



EVENT PERMIT

Ordinance 17-08



Fourth of July Fireworks and Parade

PERMIT NUMBER: TMP2018-10014

Date(s) of Event: July 4, 2018 from 9:30am-11:30pm

Property Owner: LEE COUNTY

Applicant: Sarah Mayher
239-765-4222

Description: Fourth of July Fireworks, Parade and Event, Parade will run North on Estero Blvd from School St to the Matanzas Pass Bridge. Bridge Closed 9:30am - 12pm. 4th of July event held in Times Square from 11am-3pm (setup and breakdown), Dunk Tank,

Location of event: ROW ESTERO BLVD
239-765-4222

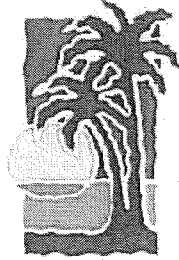
- Will the event be attended by 1000 or more people ? Yes
- Will the event be held on County Owned Property ? Yes
- Will there be alcohol consumed or sold at the event ? No
- Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

 6-29-18
County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

IMP 2618 - 10014

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Fourth of July Fireworks and Parade
Date(s) of Event / Production:	July 4th, 2018 Parade 10am-12pm. Event in Times Square 11am-3pm. Fireworks 5pm-11:30pm.
Location(s) of Event:	950 Estero Blvd/81 Old San Carlos Blvd Fort Myers Beach, FL 33931, Fort Myers Beach Pier/end of Pier after Pelican Pit Stop. Parade Bay Road and Estero Blvd North to Matanzas Pass Bridge.
Name of Applicant:	Town of Fort Myers Beach
Applicant Address:	2525 Estero Blvd Fort Myers Beach, FL 33931
Applicant Phone Number:	239-765-4222
Contact Person: (If different from applicant)	Sarah Mayher, Parks and Recreation Department
Contact Phone Number: (If different from applicant)	
Email Address:	Sarah@FMBGOV.com
Estimated Attendance:	30,000
Event Description: Include each activity, when activities take place, etc.	Fourth of July Firework's, Parade and Event. Parade will run North on Estero Blvd from School St to the Matanzas Pass Bridge. Bridge closed 9:30am -12pm .4th of July event held in Times Square from 11am-3pm (set up and break down), dunk tank, watermelon eating contest and small crafts. Fireworks will launch from the end of pier after pelican pit stop closed the evening of July 3-Distance determined by Fire Dept. Entire pier closed after 5pm on July 4. Fire works projected to go off at 9pm. Bridge closed from 9pm-11:30pm
Hours of Operation:	All day set up 10am-11:30pm.
STRAP # of Parcel:	Right of Way
Owner of Premises*:	Lee County <i>0247 24 0000000000</i>

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Fill out the following questions for all permit types:

What is the Zoning Classification of the premises? Fort Myers Beach

Are any temporary structures to be installed for the event? [] Yes [X] No Type: _____

Do you have the appropriate permits for the temporary structures? [] Yes [] No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Florida League of Cities

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

[] Yes [X] No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

[] Yes [X] No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

[] Yes [X] No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: _____

Type of Food being Served: _____

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: _____

Fill out this portion for applications for Solicitation in the County Rights-of-Way:

Name of Charity: _____

Address of Charity: _____

Phone Number: _____

Non-profit certificate/registration number: _____

(Proof of registration with the Dept. of Agriculture & Consumer Services 5496.405 or proof the organization is exempt from this requirement. §316.2045)

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property? [] Yes [X] No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____

(Required if alcohol is to be SOLD at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details



Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

Type of Production (choose all that apply):

- TV Movie or Special TV Series / Pilot TV Commercial Still Photos
 Public Service Announcement Industrial / Documentary Other: _____

Will any of the following be needed or included*?

- | | | |
|--------------------------------|------------------------------|--|
| Street Closure | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Traffic / Crowd Control | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Fire or Burning | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Explosives or Pyrotechnics | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Animals, Large or Small | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Construction of Any Kind | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Large and/or Numerous Vehicles | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Helicopters, Boats, etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Stunts | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

* For any marked Yes, provide further details below:

Special Parking Requirements:

City or County Services Required: (Personnel, equipment, facilities, etc.)

The following information is required for local and state records on production in Florida to track the economic impact of the industry. If exact figures are not available, please estimate as closely as possible.

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____

number of rooms x number of nights



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required




SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.


