

## **EVENT PERMIT**



**Boca Grande** 

Ordinance 14-15

## ALL THAT JAZZ/BOCA GRANDE LIVE

PERMIT NUMBER:

TMP2017-00277

Date(s) of Event:

All That Jazz Series: 1/18, 2/12, 3/12, and 4/9/2018

Live Series: 1/28, 2/2, 2/17, 3/25 and 4/19/2018 from 4:30pm until 10:00pm

Property Owner:

LEE COUNTY

Applicant:

BOCA GRANDE COMMUNITY CENTER

Contact: DEBBIE FRANK

Description:

Music Performances

Location of event:

131 135 1ST ST W/236/240 BANYAN ST/170 PARK BOCA GRANDE 33921

CROWNINSHIELD COMMUNITY HOUSE/BOCA GRANDE COMMUNITY

PARK/\*\*\*941-964-0827

Will the event be attended by 1000 or more people?

No

Will the event be held on County Owned Property?

Yes

Will there be alcohol consumed or sold at the event?

Yes

Will a bond be posted for this event?

No

#### Permit Conditions:

- \* Applicant must meet all event application requirements, including requirements of the sign-off agencies.
- \* The premises is to be left in the same condition as it was prior to the event.
- \* The permit is to be readily available for inspection during the entire event.
- \* If this approval includes the sale or consumption of alcoholic beverages, no alcoholic beverages may be consumed 1 1/2 hours prior to the conclusion of the event and vacating the facility/property.

Board of County Commissioners

Lee County, Florida

County Manager



# **Event Application**

**Special Event** 

Use of County Property

Alcohol within Lee County Facilities

Film, Video & Photography

2017 - 2018 Friends of Boca Grande Community Center Events



#### **Event Application**

#### Check the appropriate box(es) below:

- F SPECIAL EVENT PERMIT
- ▼ USE OF COUNTY PROPERTY PERMIT
- ▼ PERMIT TO SELL AND CONSUME ALCHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
- FILM PERMIT

Section I - GENERAL INF	ORMATION (All Permit Types)
Title of Event / Name of Production	All That Jazz and Boca Grande Live Concerts
Date(s) of Event / Production:	All That Jazz Series: 1/8/18, 2/12/18, 3/12/18, 4/9/18 Boca Grande Live Series: 1/28/18, 2/2/18, 2/17/18, 3/25/18, 4/19/18
Location(s) of Event:	Crowninshield Community House: 1/8/18, 2/2/18, 2/12/18, 3/12/18, 4/9/18, 4/19/18  Boca Grande Community Park: 1/28/18, 2/17/18, 3/25/18
Name of Applicant:	Friends of Boca Grande Community Center
Applicant Address:	131 First Street West Boca Grande, FL. 33921
Applicant Phone Number:	941-964-0827
Contact Person: (If different from applicant)	Debbie Frank
Contact Phone Number: (If different from applicant)	
Email Address:	dfrank@fobgcc.org
Estimated Attendance:	150-200
Event Description: Include each activity, when activities take place, etc.	Music Performances
Hours of Operation:	4:30pm - 10:00pm
STRAP # of Parcel:	14432001000050010
Owner of Premises*:	Lee County Government

<sup>\*</sup>Notarized statement from the property owner specifically consenting to the proposed use required.



#### Fill out the following questions for allpermit types:

further details

What is the Zoning	Classification of the	premises? Park/Publ	lic Facility		
Are any temporary s	structures to be inst	alled for the event?	┌─ Yes        No	Type:	
Do you have the app	propriate permits for	r the temporary stru	ctures?	┌ Yes ┌	No
* For a 'Special Ever indentified, includin		ty Property' permit,	submit a site plan wi	th all proposed facili	ties and activities
Insurance Company	Insuring the Event:	United States Fire Ins	urance		,
Note: Certificate of Insu	rance must be submitte	d at time of application			
Surety Company Bo	onding this Event (Na	me and Address):			Transcensor and the second
	sed as Part of This	Will Food be Avail	able at this Event?	Will Alcoholic I served/consume	_
☐ Yes	▼ No	☐ Yes	<b>⊼</b> . No	🔀 Yes	┌ No
If yes, automobile included on the cert	<del>-</del>	If yes, products liabil included on the cert	ity coverage must be ificate of insurance.	If yes, liquor liability i∩cluded on the certi	
Mame & Address of Providing Food:	f Organization n/s	a			
Type of Food being	Served:				
Section II - US	E OF COUNTY P	ROPERTY PERM	IT		
Organization Spons	soring the Event: Fric	ends of Boca Grande C	Community Center		•
Fill out this portion	for applications for	Solicitation in the C	ounty Rights-of-Way	y:	
Name of Charity: <sup>1</sup>	n/a				
Address of Charity					
Phone Number:			***************************************		
Non-profit certifica	ate/registration num	ber:			
(Proof of registration with	the Dept. of Agriculture &	Consumer Services §496.40	5 or proof the organization	is exempt from this require	ment. §316.2045)
Section III - SA	LE/CONSUMPT	ION OF ALCHOL	IC BEVERAGES P	ERMIT	
_	d/consumed on Cou Alcohol Permit" is required.		ns can sell alcohol on County	7.	No
Non-profit certifica (Required if alcohol is to be	nte/registration num e <u>SOLD</u> at the event)	ber:n/a 	-		-
Plazca note: A permit	from the State of Florida	Division of Alcoholic Revo	erages and Tobacco may	also be required; please of	call (239) 344-0885 for



