

EVENT PERMIT

Ordinance 17-08

LEE COUNTY TRAVEL RALLY

PERMIT NUMBER: TMP2018-00093

Date(s) of Event: May 1, 2018 from 4:00pm until 7:00pm (May 2, 2018 raindate)

Property Owner: LEE COUNTY

Applicant: LEE COUNTY V&CB
239-338-3500

Contact: NANCY MACPHEE

Description: Tourism appreciation celebration for local tourism partners and shows importance of travel and tourism globally. Activities include Outdoor Trade Fair (exhibitors), Races & Games for tourism employees and general public

Location of event: 7330 GLADIOLUS DR FORT MYERS 33908
LAKES REGIONAL PARK***239-338-3500

Will the event be attended by 1000 or more people ? Yes

Will the event be held on County Owned Property ? Yes

Will there be alcohol consumed or sold at the event ? No

Will a bond be posted for this event ? No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners
Lee County, Florida

 4-24-18
County Manager Date



Lee County
Southwest Florida

Event Application

Special Event

Use of
County
Property

Alcohol
within Lee
County
Facilities

Film, Video
&
Photography

Tmp 2018-00093

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
☐ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

Section I - GENERAL INFORMATION (All Permit Types)	
Title of Event / Name of Production	Lee County Travel Rally
Date(s) of Event / Production:	May 1, 2018 4-7pm (raindate: May 2)
Location(s) of Event:	Lakes Regional Park 7330 Gladiolus Drive, Ft Myers, 33908
Name of Applicant:	Nancy MacPhee - Lee County Visitor and Convention Bureau
Applicant Address:	2100 Second Street, Suite 600 Ft Myers, 33901
Applicant Phone Number:	239.338.3500
Contact Person: (If different from applicant)	Jackie Rodriguez
Contact Phone Number: (If different from applicant)	239.338.3500
Email Address:	jrodriguez5@leegov.com
Estimated Attendance:	2000
Event Description: Include each activity, when activities take place, etc.	VCB will host the 7th annual Travel Rally, Tourism appreciation celebration for local tourism partners and shows importance to travel and tourism globally. Activities include Outdoor Trade Fair (exhibitors) Races & Games for tourism employees and the general public. See attached: Event flier, map, and approval from Lee County Parks for use of park.
Hours of Operation:	4:00-7:00pm
STRAP # of Parcel:	
Owner of Premises*:	Lee County

*Notarized statement from the property owner specifically consenting to the proposed use required.

Lee County Event Permit Application



Fill out the following questions for all permit types:

What is the Zoning Classification of the premises? _____

Are any temporary structures to be installed for the event? ☒ Yes ☐ No Type: 3-4 large tents-vendors/games

Do you have the appropriate permits for the temporary structures? ☒ Yes ☐ No

* For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities identified, including all parking areas.

Insurance Company Insuring the Event: Lee County is self insured

Note: Certificate of Insurance must be submitted at time of application

Surety Company Bonding this Event (Name and Address): _____

Will Vehicles be Used as Part of This Event?

☒ Yes ☐ No

If yes, automobile coverage must be included on the certificate of insurance.

Will Food be Available at this Event?

☒ Yes ☐ No

If yes, products liability coverage must be included on the certificate of insurance.

Will Alcoholic Beverages be served/consumed at this Event?

☐ Yes ☒ No

If yes, liquor liability coverage must be included on the certificate of insurance.

Name & Address of Organization Providing Food: _____

Type of Food being Served: Barbeque, and other snacks like ice cream, popcorn, etc...

Section II - USE OF COUNTY PROPERTY PERMIT

Organization Sponsoring the Event: Lee County Visitor & Convention Bureau

Fill out this portion for applications for Solicitation in the County Rights-of-Way:

Name of Charity: N/A

Address of Charity: N/A

Phone Number: N/A

Non-profit certificate/registration number: N/A

(Proof of registration with the Dept. of Agriculture & Consumer Services \$496.405 or proof the organization is exempt from this requirement. §316.2045)

Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT

Is alcohol being sold/consumed on County Property?

