



EVENT PERMIT

Ordinance 17-08



SOUTHWEST FLORIDA EPILEPSY AWARENESS WALK

PERMIT NUMBER: TMP2019-00067

Date(s) of Event: APRIL 27, 2019 FROM 8:00AM UNTIL 11:30AM

Property Owner: LEE COUNTY

Applicant: SHARON KEEN
941-953-5988

Description: WALK FOR EPILEPSY AWARENESS

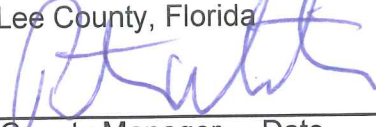
Location of event: 7330 GLADIOLUS DR, FORT MYERS, FL 33908
LAKES REGIONAL PARK

Will the event be attended by 1000 or more people ?	No
Will the event be held on County Owned Property ?	Yes
Will there be alcohol consumed or sold at the event ?	No
Will a bond be posted for this event ?	No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

 2-25-19

County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

TMP2019-00067

SOUTHWEST FLORIDA EPILEPSY AWARENESS WALK

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
- ☐ USE OF COUNTY PROPERTY PERMIT
- ☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- ☐ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Southwest Florida Epilepsy Awareness Walk
Date(s) of Event / Production:	April 27, 2019
Location(s) of Event:	Lakes Regional Park, Fort Myers, 7330 Gladiolus Dr. Fort Myers, FL 33908
Name of Applicant:	Epilepsy Services of Southwest Florida
Applicant Address:	Epilepsy Services of Southwest Florida Headquarters (Additional offices in Ft Myers & Naples) 1750 17th Street, Building I-2 Sarasota, FL 34234
Applicant Phone Number:	(941) 953-5988
Contact Person: (If different from applicant)	Kevin Lindberg, Executive Director Sharon Keen, Community Outreach Coordinator
Contact Phone Number: (If different from applicant)	Kevin Lindberg - (941) 953-5988, Ext. 303 Sharon Keen (941) 953-5988, Ext 316
Email Address:	Kevin Lindberg - klindberg@esswfl.org, Sharon Keen - skeen@esswfl.org
Estimated Attendance:	70-90
Event Description: Include each activity, when activities take place, etc.	Walk for Epilepsy Awareness *:00 Set-up 8:30 Registration check-in and t-shirt distribution 9:20 Speakers - Talking about Epilepsy 9:30 Walk 10:00 Refreshments 11:00 Clean-Up
Hours of Operation:	8:30 - 11:30 (Set-up and Clean-up before and after event)
STRAP # of Parcel:	Lakes Regional Park Pavilion A-1 and D-1
Owner of Premises*:	Lee County Government

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Fill out the following questions for all permit types:

What is the Zoning Classification of the premises? Park


Are any temporary structures to be installed for the event? ☐ Yes ☒ No Type: _____

Do you have the appropriate permits for the temporary structures? ☐ Yes ☐ No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Bolt Insurance Agency

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): Commercial General Liability - 9022 Town Center Pkwy, Lakewood Ranch Florida. 34202 

<p>Will Vehicles be Used as Part of This Event?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, automobile coverage must be included on the certificate of insurance.</p>	<p>Will Food be Available at this Event?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, products liability coverage must be included on the certificate of insurance.</p>	<p>Will Alcoholic Beverages be served/consumed at this Event?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, liquor liability coverage must be included on the certificate of insurance.</p>
---	--	---

Name & Address of Organization Providing Food: Jason's Deli - 13550 Reflections Pkwy , Fort Myers, FL 33907, (239) 590-9994

Type of Food being Served: Sandwiches, Chips and Soft Drinks and Water

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Epilepsy Services of Southwest Florida

Fill out this portion for applications for Solicitation in the County Rights-of-Way:

Name of Charity: Epilepsy Services of Southwest Florida

Address of Charity: 1750 17th Street, Building I-2, Sarasota, FL 34234

Phone Number: (941) 953-5988

Non-profit certificate/registration number: FED ID 59-3281492, Exempt # 85-8012565504C-5, Forms emailed to Mary Ellen 

