



# EVENT PERMIT

Ordinance 17-08



## 3rd Annual Brain Aneurysm Awareness Walk in the Park

**PERMIT NUMBER:** TMP2019-00041

**Date(s) of Event:** March 30, 2019 from 9:00am until 12:00pm

**Property Owner:** LEE COUNTY

**Applicant:** KATHLEEN MONAHAN  
718-826-5566

**Description:** Walk for Brain Aneurysm Awareness

**Location of event:** 7330 GLADIOLUS DR, FORT MYERS, FL 33908  
**Lakes Regional Park**

Will the event be attended by 1000 or more people ?	No
Will the event be held on County Owned Property ?	Yes
Will there be alcohol consumed or sold at the event ?	No
Will a bond be posted for this event ?	No

**Permit Conditions:**

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners  
Lee County, Florida

 2-1-19  
\_\_\_\_\_  
County Manager      Date



**Lee County**  
*Southwest Florida*

# Event Application

Special Event

Use of  
County  
Property

Alcohol  
within Lee  
County  
Facilities

Film, Video  
&  
Photography



# Lee County Event Permit Application



## Event Application

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☐ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

### Section I - GENERAL INFORMATION (All Permit Types)

Title of Event / Name of Production	3rd Annual Brain Aneurysm Awareness Walk in the Park
Date(s) of Event / Production:	March 30, 2019
Location(s) of Event:	Lakes Region Park
Name of Applicant:	Brain Aneurysm Foundation
Applicant Address:	269 Hanover St Bldg 3 Hanover, MA 02339
Applicant Phone Number:	781-826-5566
Contact Person: (If different from applicant)	Kathleen Monahan
Contact Phone Number: (If different from applicant)	781-826-5566
Email Address:	kathleen@bafound.org
Estimated Attendance:	100
Event Description: Include each activity, when activities take place, etc.	9:00am check in 10am walk 11:30 wrap up 12pm clean up
Hours of Operation:	8am-1pm
STRAP # of Parcel:	26-45-24-00 - 00008.0000
Owner of Premises*:	Lee County

\*Notarized statement from the property owner specifically consenting to the proposed use required.

## Lee County Event Permit Application



**Fill out the following questions for all permit types:**

What is the Zoning Classification of the premises? \_\_\_\_\_

Are any temporary structures to be installed for the event? ☐ Yes ☒ No Type: \_\_\_\_\_

Do you have the appropriate permits for the temporary structures? ☐ Yes ☐ No

\* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Atlantic Advisers Ins. Agency, Inc

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): \_\_\_\_\_

Will Vehicles be Used as Part of This Event?

☐ Yes ☒ No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

☐ Yes ☒ No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

☐ Yes ☒ No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: \_\_\_\_\_

Type of Food being Served: \_\_\_\_\_

### Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Brain Aneurysm Foundation

**Fill out this portion for applications for Solicitation in the County Rights-of-Way:**

Name of Charity: Brain Aneurysm Foundation

Address of Charity: 269 Hanover St. Bldg 3, Hanover, MA 02339

Phone Number: 781-826-5566

Non-profit certificate/registration number: 04-3243864

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. \$316.2045)

### Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property?

☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: \_\_\_\_\_

(Required if alcohol is to be **SOLD** at the event)

**Please note:** A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details



## Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

Type of Production (choose all that apply):

- ☐ TV Movie or Special      ☐ TV Series / Pilot      ☐ TV Commercial      ☒ Still Photos  
☐ Public Service Announcement      ☐ Industrial / Documentary      ☐ Other: \_\_\_\_\_

Will any of the following be needed or included\*?

- |                                |                              |  |
|--------------------------------|------------------------------|--|
| Street Closure                 | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Traffic / Crowd Control        | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Fire or Burning                | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Explosives or Pyrotechnics     | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Animals, Large or Small        | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Construction of Any Kind       | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Large and/or Numerous Vehicles | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Helicopters, Boats, etc.       | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Stunts                         | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other                          | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

\* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: \_\_\_\_\_ Number in Crew: \_\_\_\_\_ Number of locals hired: \_\_\_\_\_

Total budget: \_\_\_\_\_ Estimate amount spent in Lee County: \_\_\_\_\_

Hotel room nights: \_\_\_\_\_ Number of shooting days: \_\_\_\_\_  
number of rooms x number of nights





