes are considered to be very-low and low.
- The housing is developed by a non-profit organization and complies with the most current Lee County Local Housing Assistance Plan (LHAP).
- The Certification Letter request form (page 2) is completed and submitted to the Department of Community Development, Planning Section.



CERTIFICATION LETTER - REQUEST FORM

Project Name:
Project Address:
Project STRAP:
Associated Permit Number(s):

Project Information

Number of units being developed for homeownership:
Number of units being developed for rental:

Total number of units for occupancy by very-lowincome households:
Total number of units for occupancy by low income households:

Name of Project Development Agency/Company:
Name of Executive Director:

*Eligible projects must be developed by IRS recognized non-profit organizations. Information to verify non-profit status may be requested if not on file with Lee County Department of Community Development.

Property Ownership Information

Name of Property Owner:
Property Owner Address:

Applicant Information

Applicant Name and Title:
Agency/Company:
Address:
Phone: E-Mail:

Under penalties of perjury, I declare that I have read the foregoing Certification Letter Request Form for participation in the Utility Connection Fee Deferral Program and that the facts stated in it are true.

Signature

Date

STATE OF FLORIDA
COUNTY OF LEE

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization on (date) by (name of person providing oath or affirmation), who is personally known to me or who has produced (type of identification) as identification.

Signature of Notary Public