

## **EVENT PERMIT**



Ordinance 17-08

### VILLAGE OF ESTERO 5TH ANNIVERSARY CELEBRATION

PERMIT NUMBER: TMP2019-00383

Date(s) of Event: MARCH 21, 2020 FROM 11:30AM UNTIL 2:30PM

Property Owner:

LEE COUNTY

Applicant:

STEVE SARKOZY

239-319-2840

Description:

5TH YEAR ANNIVERSARY FOR THE VILLAGE OF ESTERO CELEBRATION WITH

ENTERTAINERS AND FOOD VENDORS ON MARCH 21, 2020 FROM 11:30AM

UNTIL 2:30PM

Location of event: 9200 CORKSCREW PALMS BLVD, ESTERO, FL 33928

**ESTERO COMMUNITY PARK** 

Will the event be attended by 1000 or more people? No

Will the event be held on County Owned Property? Yes

Will there be alcohol consumed or sold at the event?

No

Will a bond be posted for this event?

No

#### Permit Conditions:

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County /Florida

County Manager

ftmpprmt\_specialevent.rpt



## **Event Application**

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

VILLAGE OF ESTERD 5TH ANNIVERSARY

CELEBRATION

TmP2019-00383



#### **Event Application**

Check the appropriate box(es) below:

X	SPECIAL EVENT PERMIT	
	USE OF COUNTY PROPERTY PERMIT	-
	PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FA	ACILITIES
Г	FILM PERMIT	

Section I - GENERAL INF	ORMATION (All Permit Types)
Title of Event / Name of Production	Village of Estero 5th Anniversary Celebration
Date(s) of Event / Production:	03/21/2020
Location(s) of Event:	Estero Community Parks & Rec
Name of Applicant:	Village of Estero
Applicant Address:	9401 Corkscrew Palms Circle Estero Florida 33928
Applicant Phone Number:	239-319-2840
Contact Person: (If different from applicant)	Steve Sarkozy
Contact Phone Number: (If different from applicant)	2393192840
Email Address:	sarkozy@estero-fl.gov
Estimated Attendance:	500-750 Attendees Est.
Event Description: Include each activity, when activities take place, etc.	5th year anniversary for the Village of Estero Entertainers Performing on stage 6-9pm food vendor at back of chair set up tables & chairs in front of stage
Hours of Operation:	11:30am-2:30pm
STRAP # of Parcel:	
Owner of Premises*:	Lee County Government

<sup>\*</sup>Notarized statement from the property owner specifically consenting to the proposed use required.



### Fill out the following questions for allpermit types:

What is the Zoning Classification of the p	oremises? Park	/ Carl
Are any temporary structures to be insta	alled for the event? XYes	Type: 3-4 food vendors / tents
Do you have the appropriate permits for	the temporary structures?	☐ Yes ☐ No
<ul> <li>For a 'Special Event' and 'Use of Count indentified, including all parking areas.</li> </ul>	ty Property' permit, submit a site plan wil	th all proposed facilities and activities
Insurance Company Insuring the Event:	Florida Leagues of Cities	
Note: Certificate of Insurance must be submitted	d at time of application	
Surety Company Bonding this Event (Na	me and Address):	
Will Vehicles be Used as Part of This Event?	Will Food be Available at this Event?	Will Alcoholic Beverages be served/consumed at this Event?
⊤ Yes   ▼ No	⊠ Yes	☐ Yes 🔀 No
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.	If yes, liquor liability coverage must be included on the certificate of insurance.
Name & Address of Organization Providing Food:	L. P. C.	
Type of Food being Served: Fast food - b	ourgers, chicken, fries	
Section II - USE OF COUNTY P	ROPERTY PERMIT	
Organization Sponsoring the Event: Vill	age of Estero	
	Solicitation in the County Rights-of-Wa	y:
Name of Charity: N/A		
Address of Charity:		
Phone Number:		
Non-profit certificate/registration num	ber:	
	Consumer Services §496.405 or proof the organization	is exempt from this requirement. §316.2045)
Section III - SALE/CONSUMPT	ION OF ALCHOLIC BEVERAGES P	PERMIT
Is alcohol being sold/consumed on Cou If Yes, then a "Lee County Alcohol Permit" is required.	nty Property? Only non-profit organizations can sell alcohol on Count	☐ Yes
Non-profit certificate/registration num (Required if alcohol is to be <u>SOLD</u> at the event)	ber:	
Please note: A permit from the State of Florida further details	Division of Alcoholic Beverages and Tobacco may	also be required; please call (239) 344-0885 for



#### Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT Type of Production (choose all that apply): TV Commercial Still Photos TV Movie or Special TV Series / Pilot Public Service Announcement Industrial / Documentary Other: Will any of the following be needed or included\*? Yes X No Street Closure Yes X No Traffic / Crowd Control Fire or Burning Yes X No T Yes X No **Explosives or Pyrotechnics** T Yes X No Animals, Large or Small Yes X No Construction of Any Kind Large and/or Numerous Vehicles T Yes X No Yes X No Helicopters, Boats, etc. T Yes X No Stunts Yes X No Other \* For any marked Yes, provide further details below: N/A Special Parking Requirements: N/A City or County Services Required: (Personnel, equipment, facilities, etc.) The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible. Number of locals hired: Number in Crew: Number in Cast: Estimate amount spent in Lee County: Total budget: Number of shooting days: Hotel room nights: number of rooms x number of nights

#### **Applicant Agreement - Signature Required**



#### SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

#### SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

#### SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted permises or improvement thereto, or arising from the use of the premises.

#### SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

#### Applicant Agreement - Signature Required



#### **SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

	that any and all information is accurate to the best of
his/her knowledge.	
Alue Joh	Carde
Signature of Applicant /	Withes
Steve Sarkozy Village Manyor	Carol Suc
Print Name of Applicant and Title	Print Name of Witness
11 26 19 Date	///24//9 Date



#### LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

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SHOW A SHOP THE REAL PROPERTY.	Print 1, 1995		4 4 5 6 6 6 6	LALAN C.	HUCKUY.

Date:

⋉ SPECIAL E\	/ENT PERMIT
▼ USE OF CO	UNTY PROPERTY PERMIT
FILM PERM	SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
AFTER REVIEWING THE WILL REQUIRE THE APP	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	Parking for the event will be in authorized areas only. Right-of way must not be impeded.
Deputies (How Many?):	None required for this event.
Fee for Services:	None.
Special Arrangements:	Any amplified sound should adhere to Lee County Noise Ordinances.
· .	
	Print Name: Capt. J. Loethun
	Signature: Cupt I touther
	Title: Special Operations Division

945-5



#### FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

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PPLICATION, PLEA CANT TO COMPLY	ASE INDICATE BELOW WHAT WITH FOR THEIR EVENT.	AT ARRANGEMENTS Y	OUR ORGANIZATION
N/A	and the second s		
N/A			
N/A		and the second s	
Call 911 for	Emergencies		
Call 911 for	Emergencies	Adaptive and Adapt	
Print Name: Signature: Title: Date:	Scott Danielson  No. H. Danielson  Lt. Fire Preventi	ion	
	Print Name: Signature: Title:	UNTY PROPERTY PERMIT  IIT  PPLICATION, PLEASE INDICATE BELOW WHAT CANT TO COMPLY WITH FOR THEIR EVENT.  N/A  N/A  N/A  Call 911 for Emergencies  Call 911 for Emergencies  Title: Lt. Fire Prevent:	Print Name: Scott Danielson  Signature: Lt. Fire Prevention



# EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 2000 Main St., Suite #100 FORT MYERS, FL 33901 (239) 533-3911

Check the appropri	ate box(es) belo	W:
SPECIAL EV	ENT PERMIT	
∪SE OF CO	UNTY PROPERTY P	ERMIT
FILM PERM	11	
		EASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WITH FOR THEIR EVENT.
Treatment Facilities:	None necessary.	
Medical Personnel:	None necessary.	
Medical Supplies / Equipment:	None necessary.	
Safety Requirements:	No additional precau	utions necessary.
Fee for Services	Not applicable.	
Special Arrangements:	Please call 911 in the 239 533-3911.	e event of an emergency. To arrange special event coverage, contact our office at
	Print Name:	Douglas B. Higgins
	Signature:	Douglas B. Higgins  Constitution of the Constitution Cons
<b>u</b>	Title:	Division Chief
	Date:	December 03, 2019



#### DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropri	ate box(es) bei	low:		
▼ SPECIAL EV	ENT PERMIT			
⋉ USE OF CO	UNTY PROPERTY	PERMIT		
PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVE	RAGES WITHIN LEE COUNT	TY FACILITIES
FILM PERM	IT			
AFTER REVIEWING THE WILL REQUIRE THE APPL			W WHAT ARRANGEMENT ENT.	'S YOUR ORGANIZATION
Parking:	No event parking o	on Lee County maintained i	oad rights-of-way.	
Ingress and Egress:	Use all established	means of ingress and egre	<b>55</b> .	
Special Arrangements:	Use Lee County Sh	neriff's Office for assistance	with traffic control, as needed.	To the control of the property of the control of th
	Print Name:	Duna Millian		
	rinic Name.	Bryan Miller		
	Signature:	Bryan D. Miller	Digitally signed by Bryan D. Miller Date: 2019.11.27 11:07:38-05'00'	·
	Title:	Senior Project Manager		_

November 27, 2019

Date:

# Village of Estero 5th Anniversary Celebration Lee County Event Permit Application

## March 21,2020 L Estero Comm. Park

#### LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropriate box(es) below:

- ▼ SPECIAL EVENT PERMIT
- ☑ USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

The event organizer is to provide own lighting if needed.

Parking Areas:

All vehicles must use designated parking area in the parking lots. No vehicles on the central lawn area. Organizers may drop off supplies via the service road between the Rec Center and the Chiller area and then remove vehicles. For overflow parking, contact Select Real Estate Office Manager, Stephanie Miller at 239-851-0995 or Stephanie@selectre.net. Also, contact Keith at Collier Association Management 239-793-1643. Must obtain authorization to use their respective parking lots.

Special Arrangements:

Staking of tents or any inflatable devices, will be granted upon approval of site supervisor. Any non-approved staking must use water barrels or sand bags. Organizers must order a dumpster if food vendors are on site and portable toilets if needed at organizers expense.

Outdoor restrooms open at 6:00am and close at 9:00pm

Park Gates open at 6:00am

Rec center restrooms open Sat and Sun at 9:00am-5:00pm

Contact site supervisor, Trever Snearley at 239-771-1079 or the Rec Center at 239-533-1470 for questions.

Print Name: Kimberly Garrett

Signature: Kimberly Garrett

Digitally signed by Kimberly Garrett Date: 2019.12.03 16:40:15 -05'00'

Title:

Administrative Manager

Date:

December 3, 2019



# LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	e box(es) belo	ow:
SPECIAL EVE  USE OF COU  PERMIT TO S  FILM PERMIT	NTY PROPERTY ELL AND CONSU	PERMIT  JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
AFTER REVIEWING THE A	APPLICATION, PI	LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LY WITH FOR THEIR EVENT.
Insurance Requirements:	occurrence to pro	eral liability insurance with minimum limits of One Million Dollars (\$1,000,000) per otect against bodily injury and/or property damage relative to applicants use of event within Lee County.
Special Arrangements:	A Certificate of In Board of County additional insure Subject to proof	
	Print Name: Signature: Title:	Mike Figueroa  Risk Program Manager  November 27, 2019



# LEE COUNTY VISITOR & CONVENTION BUREAU 2201 SECOND STREET, SUITE 600 FORT MYERS, FLORIDA 33901 (239) 338-3500

Check the appropria	te box(es) below:
FILM PERMI	T ONLY
AFTER REVIEWING THE APPLI	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION CANT TO COMPLY WITH FOR THEIR EVENT.
Special Arrangements:	
Other:	
	Print Name:
	Signature:
	Title:
	Date:

CI	CERTIFICATE OF COVERAGE						
Certificate Holder			Administrator Issue Date 11/15/19				
VILLAGE OF ESTERO 9401 CORKSCREW PALMS CIRCLE ESTERO, FL 33928			Florida League of Cities, Inc. Department of Insurance and Financial Services P.O. Box 530065 Orlando, Florida 32853-0065				
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9401 CORKSCREW PALMS CIRCLE OK 11/27/2019			. v.ue (####################################	75 OR REPRESENTATIVES.			
ESTERO, FL 33928				2. Z	: 		

AUTHORISED REPRESENTATIVE