Signature of Applicant

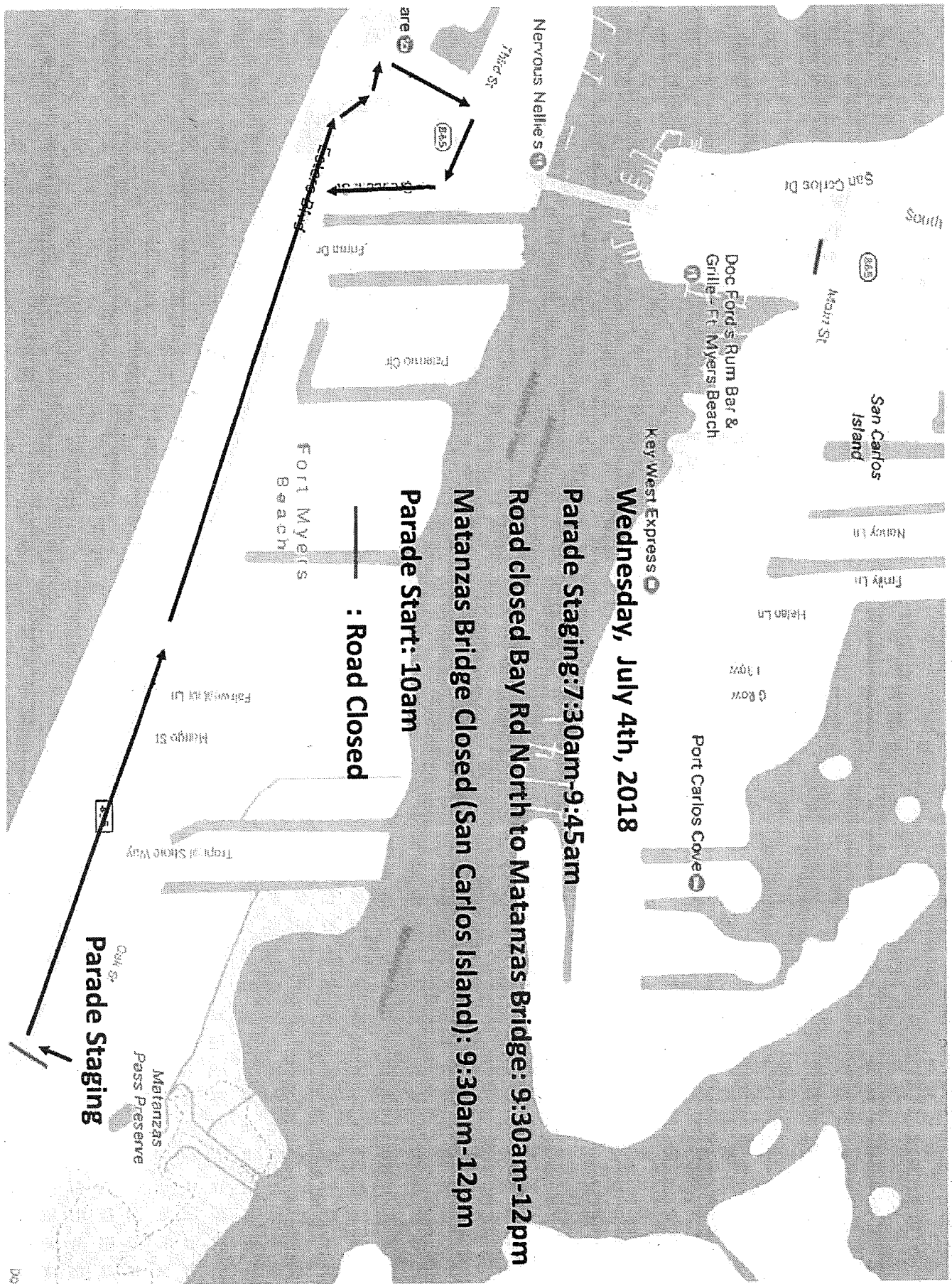
Roger Hernstadt Ft. Myers Bch
Town Manager
Print Name of Applicant and Title

