

# **EVENT PERMIT**



Ordinance 17-08

# Run for the Youth 5k - Sheriff's Youth Activities League

**PERMIT NUMBER:** 

TMP2024-00019

Date(s) of Event:

January 27, 2024 from 6:00AM until 10:30AM

**Property Owner:** 

LEE COUNTY

Applicant:

Joey Belanger

239-292-5527

Description:

Run for the Youth 5k - Sheriff's Youth Activities League event happening on January 27,

2024 from 6:00AM until 10:30AM. This is a 5k running race and fundraiser for SYAL.

Location of event:

7330 GLADIOLUS DR, FORT MYERS, FL 33908

**Lakes Park** 

Will the event be attended by 1000 or more people?

No

Will the event be held on County Owned Property?

Yes

Will there be alcohol consumed or sold at the event?

No

Will a bond be posted for this event?

No

#### Permit Conditions:

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners

Lee County, Florida

County Manager

ftmpprmt specialevent.rpt



# **Event Application**

**Special Event** 

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

Run for the Youth 5K-Sheriff's Youth Activities League



# **Event Application**

# Check the appropriate box(es) below:

- ▼ SPECIAL EVENT PERMIT
- JX USE OF COUNTY PROPERTY PERMIT
- F PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)				
Title of Event / Name of Production	Run for the Youth 5k - Sheriff's Youth Actitivies League			
Date(s) of Event / Production:	1/27/2024			
Location(s) of Event:	Lakes Park			
Name of Applicant:	SYAL (Sheriff's Youth Acitvitie League)			
Applicant Address:	14750 Six Mile Cypress Pkwy, Fort Myers, FL 33912			
Applicant Phone Number:	239-292-5527			
Contact Person: (If different from applicant)	Joey Belanger			
Contact Phone Number: (If different from applicant)				
Email Address:	joeyb@ymcaswfl.org			
Estimated Attendance:	250			
Event Description: Include each activity, when activities take place, etc.	5k running race - Fundraiser for SYAL			
Hours of Operation:	6am-10:30am			
STRAP # of Parcel:	26-45-24-00-00008.0000			
Owner of Premises*:	Lee County			

<sup>\*</sup>Notarized statement from the property owner specifically consenting to the proposed use required.



What is the Zoning Classification of the	premises? Lee County Parks	/Governement Property
Are any temporary structures to be insta	alled for the event? Yes 🗵 No	Type:
Do you have the appropriate permits for	the temporary structures?	Yes No
* For a 'Special Event' and 'Use of Count identified, including all parking areas.	y Property' permit, submit a site plan wi	ith all proposed facilities and activities
Insurance Company Insuring the Event:		
Note: Certificate of Insurance must be submitted	at time of application	
Surety Company Bonding this Event (Na	me and Address):	
Will Vehicles be Used as Part of This Event?	Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?
☐ Yes         No	X Yes No	☐ Yes
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.
Providing Food:	un Harvest , Juice, Bananas, Water	
	ee County Sheriff's Youth	Activities League
Section III - SALE/CONSUMPT	ION OF ALCHOLIC BEVERAGES	PERMIT
Is alcohol being sold/consumed on Cou	nty Property?	× Yes × No
If Yes, then a "Lee County Alcohol Permit" is required.	Only non-profit organizations can sell alcohol on Coun	ity Property,
Non-profit certificate/registration num (Reguired if alcohol is to be <u>SOLD</u> at the event)	ber:	
Please note: A permit from the State of Floridal further details	Division of Alcoholic Beverages and Tobacco may	also be required; please call (239) 344-0885 for



