

EVENT PERMIT



Ordinance 17-08

Mardi Gras Celebration

PERMIT NUMBER: TMP2019-00040

Date(s) of Event: February 26, 2019 from 5:00pm until 9:00pm

Property Owner:

LEE COUNTY

Applicant:

ANGELA STEFFAN

941-964-2254

Description:

Parish function with food, drink, and music provided by participants.

Location of event: 131 1ST ST W, BOCA GRANDE, FL 33921

Louise DuPont Crowninshield Community House

Will the event be attended by 1000 or more people?

Will the event be held on County Owned Property? Yes

Will there be alcohol consumed or sold at the event? To Be Consumed

Will a bond be posted for this event? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County, Florida

No

County Manager

ftmpprmt_specialevent.rpt



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

Our Lady of Mercy - Mardi Gras Celebration on 2/26/19



Event Application

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▼ USE OF COUNTY PROPERTY PERMIT

PERMIT TO SELXAND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

FILM PERMIT

Section I - GENERAL INF	ORMATION (All Permit Types)
Title of Event / Name of Production	Mardi Gras Celebration
Date(s) of Event / Production:	2/26/19
Location(s) of Event:	Louise DuPont Crowninshield Community House
Name of Applicant:	Angela Steffan (Our Lady of Mercy Church)
Applicant Address:	P.O. Box 181 Boca Grande, Fl 33921
Applicant Phone Number:	1-941-964-2254
Contact Person: (If different from applicant)	Angela Steffan
Contact Phone Number: (if different from applicant)	1-904-673-0283
Email Address:	aksteffan@gmail.com
Estimated Attendance:	100+ people
Event Description: Include each activity, when activities take place, etc.	Parish function, participants to bring appetizers and drinks. Music provided by participants.
Hours of Operation:	5:00p.m 9:00p.m. All day rental, Set-up in the early afternoon.
STRAP # of Parcel:	14432001000050010
Owner of Premises*:	Lee county Government

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



Fill out the following questions for all permit types:

What is the Zoning Classification of the p	premises? Public Facility		
Are any temporary structures to be insta	alled for the event? Yes X No	Гуре:	
Do you have the appropriate permits for	the temporary structures? N/A	Yes	┌ No
* For a 'Special Event' and 'Use of Count indentified, including all parking areas.	ty Property' permit, submit a site plan wit	h all proposed	d facilities and activities
Insurance Company Insuring the Event:	T,B,D.		
Note: Certificate of Insurance must be submitted	d at time of application		
Surety Company Bonding this Event (Na	me and Address): N/A		
Will Vehicles be Used as Part of This Event?	Will Food be Available at this Event?		pholic Beverages be asumed at this Event?
∫ Yes 💢 No	▼ Yes No	∑ Ye	s F No
If yes, automobile coverage must be included on the certificate of insurance.	If yes, products liability coverage must be included on the certificate of insurance.		liability coverage must be he certificate of insurance.
Name & Address of Organization Providing Food:	ticipants / Attendees		
Type of Food being Served: Appetizers /	Finger Foods		
Section II - USE OF COUNTY PI			· .
Organization Sponsoring the Event: Out	Lady of Mercy Catholic Church		
Fill out this portion for applications for	Solicitation in the County Rights-of-Way	r :	
Name of Charity:			
Address of Charity:			,
Phone Number:			
Non-profit certificate/registration num	ber:		
(Proof of registration with the Dept. of Agriculture & C	Consumer Services §496.405 or proof the organization i	s exempt from this	s requirement. §316.2045)
Section III - SALE/CONSUMPTI	ON OF ALCHOLIC BEVERAGES P	ERMIT	
Is alcohol being Mid/consumed on Cour		X Yes	No .
Non-profit certificate/registration num (Required if alcohol is to be <u>SQLP</u> at the event)	per: Alcohol not being sold (B.Y.O Alcohol).	
Please note: A permit from the State of Florida further details	Division of Alcoholic Beverages and Tobacco may a	ilso be required;	please call (239) 344-0885 for