5/16/18
Date


Witness

Robert M. LANGE
Print Name of Witness

Date



Wednesday, July 4th, 2018

Parade Staging: 7:30am-9:45am

Road closed Bay Rd North to Matanzas Bridge: 9:30am-12pm

Matanzas Bridge Closed (San Carlos Island): 9:30am-12pm

Parade Start: 10am

: Road Closed

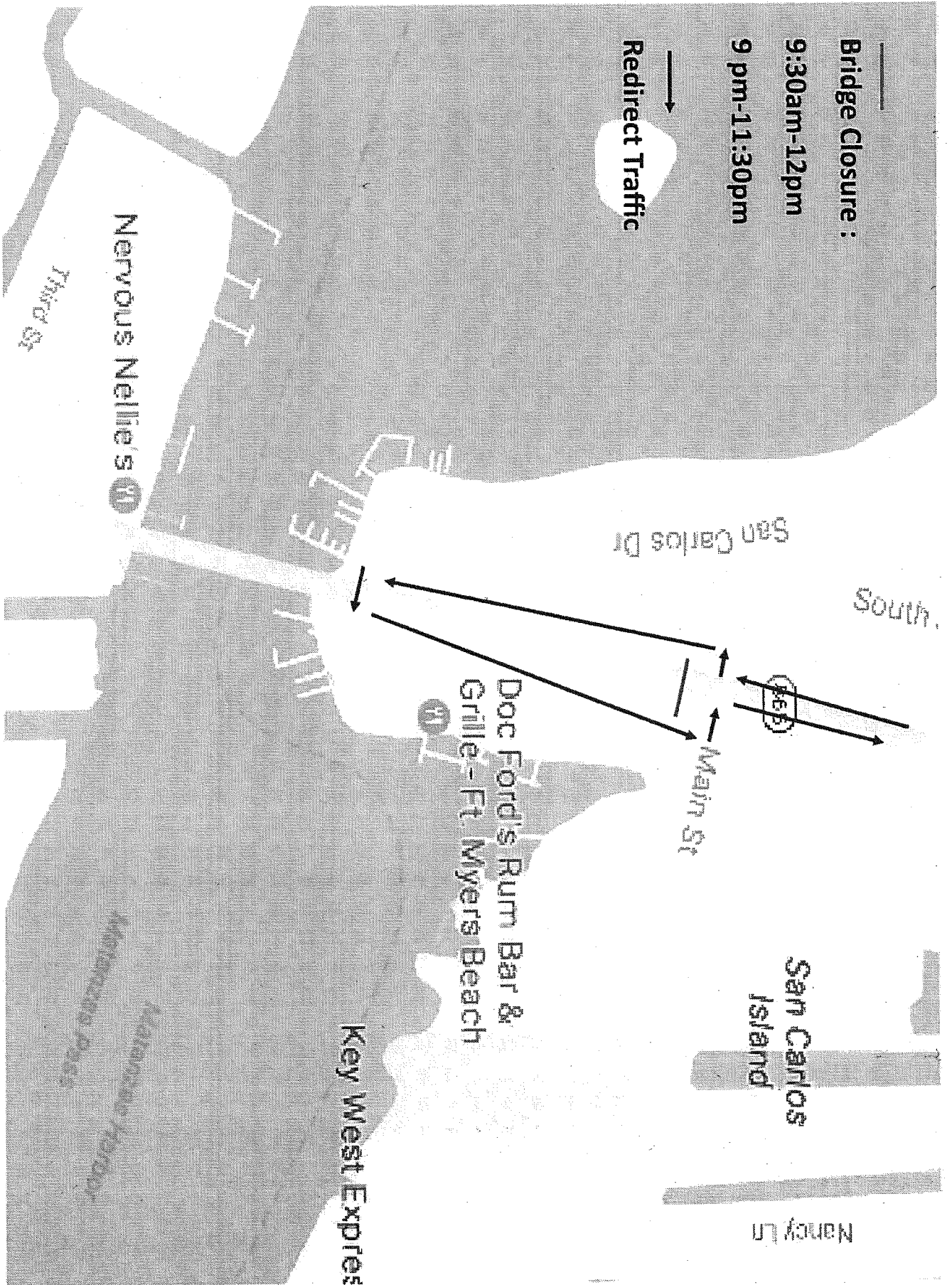
Parade Staging

Bridge Closure :

