

EVENT PERMIT



Ordinance 17-08

BROWN & BROWN CHRISTMAS EVENT

PERMIT NUMBER:

TMP2017-00349

Date(s) of Event:

December 15, 2017 from 2:00pm thru 5:00pm

Property Owner:

LEE COUNTY

Applicant:

BROWN & BROWN

Contact: JEFF BEAL

Description:

Company Picnic with food, drinks and games.

Location of event:

14400 BEN C PRATT SIX MILE CYPRESS PKWY FORT MYERS 33912

LEE COUNTY SPORTS COMPLEX***954-261-0624

Will the event be attended by 1000 or more people?

No

Will the event be held on County Owned Property?

Yes

Will there be alcohol consumed or sold at the event?

Yes

Will a bond be posted for this event?

No

Permit Conditions:

- * Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- * The premises is to be left in the same condition as it was prior to the event.
- * The permit is to be readily available for inspection during the entire event.
- * If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners Lee County, Florida

County Manager Da

Brown ! Brown Christmas Dist # 11-21-17



Event Application

Special Event

Use of County Property Alcohol within Lee County Facilities

Film, Video & Photography

New Application Submittee 12-5-11

Lee County Event Permit Application



Event Application

Check the appropriate box(es) below:

- SPECIAL EVENT PERMIT
- USE OF COUNTY PROPERTY PERMIT
- PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILIVI PERIVIT

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Section I - GENERAL INFO	RMATION (All Permit Types)	
itle of Event / Name of roduction	Brown & Brown Christmas Event	
ate(s) of Event / roduction:	12/15/2017	u ska
ocation(s) of Event:	Lee County Sports Complex-Softball Ft. Myers 33912	s per
lame of Applicant:	Brown & Brown Insurance	
Applicant Address:	jbeal@bbswfla.com	
the production of the second		
Applicant Phone Number:	239-274-1418	
Contact Person: (If different from applicant)	Jeff Beal	
Contact Phone Number: (If different from applicant)	954-261-0624	
Email Address:	jbeal@bbswfla.com	
Estimated Attendance:	24	
Event Description: Include each activity, when	Event where we will be playing some yard games, and having food and drinks. Whiffle Ball will be the main activity.	
activities take place, etc.		
Hours of Operation:	2-5PM	
STRAP # of Parcel:	30 45 25 000000 40010	161
Owner of Premises*:	Lee County	
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^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



Event Application

Check the appropriate box(es) below:

_	SPECI	Al-	EVENT	PERMIT
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USE OF COUNTY PROPERTY PERMIT

 $\overline{\bowtie}$ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES

FILM PERIMIT

Section I - GENERAL INF	ORMATION (All Permit Types)
Title of Event / Name of Production	Brown & Brown Christmas Event
Date(s) of Event / Production:	12/15/2017
Location(s) of Event:	Lakes Park - 7330 Gladiolus Dr. Fort Myers FL 33908
Name of Applicant:	Brown & Brown Insurance
Applicant Address:	jbeal@bbswfla.com
9.47 (C.7	
Applicant Phone Number:	239-274-1418
Contact Person: (If different from applicant)	Jeff Beal
Contact Phone Number: (If different from applicant)	954-261-0624
Email Address:	jbeal@bbswfla.com
Estimated Attendance:	24
Event Description: Include each activity, when activities take place, etc.	Event where we will be playing some yard games, and having food and drinks. Whiffle Ball will be the main activity.
Hours of Operation:	2-5PM
STRAP # of Parcel:	26 45 24 60 0000 8 0000 30 45 250600 96010
Owner of Premises*:	Lee County

^{*}Notarized statement from the property owner specifically consenting to the proposed use required.



Fill out the following questions for allpermit types: What is the Zoning Classification of the premises? Park Are any temporary structures to be installed for the event? Yes ⋉ No ☐ No Do you have the appropriate permits for the temporary structures? Yes * For a 'Special Event' and 'Use of County Property' permit, submit a site plan with all proposed facilities and activities indentified, including all parking areas. Insurance Company Insuring the Event: TBD Note: Certificate of Insurance must be submitted at time of application Surety Company Bonding this Event (Name and Address): Will Food be Available at this Event? Will Alcoholic Beverages be Will Vehicles be Used as Part of This served/consumed at this Event? Event? ▼ Yes ┌ No ▼ Yes ▼ No ┌ No ☐ Yes If yes, liquor liability coverage must be If yes, automobile coverage must be If yes, products liability coverage must be included on the certificate of insurance. included on the certificate of insurance. included on the certificate of insurance. **TBD** Name & Address of Organization Providing Food: Type of Food being Served: TBD Section II - USE OF COUNTY PROPERTY PERMIT Brown & Brown Insurance Organization Sponsoring the Event: Fill out this portion for applications for Solicitation in the County Rights-of-Way: Name of Charity: Address of Charity: Phone Number: Non-profit certificate/registration number: (Proof of registration with the Dept. of Agriculture & Consumer Services §496.405 or proof the organization is exempt from this requirement. §316.2045) Section III - SALE/CONSUMPTION OF ALCHOLIC BEVERAGES PERMIT Is alcohol being sold/consumed on County Property? If Yes, then a "Lee County Alcohol Permit" is required. Only non-profit organizations can sell alcohol on County Property.