## **SECTION I - SAFETY**

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

## **SECTION II - INSURANCE**

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

## **SECTION III - INDEMNIFICATION**

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

## **SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES**

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

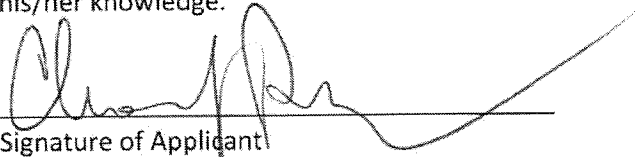


**SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

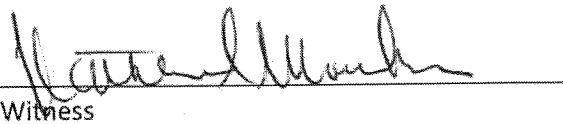
The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

  
Signature of Applicant

Executive Director  
Print Name of Applicant and Title

11/2/18  
Date

  
Witness

Kathleen Monahan  
Print Name of Witness

11/2/18  
Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT  
14750 SIX MILE CYPRESS PARKWAY  
FORT MYERS, FLORIDA 33912  
(239) 477-1199

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☐ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized areas only.

Deputies (How Many?):

None.

Fee for Services:

None.

Special Arrangements:

It is understood by this office that the event will take place within the confines of the park and that the participants will be using the designated pathways to get around the park.

Print Name: Lt. K. Sonier

Signature: *K. Sonier* 95087

Title: Special Operations Division

Date: 11/13/18



## Lee County Event Permit Application



### FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.  
Please see User's Guide for contact information and Fire District Map.*

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

NA

Fee for Services:

NA

Flammable Vegetation:

NA

First Aid Equipment:

CALL 911 IF NEEDED

Fire Extinguishing:

NA

Special Arrangements:

NA

Print Name: Nate Burley

Signature: Nate Burley

Digitally signed by Nate Burley  
Date: 2019.01.30 14:39:56 -05'00'

Title: Division Chief-Fire and Life Safety

Date: Jan. 30, 2019

## Lee County Event Permit Application



**EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY**  
**14752 SIX MILE CYPRESS PARKWAY**  
**FORT MYERS, FL 33912**  
**(239) 533-3911**

*Check the appropriate box(es) below:*

- ☐ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities: None necessary.

Medical Personnel: None necessary.

Medical Supplies /  
Equipment: None necessary.

Safety Requirements: No additional precautions necessary.

Fee for Services: Not applicable.

Special Arrangements: Please call 911 in the event of an emergency. To arrange special event coverage, contact our office at 239 533-3911.

Print Name: Douglas B. Higgins

Signature: Douglas B. Higgins

Digitally signed by Douglas B. Higgins  
DN: cn=Douglas B. Higgins, ou=Lee County Department of Public Safety,  
ou=Division of EMS, email=doug.higgins@leegov.com, c=US  
Date: 2018.11.14 10:54:23 -0500

Title: Division Chief

Date: 11-14-18

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION  
1500 MONROE STREET  
FORT MYERS, FL 33901  
(239) 533-8580

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT  
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☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Park in designated areas. No event parking on Lee County maintained road rights-of-way.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

None.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller  
Date: 2018.11.28 14:19:22 -05'00'

Title: Senior Project Manager

Date: November 28, 2018



Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION  
3410 PALM BEACH BOULEVARD  
FORT MYERS, FLORIDA 33916  
(239) 533-7275

Check the appropriate box(es) below:

- ☐ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

Event organizer must provide own lighting if needed to safely run the event.

Parking Areas:

Park Gates Open at 7:00 am  
Parking is limited to the designated parking areas inside Lakes Park. Parking is first come, first serve. All vehicles are required to display their event parking pass, display their paid parking receipt or have a Regional Parking sticker.