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? ☐ Yes ☒ No
If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____
(Required if alcohol is to be **SOLD** at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Type of Production (choose all that apply):

☐ TV Movie or Special ☐ TV Series / Pilot ☐ TV Commercial ☐ Still Photos
☐ Public Service Announcement ☐ Industrial / Documentary ☐ Other: _____

Street Closure	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Traffic / Crowd Control	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Fire or Burning	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Explosives or Pyrotechnics	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Animals, Large or Small	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Construction of Any Kind	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Large and/or Numerous Vehicles	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Helicopters, Boats, etc.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Stunts	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

--

--

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____
number of rooms x number of nights



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Kevin Lindberg
Signature of Applicant

Sharon Keen
Witness

Kevin Lindberg, Exe. Director
Print Name of Applicant and Title

Sharon Keen
Print Name of Witness

1/9/2019
Date

1/9/2019
Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:	Parking in authorized areas only.
Deputies (How Many?):	None.
Fee for Services:	None.
Special Arrangements:	It is understood by this office of this event will take place within the confines of the park using all established pathways.

Print Name: Lt. K. Sonier

Signature:

[Handwritten Signature] 95087

Title:

Special Operations Unit

Date:

2/14/19

Lee County Event Permit Application



FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.*

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

NA

Fee for Services:

NA

Flammable Vegetation:

NA

First Aid Equipment:

CALL 911 IF NEEDED

Fire Extinguishing:

NA

Special Arrangements:

NA

Print Name: Nate Burley

Signature: Nate Burley

Digitally signed by Nate Burley
Date: 2019.01.16 11:05:24 -05'00'

Title: Fire Marshal

Date: Jan. 16, 2019

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
14752 SIX MILE CYPRESS PARKWAY
FORT MYERS, FL 33912
(239) 533-3911

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities: None necessary.

Medical Personnel: None necessary.

Medical Supplies /
Equipment: None necessary.

Safety Requirements: No additional precautions necessary.

Fee for Services: Not applicable.

Special Arrangements: Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at 239 533-3911.

Print Name: Douglas B. Higgins

Signature: Douglas B. Higgins

Digitally signed by Douglas B. Higgins
DN: cn=Douglas B. Higgins, o=Lee County, Department of Public Safety,
ou=Division of EMS, email=dhiggins@leegov.com, c=US
Date: 2019.01.16 13:04:19 -0500

Title: Division Chief

Date: 01-16-2019

Lee County Event Permit Application



**DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580**

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

No event parking on Lee County maintained road rights-of-way.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

None.

Print Name: Bryan Miller

Signature: **Bryan D. Miller**

Digitally signed by Bryan D. Miller
Date: 2019.01.22 09:16:02 -05'00'

Title: Senior Project Manager

Date: January 22, 2019

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:	Event organizer must provide own lighting if needed to safely run the event.
Parking Areas:	Park Gates Open at 7:00 am Parking is limited to the designated parking areas inside Lakes Park. Parking is first come, first serve. All vehicles are required to display their event parking pass, display their paid parking receipt or have a Regional Parking sticker.
Special Arrangements:	Event organizer is responsible for set up and break down of race route/event signs, drink stations and first stations. All trash and event trash and debris must be cleaned up prior to leaving the park. No painting or permanent markings allowed on the roads or pathways (chalk is acceptable). Removable directional signs (IE: survey flags, real estate signs and cones) are permitted but must be cleaned up by 10:00 am Event banners may be hung at your Shelters. No motorized carts or vehicles are permitted on the pathways. Park Gates Open at 7:00 am

Print Name: Alise Flanjack

Signature:

Alise Flanjack

Title:

Deputy Director

Date:

1/23/19

Epilepsy walk
4/27/19
Lakes Park

Lee County Event Permit Application



**LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221**

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT
☒ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title: Risk Program Manager