## Section IV - FILM / VIDEO / PHOTOGRAPHY PERMIT

pe of Production (choose all that ap	*						
TV Movie or Special	TV Series / Pilot	Γ	TV Comme	rcial	┌── Still Ph	otos	
Public Service Announcement	Industrial / Documentary	Γ	Other:		***************************************		
ill any of the following be needed o	r included*?						
Street Closure			┌ Yes	Г	No		
Traffic / Crowd Control			┌ Yes	Г	No		
Fire or Burning			☐ Yes		No		
Explosives or Pyrotechr	nics		┌ Yes	Γ.	No		
Animals, Large or Small			☐ Yes	Г	No		
Construction of Any Kin	d		☐ Yes	Г	No		
Large and/or Numerous	s Vehicles		T Yes	Γ	No		
Helicopters, Boats, etc.			Yes	Γ	No		
Stunts			Yes	Γ	No	**	
Other			┌ Yes	Г	No	Sec	
nonanananan ini ini ini ini ini ini ini in	A Among a reserved and a second secon	<u> </u>					
Special Parking Requirements:							
			-				
randende							
City or County Services Required: (	Personnel, equipment, facil	ities, e	tc.)				
				·····			***********
- Constant							
The following information is require					a to track the	economic i	mp
the industry. If exact figures are no	t available, please estimate	as clo	sely as possil	ble.			
Number in Cast:	Number in Crew:	············	Nur	nber o	f locals hired:		
Total budget:	Estimate amount sp	ent in	Lee County:				
Hotel room nights:	Number of shooting	g days:			-	•	
number of rooms x num	ber of nights	-					*********

#### Applicant Agreement - Signature Required



#### SECTION I - SAFETY

The Applicant agrees to provide adequate traffic and crowd control, emergency medical services and any other items, at the Applicant's expense, required by Lee County to protect the health, safety and welfare of the public. Lee County shall have the power to review the proposal and require, as necessary, detailed plans, diagrams, and explanations to clearly outline to Lee County, exactly what the Applicant is proposing.

#### SECTION II - INSURANCE

The Applicant, at its sole expense, agrees to procure and maintain in force during the entire term of the application, liability insurance in the amounts determined by Lee County Risk Management to protect against damages or other claims arising from use of County property by the applicant or its guests. Other limits may also be established by Lee County Risk Management for events which will be serving or consuming alcoholic beverages at approved County property. The insurance policy must also include coverage for Applicant's contingent liability on damages, claims or losses. "Lee County Board of County Commissioners" must be named as "additional insured" on the Certificate of Insurance, and the Certificate must be delivered to Lee County prior to Applicant's use of the property. The Insurance may not be canceled during the term of the event, if this occurs, the County has the right to revoke approvals related to use of the County property for the event, without recourse by the applicant.

#### SECTION III - INDEMNIFICATION

The Applicant agrees to indemnify, release and save harmless Lee County against any and all claims, costs, demands, damages, judgments or injuries of any nature arising from the conduct or management of, or from any work or thing whatsoever done in or about said Lee County property or any building or structure appurtenant thereto or equipment thereof during the term of this Permit, or arising during such term from any act of negligence of the Applicant, Applicant's agents, contractors, or employees, or arising from any accident, injury, or damage whatsoever, however caused, to any person or persons, or to any property of any person, persons, corporation or corporations, occurring during the term of this agreement on, in, or about said Lee County property, and from and against all costs, attorney's fees, expenses and liabilities occurring in connection with any such claim or any action or proceeding brought thereon.

For film permit applicants: The permittee shall have on-site a responsible representative empowered with authority over the filming director, filming crews, participants and filming operation. Permittee shall indemnify, defend and hold harmless the county, its officers, agents and employees from and against all claims, suits, actions, damages, liabilities, expenditures of causes of action of any kind arising out of or occurring during the activities of the permittee, and resulting or occurring from any negligent act, omission or error of permittee, resulting in or relating to injuries to body, life, limb or property sustained in, about or upon the permitted permises or improvement thereto, or arising from the use of the premises.

#### SECTION IV - DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES

The Applicant agrees to accept the County property on possession as being in a satisfactory state of repair and in sanitary condition.