Special Arrangements:

Event organizer is responsible for set up and break down of race route/event signs, drink stations and first stations. All trash and event trash and debris must be cleaned up prior to leaving the park. No painting or permanent markings allowed on the roads or pathways (chalk is acceptable). Removable directional signs (IE: survey flags, real estate signs and cones) are permitted but must be cleaned up by 10:00 am  
Event banners may be hung at your Shelters.  
No motorized carts or vehicles are permitted on the pathways.  
Park Gates Open at 7:00 am

Print Name: Alise Flanjack

Signature:

*Alise Flanjack*

Title:

Deputy Director

Date:

*1/24/19*

*Brain Aneversym*  
*3/30/19 Lakes park*

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT  
COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR  
2115 SECOND STREET  
FORT MYERS, FLORIDA 33901  
(239) 533-2221

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT  
☒ USE OF COUNTY PROPERTY PERMIT  
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES  
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

November 13, 2018



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Gordon Atlantic Insurance 306 Washington Street Norwell MA 02061		<b>CONTACT NAME:</b> Margaret Kudla <b>PHONE (A/C, No, Ext):</b> (781) 659-2262 <b>FAX (A/C, No):</b> (781) 659-4725 <b>E-MAIL ADDRESS:</b> meg@gordonatlanticinsurance.com	
<b>INSURED</b> Brain Aneurysm Foundation Inc. 269 Hanover St. Bldg. 3 Hanover MA 02339		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Great American Insurance Group <b>INSURER B:</b> Twin City Fire Insurance Co <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 29459	

**COVERAGES** **CERTIFICATE NUMBER:** 18-19 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		MAC 2131832	04/01/2018	04/01/2019	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			CAP1765420	04/01/2018	04/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB			UMB4259123	04/01/2018	04/01/2019	EACH OCCURRENCE \$ 3,000,000
	<input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 3,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	08WECAA6N41	08/01/2018	08/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 100,000						
	E.L. DISEASE - EA EMPLOYEE \$ 100,000						
	E.L. DISEASE - POLICY LIMIT \$ 500,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Walk in the Park

Certificate Holder is included as an Additional Insured on the General Liability Coverage, when required by written contract signed prior to the loss. No coverage exists for the sole negligence of the additional insured(s).

OK MP  
11/13/18

## CERTIFICATE HOLDER

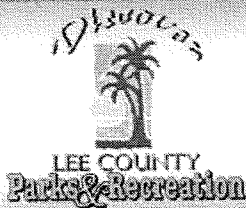
Lee County Board of County Commissioners PO Box 398 Fort Myers FL 33902
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## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 

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## Lakes Regional Park Shelter Guidelines & Rules

7330 Gladiolus Drive  
Ft. Myers, FL 33908



Thank you for renting a shelter at Lakes Regional Park.

Shelters A1, A2, A3, A4, A7, A8 accommodates 36 people. Shelters B1, B2, B3, B4 accommodates 90 people.

Shelters C1 and D1 accommodates 120 people.

*To make your shelter rental more enjoyable and for the safety of all park visitors and natural inhabitants, please abide by the following guidelines:*

**THESE ITEMS ARE NOT PERMITTED: PETS, ALCOHOL, GREASE/DEEP FRYERS, LARGE TENTS SECURED WITH STAKES, SLIDES, POOLS OR SLIP & SLIDES, DYE/COLOR ACTIVITIES**

- **SHELTER CHECK IN:** Your shelter rental is from 8:00am to 5:00pm. Please have a paper or electronic copy of your reservation receipt. Park staff will greet you upon arrival and check in with the person who made the reservation. Please have your shelter cleaned up and ready to vacate by 5:00 p.m.
- **SHELTER AMMENITIES/GUIDELINES:** All shelters have a charcoal grill (**GREASE/DEEP FRYERS ARE PROHIBITED**). Electric and water are also included. Please leave the shelter in the condition you found it. Remove all decorations. Dispose of trash, and ground litter including broken balloons, candy wrappers, confetti, piñatas, silly string, etc..
- **BOUNCE HOUSES/TENTS:** Bounce Houses without the use of generators are permitted, slides, slip and slides and pools are PROHIBITED. ONE additional shade structure is allowed such as a 10' X 10' pop up tent, please DO NOT drive stakes into the ground to secure your tent, sand bags recommended. 10'X10' is the maximum tent size permitted.
- **PARKING:** You and your guests must display a parking pass in each vehicle. The daily parking fee is \$1/hour or \$5/day cash or credit card is accepted, pay machines do not provide change. Prepaid parking passes can be purchased 48 hrs in advance by calling (239) 533-7578. Prepaid parking passes are \$5.00 per vehicle. Unused prepaid parking passes are NON-refundable.
- **VEHICLES/VENDORS:** Patron vehicles must stay in the parking lots. Driving onto the park grounds for direct access to your reserved shelter is not permitted. If you have rented shelter C1, A8 or B4 and someone in your party needs assistance getting to one of these shelters, you may want to rent a multi-passenger surrey bike from our vendor, Wheel Fun at (239) 332-2453. Food trucks, bounce houses and other vendors that need access to shelter C1, A8 or B4 may enter this portion of the park by contacting staff at (239) 823-2107.
- **WATER FEATURES:** The Park has two water features, located near shelters A2 and A3. Water features close daily from 12-1pm for routine maintenance and safety. The picnic tables located in front of the water features are for use by all visitors and should not be considered as available for a party or other activity.