Date: January 30, 2019



EPILSER-01

KYOUNGER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AMISRQ LLC dba Wallace Welch & Willingham
3801 Bee Ridge Road, Suite 6
Sarasota 34233

CONTACT
NAME:
PHONE
(A/C, No, Ext): **(941) 377-7283** FAX
(A/C, No): **(941) 927-8461**

E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : **Bankers Insurance Company****33162**

INSURED

Epilepsy Services of Southwest Florida Inc
1750 17th Street, Building I-2
Sarasota, FL 34234

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		090040001609800	01/18/2019	01/18/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Lee County Board of County Commissioners as additional insured

Walk-A-Thon April 21, 2019 Lakes Regional Park

Ok 01/30/2019

CERTIFICATE HOLDER

Lee County Board of County Commissioners
P O Box 398
Fort Myers, FL 33902

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Lakes Regional Park Shelter Guidelines & Rules

7330 Gladiolus Drive
Ft. Myers, FL 33908



Thank you for renting a shelter at Lakes Regional Park.
Shelters A1, A2, A3, A4, A7, A8 accommodates 36 people. Shelters B1, B2, B3, B4 accommodates 90 people.
Shelters C1 and D1 accommodates 120 people.

To make your shelter rental more enjoyable and for the safety of all park visitors and natural inhabitants, please abide by the following guidelines:

THESE ITEMS ARE NOT PERMITTED: PETS, ALCOHOL, GREASE/DEEP FRYERS, LARGE TENTS SECURED WITH STAKES, SLIDES, POOLS OR SLIP & SLIDES, DYE/COLOR ACTIVITIES

- **SHELTER CHECK IN:** Your shelter rental is from 8:00am to 5:00pm. Please have a paper or electronic copy of your reservation receipt. Park staff will greet you upon arrival and check in with the person who made the reservation. Please have your shelter cleaned up and ready to vacate by 5:00 p.m.
- **SHELTER AMMENITIES/GUIDELINES:** All shelters have a charcoal grill (**GREASE/DEEP FRYERS ARE PROHIBITED**). Electric and water are also included. Please leave the shelter in the condition you found it. Remove all decorations. Dispose of trash, and ground litter including broken balloons, candy wrappers, confetti, piñatas, silly string, etc..
- **BOUNCE HOUSES/TENTS:** Bounce Houses without the use of generators are permitted, slides, slip and slides and pools are PROHIBITED. ONE additional shade structure is allowed such as a 10' X 10' pop up tent, please DO NOT drive stakes into the ground to secure your tent, sand bags recommended. 10'X10' is the maximum tent size permitted.
- **PARKING:** You and your guests must display a parking pass in each vehicle. The daily parking fee is \$1/hour or \$5/day cash or credit card is accepted, pay machines do not provide change. Prepaid parking passes can be purchased 48 hrs in advance by calling (239) 533-7578. Prepaid parking passes are \$5.00 per vehicle. Unused prepaid parking passes are NON-refundable.
- **VEHICLES/VENDORS:** Patron vehicles must stay in the parking lots. Driving onto the park grounds for direct access to your reserved shelter is not permitted. If you have rented shelter C1, A8 or B4 and someone in your party needs assistance getting to one of these shelters, you may want to rent a multi-passenger surrey bike from our vendor, Wheel Fun at (239) 332-2453. Food trucks, bounce houses and other vendors that need access to shelter C1, A8 or B4 may enter this portion of the park by contacting staff at (239) 823-2107.
- **WATER FEATURES:** The Park has two water features, located near shelters A2 and A3. Water features close daily from 12-1pm for routine maintenance and safety. The picnic tables located in front of the water features are for use by all visitors and should not be considered as available for a party or other activity.

I understand the rules as I have read, or as have been explained to me. I will explain these guidelines to everyone in my group. Failure to adhere to these rules by anyone in my group may result in the loss of a deposit and/or exclude me from future rentals at this park. This form must be signed prior to reservation date. Mail to MaryEllen Harper 7330 Gladiolus Drive Fort Myers, FL 33908 or mharper@leegov.com Fax: 239-432-2019 Thank you and enjoy your visit.