	ction (choose all tha	***************************************	ies / Pilot	_	TV Comm	orcial	157	Still Photos
TV Movie or Special TV Ser  Public Service Announcement Industr						erciar	IX	Still Photos
Public Serv	vice Announcement	industr	iai / Documentary		Other:			
ll any of the	following be neede	d or included	I*?					
	Street Closure				☐ Yes	X	No	
The control of the co	Traffic / Crowd Con	rol			⊠ Yes	Γ	No	
	Fire or Burning				Yes	区	No	terusuralistipo del rod
	Explosives or Pyrote	chnics		arconicate interference	☐ Yes	1X	No	
	Animals, Large or Sr	nall			Yes	X	No	
	Construction of Any	Kind			☐ Yes	X	No	
	Large and/or Nume	rous Vehicles	•		Yes	X	No	
	Helicopters, Boats,	etc.			☐ Yes	ΙX	No	
	Stunts				Yes	×	No	
	Other				☐ Yes	区	No	
	office volunte			nd c	rowd			
				nd c	rowd			
Sheriff (				nd c	rowd			
Sheriff of Special Parking Gate and particular countries of Coun	office volunte	opened	trol traffic a at 7:00am	to al	low acc	cess	for	volunteers
Sheriff of Special Parking and parking or Country or Co	ing Requirements:  nd bathroom rticipants  nty Services Required Park grounds  ng information is required to the services are ast:	opened d: (Personne	at 7:00am , equipment, facilithroom faci	to al	c.) coduction in ely as possi	ı Floridi ble. mber o	a to tr	
Sheriff of Special Parking Gate and parking or Country	ing Requirements:  nd bathroom rticipants  nty Services Required Park grounds  ing information is required to the services are ast:	opened d: (Personne	at 7:00am , equipment, facilinathroom facilinathroo	to al ities, et ilities ds on pr as close	c.) coduction in ely as possi	ı Florid: ble.	a to tr	rack the economic impac



#### **SECTION I - SAFETY**

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

#### **SECTION II - INSURANCE**

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

#### **SECTION III - INDEMNIFICATION**

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

#### SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.



#### **SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Signature of Applicant

Joey Belanger, Director

Print Name of Applicant and Title

12/15/2023

Date

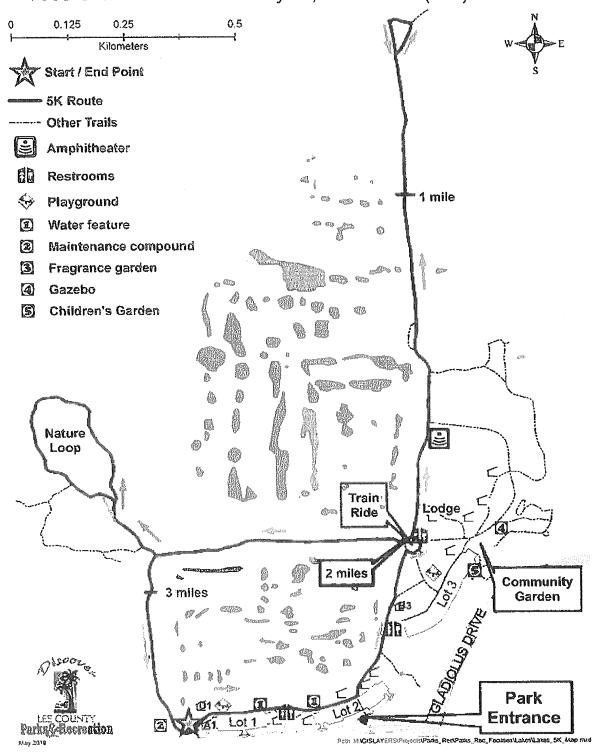
Carolyn Conley

**Print Name of Witness** 

12/15/2023

Date

Lakes Regional Park: 5K Map (Park opens at 7:00 AM) 7330 Gladiolus Drive. Fort Myers, FL 33908 (239) 533-7575





# LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropriate box(es) below:

SPECIAL EVENT PERMIT

IX USE OF COUNTY PROPERTY PERMIT

F PERMIT TO	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERM	IT
	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION ICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	Parking for the event will be in authorized areas only. Right of way must not be impeded.
Deputies (How Many?):	None are required for this event.
Fee for Services:	None
Special Arrangements:	Race route will remain on pathways and walkways within the confines of the park. Any amplified sounds must adhere to Lee County's noise ordinance.
	Print Name: 7. Commins  Signature: Commandes  Date: 10 01 03

382215



#### **FIRE DEPARTMENT**

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

▼ SPECIAL EVENT PERMIT

□ USE OF COUNTY PROPERTY PERMIT

FILM PERN	/IIT			
AFTER REVIEWING THE WILL REQUIRE THE APPL			OW WHAT ARRANGEMENTS VENT.	S YOUR ORGANIZATIO
Fire Guards (How Many?)	NA			namen and a second position of the second and a second and
Fee, for Services:	NA			
Flammable Vegetation:	NA			
First Aid Equipment:	CALL 911 IF NEEDED	)		
Fire Extinguishing:	NA			
Special Arrangements:	NA			
	Print Name:	Nate Burley		_
	Signature:	Nate Burley	Digitally signed by Nate Burley Date: 2024.01.05 14:08:04 -05'00'	
	Title:	Division Chief - Fire &	Life Safety	_
	Date:	01/5/2024		