*I understand the rules as I have read, or as have been explained to me. I will explain these guidelines to everyone in my group. Failure to adhere to these rules by anyone in my group may result in the loss of a deposit and/or exclude me from future rentals at this park. This form must be signed prior to reservation date. Mail to MaryEllen Harper 7330 Gladiolus Drive Fort Myers, FL 33908 or mharper@leegov.com Fax: 239-432-2019 Thank you and enjoy your visit.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

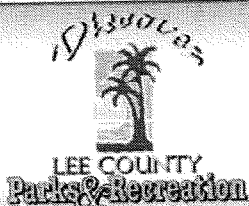
Shelter #: \_\_\_\_\_

Print Name: \_\_\_\_\_

Reservation Date: \_\_\_\_\_

**"Lee County Parks & Recreation...The Natural Place To Play"**

**WWW.LEEPARKS.ORG**



## Lakes Regional Park Shelter Guidelines & Rules

7330 Gladiolus Drive  
Ft. Myers, FL 33908



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please abide by the following guidelines:*

**THESE ITEMS ARE NOT PERMITTED: PETS, ALCOHOL, GREASE/DEEP FRYERS, LARGE TENTS SECURED WITH STAKES, SLIDES, POOLS OR SLIP & SLIDES, DYE/COLOR ACTIVITIES**

- **SHELTER CHECK IN:** Your shelter rental is from 8:00am to 5:00pm. Please have a paper or electronic copy of your reservation receipt. Park staff will greet you upon arrival and check in with the person who made the reservation. Please have your shelter cleaned up and ready to vacate by 5:00 p.m.
- **SHELTER AMMENITIES/GUIDELINES:** All shelters have a charcoal grill (**GREASE/DEEP FRYERS ARE PROHIBITED**). Electric and water are also included. Please leave the shelter in the condition you found it. Remove all decorations. Dispose of trash, and ground litter including broken balloons, candy wrappers, confetti, piñatas, silly string, etc..
- **BOUNCE HOUSES/TENTS:** Bounce Houses without the use of generators are permitted, slides, slip and slides and pools are PROHIBITED. ONE additional shade structure is allowed such as a 10' X 10' pop up tent, please DO NOT drive stakes into the ground to secure your tent, sand bags recommended. 10'X10' is the maximum tent size permitted.
- **PARKING:** You and your guests must display a parking pass in each vehicle. The daily parking fee is \$1/hour or \$5/day cash or credit card is accepted, pay machines do not provide change. Prepaid parking passes can be purchased 48 hrs in advance by calling (239) 533-7578. Prepaid parking passes are \$5.00 per vehicle. Unused prepaid parking passes are NON-refundable.
- **VEHICLES/VENDORS:** Patron vehicles must stay in the parking lots. Driving onto the park grounds for direct access to your reserved shelter is not permitted. If you have rented shelter C1, A8 or B4 and someone in your party needs assistance getting to one of these shelters, you may want to rent a multi-passenger surrey bike from our vendor, Wheel Fun at (239) 332-2453. Food trucks, bounce houses and other vendors that need access to shelter C1, A8 or B4 may enter this portion of the park by contacting staff at (239) 823-2107.
- **WATER FEATURES:** The Park has two water features, located near shelters A2 and A3. Water features close daily from 12-1pm for routine maintenance and safety. The picnic tables located in front of the water features are for use by all visitors and should not be considered as available for a party or other activity.

