

EVENT PERMIT



Ordinance 17-08

Bell Tower Weekday Arts and Craft Show

PERMIT NUMBER:

TMP2024-00326

Date(s) of Event:

January 1-2, 2025, from 10:00 AM until 4:00 PM February 5-6, 2025, from 10:00 AM until 4:00 PM March 5-6, 2025, from 10:00 AM until 4:00 PM March 19-20, 2025, from 10:00 AM until 4:00 PM April 17-18, 2025, from 10:00 AM until 4:00 PM

Property Owner:

BELL TOWER SHOPS LLC

Applicant:

Rhonda Hammond

5083328320

Description:

Arts and Craft show in parking lot

Location of event:

13499 S CLEVELAND AVE, FORT MYERS, FL 33907

13499 S Cleavland Ave, Fort Myers, FL 33907

Will the event be attended by 1000 or more people?

No

Will the event be held on County Owned Property?

No

Will there be alcohol consumed or sold at the event?

No

Will a bond be posted for this event?

No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners

Lee County, Florida

County Manager

Date

ftmpprmt_specialevent.rpt



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

Bell Tower Weekday Arts and Craft Show

TMP2024-00326



Event Application

Check the appropriate box(es) below:

X	SPECIAL EVENT PERMIT
П	USE OF COUNTY PROPERTY PERMIT
	PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
	FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)						
Title of Event / Name of Production	Bell Tower Weekday arts + Craft Show					
Date(s) of Event / Production:	January 1+2, 2025 March 19+20,2025 February 5+6, 2025 April 17+18, 2025 March 5+6, 2025					
Location(s) of Event:	13499 US 41 SE, Surte 161, Ft. Myers FL 33907					
Name of Applicant:	Rhonda Hammond					
Applicant Address:	6630 Tannin Lane, apt D Naples, FL 34109					
Applicant Phone Number:	508-332-832D					
Contact Person: (If different from applicant)						
Contact Phone Number: (If different from applicant)						
Email Address:	Thondahammond 8@gmail. Com					
Estimated Attendance:	250 - 500					
Event Description: Include each activity, when activities take place, etc.	arts and craft show in parking lot					
Hours of Operation:	10 am - 4 pm Wednesday + Thursday each day or FRI/Sat 4/17+18					
STRAP # of Parcel:						
Owner of Premises*:	Bell Tower Shops LLC, Principal Real Estate Investors					
*NI-t:	and the property of the state o					

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



What is the Zoning Classification of the	premises?							
Are any temporary structures to be installed for the event? \(\subseteq \text{Yes} \) No Type:								
Do you have the appropriate permits fo	r the temporary structures?	Yes No						
* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.								
Insurance Company Insuring the Event:								
Note: Certificate of Insurance must be submitted	d at time of application							
Surety Company Bonding this Event (Na	ame and Address):							
Will Vehicles be Used as Part of This Event?	Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?						
☐ Yes	☐ Yes No	☐ Yes 💢 No						
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.						
Name & Address of Organization Providing Food: Type of Food being Served:	Providing Food:							
Section II - USE OF COUNTY PI	ROPERTY PERMIT							
Organization Sponsoring the Event: Weekday arts + Craft Show, benefiting Ronald McDonald House of								
Section III - SALE/CONSUMPT	TION OF ALCHOLIC BEVERAGES I	PERMIT						
Is alcohol being sold/consumed on Cou	nty Property?	Yes XNo						
If Yes, then a "Lee County Alcohol Permit" is required	Only non-profit organizations can sell alcohol on Count	y Property.						
Non-profit certificate/registration num (Required if alcohol is to be <u>SOLD</u> at the event)	ber:	·						
Please note: A permit from the State of Florida further details	Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details							