(Required if alcohol is to be <u>SOLD</u> at the event)

Please note: A permit from the State of Florida Division of Alcoholic Beverages and Tobacco may also be required; please call (239) 344-0885 for

Non-profit certificate/registration number: NA

further details



Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

TV Movie or Special	TV Series / Pilot	Γ -	TV Comme	rcial	Γ	Still Photos	
Public Service Announcement	Industrial / Documentary	, [Other:				
lany of the following be needed	or included*?	Services This position than example—1500 respic	en personal aproximation de 17 anivenius	ing decreases a larger and district	Spireday willowing	ranka dan salah dan perja dikan mendangai kan di menjanka terbihan dan mengelan kelam dalam dan dan dan dan da	ngarjaspanosek saezlenie
Street Closure			「 Yes		No		
Traffic / Crowd Contr	ol		┌ Yes	X	No		
Fire or Burning	•		厂 Yes	X	No		
Explosives or Pyrotec	hnics		厂 Yes	×	No		
Animals, Large or Sm	all		┌ Yes	X	No		
Construction of Any k	(ind		┌ Yes	×	No		
Large and/or Numero	ous Vehicles		厂 Yes	X	No		
Helicopters, Boats, et	c.		┌ Yes	X	Nα		
Stunts			┌── Yes	X	No		
Other			┌ Yes	区	No		
Special Parking Requirements:							
special raiking hequitements.		M. C. L.					
City or County Services Required	: (Personnel, equipment, fac	ilities, et	c.)				
The following information is requ	uired for local and state reco	rds on pro	oduction in	Florid	la to	track the economic	impa
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the industry. It exact figures are							
Number in Cast:	Number in Crew:		Nu	mber	of loca	als hired:	
	Number in Crew: Estimate amount	g - 44-168-074		mber o	of loca	als hired:	
Number in Cast:		spent in L		mber	of loca	als hired:	

Applicant Agreement - Signature Required



SECTION 1 - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures or causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted permises or improvement thereto, or arising from the use of the premises.

SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

Applicant Agreement - Signature Required



SECTION V - AGREEMENT

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby	affirms that any and all information is accorate to the best c
his/her knowledge.	
732	Jessen Parlagran
Signature of Applicant	(Witness //
Jeff Beal	Jessica Paulmann
Print Name of Applicant and Title	Print Name of Witness
11/15/2017	11/15/2017
Date	Date



LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropria	te box(es) belo	ow:
*	JNTY PROPERTY	
		IME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PI	LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LY WITH FOR THEIR EVENT.
Parking:	Parking in author	ized areas only.
Deputies (How Many?):	None	
Fee for Services:	None	
Special Arrangements:	hour period. Since	rving beer only. Each party guest will be given 3 drink tickets to be used over the ethis is an employee only event, all guests will be over the age of 23. Pavillion a given once the permit approval process is completed.
	Print Name: Signature: Title: Date:	Captain J. Loethen Capt for Jan 92149 Special Operations Commander



FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check the appropri	ate box(es) belo	ow:	Permit	Number: 7	ГМР2017-00	349	
SPECIAL EV USE OF CO FILM PERN	UNTY PROPERTY	PERMIT					,
AFTER REVIEWING THE WILL REQUIRE THE APPL					RANGEMENTS	YOUR OF	GANIZATION.
Fire Guards (How Many?)	0 Certified Crowd M	anagers					
Fee for Services:	\$55.00 inspection fe	e for each tents ove	er 900 sq f	t.			
Flammable Vegetation:	Cleared from around	d tents.					
First Aid Equipment:	See special arranger	ments.					
Fire Extinguishing:	Minimum 2A10BC e. propane tanks must	xtinguishers at all te be kept 10 feet awa	ent(s), coo ay from te	king tents ar nts and secu	d trailers must k red as to not tip	oe NFPA 96 c over.	omplaint, all
Special Arrangements:	Contact Division Ch	ief Rogers to arrang	e medical	coverage if o	desired, 239-433	-0080.	
	Print Name:	C. Wolfe					
	Signature:	Chris Wolfe		Digitally signed	by Chris Wolfe 3 16:39:06 -05'00'		
	Title:	Division Chief				-	
	Date:	12-13-2017					



EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 14752 SIX MILE CYPRESS PARKWAY FORT MYERS, FL 33912 (239) 533-3911