*I understand the rules as I have read, or as have been explained to me. I will explain these guidelines to everyone in my group. Failure to adhere to these rules by anyone in my group may result in the loss of a deposit and/or exclude me from future rentals at this park. This form must be signed prior to reservation date. Mail to MaryEllen Harper 7330 Gladiolus Drive Fort Myers, FL 33908 or mharper@leegov.com Fax: 239-432-2019 Thank you and enjoy your visit.*

Signature: \_\_\_\_\_

Date: 11/19

Shelter #: A-1, D-1

Print Name: \_\_\_\_\_

Reservation Date: 3/30/19

**"Lee County Parks & Recreation...The Natural Place To Play"**

**WWW.LEEPARKS.ORG**

# FACILITY SALES RECEIPT

Receipt # 553997  
 Payment Date: 11/08/2018  
 Household: 113327  
 Wk Ph: (781)826-5566



KATHLEEN MONAHAN  
 269 HANOVER STREET  
 BLDG 3  
 HANOVER MA 02339

Terry Park  
 3410 Palm Beach Blvd  
 Fort Myers FL 33916  
 Phone: (239)533-7275  
 Visit us on the Web at: [www.leeparks.org](http://www.leeparks.org)

## Reservation Details: Lakes Regional Park, Lakes Park Pavilion D-1

Reserv. Contact: kathleen monahan  
 Phone Number: (781)826-5566  
 Reserv. Number: 37199  
 Status: Firm  
 Purpose: Brain Aneurysm Awareness Walk  
 Anticipated Count: 100

Date(s) And Times	New Fees	Total Fees	New Paid	Total Paid	Amount Due
Sat 03/30/2019 8:00A to 5:00P	50.00	50.00	50.00	50.00	0.00

Facility Comments: This is a confirmation receipt of your reservation. Please have this with you the day of your function. Please be advised that you have reserved your site for a private event; birthday party, wedding, anniversary, family reunion, business meeting, church, company or family picnic, etc. If you have reserved for a fundraiser, walk, run or community event you must contact the booking facility immediately. If you fail to contact the facility you could risk cancellation or postponement of your event. All cancellations or permit changes must be made by calling (239) 533-7578 with a minimum of 72 hours from permit date or no refund or permit change will be granted. A \$10 cancellation fee will apply. It is understood by both parties that this reservation is only for the date(s) shown and should not be construed as an ongoing reservation.

Alcoholic beverages, pets and fireworks are strictly prohibited. Loud music is also prohibited (bands only permitted by prior approval with written permission of the manager or park supervisor). Failure to obey park rules may be cause to deny future reservations. It is the applicants responsibility to ensure all members of the group obey the park rules.

Excessive trash, destruction or damage to the facility or equipment will be cause to refuse future reservations and for filing charges for damages. Lee County reserves the right to cancel reservation, change meeting room, or limit space availability without notice, and without an adjustment in total cost.

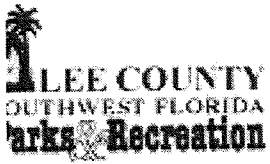
Pavilion reservation does not include daily parking fees: All day parking is \$5.

Processed on 11/08/18 @ 10:34 am by WWW

Total New Fees	50.00
Discount Applied	0.00
Total New Taxes	0.00
<b>Total Due</b>	<b>50.00</b>
Total Fees Paid	50.00
Total Taxes Paid	0.00
<b>Total Paid</b>	<b>50.00</b>



## FACILITY SALES RECEIPT



Receipt #  
Payment Date:  
Household:

553997  
11/08/2018  
113327

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### Household Balance Information

Overall Household Credit Balance Available	0.00
Overall Household Balance Due	0.00

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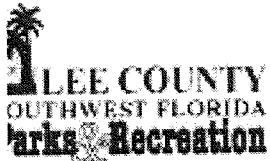
Payment of: 50.00 Made By: WWWVISAMC Auth: 09353G Card#: xxxxxxxxxxxx0933 With Reference:

Tax ID # (59-6000-702) Note: Cancellation requests are not accepted online, you must call.

Please use our Program Evaluation survey to rate any classes you have taken:  
<http://www.surveymonkey.com/s/Program-evaluation>

THIS CHARGE WILL APPEAR ON YOUR CREDIT CARD STATEMENT AS TERRY PARK.

