



EVENT PERMIT

Ordinance 17-08

Strawberry Festival

PERMIT NUMBER: TMP2026-00024

Date(s) of Event: March 7, 2026 from 8:00am until 4:00pm

Property Owner: BOCA GRANDE UNITED METHODIST CHURCH

Applicant: Larry Hannah
9412862241

Description: Festival with small activities taking place such as, silent auctions, bake sales, and art displays.

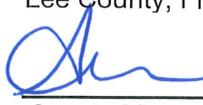
Location of event: 325 3RD ST W, BOCA GRANDE, FL 33921

Will the event be attended by 1000 or more people ?	No
Will the event be held on County Owned Property ?	Yes
Will there be alcohol consumed or sold at the event ?	No
Will a bond be posted for this event ?	No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

 1/23/26
 County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Strawberry Festival

TMP2026-00023

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Strawberry Festival
Date(s) of Event / Production:	March 7, 2026 from 8 a.m. to 2 p.m.
Location(s) of Event:	300 to 365 Row 3rd Street 3rd Street Lee County Right of Way
Name of Applicant:	Larry J Hannah
Applicant Address:	325 West 3rd Street Boca Grande, Florida 33921
Applicant Phone Number:	1-941-286-2241
Contact Person: (If different from applicant)	
Contact Phone Number: (If different from applicant)	
Email Address:	larryhannah233@gmail.com
Estimated Attendance:	300-400
Event Description: Include each activity, when activities take place, etc.	Strawberry Festival will open at 9 a.m. and close at 2 p.m. Set-up would take place before (as early as Friday a.m. March 6, 2026) and clean-up/take down will happen after the event (as late as Sunday, March 8, 2026, no later than 12 Noon)
Hours of Operation:	8 a.m. to 4 p.m. Saturday March 7, 2026-(Friday set-up and
STRAP # of Parcel:	
Owner of Premises*:	Lee County Road

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



What is the Zoning Classification of the premises? Partial residential and partial commercial

Are any temporary structures to be installed for the event? Yes No Type: 2 tents (20 x 200) & (

Do you have the appropriate permits for the temporary structures? Yes No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: AON Risk Services, Inc of Florida

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): 356926 Boca Grande UMC PO Box 524

Will Vehicles be Used as Part of This Event?

Yes No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

Yes No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

Yes No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: Lighthouse United Methodist Church, 325 3rd S

Type of Food being Served: Hot Dogs, Bratworst, Potato Chips, Soft Drinks an

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Lighthouse United Methodist Church, Boca Grande, Fl

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? Yes No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number:

(Required if alcohol is to be SOLD at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Lee County Event Permit Application



Type of Production (choose all that apply):

- TV Movie or Special TV Series / Pilot TV Commercial Still Photos
- Public Service Announcement Industrial / Documentary Other: not applicable

Will any of the following be needed or included*?

- Street Closure Yes No
- Traffic / Crowd Control Yes No
- Fire or Burning Yes No
- Explosives or Pyrotechnics Yes No
- Animals, Large or Small Yes No
- Construction of Any Kind Yes No
- Large and/or Numerous Vehicles Yes No
- Helicopters, Boats, etc. Yes No
- Stunts Yes No
- Other Yes No

* For any marked Yes, provide further details below:

3rd Street Closure between Gilchrist and Park Avenue

Special Parking Requirements:

N/A-normal parking downtown Boca Grande will be sufficient-all within walking distance

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____
number of rooms x number of nights



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Lee County Event Permit Application

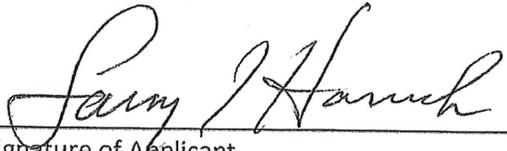


SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.


Signature of Applicant

Larry J Hannah

Print Name of Applicant and Title

January 7, 2026

Date


Witness

Rev. Daphne Johnson

Print Name of Witness

January 7, 2026

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:	Parking for event will be in authorized areas only & must not impeded the normal flow of traffic.
Deputies (How Many?):	Two extra duty deputies will be required to shut down both ends of 3rd Street between Gilchrist & Park.
Fee for Services:	Contact LCSO Details Unit for further information.
Special Arrangements:	Extra duty detail deputies will assist with road closure, pedestrian crossings and overall public safety during event. According to the permit application no alcohol will be served during the event. All amplified sounds must adhere to the Lee County Noise Ordinance.