Signature: Sharon Keen Date: 1/9/19 Shelter #: A-1 D-1
Print Name: Sharon Keen Reservation Date: April 27, 2019

"Lee County Parks & Recreation...The Natural Place To Play"
WWW.LEEPARKS.ORG



Lakes Regional Park Shelter Guidelines & Rules

7330 Gladiolus Drive
Ft. Myers, FL 33908



Thank you for renting a shelter at Lakes Regional Park.
Shelters A1, A2, A3, A4, A7, A8 accommodates 36 people. Shelters B1, B2, B3, B4 accommodates 90 people.
Shelters C1 and D1 accommodates 120 people.

*To make your shelter rental more enjoyable and for the safety of all park visitors and natural inhabitants,
please abide by the following guidelines:*

THESE ITEMS ARE NOT PERMITTED: PETS, ALCOHOL, GREASE/DEEP FRYERS, LARGE TENTS SECURED WITH STAKES, SLIDES, POOLS OR SLIP & SLIDES, DYE/COLOR ACTIVITIES

- **SHELTER CHECK IN:** Your shelter rental is from 8:00am to 5:00pm. Please have a paper or electronic copy of your reservation receipt. Park staff will greet you upon arrival and check in with the person who made the reservation. Please have your shelter cleaned up and ready to vacate by 5:00 p.m.
- **SHELTER AMMENITIES/GUIDELINES:** All shelters have a charcoal grill (**GREASE/DEEP FRYERS ARE PROHIBITED**). Electric and water are also included. Please leave the shelter in the condition you found it. Remove all decorations. Dispose of trash, and ground litter including broken balloons, candy wrappers, confetti, piñatas, silly string, etc..
- **BOUNCE HOUSES/TENTS:** Bounce Houses without the use of generators are permitted, slides, slip and slides and pools are PROHIBITED. ONE additional shade structure is allowed such as a 10' X 10' pop up tent, please DO NOT drive stakes into the ground to secure your tent, sand bags recommended. 10'X10' is the maximum tent size permitted.
- **PARKING:** You and your guests must display a parking pass in each vehicle. The daily parking fee is \$1/hour or \$5/day cash or credit card is accepted, pay machines do not provide change. Prepaid parking passes can be purchased 48 hrs in advance by calling (239) 533-7578. Prepaid parking passes are \$5.00 per vehicle. Unused prepaid parking passes are NON-refundable.
- **VEHICLES/VENDORS:** Patron vehicles must stay in the parking lots. Driving onto the park grounds for direct access to your reserved shelter is not permitted. If you have rented shelter C1, A8 or B4 and someone in your party needs assistance getting to one of these shelters, you may want to rent a multi-passenger surrey bike from our vendor, Wheel Fun at (239) 332-2453. Food trucks, bounce houses and other vendors that need access to shelter C1, A8 or B4 may enter this portion of the park by contacting staff at (239) 823-2107.
- **WATER FEATURES:** The Park has two water features, located near shelters A2 and A3. Water features close daily from 12-1pm for routine maintenance and safety. The picnic tables located in front of the water features are for use by all visitors and should not be considered as available for a party or other activity.

I understand the rules as I have read, or as have been explained to me. I will explain these guidelines to everyone in my group. Failure to adhere to these rules by anyone in my group may result in the loss of a deposit and/or exclude me from future rentals at this park. This form must be signed prior to reservation date. Mail to MaryEllen Harper 7330 Gladiolus Drive Fort Myers, FL 33908 or mharper@leegov.com Fax: 239-432-2019 Thank you and enjoy your visit.

