

EVENT PERMIT



Ordinance 17-08

ECHO's Global Food & Farm Festival 2023

PERMIT NUMBER: TMP2023-00502

Date(s) of Event: March 11, 2023 8:30am until 3:30pm

Property Owner:

ECHO INC

Applicant:

Glenn Hornbuckle

239-567-3312

Description:

March 7, 2023 through March 10, 2023 Small Group Demonstrations/Classes capped

at 50 people per day in existing facilities. March 11, 2023 expecting over 1000 people

for Farm Day to include a schedule of various workshops, cooking shows, food

Location of event:

17391 DURRANCE RD, NORTH FORT MYERS, FL 3917

17391 Durrance Rd.

Will the event be attended by 1000 or more people?

Will the event be held on County Owned Property?

Will there be alcohol consumed or sold at the event? No

Will a bond be posted for this event?

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County, Florida

Yes

County Manager

ftmpprmt specialevent.rpt



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

ECHO's Global Food & Farm Festival 2023

TMP2023-00502

To whom it may concern,

The workshops offered as part of ECHO's Global Food & Farm Festival event application March 7 through March 10 th are capped at 50 people per day and are being deld in existing facilities on ECHO's campus. The primary special event is Saturday, March 12th and will be open to the public with an anticipated attendance of 1000-1,500 attenders.

Glenn Harn buckle
Donor Services Coordinator



Event Application

Check the appropriate box(es) below:

- ▼ SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INF	Section I - GENERAL INFORMATION (All Permit Types)							
Title of Event / Name of Production	CHO's Global Food & Farm Festival 2023							
Date(s) of Event / Production:	03-07-2023 through 03-11-2023							
Location(s) of Event:	ECHO Global Farm, 17391 Durrance Rd, N Fort Myers, FL 33917							
Name of Applicant:	Danielle Flood, Festival Chairperson, PR Manager at ECHO							
Applicant Address:	17391 Durrance Rd, N Fort Myers, FL 33917 (Office)							
Applicant Phone Number:	239-567-3312							
Contact Person: (If different from applicant)	Glenn Hornbuckle							
Contact Phone Number: (If different from applicant)	239-567-3327							
Email Address:	ghornbuckle@echonet.org							
Estimated Attendance:	2,000 (over multiple days)							
Event Description: Include each activity, when activities take place, etc.	March 7th-10th: Small Group Demonstrations/Classes around themes of Florida gardening, cooking with local ingredients, and sustainable agriculture. Class times are 10:30-11:30 and 1: 30-2:30 with lunch available from 12:00-1:00. March 11th: Farm Day to include a schedule of various workshops, cooking shows, food trucks, market garden, silent auction, and plant sales.							
Hours of Operation:	9:00 AM - 4:00 PM							
STRAP # of Parcel:	23-43-25-00-00025.0000							
Owner of Premises*:	ECHO, Inc.							

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



What is the Zoning Classification of t	he premises? Orphanages, No	on-Profit Service/75					
Are any temporary structures to be installed for the event? Yes No Type: 10x20 Tents							
Do you have the appropriate permits	for the temporary structures?	▼ Yes No					
* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.							
Insurance Company Insuring the Eve	nt: Brown & Brown of Flo	rida, Inc					
Note: Certificate of Insurance must be subm	tted at time of application						
Surety Company Bonding this Event	(Name and Address):						
Will Vehicles be Used as Part of Th Event?	is Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?					
├─ Yes ├── No	▼ Yes	Γ Yes ⊼ No					
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.					
Name & Address of Organization Providing Food:	Various Food Trucks	(TBD)					
Type of Food being Served: Ice Cream, Coffee, Short Order Meals							
Section II - USE OF COUNTY PROPERTY PERMIT							
Organization Sponsoring the Event: LCEC, Walker Farms, Coastal Breeze News, Others TBD							
Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT							
Is alcohol being sold/consumed on (If Yes, then a "Lee County Alcohol Permit" is requ	County Property? ired. Only non-profit organizations can sell alcohol on Cour	Yes No nty Property.					
Non-profit certificate/registration n (Required if alcohol is to be <u>SOLD</u> at the event)	Non-profit certificate/registration number:						
Please note: A permit from the State of Flor	ida Division of Alcoholic Beverages and Tobacco may	also be required; please call (239) 344-0885 for					

further details



ype of Production (choose all t	nat apply):							
TV Movie or Special	TV:	Series / Pilot		TV Comme	rcial		Still Photos	
Public Service Announcemen	nt 厂 Indu	strial / Documentary	Γ	Other:				
Vill any of the following be nee	ded or includ	ded*?						
Street Closure				Yes	Г	No		
Traffic / Crowd Co	ontrol			Γ Yes		No		
Fire or Burning				Г Yes	Г	No		
Explosives or Pyro	otechnics			┌─ Yes		No		
Animals, Large or	Small			┌ Yes		No		
Construction of A	ny Kind			┌ Yes		No		
Large and/or Nun	nerous Vehic	cles		┌ Yes	Γ-	No		
Helicopters, Boat	s, etc.			Yes	Picarona P	No		
Stunts				┌ Yes		No		
Other				Yes	Г	No		
Special Parking Requirements	•							
City or County Services Requi	red: (Person	nel, equipment, facilit	ies, et	c.)				
The following information is r the industry. If exact figures a Number in Cast:			-	ely as possibl	e.		rack the econom	nic impact of
Total budget:		Estimate amount sp	ent in I					
<u></u>				County.				
Hotel room nights:		Number of shooting	days:					