Print Name: Coc. MARK SHOLLY
Signature: Coc. [Signature] 01024
Title: Colonel
Date: 1/14/24

Lee County Event Permit Application



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

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Fire Guards (How Many?)	\emptyset
Fee for Services:	\emptyset
Flammable Vegetation:	\emptyset
First Aid Equipment:	\emptyset
Fire Extinguishing:	\emptyset
Special Arrangements:	

Call 911 if we have an emergency! Law enforcement LCSO will provide traffic cor

Print Name: C. W. Blosser
Signature: [Handwritten Signature]
Title: Fire Chief
Date: 11/9/2024

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
2000 Main St., Suite #100
FORT MYERS, FL 33901
(239) 533-3911

Check the appropriate box(es) below:

- [X] SPECIAL EVENT PERMIT
[X] USE OF COUNTY PROPERTY PERMIT
[] PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
[] FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities: None necessary.
Medical Personnel: None necessary.
Medical Supplies / Equipment: None necessary.
Safety Requirements: Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety.
Fee for Services: Not applicable.
Special Arrangements: Please call 911 in the event of an emergency. To arrange special event emergency medical coverage (ambulance, cart, etc) or EMS participation, please fill out and submit the form at the following link: EMS Special Detail Request Form
For questions, contact our office at EMSDetail@leegov.com.

Print Name: Douglas B. Higgins
Signature: Douglas B. Higgins Digitally signed by Douglas B. Higgins Date: 2026.01.10 16:21:00 -05'00'
Title: Captain, EMS Operations
Date: January 10, 2026

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

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Parking: No event parking is permitted in Lee County maintained road right of ways.

Ingress and Egress: Please use all established means of ingress and egress.

Special Arrangements: Shall use Lee County Sheriff's Office for assistance with traffic control as needed. Emergency vehicle access and public vehicular access shall be maintained on all surrounding Lee County maintained roads.

Print Name: Nathan Thoman
Signature: Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman
Date: 2026.01.14 08:23:39 -05'00'
Title: Project Manager
Date: 01/14/2026

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

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Illumination:	NA
Parking Areas:	NA
Special Arrangements:	NA - Event is not on Parks and Recreation property and will not affect county park operations or programs.

Print Name: Trever Snearley
Signature:
Title: Countywide Services Manager
Date: 1/13/2026

NOT ON Park Prop. - STRAWBERRY FESTIVAL
(3/7/2026)

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

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Insurance Requirements:

Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Certificate Must Read As:

Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are automatic additional insureds and includes an automatic waiver of subrogation with regard to general liability. The certificate holder is an additional insured on a primary and noncontributory basis with regards to general liability.

Special Arrangements:

A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County, a political subdivision and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured as listed above.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

January 9, 2026



CERTIFICATE OF LIABILITY INSURANCE

DATE: MM/DD/YYYY
01/07/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services, Inc of Florida 4010 W. Boy Scout Boulevard Suite 200 Tampa FL 33607 USA		CONTACT NAME: PHONE (A/C No Ext): (866) 283-7122 FAX (A/C No.): 800-363-0105 E-MAIL ADDRESS:	
INSURED 356926 BOCA GRANDE UMC PO BOX 524 Boca Grande FL 33921 USA		INSURER(S) AFFORDING COVERAGE	
		INSURER A	The Princeton Excess & Surp Lines Ins Co 10786
		INSURER B	Safety National Casualty Corp 15105
		INSURER C	
		INSURER D	
		INSURER E	
		INSURER F	