ype of Produ	ction (choose all tha	tapp	oly):							
TV Movie	or Special		TV Series / Pilot		TV Commer		·	Still Photos		
Public Ser	vice Announcement		Industrial / Documentary	区	Other: <u> </u>	45	+ (raft	Sho	ow
Will any of th	e following be neede	d or	included*?							
	Street Closure				☐ Yes	X	No			
	Traffic / Crowd Cont	rol			☐ Yes	X	No	600, Pro-PECCA PARTICIPATO		
	Fire or Burning				☐ Yes	X	No	50A-500-674000 90A		
	Explosives or Pyrote	chn	ics		☐ Yes	X	No			
	Animals, Large or Sr	nall			☐ Yes	又	No			
	Construction of Any	Kin	d		☐ Yes	X	No	TOUR THE STREET		
	Large and/or Nume	rous	Vehicles		Yes	X	No			
	Helicopters, Boats, 6	etc.			☐ Yes	区	No			
	Stunts				☐ Yes	K	No			
	Other				☐ Yes	X	No			
Special Parl	king Requirements:	M4509340000000000000000000000000000000000								
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City or Cou	nty Services Required	d: (P	ersonnel, equipment, facilit	ies, et	c.)					
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			d for local and state records available, please estimate a				to tra	ack the eco	nomic im	ipact o
Number in (Cast:		Number in Crew:		Numl	oer of	locals	hired:		
Total budge	t:		Estimate amount sp	ent in L	ee County:					
Hotel room	nights:		Number of shooting	days:						
	number of rooms x	numb	er of nights							