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Signature of Applicant Witness Glenn Hornbuckle Danielle Flood, PR Manager Print Name of Applicant and Title Print Name of Witness 01/23/2023 01/23/2023

Date Date



LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropriate box(es) below:

	UNTY PROPERTY PERMIT SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
AFTER REVIEWING THE WILL REQUIRE THE APP	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	Parking in authorized areas only.
Deputies (How Many?):	None required by LCSO
Fee for Services:	
Special Arrangements:	None
	Print Name: Pavid M. Lebid
	Signature: <u>Gpt. Danil M. Lebil</u> Title: Tactical Support Unit
	Date: 2/2/23



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

■ SPECIAL EVENT PERMIT

☐ USE OF COU	INTY PROPERTY	PERMIT
F PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERMI	T	
		ASE INDICATE BELOW WHAT ARRANGEMENTS YOUR CANT TO COMPLY WITH FOR THEIR EVENT.
Fire Guards (How Many?)	N/A	
Fee for Services:	\$100 for ins	spections of food trucks and tents.
Flammable Vegetation:	N/A	
First Ald Equipment:	N/A	
Fire Extinguishing:	N/A	
Special Arrangements:	Food trucks	and tents will be required to have a fire inspection prior to inspection
	Print Name:	William Underwood
	Signature:	W
	Title:	Fire Chief
	Date:	02/28/2023



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

Check the	e appropriate box(e	es) below:
×	SPECIAL EVENT PER	MIT

USE OF COUNTY PROPERTY PERMIT

PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

FII M PERMIT

	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR QUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.
Treatment Facilities:	None necessary.
Medical Personnel:	None necessary.
Medical Supplies / Equipment:	None necessary.
Safety Requirements:	Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety, especially with regards to COVID-19 and the number of people congregating at the event.
Fee for Services	Not applicable.
Special Arrangements:	Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at EMSDetail@leegov.com.
	Print Name: Douglas B. Higgins

Douglas B. Higgins Service and Douglas B. Higgins Service and Support Service and Serv Signature:

Division Chief, Support Services

January 30, 2023 Date:

Title:



DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS, FL 33901 (239) 533-8580

Check the appropri	ate box(es) be	'ow:					
	IAL EVENT PERMIT						
USE OF CO	UNTY PROPERTY	PERMIT					
PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES					
FILM PERM	IIT						
		EASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.					
Parking:	No event park	ing on Lee County maintained road rights-of-way.					
Ingress and Egress:	Use all establi	shed means of ingress and egress.					
Special Arrangements:	Use Lee Coun	ty Sheriff's Office for assistance with traffic & pedestrian control.					
	Print Name: Signature: Title:	Bryan Miller Bryan Miller Digitally signed by Bryan Miller Date: 2023.01.26 09:04:33 -05'00' Senior Project Manager					
	Date:	January 26, 2023					



LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	ate box(es) bel	ow:
⊠ SPECIAL E\	ENT PERMIT	
☐ USE OF CO	UNTY PROPERTY	PERMIT
PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERN	/IT	
		PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Illumination:	N/A	
Parking Areas:	N/A	
		· · · · · · · · · · · · · · · · ·
Special Arrangements:	N/A - Event is not o	on Parks and Rec property and will not affect county park operations or programs.
	Print Name:	Colleen Via
	Signature:	aller lea
	Title:	Operations Manager
	Date:	1/26/2023
Wot Dack Prop -	EcHO	

Page |10

3-7-63-11-2023



LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	te box(es) bel	low:						
SPECIAL EVE	SPECIAL EVENT PERMIT							
USE OF COU	USE OF COUNTY PROPERTY PERMIT							
PERMIT TO S	PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES							
FILM PERMIT	FILM PERMIT							
		PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.						
nsurance Requirements:	occurrence to pr	eral liability insurance with minimum limits of One Million Dollars (\$1,000,000) per otect against bodily injury and/or property damage relative to applicants use of event within Lee County.						
	Certificate Must I	Read As:						
	and public officia with regard to ge	litical subdivision and Charter County of the State of Florida, its agents, employees, als are automatic additional insureds and includes an automatic waiver of subrogation eneral liability. The certificate holder is an additional insured on a primary and basis with regards to general liability.						
Special Arrangements:	political subdivis	nsurance shall be submitted as evidence of the required coverage listing Lee County, a ion and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as older and as an additional insured as listed above.						
	Subject to proof	of insurance.						
	-							
	Print Name:	Mike Figueroa						
	Signature:	Mike figure						
	Title:	Risk Program-Manager						
	Date:	February 16, 2023						