☐ Yes ☒ No

If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

Non-profit certificate/registration number: _____

(Required if alcohol is to be **SOLD** at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for further details

Type of Production (choose all that apply):

- Will any of the following be needed or included*?

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

- ☐
- No

* For any marked Yes, provide further details below.

Special Parking Requirements.

City or County Services Required: (Personnel, equipment, facilities, etc.)

Number in Cast: _____ Number in Crew: _____ Number of locals hired: _____

Number in Cast: _____ Number in Crew: _____ Number of Locations: _____

Total budget: _____ Estimate amount spent in Lee County: _____

Hotel room nights: _____ Number of shooting days: _____

number of rooms x number of nights

Applicant Agreement - Signature Required



SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted premises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required

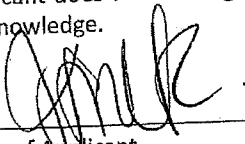


SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.



Signature of Applicant



Witness

Jackie Rodriguez, Admin Spec.

Print Name of Applicant and Title

Amanda Auer

Print Name of Witness

3/14/2018

Date

3/14/2018

Date

Lee County Event Permit Application



LEE COUNTY SHERIFF'S DEPARTMENT
14750 SIX MILE CYPRESS PARKWAY
FORT MYERS, FLORIDA 33912
(239) 477-1199

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
☐ USE OF COUNTY PROPERTY PERMIT
☐ PERMIT TO SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

Parking in authorized areas only.

Deputies (How Many?):

2 for security and presence from 4p-8p.

Fee for Services:

\$40/hr each

Special Arrangements:

None

Print Name: Captain J. Loethen

Signature: Capt J Loethen 92149

Title:

Special Events, Permits and Details

Date:

Lee County Event Permit Application



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
☐ USE OF COUNTY PROPERTY PERMIT
☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

Fee for Services:

Flammable Vegetation:

First Aid Equipment:

Fire Extinguishing:

Special Arrangements:

Print Name:

Signature:

Title:

Date:

Lee County Event Permit Application



FIRE DEPARTMENT

*The Fire Department serving the area where the event is to be held signs this form.
Please see User's Guide for contact information and Fire District Map.*

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
- ☒ USE OF COUNTY PROPERTY PERMIT
- ☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)

2 CERTIFIED CROWD MANAGERS

Fee for Services:

\$55.00 INSPECTION FEE PER TENT 900 SQ FT. OR LARGER.

Flammable Vegetation:

CLEARED A MINIMUM OF 10' FROM AROUND ALL TENTS

First Aid Equipment:

CALL 911 AS NEEDED

Fire Extinguishing:

MINIMUM 2A10BC EXTINGUISHER WITH CURRENT INSPECTION TAGS AT ALL TENTS.

Special Arrangements:

TENT INSPECTION MUST BE COMPLETED PRIOR TO EVENT OPENING. THIS INSPECTION WILL TAKE PLACE ON MAY 1ST AT LEAST 2 HOURS PRIOR TO EVENT OPENING.

Print Name: Nate Burley

Signature: Nate Burley

Digitally signed by Nate Burley
DN: cn=Nate Burley, o=South Trail Fire District, ou=Fire Prevention,
email=nburley@southtrailfire.org, c=US
Date: 2018.04.23 14:31:17 -0400

Title: Fire Marshal

Date: April 23, 2018

Lee County Event Permit Application



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY
14752 SIX MILE CYPRESS PARKWAY
FORT MYERS, FL 33912
(239) 533-3911

Check the appropriate box(es) below:

- ☒ SPECIAL EVENT PERMIT
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☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Treatment Facilities:

None necessary.

Medical Personnel:

None necessary.

Medical Supplies /
Equipment:

None necessary.

Safety Requirements:

No additional precautions necessary.

Fee for Services

Not applicable.