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Signature of Applicant

Witness

Print Name of Applicant and Title

Print Name of Witness

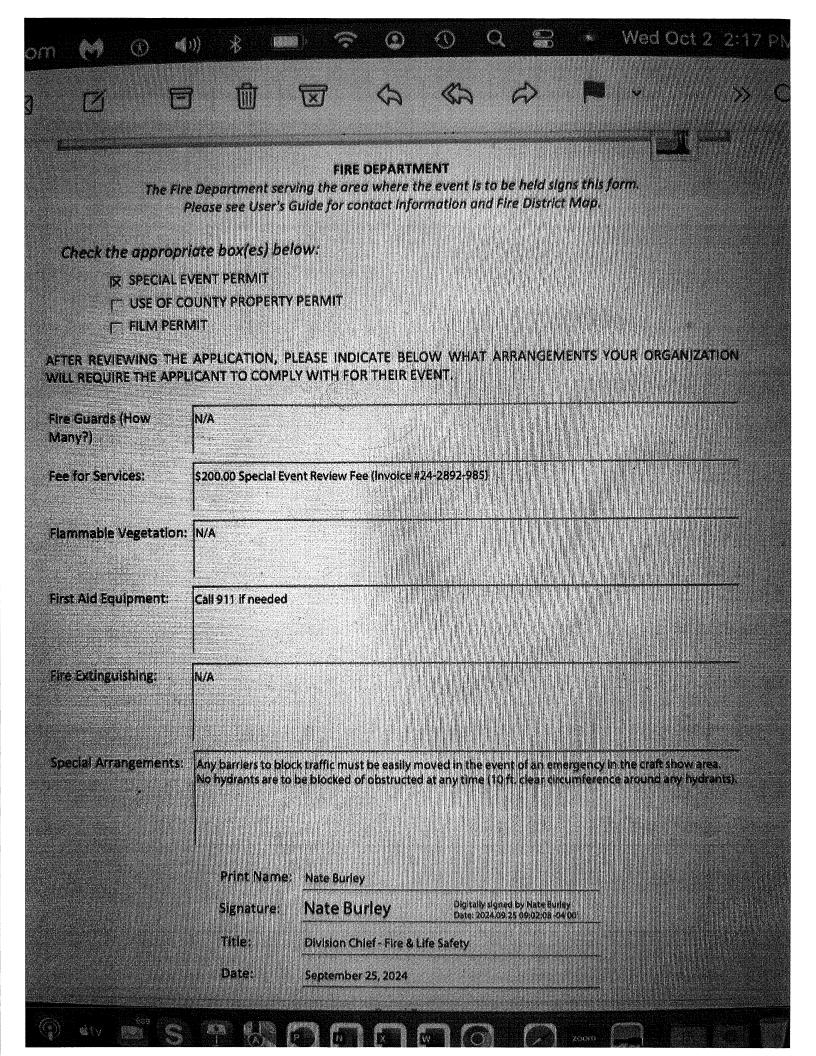


LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

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SPECIAL EVENT PERMIT

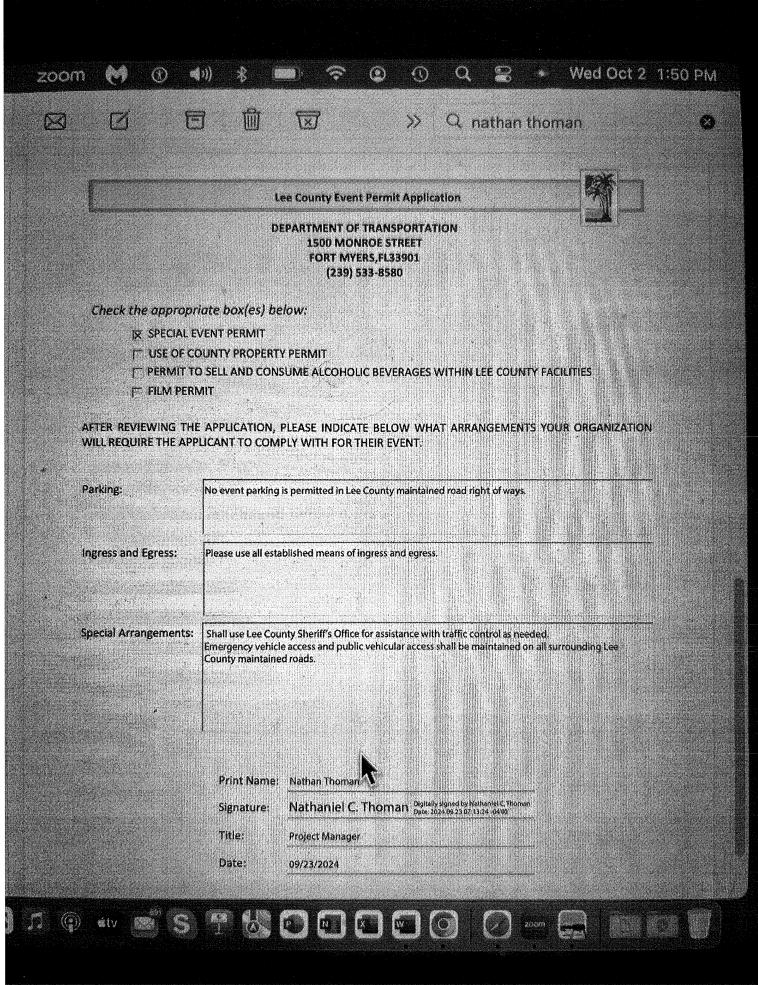
┌─ USE OF CO	UNTY PROPERTY PERMIT						
☐ PERMIT TO	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES						
AFTER REVIEWING THE	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LICANT TO COMPLY WITH FOR THEIR EVENT.						
Parking:	All parking will be on site and in authorized areas only. The right-of-way must not be impeded at any time. Event organizer will be responsible for directing participants to event parking by the use of signs.						
Deputies (How Many?):	None will be required for this event.						
Fee for Services:	None required						
Special Arrangements:	It is the responsibility of the event organizer to clearly establish the event area through the use of barricades. The event organizer will be responsible for making sure that the event area is marked as pedestrian only and establishes a safe area, free of all vehicle traffic.						
	Print Name: Print						
	Title: Support Services						
	Date: 9 37 34						





EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

Check the appropri	ate box(es) belo	w:						
SPECIAL EV	VENT PERMIT							
USE OF CO	UNTY PROPERTY I	PERMIT						
PERMIT TO	SELL AND CONSU	JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES						
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AFTER REVIEWING THE ORGANIZATION WILL RE	APPLICATION, PLE EQUIRE THE APPLI	ASE INDICATE BELOW WHAT ARRANGEMENTS YOUR CANT TO COMPLY WITH FOR THEIR EVENT.						
Treatment Facilities:	None necessary							
Medical Personnel:	None necessary.							
Medical Supplies / Equipment:								
Safety Requirements: Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety.								
Fee for Services	Not applicable.							
Special Arrangements:	Please call 911 in office at EMSDetai	the event of an emergency. To arrange special event coverage, contact our il@leegov.com.						
	Print Name:	Douglas B. Higgins						
	Signature:	Douglas B. Higgins Digitally signed by Douglas B. Higgins Date: 2024.09.28 14:33:36 -04'00'						
	Title:	Captain, EMS Operations						
	Date:	September 28, 2024						





LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropr	iate box(es) be	elow:	
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USE OF CO	OUNTY PROPERT	Y PERMIT	
	O SELL AND CON	SUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACI	LITIES
AFTER REVIEWING THE	E APPLICATION, PLICANT TO COM	PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUF IPLY WITH FOR THEIR EVENT.	≀ ORGANIZATION
Illumination:	N/A		
Parking Areas:	N/A		
Special Arrangements:	N/A - Event is not o	on Parks and Rec property and will not affect county park operation	is or programs.
	Print Name:	Colleen Via	
	Signature:	Caller Lla	
	Title:	Countywide Services Manager	
	Date:	9/24/2024	

Not m Park Prop - Bell Tower Art Showers
1/1-1/2/20216, 2/5-2/6/2025, 3/5-3/6/2025
3/19-3/2012025, 4/17-4/15/2025



LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropria	te box(es) be	elow:								
SPECIAL EVE	NT PERMIT									
₩ USE OF COU	USE OF COUNTY PROPERTY PERMIT									
PERMIT TO S	SELL AND CON	SUME ALCOHOLIC BEVERAGES WITHIN LEE COUNT	Y FACILITIES							
FILM PERMI			THEIRIES							
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Insurance Requirements:	occurrence to p	neral liability insurance with minimum limits of One Million rotect against bodily injury and/or property damage relativ I event within Lee County.	Dollars (\$1,000,000) per e to applicants use of							
	Certificate Must	Read As:								
	with regard to g	olitical subdivision and Charter County of the State of Florid als are automatic additional insureds and includes an autor eneral liability. The certificate holder is an additional insured basis with regards to general liability.	matic waiver of subrogation							
Special Arrangements:	[political subdivis	nsurance shall be submitted as evidence of the required cov sion and Charter County of the State of Florida, P.O. Box 398 older and as an additional insured as listed above.	verage listing Lee County, a 3, Fort Myers, FL 33902 as							
	Subject to proof	of insurance.								
	This Permit a an update CC	pproval for insrance is for the $1.1.25 - 1.2.25$ Show of for all other shows.	Only. Will require							
	Print Name:	Valerie Miller								
		· · · ·								
	Signature:	Veleri Mill								
	Title:	Risk Management Analyst								
	Date:	9.27.24								



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

CERTIFICATE OF LIABILITY INSURANCE

09/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS

В	CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.											
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		eneral Liability policy is primary and eneral Liability policy includes Waiv										
ont	- Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials shall be an Additional Insured, but only with respect to the operations of the Named Insured, and subject to the provisions and limitations of Form CG 2026 Additional Insured - Designated Person or Organization, but only with respect to WEEKDAY SHOWS LLC from January 01, 2025 through January 02, 2025.											
		ICATE HOLDER					ELLATION					
	Lee County, a political subdivision and Charter County of the State of Florida SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.											
P.O.	Вох	398				AUTHO	RIZED REPRESE	NTATIVE /	1 1 1 1		·········	
Fort Myers			FI	L 33	902	AUTHORIZED REPRESENTATIVE Again 1. Latt						

ACORD 25 (2016/03)

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LEE COUNTY VISITOR & CONVENTION BUREAU 2201 SECOND STREET, SUITE 600 FORT MYERS, FLORIDA 33901 (239) 338-3500

Check the appropriat FILM PERMIT AFTER REVIEWING THE AP	
	ANT TO COMPLY WITH FOR THEIR EVENT.
Special Arrangements:	n/a
Other:	n Ci
	Print Name: MMGM DOISON Signature: MMGM DOISON Title: Communications Magaz Date: 924/24

Exhibit C:

Sent Tuesday 9/24/24
1-map
2-contract 5Dates
3-Blue Sheet you Sherry's office