SPECIAL EVENT PERMIT

□ USE OF COUNTY PROPERTY PERMIT

# **Lee County Event Permit Application**



# EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

	(239) 533-3911	
Check the appropriate box(es) below:		

		ME ALCOHOLIC BEVERA	GES WITHIN LEE COUNTY FA	ACILITIES
FILM PERM				
AFTER REVIEWING THE A DRGANIZATION WILL RE			HAT ARRANGEMENTS YOU FOR THEIR EVENT.	R
Treatment Facilities:	None necessary.			
Medical Personnel:	None necessary.			
Medical Supplies / Equipment:	None necessary.			
Safety Requirements:		health and safety, especi	rectives, and the Florida Gove ally with regards to COVID-19	
Fee for Services	Not applicable.			
Special Arrangements:	Please call 911 in toffice at EMSDetai		y. To arrange special event co	overage, contact our
	Print Name:	Douglas B. Higgins		
	Signature:	77-B1p	Digitally signed by Captain Douglas B. Higgins Date: 2023.12.16 14:20:51 -05'00'	
	Title:	Captain, EMS Operation	**************************************	
	Date:	December 16, 2023	AL., AL., AL., AL., AL., AL., AL., AL.,	



# DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION

Check	the	approp	riate	box(	es)	bei	ow:
	X	SPECIAL	EVENT	PERI	MIT		

FILM PERMIT

☑ USE OF COUNTY PROPERTY PERMIT

WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:	No event parking is	s permitted in Lee County maintained road right of ways.	
Ingress and Egress:	Please use all estab	olished means of ingress and egress.	
Special Arrangements:		ty Sheriff's Office for assistance with traffic control as neede access and public vehicular access shall be maintained on I roads.	
	Print Name:	Nathan Thoman	
	Signature:	Nathaniel C. Thoman Digitally signed by Nathaniel C. Thoman Date: 2023.12 20 06:44:41 - 05'00'	
	Title:	Project Manager	
	Date:	12/20/2023	



# LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	ate box(es) bel	ow:	
J™ SPECIAL EV	'ENT PERMIT		
I⊠ USE OF CO	UNTY PROPERTY	PERMIT	
PERMIT TO	SELL AND CONS	JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES	
FILM PERM	11T		
		LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZA LY WITH FOR THEIR EVENT.	NOIT.
Illumination:	Event organizer mu	ist provide own lighting if needed to safely run the event.	
Parking Areas:		7:00am o the designated parking areas inside Lakes Park, All vehicles with the event are their event parking pass.	32.00-300-304
Special Arrangements:	and first aid statior directional signs (It Race course must b Banners may be hu All trash and event	esponsible for set up and break down of the race route/event signs, drink stations. No painting or temporary markings allowed on the roads or pathways. Remove: survey flags, wire frame signs and cones) are permitted. Se cleaned and cleared by 10 am. Signs and your designated Pavilions. Signs are permitted on the pathways. The checking out with staff. So roughtless permitted on the pathways.  7:00 am	
	Print Name:	Colleen Via	
	Signature:	Colleen than	
	Title:	County Wide Sevices Project Manager	
	Date:	12/18/2023	

hakus SYAL 5K 1/27/2024



# LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the ap	propriate	box(es	l below:
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SPECIAL EVEI	NT PERMIT	
IX USE OF COU	NTY PROPERTY	PERMIT
PERMIT TO S	ELL AND CONS	UME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERMIT		
TIEWITE CONTIN		
		PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Insurance Requirements:	occurrence to pr	eral fiability insurance with minimum limits of One Million Dollars (\$1,000,000) per otect against bodily injury and/or property damage relative to applicants use of event within Lee County.
	Certificate Must	Read As:
	and public official with regard to g	olitical subdivision and Charter County of the State of Florida, its agents, employees, als are automatic additional insureds and includes an automatic waiver of subrogation eneral liability. The certificate holder is an additional insured on a primary and basis with regards to general liability.
Special Arrangements:	political subdivis	nsurance shall be submitted as evidence of the required coverage listing Lee County, a sion and Charter County of the State of Florida, P.O. Box 398, Fort Myers, FL 33902 as older and as an additional insured as listed above.
	Subject to proof	of insurance.
	Print Name:	Mike Figueroa
	Signature:	This frim-
	Title:	Risk Program Manager
	Date:	January 5, 2024