ection IV - FILM / VIDEO		,.	Ą			•
pe of Production (choose all tha	t apply):					
TV Movie or Special	TV Series / Pilot	TV Cor	nmercial	Γ	Still Photos	
Public Service Announcement	Industrial / Documentary	/ Cother	:			
Il any of the following be neede	ed or included*?					
Street Closure		T Ye	es [. No		
Traffic / Crowd Con	trol	Γ Υ	es [No	:	
Fire or Burning		Г. У	es T	, No		
Explosives or Pyrote	echnics	[Y	es T	- No		
Animals, Large or Si	mall	Γ Υ	es "	~ No		
Construction of Any	Kind	Y	es [No	•	
Large and/or Nume	rous Vehicles	Y	es T	No		
Helicopters, Boats,	etc.	Y	es 🎵	~ No		
Stunts	•	Y	es [. No		
Other		Γ Y	es [™ No		
For any marked Yes, provide f	urther details below:					
For any marked Yes, provide fo	urther details below:					
Special Parking Requirements:		cilities, etc.)				
		cilities, etc.)				
Special Parking Requirements: City or County Services Require	ed: (Personnel, equipment, fac	rds on producti	on in Flor	ida to tr	rack the eco	nomic impa
Special Parking Requirements: City or County Services Require	ed: (Personnel, equipment, fac	rds on producti	on in Flor possible.			nomic impa
Special Parking Requirements: City or County Services Require The following information is recthe industry. If exact figures ar	ed: (Personnel, equipment, fac quired for local and state recor e not available, please estimat	rds on producti e as closely as p	oossible. Number -			nomic impa
Special Parking Requirements: City or County Services Require The following information is recthe industry. If exact figures ar Number in Cast: Total budget: Hotel room nights:	ed: (Personnel, equipment, fac quired for local and state recor e not available, please estimat Number in Crew:	rds on productions of the control of	oossible. Number -			nomic impa

Applicant Agreement - Signature Required



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted permises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

H. Alffan Registere of Abrikan

Angela Steffan
Priguneme of Applicant and Title

1/12/19

Date

March War

Print Name of Waness

1/12/19

23515



LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropria		
FILM PERM	INTY PROPERTY PERMIT SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES	
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION ICANT TO COMPLY WITH FOR THEIR EVENT.	-
Parking:	Parking in authorized areas only.	
Deputies (How Many?):	None	
Fee for Services:	None	<u>-</u>
Special Arrangements:	Alcoholic beverages must stay within the confines of the event.	
	Print Name: Lt. K. Sonier Signature: 95087 Title: Special Events, Permits and Details Date: 1/14/19	

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FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- F SPECIAL EVENT PERMIT
- IX USE OF COUNTY PROPERTY PERMIT
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)		None
Fee for Services:	and the second s	None
Flammable Vegetation:		None
First Ald Equipment:	<u> </u>	
		None
Fire Extinguishing:		
		None
Special Arrangements:		In case of emergency - Dial 911
•	Print Name:	C.W. Blosser
	Signature:	CAC
	Title:	Fire Chief
•	Date: 01/08/	2019



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 14752 SIX MILE CYPRESS PARKWAY FORT MYERS, FL 33912 (239) 533-3911

Check the appropri	iate box(es) belo	w:		
SPECIAL EV	VENT PERMIT			
USE OF CO	DUNTY PROPERTY P	ERMIT		•
FILM PERN	ΛΙΤ			
AFTER REVIEWING THE WILL REQUIRE THE APPI	APPLICATION, PLE LICANT TO COMPLY	EASE INDICATE BELOW W WITH FOR THEIR EVENT.	VHAT ARRANGEMENTS	YOUR ORGANIZATION
Treatment Facilities:	None necessary.			
Medical Personnel:	None necessary.	ann a deireach mais na deireach baile airse, agus a' guire a' cuir gealt a' dearr fuit faeil air faire feòir de	urindad, kan jigaga kada da da da kada ku kada ku kada da	
Medical Supplies / Equipment:	None necessary.	yrd yrd (fyl). Fillia I I gaf eith ddifferniu ei alleu feith fyllia gyfl (d Cymlai Gallanai (d Charles)).	Menorance of the section of the sect	
Safety Requirements:	No additional precau	utions necessary.		
Fee for Services	Not applicable.			
Special Arrangements:	Please call 911 in the 239 533-3911.	e event of an emergency. To a	rrange special event coverage	ge, contact our office at
	<u> </u>	and the many and the second se		
	Print Name:	Douglas B. Higgins		
	Signature:	Douglas B. Higgins	Dig belly signed by Douglas II. Higgins DN: crestiouglas II. Higgins on law County, Debas Immedia F. Vib Pc. Safety, our DN-lian, or FASS, crash-disigning litergois com, cr-LIS Data: 2019 41. 10 15 fair 91. 500.	
	Title:	Division Chief		
	Date:	January 10, 2019		



DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

спеск тпе арргорг	iute box(es) bei			
SPECIAL E	VENT PERMIT			
USE OF CO	DUNTY PROPERTY	PERMIT		
PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVER	RAGES WITHIN LEE COUNT	Y FACILITIES
FILM PERM	MIT		·	
AFTER REVIEWING THE WILL REQUIRE THE APP	E APPLICATION, P LICANT TO COMP	PLEASE INDICATE BELOVILLY WITH FOR THEIR EVI	W WHAT ARRANGEMENT ENT.	S YOUR ORGANIZATION
Parking:	Park In designated is permitted or wo	areas. No event parking on uld interfere with the safe p	Lee County maintained road ri assage of emergency vehicles.	ghts-of-way where parking
Ingress and Egress:	Use all established	means of ingress and egre	SS.	PROPERTY ENGLISHMENT OF THE PROPERTY OF THE PROPERTY SHOWING AND ENGLISH AND ALSO ARE AND ALSO AND ALL PROPERTY OF THE PROPERT
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Special Arrangements:	None.			
		•		:
				·
		D 100		
	Print Name:	Bryan Miller		-
	Signature:	Bryan D. Miller	Digitally signed by Bryan D. Miller Date: 2019.01.08 11:53:34 -05'00'	-
	Title:	Project Manager		_
	Date:	January 8, 2019		_



LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	ate box(es) bel	ow:		·
SPECIAL EV	ENT PERMIT		•	
	UNTY PROPERTY			
PERMIT TO	SELL AND CONSU	JME ALCOHOLIC BEVE	RAGES WITHIN LEE COUNTY	FACILITIES
FILM PERN	ЛІТ			
AFTER REVIEWING THE WILL REQUIRE THE APP	APPLICATION, P LICANT TO COMP	LEASE INDICATE BELO' LY WITH FOR THEIR EV	W WHAT ARRANGEMENTS ENT.	YOUR ORGANIZATION
Illumination:	Any additional ligh	ting must be provided by p	permit holder. Open flame candl	es are prohibited.
Parking Areas:	Parking is permitte Louise DuPont Cro	d in existing parking areas wninshield Community Ho	located at the Boca Grande Com use Parking Lot.	munity Park and the
	1			· · · · · · · · · · · · · · · · · · ·
Special Arrangements:	must be contained Recreation Director	inside the Louise DuPont (ordinance #95-09 (selling & cons Crowninshield Community House ves this alcohol permit by signing ommunity park).	e. Lee County Parks &
·	Permit holder must	remove all trash from Cor	nmunity House or rent a dumpst	er,
•	Print Name:	Jesse Lavender	Joe Wier	
	Signature:	Jesse Lavender	Digitally signed by Jesse Lavender Date: 2019.01.08 14:07:05 -05'00'	
	Title:	Director	Supervisor	
	Date:	1/8/19	1/8/19	

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LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	e box(es) bel	ow:	
SPECIAL EVEN	NT PERMIT		
USE OF COU			
PERMIT TO X	EXIXIMIX CONSU	JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY F	ACILITIES
FILM PERMIT	-		
AFTER REVIEWING THE A	PPLICATION, P	LEASE INDICATE BELOW WHAT ARRANGEMENTS Y LY WITH FOR THEIR EVENT.	OUR ORGANIZATION
Insurance Requirements:	occurrence to pro	eral liability insurance with minimum limits of One Million Do otect against bodily injury and/or property damage relative to event within Lee County.	llars (\$1,000,000) per o applicants use of
	(\$1,000,000) per i	Liquor Liability insurance will be required with minimum lim occurrence. Should Host Liquor Liability coverage be afford u policy, minimum acceptable limits will be Two Million Dollars	under the Commercial
Special Arrangements:	A Certificate of In Board of County additional insure Subject to proof		rage listing Lee County tificate holder and as an
	Print Name: Signature:	Mike Figueroa	
	Title:	Risk Program Manager	
	Date:	January 28, 2019	