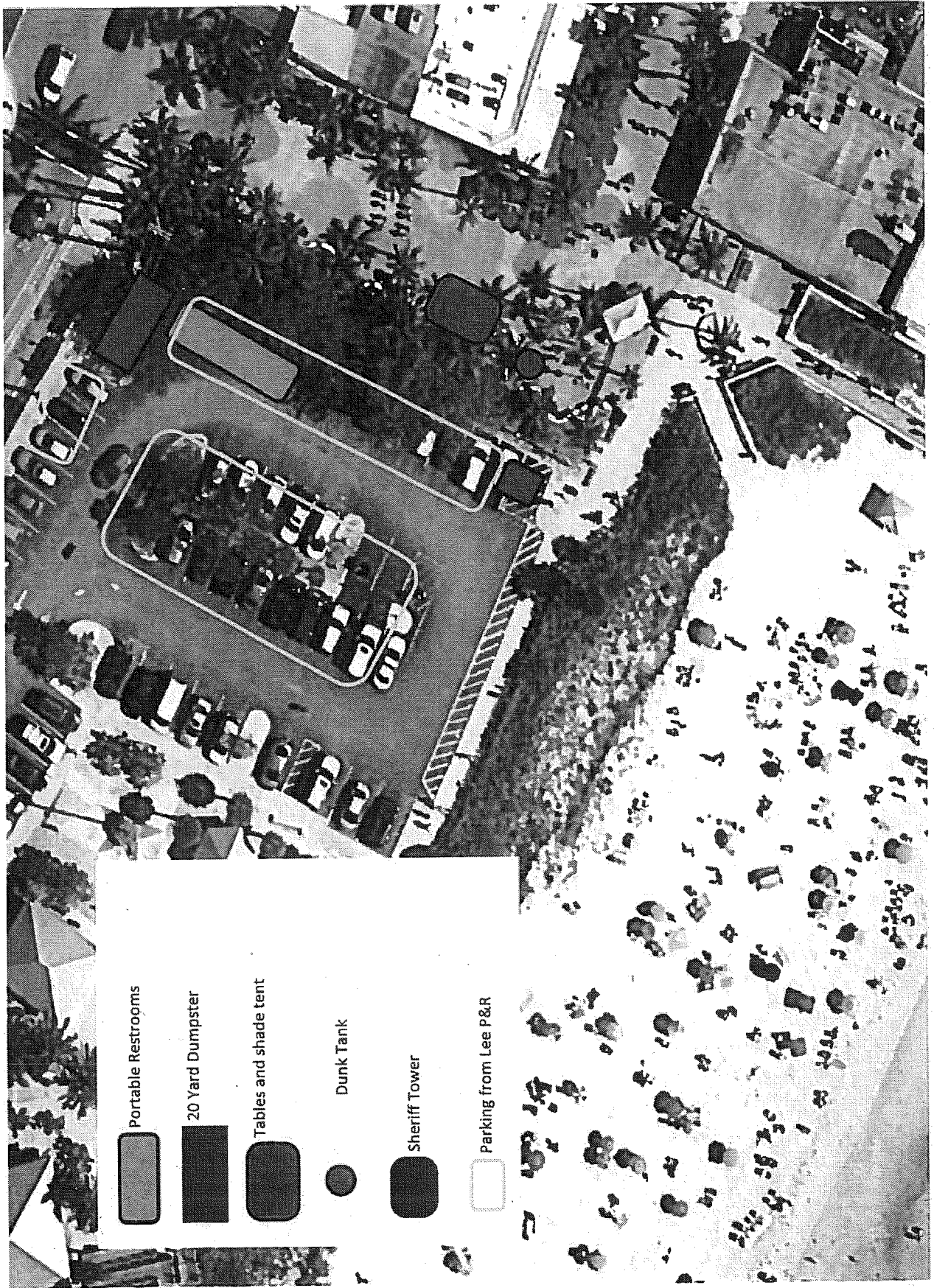
9:30am-12pm

9 pm-11:30pm

Redirect Traffic



2018 Town of Fort Myers Beach
4th of July Fireworks and Event



July 4, 2018

Parade: 7:30am-12pm

Staging for the parade will begin at 7:30 am. Bridge will close the morning of July 4th from 9:30am-12pm. 4th of July Parade will begin promptly at 10am from Bay Rd and head North on Estero Blvd to Matanzas Pass Bridge. Parade is projected to be no longer than an hour and thirty minutes from start to finish.

Event: 7:30am-3pm (Set up-Break down)

Set up in the Times Square area. 2-3 tables, a shade tent and a dunk tank. Parks and Recreation Staff will be on sit all day on July 4th.

Fireworks: 9pm projected time

Fireworks are schedule for 9 pm on July 4. Matanzas Pass Bridge will close to on island traffic from 9pm-11:30pm. Parks and Recreation staff will be onsite.