## FACILITY SALES RECEIPT



Receipt # 553997  
Payment Date: 11/08/2018  
Household: 113327

### LEE COUNTY PARKS & RECREATION PARTICIPANT WAIVER

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK FOR LEE COUNTY PARKS & RECREATION PROGRAMS / ACTIVITIES PLEASE READ THIS FORM CAREFULLY and be aware that in signing up and participating in Lee County Parks & Recreation programs / activities, you will be expressly assuming the risk and legal liability therefore waiving and releasing all claims for injuries, damages or loss which you or your minor child / ward might sustain as a result of participating in any and all activities connected with and associated with Lee County Park programs / activities (including transportation services / vehicle operation, when provided.) I recognize and acknowledge that there may be certain risks involved in participating in park programs / activities, and I voluntarily agree to assume the full risk of any injuries, damages or loss, that my minor child / ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have or accrue to me or my child/ward as a result of participating in such program / activity against the County, including their respective officials, officers, employees and volunteers (hereinafter collectively referred to as "Parties.") I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that my minor child / ward or I may have or which may accrue to me or my minor child / ward and arising out of, connected with or in any way associated with these programs / activities.

I indemnify and hold harmless Lee County, any of its employees and / or agents from any and all claims from my use of county property or participation in any county programs. I will further indemnify and "hold harmless" the County, its employees and / or agents from all costs, expenses and liabilities resulting from any claim brought from my child's / children's use of county property and / or participation in county programs to the extent of the County's liability under general law.

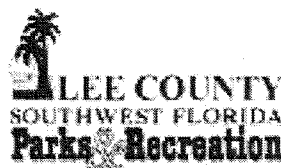
I hereby grant permission for myself or my child / ward to be photographed or recorded in connection with any Lee County promotion. I understand that any photographs or other types of media production may be used for purposes, including but not limited to, public service announcements, department brochures and other programs shown to the general public.

This is to certify that I, as parent / guardian with legal responsibility for this participant, do consent and agree to his / her release as provided above and, for myself, my heirs, assigns and my minor child / ward's involvement or participation in the program as provided above.

I have read, had read to me or have had this translated into \_\_\_\_\_ and read or had the translated version read to me and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering via fax, my facsimile signature shall be substitute for and have the same legal effect as an original form signature.

# GLOBAL SALES RECEIPT

**Receipt #** 560814  
**Payment Date:** 11/15/2018  
**Household:** 113327  
**Wk Ph:** (781)826-5566



**KATHLEEN MONAHAN**  
 269 HANOVER STREET  
 BLDG 3  
 HANOVER MA 02339

Terry Park  
 3410 Palm Beach Blvd  
 Fort Myers FL 33916  
 Phone: (239)533-7275  
 Visit us on the Web at: [www.leeparks.org](http://www.leeparks.org)

## Reservation Details: Lakes Regional Park, Lakes Park Pavilion A-1

**Reserv. Contact:** kathleen monahan  
**Phone Number:** (781)826-5566  
**Reserv. Number:** 37347  
**Status:** Firm  
**Purpose:** Brain Aneurysm 5K / Walk  
**Anticipated Count:** 36

	<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
	Sat 03/30/2019 8:00A to 5:00P	25.00	25.00	25.00	25.00	0.00

**Facility Comments** This is a confirmation receipt of your reservation. Please have this with you the day of your function. Please be advised that you have reserved your site for a private event; birthday party, wedding, anniversary, family reunion, business meeting, church, company or family picnic, etc. If you have reserved for a fundraiser, walk, run or community event you must contact the booking facility immediately. If you fail to contact the facility you could risk cancellation or postponement of your event. All cancellations or permit changes must be made by calling (239) 533-7578 with a minimum of 72 hours from permit date or no refund or permit change will be granted. A \$10 cancellation fee will apply. It is understood by both parties that this reservation is only for the date(s) shown and should not be construed as an ongoing reservation.

Alcoholic beverages, pets and fireworks are strictly prohibited. Loud music is also prohibited (bands only permitted by prior approval with written permission of the manager or park supervisor). Failure to obey park rules may be cause to deny future reservations. It is the applicants responsibility to ensure all members of the group obey the park rules.