Special Arrangements:

Please call 911 in the event of an emergency.
Optional coverage as requested:
One bike team at \$80/hr
One cart team at \$80/hr

Print Name: Douglas B. Higgins

Signature: Douglas B. Higgins

Digitally signed by Douglas B. Higgins
DN: cn=Douglas B. Higgins, o=Lee County, Department of Public Safety,
ou=Division of EMS, email=dhiggins@leegov.com, c=US
Date: 2018.03.29 13:38:08 -0400

Title: Division Chief

Date: 03-29-18

Lee County Event Permit Application



DEPARTMENT OF TRANSPORTATION
1500 MONROE STREET
FORT MYERS, FL 33901
(239) 533-8580

Check the appropriate box(es) below:

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AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Parking:

No event parking on Lee County maintained road rights-of-way.

Ingress and Egress:

Use all established means of ingress and egress.

Special Arrangements:

Use Lee County Sheriff's Office for assistance with traffic control as needed.

Print Name: Bryan Miller

Signature: Bryan D. Miller

Digitally signed by Bryan D. Miller
Date: 2018.04.11 13:24:29 -04'00'

Title: Senior Project Manager

Date: April 11, 2018

Lee County Event Permit Application



LEE COUNTY PARKS AND RECREATION
3410 PALM BEACH BOULEVARD
FORT MYERS, FLORIDA 33916
(239) 533-7275

Check the appropriate box(es) below:

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☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Illumination:

None required - Daytime event

Parking Areas:

They have use of all Parking Lots and may hire a trolley again to move people from the parking lots into the event area.
Vendor parking by the Horticulture dump. See attached map.
All parking fees waived during the event.

Special Arrangements:

VCB allowed to bring in rented golf carts for this event. They can be stored in maintenance yard overnight.
VCB requests some on-calls for the early & late shift to assist with setup/trash etc and they will pay for these on calls.
LCSO/EMS also to be hired by the VCB to work this event.

Print Name:

Alise Flanjack

Signature:

Alise Flanjack

Title:

Deputy Director

Date:

3/23/18

Travel Rally
May 1, 2018 Lakes Park

Lee County Event Permit Application



LEE COUNTY RISK MANAGEMENT
COUNTY ADMINISTRATION BUILDING - 4TH FLOOR
2115 SECOND STREET
FORT MYERS, FLORIDA 33901
(239) 533-2221

Check the appropriate box(es) below:

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☐ FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Insurance Requirements:

~~Commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000) per occurrence to protect against bodily injury and/or property damage relative to applicants use of aforementioned event within Lee County.~~

** Self insured as per FL 768.28*

Special Arrangements:

A Certificate of Insurance shall be submitted as evidence of the required coverage listing Lee County Board of County Commissioners, P.O. Box 398, Fort Myers, FL 33902 as the certificate holder and as an additional insured.

Subject to proof of insurance.

Print Name: Mike Figueroa

Signature:

Title:

Risk Program Manager

Date:

March 28, 2018



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Public Risk Insurance Agency

P. O. Box 2416

Daytona Beach

FL 32115

INSURED

Lee County BOCC,

DBA: Lee County Board of County Commissioners

P.O. Box 398

Fort Myers

FL 33902

CONTACT NAME: Brittany O'Brien

PHONE (A/C, No, Ext): (386) 252-6176

FAX (A/C, No): (386) 239-4049

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Lee County BOCC

INSURER B: Colony Insurance Company

39993

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1792901640

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		As Per F.S. 768.28	10/1/2017	10/1/2018	EACH OCCURRENCE \$ 200,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 300,000 PRODUCTS - COMP/OP AGG \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		As Per F.S. 768.28	10/1/2017	10/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 200,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 500,000		PXL 17108902 Includes General Liability and Auto Liability	10/1/2017	10/1/2018	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 4,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	PXL 17108902	10/1/2017	10/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to FS 768.28.