COVERAGES CERTIFICATE NUMBER: 570117569838 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ACQ/INSD	SUBR/WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIM-MADE <input checked="" type="checkbox"/> OCCUR GEN. AGGREGATE LIMIT APPL. PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			N2A3RL000001716 SIR applies per policy terms & conditions	12/31/2025	12/31/2026	EACH OCCURRENCE \$5,000,000 DAMAGES TO RENTED PREMISES (Per occurrence) \$1,000,000 MED EXP. Any one person \$10,000 PERSONAL & ADV. INJUR. \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMPOUND \$1,000,000 See Policy for exclusions \$1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> RENTED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			N2A3RL000001716 SIR applies per policy terms & conditions	12/31/2025	12/31/2026	COMBINED SINGLE-LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIM-MADE <input type="checkbox"/> CO-INSURANCE <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ALL PROPRIETOR PARTNER EXECUTIVE OFFICER MEMBER EXCLUDED (Mandatory in NH) * 2015 08/15/2015 * DESIGNATION OF OPERATING ENTITY		Y/N N/A	SP4067816 SIR applies per policy terms & conditions	12/31/2025	12/31/2026	<input checked="" type="checkbox"/> PER STATE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EMPLOYEE \$1,000,000 E.L. DISEASE-INDIVIDUAL \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101 Additional Remarks Schedule may be attached if more space is required)

Lee County Board of County Commissioners is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

Ok 01.09.2026

Mike Joiner

CERTIFICATE HOLDER

CANCELLATION

Lee County of Florida
Board of County Commissioners
2115 Second St.
Ft. Myers FL 33901 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE

Aon Risk Services Inc of Florida

Holder Identifier : 356926

Certificate No : 570117569838



Plan of facilities and activities for March 7, 2026 Strawberry Festival at the
Lighthouse United Methodist Church 325 West 3rd Street Boca Grande, Florida

All activities such as Bargain Room, Book Sale, Boutique, Children's Room, Plants
and Art displays will be held **inside the church building**.

The Grilling of Hot Dogs, Potato Chips and Soft drinks will be **on church property**,
not the street.

Under the tent, the following activities will take place:

Bake Sale, Silent Auction, Jewelry, Strawberry Shortcakes, music and tables and
chairs for patrons to sit and enjoy lunch and their Strawberry Short Cake.

Downtown Points of Interest

- A. Boca Grande Post Office
- B. Boca Grande Chamber of Commerce
- C. Historic Railroad Depot
- D. Boca Grande Theatre Building
- E. Boca Grande Health Clinic
- F. First Baptist Church of Boca Grande
- G. St. Andrew's Episcopal Church
- H. Boca Grande United Methodist Church
- I. Our Lady of Mercy Catholic Church
- J. The Gasparilla Inn & Club
- K. Crowninshield Community House
 - Boca Grande Historical Society
- L. Boca Grande Art Center
 - Boca Bargains
- M. Banyan Street (2nd Street)
- N. Boca Grande Community Center
 - Friends of Boca Grande Community Center
 - Gasparilla Island Conservation & Improvement Association
 - Boca Grande Woman's Club Room
 - Royal Palm Players
- O. Boca Grande Fire Dept.



Advertisers

- 1. **BIG BROWN BUILDING**
 - Gasparilla Adventures
- 2. Banyan Tree Pilates & Yoga
- 3. Boca Blooms
- 4. Boca Grande Chamber of Commerce
- 5. Boca Grande Health Clinic
- 6. Boca Grande Historical Society
- 7. Boca Grande Marina
 - Eagle Grille Restaurant
 - Miller's Dockside Restaurant
- 8. The Inn Bakery
- 9. Gasparilla Inn & Club, The
- 10. Gasparilla Island Maritime Museum
- 11. Gulf to Bay/Sotheby's International Realty
 - Jamie Curry, Realtor®
 - Maryjo Pigott, Realtor®
- 12. Inlet/Outlet Restaurant
- 13. Inn Marina, The
- 14. **MISS RACHEL BUILDING**
 - Boca Beacon Newspaper
 - Gasparilla Magazine
 - Gasparilla Outfitters
 - Special Effects of Boca Grande
- 15. **NORTH END**
 - Boca Body Massage
 - Kappy's Island Shoppe
 - Kappy's Island Carts
 - Island Ice Cream
 - Uncle Henry's Marina
- 16. **OLD THEATRE MALL**
 - Grande Stitches
 - Scarpa's Coastal
 - Smart Studio
 - The Tide
- 17. Parsley-Baldwin Realty
 - Kevin & Nancy Hyde, Realtors®
- 18. Pink Elephant, The
- 19. **RAILROAD DEPOT**
- 20. **RAILROAD PLAZA**
 - Sisters Restaurant
- 21. South Beach Bar & Grille
- 22. Temptation Restaurant, The
 - Caribbean Room
 - Park Avenue Wine & Spirits
 - The Temp