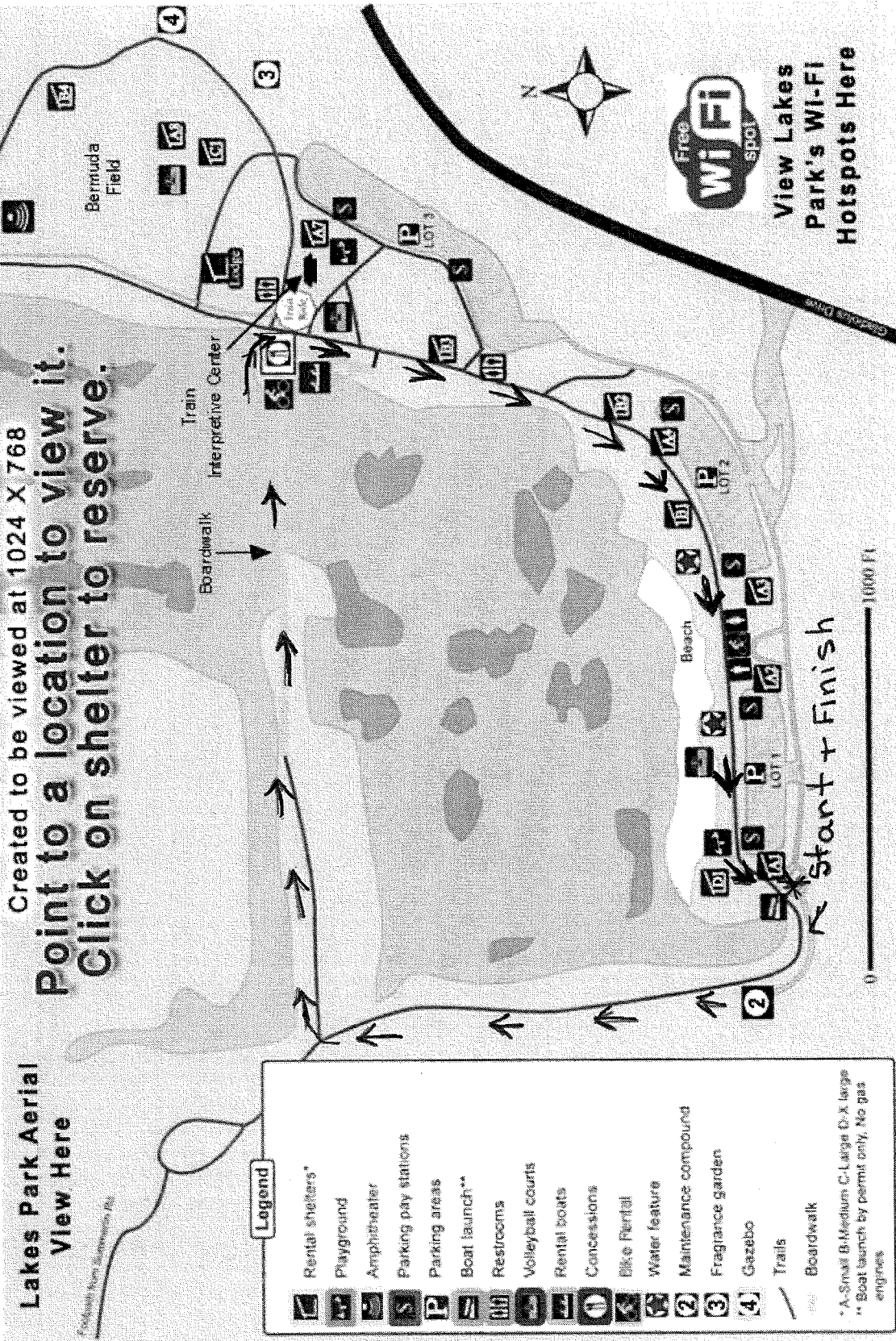
Signature: Sharon Keen Date: 1/9/19 Shelter #: A-1 D-1

Print Name: Sharon Keen Reservation Date: April 27, 2019

"Lee County Parks & Recreation...The Natural Place To Play"
WWW.LEEPARKS.ORG

Revised 11/28/17 MEH

Southwest Florida Epilepsy Awareness Walk



Walkers will start at Pavilion A and make 1 or 2 laps around the Lake and at Pavilion A they will finish