OL-MF 03/28/2017

CERTIFICATE HOLDER

Lee County BOCC
P.O. Box 398
Fort Myers, FL 33902

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

M Martin/CCARTE

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Lee County Event Permit Application



LEE COUNTY VISITOR & CONVENTION BUREAU
2201 SECOND STREET, SUITE 600
FORT MYERS, FLORIDA 33901
(239) 338-3500

Check the appropriate box(es) below:

☐ FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:

Other:

Print Name: _____

Signature: _____

Title: _____

Date: _____

Lee County

TRAVEL RALLY

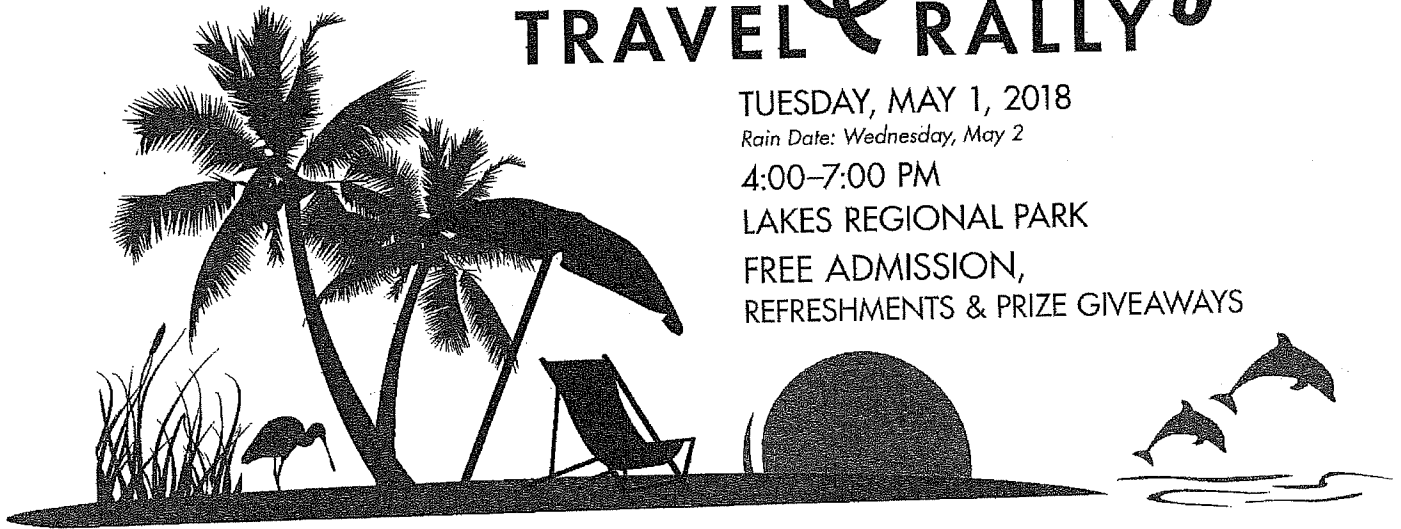
TUESDAY, MAY 1, 2018

Rain Date: Wednesday, May 2

4:00-7:00 PM

LAKES REGIONAL PARK

FREE ADMISSION,
REFRESHMENTS & PRIZE GIVEAWAYS



Join us at the 2018 Lee County Travel Rally in celebration of National Travel & Tourism Week.

All tourism businesses, hospitality employees and local residents are invited to attend. Tourism partners, bring your staff to represent your company! Employees, bring your families, too, as there will be lots to do for children and adults.

HOW TO PARTICIPATE

RSVP that you are attending: VisitorServices@Leegov.com. We will email you an admission and parking ticket. You must have an admission ticket to be eligible for prize drawings.

For more information, call Visitor Services at 239.590.4855 or visit LeeVCB.com.

ENJOY THE HILARIOUS TOURISM RACES

Kids Luggage Lug, Bellman's Race, Waiters Race for the Gold, Make that Bed, and Valet Trike Hike! Hotels, Attractions, and Restaurants — have fun with your hospitality friends! Contact: SBehr@Leegov.com

TRAVEL FAIR

Tourism businesses, sports groups, special exhibits and more! Contact: CCocco@Leegov.com

KIDS KRAZINESS KORNER

Face painting, magic, cuddly critters, Railroad Museum of South Florida miniature train rides and more.