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

PAID LOTS + PUBLIC PARKING

Deputies (How Many?):

2 SUPERVISORS @ 16 HOURS	4 DEPUTIES @ 8 HOURS
4 DEPUTIES @ 6 HOURS	1 JAIL VAN
6 DEPUTIES @ 16 HOURS	1 BOAT + 2 CREW
6 DEPUTIES @ 10 HOURS	

Fee for Services:

Special Arrangements:

DEPUTIES WILL MAINTAIN PUBLIC SAFETY + SECURITY THROUGHOUT THE DAY, AS WELL AS DIRECT TRAFFIC + FACILITATE BRIDGE CLOSING FOR PARADE + FIREWORKS EVENT.

Print Name: LIEUTENANT TIM LAJON

Signature: [Handwritten Signature] 99-164

Title: LIEUTENANT

Date: 6/13/15

Lee County Event Permit Application	
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FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.*

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
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Fire Guards (How Many?)	Inspection and standby personnel required
Fee for Services:	see invoice
Flammable Vegetation:	
First Aid Equipment:	showtime event standby personnel
Fire Extinguishing:	
Special Arrangements:	

Print Name: Ronald L. Martin

Signature: *Ronald L. Martin Ex Asst Chief*

Title: Executive Assistant Fire Chief of Life Safety/SS

Date: 15-June-2018

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
14752 SIX MILE CYPRESS PARKWAY
FORT MYERS, FL 33912
(239) 533-3911

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT:

Treatment Facilities:

See Special Arrangements below.

Medical Personnel:

See Special Arrangements below.

Medical Supplies / Equipment:

See Special Arrangements below.

Safety Requirements:

See Special Arrangements below.

Fee for Services

See Special Arrangements below.

Special Arrangements:

EMS defers to Fort Myers Beach Fire District for specifying EMS coverage for this event, as it falls within their response district.

Print Name: Douglas B. Higgins

Signature: Douglas B. Higgins

Digitally signed by Douglas B. Higgins
DN: cn=Douglas B. Higgins, ou=Lee County, Department of Public Safety,
o=Division of EMS, email=doug.higgins@leegov.com, c=US
Date: 2018.05.24 16:01:28 -0400

Title: Division Chief

Date: 05-24-18

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

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Parking:

No event parking on Lee County maintained roads.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

Use Lee County Sheriff's Office for assistance with traffic control. Provide advance notice via Message Boards (10 days) of road/bridge traffic impacts. Coordinate Bridge Closure and MOT with FDOT Permit Requirements and Town of Fort Myers Beach. MOT should be prepared by a certified Traffic Control Specialist in conformance with the MUTCD (current edition) and FDOT Standards 600 Series, as applicable. Follow any current "Estero Blvd Improvement Project" or "Town Fourth of July Parade Accommodations" requirements. Coordinate Parade event activities with Estero Blvd widening contractor/PIO.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller
Date: 2018.06.14 15:21:04 -04'00'

Title: Senior Project Manager

Date: June 14, 2018

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

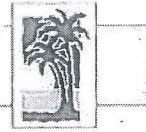
AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

illumination:	No illumination permitted before 7 am
Parking Areas:	LCPR will be waiving the parking fees for event vehicles and not to exceed 22 spaces. The parking is for event purposes and not for personal use. LCPR will provide the grass area in SE corner of lot for staging of 10 portable toilets (8 regular and 1 ADA). No dumpsters will be permitted within the park property.
Special Arrangements:	A pre-event and post-event meeting between Park staff and event organizer is required to discuss the on-site details and responsibilities. An updated contact list with names and phone numbers of event staff must be provided to park staff. Event organizer is responsible to clean up the park area and pier immediately following the fireworks display. The pier must be pressured washed within 24 hours of the event. Event organizer must be on site July 5th at 7 am to direct staff with clean up efforts.

Print Name: Alise Flanjack
Signature: Alise Flanjack
Title: Deputy Director
Date: 6/14/18

FMB July 4, 2018
parade : Fireworks
@ Lynn Hall Park

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

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AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements: Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.

Special Arrangements: A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.
Subject to proof of insurance.

Print Name: Mike Figueroa
Signature:
Title: Risk Program Manager
Date: May 23, 2018

Lee County Event Permit Application



LEE COUNTY VISITOR & CONVENTION BUREAU
2201 SECOND STREET, SUITE 600
FORT MYERS, FLORIDA 33901
(239) 338-3500

Check the appropriate box(es) below:

FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:

Other:

Print Name: _____

Signature: _____

Title: _____

Date: _____