Excessive trash, destruction or damage to the facility or equipment will be cause to refuse future reservations and for filing charges for damages. Lee County reserves the right to cancel reservation, change meeting room, or limit space availability without notice, and without an adjustment in total cost.

Pavilion reservation does not include daily parking fees: All day parking is \$5.

## ew Pass Registration: LRPPP (LRP Prepaid Parking Fee)

**Pass Holder:** kathleen monahan  
**Pass Number:** 152737  
**Valid Dates:** 03/30/2019 to 03/30/2019

<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
250.00	250.00	250.00	250.00	0.00



# GLOBAL SALES RECEIPT



Receipt # 560814  
Payment Date: 11/15/2018  
Household: 113327

Processed on 11/15/18 @ 3:24pm by meh

Total New Fees	275.00
Discount Applied	0.00
Total New Taxes	0.00
<b>Total Due</b>	<b>275.00</b>

Total Fees Paid	275.00
Total Taxes Paid	0.00
<b>Total Paid</b>	<b>275.00</b>

## Household Balance Information

Overall Household Credit Balance Available	0.00
Overall Household Balance Due	0.00

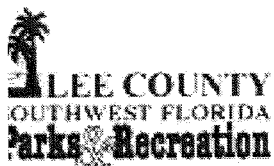
Payment of: 275.00 Made By: VISA/MC Auth: 02362G Card#: xxxxxxxxxxxx0933 With Reference:

Tax ID # (59-6000-702) Note: Cancellation requests are not accepted online, you must call.

Please use our Program Evaluation survey to rate any classes you have taken:  
<http://www.surveymonkey.com/s/Program-evaluation>

THIS CHARGE WILL APPEAR ON YOUR CREDIT CARD STATEMENT AS TERRY PARK.

## GLOBAL SALES RECEIPT



Receipt # 560814  
Payment Date: 11/15/2018  
Household: 113327

### LEE COUNTY PARKS & RECREATION PARTICIPANT WAIVER

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK FOR LEE COUNTY PARKS & RECREATION PROGRAMS / ACTIVITIES PLEASE READ THIS FORM CAREFULLY and be aware that in signing up and participating in Lee County Parks & Recreation programs / activities, you will be expressly assuming the risk and legal liability therefore waiving and releasing all claims for injuries, damages or loss which you or your minor child / ward might sustain as a result of participating in any and all activities connected with and associated with Lee County Park programs / activities (including transportation services / vehicle operation, when provided.) I recognize and acknowledge that there may be certain risks involved in participating in park programs / activities, and I voluntarily agree to assume the full risk of any injuries, damages or loss, that my minor child / ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have or accrue to me or my child/ward as a result of participating in such program / activity against the County, including their respective officials, officers, employees and volunteers (hereinafter collectively referred to as "parties".) I do hereby fully release and forever discharge the Parties from any and all claims for injuries, damages, or loss that my minor child / ward or I may have or which may accrue to me or my minor child / ward and arising out of, connected with or in any way associated with these programs / activities.

I indemnify and hold harmless Lee County, any of its employees and / or agents from any and all claims from my use of county property or participation in any county programs. I will further indemnify and "hold harmless" the County, its employees and / or agents from all costs, expenses and liabilities resulting from any claim brought from my child's / children's use of county property and / or participation in county programs to the extent of the County's liability under general law. I hereby grant permission for myself or my child / ward to be photographed or recorded in connection with any Lee County promotion. I understand that any photographs or other types of media production may be used for purposes, including but not limited to, public service announcements, department brochures and other programs shown to the general public.















This is to certify that I, as parent / guardian with legal responsibility for this participant, do consent and agree to his / her release as provided above and, for myself, my heirs, assigns and my minor child or ward's involvement or participation in the program as provided above.

