

EVENT PERMIT



Ordinance 17-08

ECHO's Global Food and Farm Festival 2024

PERMIT NUMBER:

TMP2024-00080

Date(s) of Event:

March 16, 2024

Property Owner:

ECHO INC

Applicant:

Glenn Hornbuckle

239-567-3312

Description:

March 16, 2024 from 9:00AM until 4:00PM Farm day to include a schedule of various

workshops, cooking show, food truck, market garden, silent auction and plant sales.

Location of event:

17391 DURRANCE RD, NORTH FORT MYERS, FL 33917

17391 Durrance Rd

Will the event be attended by 1000 or more people?

Yes

Will the event be held on County Owned Property?

No

Will there be alcohol consumed or sold at the event?

No

Will a bond be posted for this event?

No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County, Florida

County Manager

Date

ftmpprmt_specialevent.rpt



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

Scho's Global Food & Farm Festival 2024

TIMPSOBY-MUKO



Event Application

Check the appropriate box(es) below:

X	SPECIAL EVENT PERMIT
	USE OF COUNTY PROPERTY PERMIT
_	PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
	FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)								
Title of Event / Name of Production	ECHO's Global Food & Farm Festival 2024							
Date(s) of Event / Production:	03-16-2024							
Location(s) of Event:	CHO Global Farm, 17391 Durrance Rd, N Fort Myers, FL 33917							
Name of Applicant:	Danielle Flood, Festival Chairperson, PR Manager at ECHO							
Applicant Address:	7391 Durrance Rd, N Fort Myers, FL 33917 (Office)							
Applicant Phone Number:	239-567-3312							
Contact Person: (If different from applicant)	Glenn Hornbuckle							
Contact Phone Number: (If different from applicant)	239-567-3327							
Email Address:	ghornbuckle@echonet.org							
Estimated Attendance:	1,000							
Event Description: Include each activity, when activities take place, etc.	March 16th: Farm Day to include a schedule of various workshops, cooking shows, food trucks, market garden, silent auction, and plant sales.							
Hours of Operation:	9:00 AM - 4:00 PM							
STRAP # of Parcel:	23-43-25-00-00025.0000							
Owner of Premises*:	ECHO, Inc.							

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



What is the Zoning Classification of the	ne premises? Orphanages, No	n-Profit Service/75
Are any temporary structures to be in	stalled for the event? Yes No	Туре:
Do you have the appropriate permits	for the temporary structures?	Yes No
identified, including all parking areas.		
Insurance Company Insuring the Ever	at: Brown & Brown of Flor	ida, Inc
Note: Certificate of Insurance must be submit	ted at time of application	
Surety Company Bonding this Event (Name and Address):	AMMERICAN PROPERTY AND AMERICAN PROPERTY AMERI
Will Vehicles be Used as Part of This Event?	will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?
☐ Yes No	区 Yes	☐ Yes
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.
Name & Address of Organization Providing Food:	Various Food Trucks	(TBD)
Type of Food being Served: ICE (Cream, Coffee, Short (Order Meals
Section II - USE OF COUNTY		
Section III - SALE/CONSUM	PTION OF ALCHOLIC BEVERAGES F	PERMIT
Is alcohol being sold/consumed on C	ounty Property?	Yes No
If Yes, then a "Lee County Alcohol Permit" is requi	red. Only non-profit organizations can sell alcohol on Count	Property.
Non-profit certificate/registration no (Required if alcohol is to be <u>SOLD</u> at the event)	umber:	
Please note: A permit from the State of Flori	da Division of Alcoholic Beverages and Tobacco may a	also be required; please call (239) 344-0885 for



pe of Production (choose al	that apply):							
TV Movie or Special	TV Se	ries / Pilot		TV Commerc	cial		Still Photos	
Public Service Announcem	ient 🗌 Indust	rial / Documentary	<u> </u>	Other:				
ill any of the following be ne	eded or include	d*?						
Street Closure				Yes	Г	No		
Traffic / Crowd	Control			Yes		No		
Fire or Burning				Yes		No		
Explosives or Py	rotechnics			Yes		No		
Animals, Large	or Small			Yes	Г	No		
Construction of	Any Kind			Yes	Г	No		
Large and/or N	umerous Vehicle	s		Yes	Г	No		
Helicopters, Bo	ats, etc.			Yes		No		
Stunts				☐ Yes		No		
Other				☐ Yes		No		
Special Parking Requiremen	ts:		·					
							The state of the s	
City or County Services Req	uired: (Personne	l, equipment, facilit	ies, et	c.)				
The following information is the industry. If exact figures						to tr	ack the econor	nic impac
Number in Cast:		Number in Crew:		Numi	er of	locals	s hired:	
Total budget:		Estimate amount sp	ent in l	ee County:				
Hotel room nights:		Number of shooting	days:					
number of ro	oms x number of night	S						