DATE(MM/DD/YYYY) 01/25/2019 ACORD CERTIFICATE OF LIABILITY INSURANCE THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION DNLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If Identifier SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: PHONE A/G. No. Ext): (866) 283-7122 PRODUCER PRODUCER
Aon Risk Services, Inc of Florida
1001 Bricke}1 Bay Drive
Suite 1100
Miami FL 39131 USA (AC. No.): (800) 383-0105 Holder ADDRESS INSURER(S) AFFORDING COVERAGE Safety National Casualty Corp 15105 INSURED INSURER At AA1128987 Our Lady of Mercy 240 Park Avenue Boca Grande FL 33921 USA Lloyd's Syndicate No. 2987 MAURER B MBURER O: NOURER DI NSURER E INGURER FL REVISION NUMBER: COVERAGES CERTIFICATE NUMBER: 670074917651 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LIMITS SHOWN BY BE REPURDED. Limits shown are as requested POLICYEFF POLICYERP (MM/DD/YYY) (MM/DD/YYY) 04/01/2018 04/01/2019 TYPE OF INBURANCE POLICYNUMBER LBAYS BP1006818 EACH OCCURRENCE \$2,000,000 X COMMERCIAL GENERAL LIABILITY SIR applies per policy terms & conditions DAMAGE TO RENTED PREMISES (Ex occurrence) \$2,000,000 CLAMS-MADE X OCCUR Excluded MED EXP (Any one person) PERSONAL & ADV INJURY \$2,000,000 \$2,000,000 GENERAL AGGREGATE DEN'L AGGREGATE LIMIT APPLIES PER: 57007491 X POLICY PRO-PRODUCTS - COMP/OP AGG \$2,000,000 \$250,000 Self-Insured Rejention OTHER: Per Member BP1006818 04/01/2018/04/01/2019 COMBINED SINGLE LIMIT AUTOMOBILE LIABILITY \$2,000,000 (Es accident SIR applies per policy terms & conditions BODILY INJURY (Per person) X ANY AUTO BCHEDULED AUTOS BODILY INJURY (Per acoldant) OWNED Certificate PROPERTY DAMAGE AUTOS ONLY NON-OWNED (Per accident) Self-insured Retention \$250,000 EACH OCCURRENCE UMBRELLALIAB OCCUR AGGREGATE EXCESS LIAB CLAMS-MADE DED RETENTION
WORKERS COMPENSATION AND
EMPLOYERS' LIABILITY PER STATUTE X OTH-04/01/2018 04/01/2019 \$250,000 Self Insured Ret \$250,000 EMPLOYERS LIABILITY
ANY PROPRIETOR / PARTNER / EXECUTIVE
OPFICENMEMBER EXOLUCED?
(Mandatory in NH)
If yes, describe under
DESORIPTION OF OPERATIONS below E.L. EACH ACCIDENT \$250,000 SIR applies per policy terms & conditions N E.I. DIRPARPIPA PMPLOYEE \$250,000 E.L. DISEASE POLICY LIMIT \$250,000 EL Max.Per Occ. SIR Per Occ. \$1,000,000 Excess WC Ex WC Statutory Limits SIR applies per policy terms & conditions DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space to required) Lee County Board of County Commissioners, a Political Subdivision & Charter County of the State of Florida, Its agents, employees, and Public officials are Included as Additional Insured on General Liability Policy with respect to Mardi Gras Celebration at our Lady of Mercy in Boca Grande. Host and /or liquor liability coverage included.

Ok 01/28/2019 **CERTIFICATE HOLDER** CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Lee County Board of County Commissioners P.O. Box 398 Ft. Myers FL 33902 USA

Aon Pish Services Inc. of Florida

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ACORD 25 (2016/03)

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