# **CERTIFICATE OF LIABILITY INSURANCE**

01/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PROD	UÇER		ku i erbeli e webber		CONTACT Stephen Blake						
Hunt Insurance Group					PHONE (A/C, No	PHONE (A/C, No, Ext): 850-385-3636 (A/C, No, Ext): stephen blake@king.insurance.com					
2075 Centre Pointe Blvd Suite 101					ADDRESS: stephen.blake@king-insurance.com						
Tallahassee, FL 32308					INSURER(B) AFFORDING COVERAGE				NAIC #		
					INSURE	RA: Philadel	lphia Insuranc	ce Company			
INSURED					INSURE	INSURER B :					
Lee County Sheriffs Youth Activities League					INSURER C:						
14750 Six Mile Cypress Pkwy						INSURER D:					
Fort Myers, FL 33912-4406					INSURER E :						
					INSURER F:						
COVERAGES CERTIFICATE NUMBER:					REVISION NUMBER:						
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD											
INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.											
NSR	TYPE OF INSURANCE		SUBR			POLICY EFF (MM/DD/YYYY)		LIMITS			
	COMMERCIAL GENERAL LIABILITY	111311	****	, valve introduction			1massel ( * ( 1 )		2,000,000		
	CLAIMS-MADE X OCCUR							DALLACE TO BELITED	2,000,000		
								MED EXP (Any one person) \$			
Α		Υ		PHPK2285625		06/05/2023	06/05/2024		2,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:	·		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1				4,000,000		
	X POLICY PRO- LOC				]			7	4,000,000		
					1			\$ \$			
	OTHER: AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT   \$			
	ANY AUTO							(Ea accident)  BODILY INJURY (Per person) \$			
	OWNED SCHEDULED							BODILY (NJURY (Per accident) \$			
	AUTOS ONLY AUTOS NON-OWNED							PROPERTY DAMAGE (Per accident)			
	AUTOS ONLY AUTOS ONLY							(Per accident) \$			
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE \$	A		
	EXCESS LIAB CLAIMS-MADE					İ		AGGREGATE \$			
	DED RETENTION\$							\$			
	WORKERS COMPENSATION							PER OTH-			
	AND EMPLOYERS' LIABILITY  ANYPROPRIETOR/PARTNER/EXECUTIVE		ĺ					E L EACH ACCIDENT \$			
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A						E L. DISEASE - EA EMPLOYEE \$			
	If yes, describe under DESCRIPTION OF OPERATIONS below					į		E L DISEASE - POLICY LIMIT \$			
	PESCHIF HON OF OFERVATIONS DROW							Accident Medical	\$50,000		
Α	Participant Accident Coverage			PHPA084061		06/05/2023	06/05/2024	Accidental Death	\$25,000		
′ `						-0.00,2020	JOIOUILORY	Aggregate Limit	\$500,000		
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHICL	ES 14	CORD	101. Additional Remarks Schedul	le, may ha	attached if more	e space is require				
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)											
Certificate Holder is listed as additional insured with respect to general liability. Coverage is for the Lee County Sheriff Youth Activities League 5K Race January 27,2024 at Lakes Park											
Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials are automatic additional insureds and includes an automatic waiver of subrogation with regard to general liability. The certificate holder is an additional insured on a primary and noncontributory											
basis with regards to general liability.											
CERTIFICATE HOLDER CANCELLATION								A District Control of the Control of			
<del></del>											
			OK	01/05/2024		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE					
Lee County Board of County Commissioners							THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
P.O. BOX 398											
Fort Myers, FL 33902											
						Stephen Blake					
				- 10-10-10-10-10-10-10-10-10-10-10-10-10-1	<u> </u>	Ø 40	00 204E AC	ORD CORPORATION AL	I vimbto recommed		