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Signature of Applicant Glenn Hornbuckle Danielle Flood, PR Manager Print Name of Applicant and Title **Print Name of Witness** 01/30/2024 01/30/2024

Date

Date



LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropri	ate box(es) below:
	ENT PERMIT
USE OF CO	UNTY PROPERTY PERMIT
F PERMIT TO	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERM	IT
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	Parking in authorized areas only.
Deputies (How Many?):	None required by LCSO. Vendor requests 1 deputy for security & presence.
Fee for Services:	Contact LCSO Details Unit
Special Arrangements:	None
	Print Name:
	Signature:
	Title: Commander
	Date: 2 5 24



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

Check the appropriate box(es) below:

■ SPECIAL EVENT PERMIT

☐ USE OF COUNTY PROPERTY PERMIT

☐ FILM PERM	IIT
	PPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR QUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.
Fire Guards (How Many?)	0
Fee for Services:	\$100
Flammable Vegetation:	n/n
First Aid Equipment:	n/A
Fire Extinguishing:	on site
Special Arrangements:	Inspection Regulard on food trucks
	Print Name: William Underwood
	Signature:
	Title: Fine Chief
	Date: 1/30/24
	Page 17



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

Check the appropriate box(es) below:

SPECIAL EVENT PERMIT

USE OF COUNTY PROPERTY PERMIT

FILM PERM	IT										
		SE INDICATE BELOW WHAT ARRANGEMENTS YOUR ANT TO COMPLY WITH FOR THEIR EVENT.									
Treatment Facilities:	None necessary.	one necessary.									
Medical Personnel:	None necessary.										
Medical Supplies / Equipment:	None necessary.										
Safety Requirements:	Applicants shall follow all CDC and FDOH directives, and the Florida Governor's Executive Orders concerning health and safety, especially with regards to COVID-19 and the number of people congregating at the event.										
Fee for Services	Not applicable.										
Special Arrangements:	Please call 911 in toffice at EMSDetai	he event of an emergency. To arrange special event coverage, contact our @leegov.com.									
	Print Name:	Douglas B. Higgins									
	Signature:	Douglas B. Higgins Digitally signed by Douglas B. Higgins Date: 2024.02.02 15:48:05 -05'00'									
	Title:	Captain, EMS Operations									

February 2, 2024

Date:



DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropriate box(es) below:

SPECIAL EVENT PERMIT

USE OF COUNTY PROPERTY PERMIT

F FILM PERM		UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
		LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LY WITH FOR THEIR EVENT.
Parking:	No event parking is	s permitted in Lee County maintained road right of ways.
ngress and Egress:	Please use all estab	plished means of ingress and egress.
Special Arrangements:		ty Sheriff's Office for assistance with traffic control as needed. access and public vehicular access shall be maintained on all surrounding Lee I roads.
	Print Name:	Nathan Thoman
	Signature:	Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman Date: 2024.02.19 07:57:58 -05'00'
	Title:	Project Manager
	Date:	02/19/2024



LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	iate box(es) bei	ow;
J⊠ SPECIAL EV	VENT PERMIT	
JT USE OF CO	OUNTY PROPERTY	PERMIT
F PERMIT TO	SELL AND CONSU	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
┌ FILM PERM	ЛІТ	
		LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Illumination:	N/A	
	ļ	
Parking Areas:	N/A	
Special Arrangements:	N/A - Event Is not o	on Parks and Rec property and will not affect county park operations or programs.
	Print Name:	Colleen Via
	Signature:	Coileer Cha
	Title:	County Wide Services Project Manager
	Date:	1/31/2024
Not on PK Props	- Echo Fas	47 socil
3/160/	24	Page 10
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LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Circuit the appropriat	e novies) nei	OW.				
SPECIAL EVE	NT PERMIT					
USE OF COU	NTY PROPERTY	PERMIT				
PERMIT TO S	ELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES				
FILM PERMI	Γ					
		PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.				
Insurance Requirements:	Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.					
	Certificate Must I	Read As:				
	and public officia with regard to ge	litical subdivision and Charter County of the State of Florida, its agents, employees, als are automatic additional insureds and includes an automatic waiver of subrogation eneral liability. The certificate holder is an additional insured on a primary and basis with regards to general liability.				
Special Arrangements:	political subdivis	nsurance shall be submitted as evidence of the required coverage listing Lee County, a ion and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as older and as an additional insured as listed above.				
	Subject to proof	of insurance.				
	Print Name:	Mike Figueroa				
	Signature:	This friend				
	Title:	Risk Program Manager				
	Date:	February 19, 2024				