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/6/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

	SUBROGATION IS WAIVED, subject s certificate does not confer rights to							equire an endorsement	. A st	atement on
PROD			UUIL	mode noider in ned of St	CONTAC NAME:		•			
Brown & Brown Of Florida, Inc.			PHONE COO SALES							
1421 Pine Ridge Road Suite 200				(A/C, No, Ext); 239-262-5143 (A/C, No): E-MAIL ADDRESS; certs@bbswfla.com						
Nap	les FL 34109				ADDRE					
				INSURER(S) AFFORDING COVERAGE NAIC #						
				40000			1400 3000	/ Insurance Company		18058
INSUR	HO, Inc.			16020	INSURE	RB: ACE Fire	Underwriters	Insurance Company		20702
17391 Durrance Road					INSURER C: Scottsdale Insurance Company					
North Fort Myers FL 33917					INSURER D:					
					INSURE	RE:				
					INSURE	RF:				
				NUMBER: 2081530516				REVISION NUMBER:		
INE CE EX	IS IS TO CERTIFY THAT THE POLICIES DICATED. NOTWITHSTANDING ANY RE RTIFICATE MAY BE ISSUED OR MAY I CLUSIONS AND CONDITIONS OF SUCH	QUIF PERT POLIC	REME AIN,	NT, TERM OR CONDITION THE INSURANCE AFFORD LIMITS SHOWN MAY HAVE	OF AN' ED BY	Y CONTRACT THE POLICIES REDUCED BY F	OR OTHER DESCRIBED	OCCUMENT WITH RESPECT TO	O ALL	WHICH THIS
INSR LTR	TYPE OF INSURANCE	INSD	WVD	POLICY NUMBER			(MM/DD/YYYY)	LIMIT	S	
A.	X COMMERCIAL GENERAL LIABILITY	Υ	Y	PHPK2496464		12/12/2022	12/12/2023	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000	
	CLAIMS-MADE X OCCUR							PREMISES (Ea occurrence)	\$ 100,0	000
								MED EXP (Any one person)	\$ 5,000	
								PERSONAL & ADV INJURY	\$ 1,000	
-	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	20.000	000/1000000
-	POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG	\$3,000	0,000
	OTHER:			DI IDIG (00 to t				COMBINED SINGLE LIMIT	\$	2000
A	AUTOMOBILE LIABILITY			PHPK2496464		12/12/2022	12/12/2023	(Ea accident)	\$ 1,000	7,000
-	X ANY AUTO OWNED SCHEDULED							BODILY INJURY (Per person)	\$	
	AUTOS ONLY AUTOS NON-OWNED							BODILY INJURY (Per accident)		
	AUTOS ONLY AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
									\$	
С	X UMBRELLA LIAB X OCCUR			XBS0172132		12/12/2022	12/12/2023	EACH OCCURRENCE	\$ 10,00	00,000
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$ 10,00	00,000
	DED RETENTION\$							LDED CTU	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N							PER OTH- STATUTE ER		
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT	\$	
1	(Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$	
В	Directors & Officers	Officers NFPFLF146215812005 12/12/2022 12/12/2023 2,000,000				0,000				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Certificate Holder is included as Additional Insured with respect to General Liability coverage per policy form. Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are included as additional insured with regards to General Liability. Certificate holder is additional insured on a primary and non-contributory basis - General Liability OK 02/16/2023 Air Jone										
CER	TIFICATE HOLDER				CAN	ELLATION				
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED ACCORDANCE WITH THE POLICY PROVISIONS. County Administration Building - 4th Floor										
	2115 Second Street Fort Myers FL 33901			~~	RIZED REPRESE	Allie				

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SPECIAL EVENTS ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. This insurance applies to "bodily injury", "property damage", and "personal and advertising injury" arising out of all of your special events with the following exceptions unless scheduled in paragraph D. SCHEDULE OF SPECIAL EVENTS below:
 - Parades sponsored by the Insured
 - Fireworks
 - Carnivals and fairs with mechanical rides sponsored by the Insured
 - Events including contact sports
 - Rodeos sponsored by the Insured
 - Political Rallies
 - Any event with greater than 2,500 people at any one time (including otherwise acceptable events)
 - Any event with liquor provided by the Insured if a license is required for such activity.
- **B.** This insurance also applies to "bodily injury", "property damage", and "personal and advertising injury" arising out of your special events that involve shooting activities, including but not limited to the involvement of the lawful use of firearms. Under no circumstances is there coverage for shooting activities involving the unlawful use of firearms.
- C. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) related to your special events, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.
- D. SCHEDULE OF SPECIAL EVENTS:

Event(s)	Date(s)

This endorsement is not intended to replace, supersede or provide additional coverage or limits for a special event(s) if there is a separate policy in place providing coverage for the same special event(s).