Check the appropria	ite box(es) below	<i>7</i> :
SPECIAL EVI	ENT PERMIT	
⋉ USE OF COU	JNTY PROPERTY PE	RMIT
FILM PERM	IT .	
AFTER REVIEWING THE WILL REQUIRE THE APPLI	APPLICATION, PLEA	ASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WITH FOR THEIR EVENT.
Treatment Facilities:	None necessary.	
Medical Personnel:	None necessary.	
Medical Supplies / Equipment:	None necessary.	
Safety Requirements:	No additional precau	tions necessary.
Fee for Services	Not applicable.	
Special Arrangements:	Please call 911 in the 239 533-3911.	event of an emergency. To arrange special event coverage, contact our office at
	Print Name:	Benjamin Abes
	Signature:	Benjamin Abes Date: 2017.11.22 11:18:18-05'00'
	Title:	Chief
	Date:	11/22/2017



DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropri	ate box(es) belo	ow:		
USE OF CO		PERMIT JME ALCOHOLIC BEVE	RAGES WITHIN LEE COUNT	Y FACILITIES
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PI LICANT TO COMPI	LEASE INDICATE BELO LY WITH FOR THEIR EV	W WHAT ARRANGEMENTS ENT.	S YOUR ORGANIZATION
Parking:	No event parking o	n Lee County maintained i	oad rights-of-way.	-
Ingress and Egress:	Use all established	means of ingress and egre	SS.	-
Special Arrangements:	None.			
	Print Name:	Bryan Miller		<u>.</u>
	Signature:	Bryan D. Miller	Digitally signed by Bryan D. Miller Date: 2017.11.21 09:58:21 -05'00'	<u> </u>
	Title:	Senior Project Manager		_
	Date:	November 21, 2017		<u>-</u>



LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	ate box(es) bel	ow:				
PERMIT TO	UNTY PROPERTY SELL AND CONS	PERMIT UME ALCOHOLIC BE	EVERAGES WITHI	IN LEE COUNTY FA	ACILITIES	
☐ FILM PERM	1IT					
AFTER REVIEWING THE WILL REQUIRE THE APP	APPLICATION, P LICANT TO COMP	LEASE INDICATE BE PLY WITH FOR THEIF	ELOW WHAT AR R EVENT.	RANGEMENTS YO	DUR ORGANIZA	TION
Illumination:	N/A					
Parking Areas:	N/A					
Special Arrangements:	Work with the on-s	site staff for any event I	needs.			
	Signature: Title:	Deputy Director	auzock			
Brown: Holeday	Date: Bown Party	Page	2017			

LC Sports Complex - Soft ball Dec. 15, 2017



LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4TH FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	e pox(es) pei	DW:
SPECIAL EVEI USE OF COU PERMIT TO S FILM PERMIT	NTY PROPERTY BUXAMO CONSU	PERMIT JME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
AFTER REVIEWING THE A	APPLICATION, P CANT TO COMP	LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION LY WITH FOR THEIR EVENT.
Insurance Requirements:	occurrence to pro	eral liability insurance with minimum limits of One Million Dollars (\$1,000,000) per otect against bodily injury and/or property damage relative to applicants use of event within Lee County.
	(\$1,000,000) per (Liquor Liability insurance will be required with minimum limits of One Million Dollars occurrence. Should Host Liquor Liability coverage be afford under the Commercial policy, minimum acceptable limits will be Two Million Dollars (\$2,000,000) aggregate.
Special Arrangements:	A Certificate of Ir Board of County additional insure Subject to proof	
	Print Name: Signature: Title:	Mike Figueroa Risk Program Manager
•	Date:	December 5, 2017

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/21/2017

East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com Brown and Brown of SW FL Jeff Beal 6611 Orion Dr Fort Myers, FL 33912 THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE HOLDS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.	PRODUCER THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION									
SOURCE SOURCE AGENCY FOR SOURCE PROPERTY AND ALTONOMY AND ALTONOMY AND ALTONOMY ALT	East Main Street Insurance Services, Inc. Will Maddux ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.									
INCURRENCE CONTROL STATE OF THE POLICE OF TH	Grass Valley, CA 95945									
BOWER AND FORM SWEET AND S	Phone: (550) 477-5521 Estati. Into@incovortatolportscan							35378		
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GENERAL LIABILITY	LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	DATE (MM/DD/YY)	DATE (MM/DD/YY)				
Commence Service Commence Service Commence Service S			GENERAL LIABILITY		İ	ļ	BODILY INJURY & PROPERTY DAMAGE			
Hest Liquor Lability SDS455-M1629338 12/15/2017 12/16/2017 12/16/2017	Α	Υ,		3DS5455-M1629338	12/15/2017	12/16/2017				
Service Agriculture Service Se			CLAIMS MADE X OCCUR			,				
Select Lucy Set Local Set Local Select Set Local Select Set Local Select Sel		i l	X Host Liquor Liability	3DS5455-M1629338	12/15/2017	12/16/2017		·		
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