In support of
**NATIONAL
TRAVEL &
TOURISM
WEEK** MAY 6-12, 2018



Performance by SHEENA BROOK, singer/songwriter and contestant on NBC's Season 12 of The Voice. Sheena is a featured artist at the Island Hopper Songwriter Fest and has performed with artists such as Kristian Bush, Helen Darling, and Josh Turner.



jetBlue



Lee County

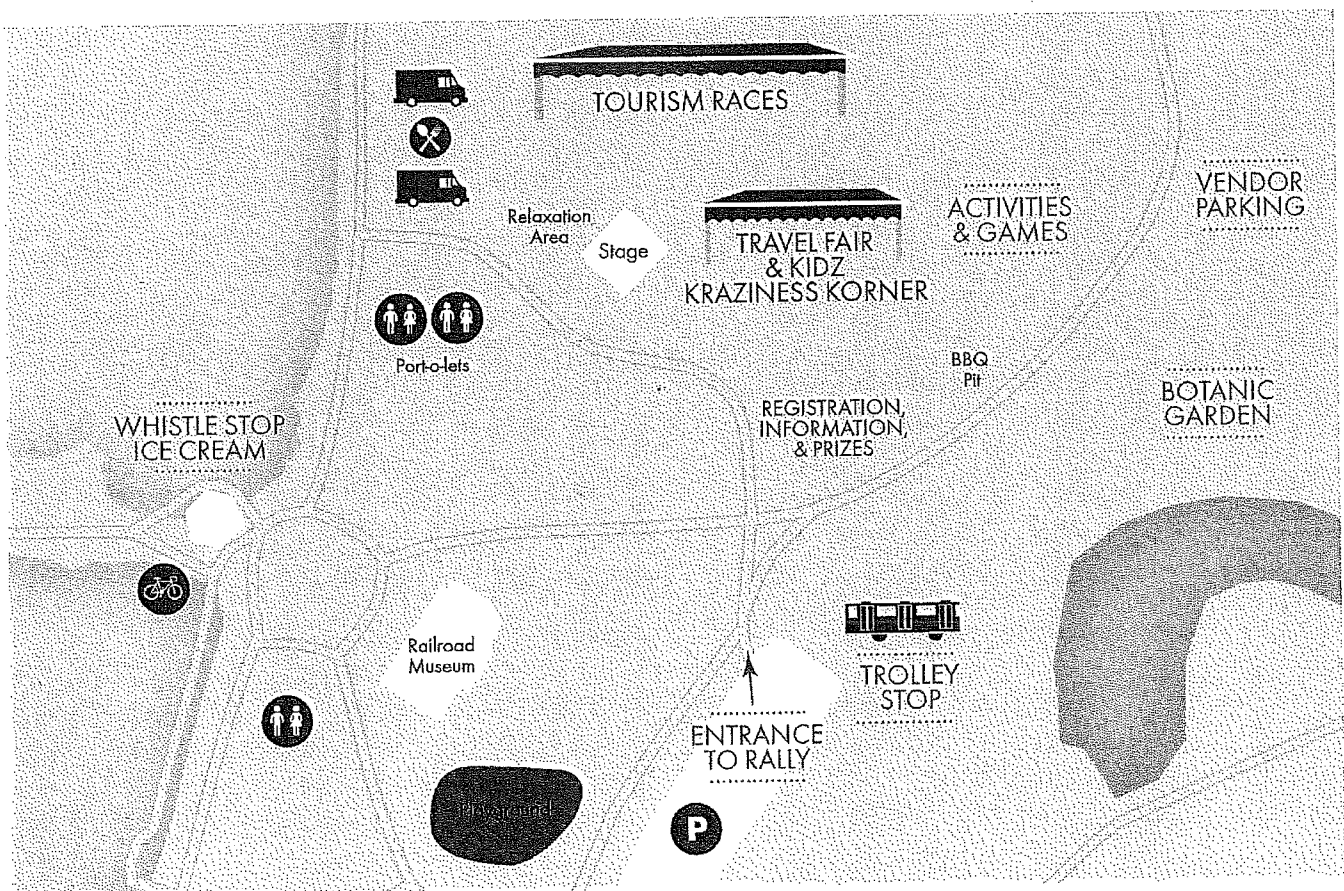
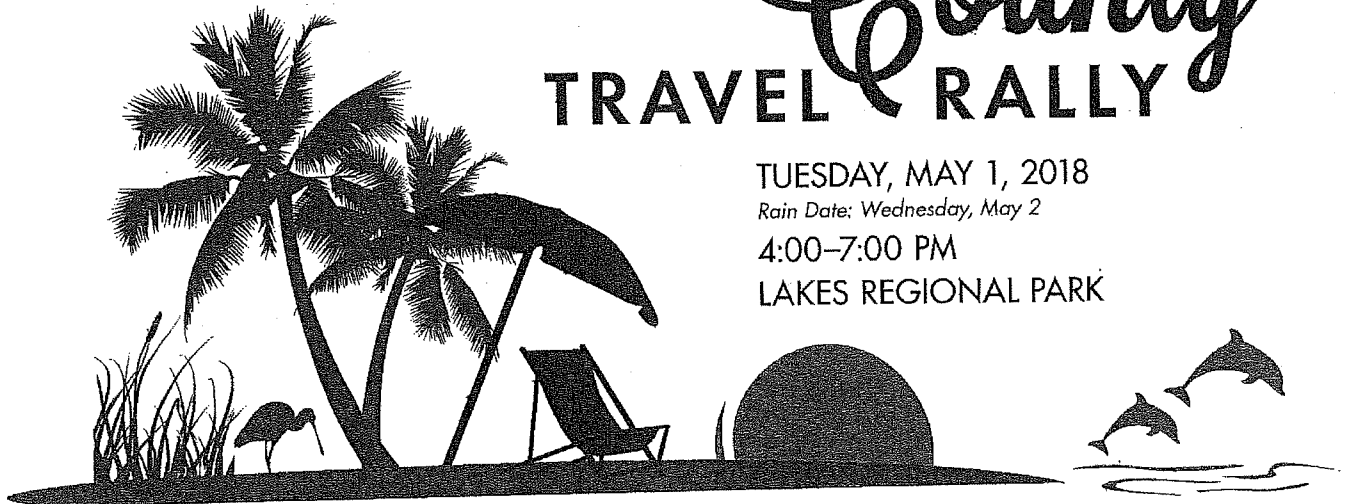
TRAVEL RALLY