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Courtney Barnett										
Brown & Brown of Southwest Florida, Inc.					PHONE (239) 262-5143 FAX (A/C, No, Ext): (239) 261-8265						
1421 Pine Ridge Road					E-MAIL Courtney.Barnett@bbrown.com						
Suite 200	INSURER(S) AFFORDING COVERAGE NAIC #						NAIC#				
Naples FL 34109					INSURER A: Philadelphia Indemnity Insurance Company					18058	
INSURED	,				04	le Insurance C	ompany	•		41297	
ECHO, Inc.				INSURER B.							
17391 Durrance Road				INSURER C:							
Tree F Barrance Freda				INSURE							
North Fort Myers			FL 33917	INSURE							
				INSURE	RF:						
COVERAGES CER THIS IS TO CERTIFY THAT THE POLICIES OF			TOMBER.		TO THE MINIS		REVISION NUM				
INDICATED. NOTWITHSTANDING ANY REQUI CERTIFICATE MAY BE ISSUED OR MAY PERT. EXCLUSIONS AND CONDITIONS OF SUCH PO	REME	NT, TE	ERM OR CONDITION OF ANY (SURANCE AFFORDED BY THE	CONTRA E POLICI	ACT OR OTHER ES DESCRIBEI	R DOCUMENT V D HEREIN IS S	WITH RESPECT TO	WHICH TH			
INSR	TADDL	SUBR		TREBUG	POLICY EFF	POLICY EXP (MM/DD/YYYY)					
TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)		LIMITS	4.000	000	
							DAMAGE TO RENTE	ED	100.0		
CLAIMS-MADE OCCUR							PREMISES (Ea occu	inchec _j	F 000		
A	Y		PHPK2617292		12/12/2023	12/12/2024	MED EXP (Any one I		4.000		
	'				12.12.2020	12/12/2021	PERSONAL & ADV I		0.000		
GEN'LAGGREGATE LIMIT APPLIES PER:							GENERAL AGGREG		2.000		
POLICY JECT LOC							PRODUCTS - COMP	,	φ	,,000	
OTHER: AUTOMOBILE LIABILITY	-						COMBINED SINGLE		\$	2000	
<u> </u>	l						(Ea accident)		\$ 1,000	7,000	
ANY AUTO OWNED SCHEDULED			DUDW0047000		40/40/0000	40/40/0004	BODILY INJURY (Pe		\$		
AUTOS ONLY AUTOS ONLY AUTOS NON-OWNED			PHPK2617292		12/12/2023	12/12/2024	BODILY INJURY (Pe		\$		
AUTOS ONLY AUTOS ONLY							(Per accident)		\$		
									\$		
UMBRELLA LIAB OCCUR							EACH OCCURRENC	CE	\$ 5,000	0,000	
B EXCESS LIAB CLAIMS-MADE	1		CXS4015862		12/12/2023	12/12/2024	AGGREGATE		\$ 5,000	0,000	
DED RETENTION \$									\$		
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE	OTH- ER			
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDEN	VT.	\$		
(Mandatory in NH)							E.L. DISEASE - EA E	EMPLOYEE	\$		
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POL	ICY LIMIT	\$		
Abusive Conduct (AB)							Each Abusive Co	nduct	\$1,00	00,000	
A Professional Liability (PL)			PHPK2617292		12/12/2023	12/12/2024	PL Each Incident	t	\$1,00	00,000	
							PL & AB Aggrega	ates	\$3,000,000		
Lee County, a political subdivision and Charter	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are included as additional insured with regards to General Liability. Certificate holder is additional insured on a primary and non-contributory basis - General Liability.										
			OK 02/19/2024								
			June 1.								
			Mike figur.								
CERTIFICATE HOLDER			-	CANC	ELLATION					····	
Lee County Risk Mgmt County 2115 2nd St.											
				AUTHO	RIZED REPRESE	VIATIVE	A				
Fort Myers		El 33001									

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SPECIAL EVENTS ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A. This insurance applies to "bodily injury", "property damage", and "personal and advertising injury" arising out of all of your special events with the following exceptions unless scheduled in paragraph D. SCHEDULE OF SPECIAL EVENTS below:
 - Parades sponsored by the Insured
 - Fireworks
 - Carnivals and fairs with mechanical rides sponsored by the Insured
 - Events including contact sports
 - Rodeos sponsored by the Insured
 - Political Rallies
 - Any event with greater than 2,500 people at any one time (including otherwise acceptable events)
 - Any event with liquor provided by the Insured if a license is required for such activity.
- **B.** This insurance also applies to "bodily injury", "property damage", and "personal and advertising injury" arising out of your special events that involve shooting activities, including but not limited to the involvement of the lawful use of firearms. Under no circumstances is there coverage for shooting activities involving the unlawful use of firearms.
- C. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) related to your special events, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.
- D. SCHEDULE OF SPECIAL EVENTS:

Event(s)	Date(s)

This endorsement is not intended to replace, supersede or provide additional coverage or limits for a special event(s) if there is a separate policy in place providing coverage for the same special event(s).