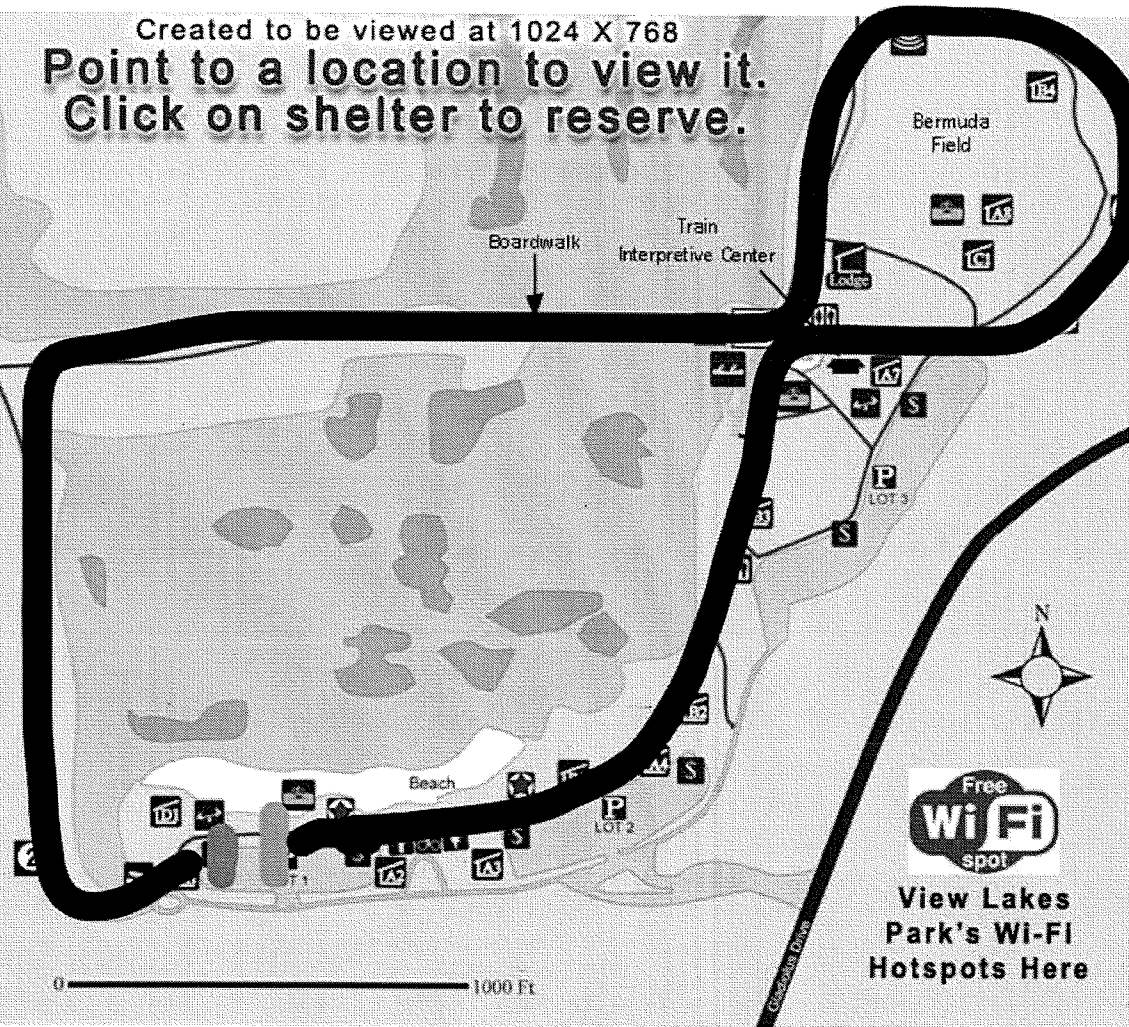
I have read, had read to me or have had this translated into \_\_\_\_\_ and read or had the translated version read to me and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering via fax, my facsimile signature shall be substitute for and have the same legal effect as an original form signature.

# Lakes Park Aerial View Here

Created to be viewed at 1024 X 768  
Point to a location to view it.  
Click on shelter to reserve.

## Legend

-  Rental shelters\*
  -  Playground
  -  Amphitheater
  -  Parking pay stations
  -  Parking areas
  -  Boat launch\*\*
  -  Restrooms
  -  Volleyball courts
  -  Rental boats
  -  Concessions
  -  Bike Rental
  -  Water feature
  -  Maintenance compound
  -  Fragrance garden
  -  Gazebo
  -  Trails
  -  Boardwalk
- \* A-Small B-Medium C-Large D-X large  
\*\* Boat launch by permit only. No gas engines



View Lakes  
Park's Wi-Fi  
Hotspots Here