TUESDAY, MAY 1, 2018

Rain Date: Wednesday, May 2

4:00-7:00 PM

LAKES REGIONAL PARK





REQUEST FOR FEE WAIVER

LEE COUNTY PARKS AND RECREATION
3410 Palm Beach Boulevard
Fort Myers, FL 33916
Phone (239) 533-7275
Fax (239) 485-2303

This form must be completed and returned with a copy of the Agency's 501-C Non-Profit Status Certificate 10 days in advance of the date requested.

Date Form Completed: March 5, 2018

Name of Agency or Organization: Lee County Visitor & Convention Bureau

Contact Person: Nancy MacPhee or Judi Durant Phone #: 338-3500

Address: 2201 Second St. Suite 600 Ft Myers

Requested Facility & Location within that Facility: Lakes Park -Lodge + pavilions, A-7, A-8, B-4, C-1

Date of Activity: May 1, 2018 (raindate: May 2) Time of Activity: 10am-3pm(set)/4-7pm(Event)
**Would like access to lodge to drop equipment off beginning April 30.

Type of Activity: Lee County Travel Rally Expected Number of Participants: 1500

Fees you are Requesting to have Waived: pavilion rentals and parking

Reason applying for Fee Waiver (list benefits to Lee County if fee is waived): _____

VCB will host 7th annual Travel Rally in conjunction w/ National Travel & Tourism Week. Tourism appreciation celebration for local tourism partners and impresses importance of travel and tourism globally. Activities include Outdoor Trade Fair (exhibitors) Races & Games for tourism employees and the general public (see attached flier)
.....

For Office Use Only

Manager/Supervisor: Approved X Denied _____ 501-C Attached: Yes _____ No _____

Justification: Partnership with VCB to host this event

Signature: Alvie Flayjack Date: 3/8/18

Director of Parks and Recreation: Approved ✓ Denied _____

Justification: Partnership

Signature: Jane John Date: 3/8/18