The Applicant must surrender the premises to Lee County in the same condition as when Applicant takes possession, allowing for reasonable use and wear, and damage by acts of God. Applicant agrees to remove all business signs or symbols placed on the premises by the Applicant before redelivery of the premises to Lee County, and restore the premises to the condition in which it existed before their placement. Any signs and markings created or used in connection with this event must be temporary and removable; painting roadways, trees or any other fixed object is strictly prohibited. Applicant agrees to clear the Lee County property of litter at the close of the event.

#### **Applicant Agreement - Signature Required**



#### **SECTION V - AGREEMENT**

The Applicant agrees that Lee County can, at its sole discretion, terminate and cancel its permit to use Lee County property at any time without prejudice. Applicant further agrees to waive, release, save and hold harmless Lee County from any and all claims, demands or cause of actions based upon Lee County's cancellation or termination of said permit.

The Applicant agrees that the Lee County permit does not provide Applicant with any property rights in the County property in question or in the permit itself.

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge.

Digitally signed by Debble Frank

Debbie Frank DN: cn=Debbie Frank, o=Friends of Boca Grande, ou, enalishfrank Blobgoc.org, c=US Date: 2018.08.17 11:12:38 -04'00'		
Signature of Applicant	Witness	
Debbie Frank, Program Director	Joe Wier	
Print Name of Applicant and Title	Print Name of Witness	
8/29/2017	9/28/17	
Date	Date	



#### LEE COUNTY SHERIFF'S DEPARTMENT 14750 SIX MILE CYPRESS PARKWAY FORT MYERS,FLORIDA33912 (239) 477-1199

Check the appropriate box(es) below:

	ENT PERMIT JNTY PROPERTY PERMIT SELL AND CONSUME ALCOHOLIC BEVERAGES WITHIN LEE COUNTY FACILITIES
FILM PERM	IT
	APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION ICANT TO COMPLY WITH FOR THEIR EVENT.
Parking:	Parking in authorized areas only.
Deputies (How Many?):	none
Fee for Services:	none
Special Arrangements:	nane
	Print Name: Captain J. Loethen  Signature: Captain J. Loethen  Title: Special Events, Permits and Details  Date: 10-4-17



#### FIRE DEPARTMENT

The Fire Department serving the area where the event is to be held signs this form.

Please see User's Guide for contact information and Fire District Map.

Check	the	appropriate	havlock	holmu
Service of the Service of the	80 E Cm		SILIAI COL	LJEE SAJENG.

- F SPECIAL EVENT PERMIT
- TX USE OF COUNTY PROPERTY PERMIT
- FILM PERMIT

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Fire Guards (How Many?)		None
Fee for Servicus:		None
Flammable Vegetation:		None
First Aid Equipment:		
Parallelance/d/Agi		None
Fire Extinguishing:	7	
		None
Special Arrangements:		In case of emergency - Dial 911
	Print Name:	C.W. Blosser
	Signature:	C3h
	Title:	Fire Chief
	Date:	



#### EMERGENCY MEDICAL SERVICES / PUBLIC SAFETY 14752 SIX MILE CYPRESS PARKWAY FORT MYERS, FL 33912 (239) 533-3911

Check the appropri	ate box(es) belov	N:		
F SPECIAL EV	ENT PERMIT			
⋉ USE OF CO	UNTY PROPERTY P	ERMIT		
FILM PERM	IIT			
AFTER REVIEWING THE WILL REQUIRE THE APPL	APPLICATION, PLE	EASE INDICATE BELOW WITH FOR THEIR EVEN	WHAT ARRANGEMENTS Y IT.	OUR ORGANIZATION
Treatment Facilities:	None necessary.			
Medical Personnel:	None necessary.			
Medical Supplies / Equipment:	None necessary.			
Safety Requirements:	No additional precau	rtions necessary.		
Fee for Services	Not applicable.	s, jacop eren. Ann and Annahada Arthrede ann ann ann ann ann ann ann ann ann an		, ,
Special Arrangements:	Please call 911 in the 239 533-3911.	event of an emergency. To	o arrange special event coverage	; contact our office at
	Print Name:	Benjamin Abes		
	Signature:	Benjamin Abes	Digitally signed by Benjamin Abes Date: 2017.10.03 19:45:50 -04'00'	
	Title:	Chief		
	Date:	10/03/2017		



#### DEPARTMENT OF TRANSPORTATION 1500 MONROE STREET FORT MYERS,FL33901 (239) 533-8580

Check the appropriate box(es) below:

☐ SPECIAL EV	ENT PERMIT			
USE OF CO	UNTY PROPERTY	PERMIT		,
R PERMIT TO	SELL AND CONS	UME ALCOHOLIC BEVE	RAGES WITHIN LEE COUNTY	FACILITIES
┌ FILM PERM	11T			
		PLEASE INDICATE BELO PLY WITH FOR THEIR EV	W WHAT ARRANGEMENTS ' ENT.	YOUR ORGANIZATION
Parking:	Park in designated parking is restricte		Lee County maintained road righ	nts-of-where where
ngress and Egress:	Use all establish m	eans of ingress and egress.		
	-			
Special Arrangements:	None.			
	MARKARI KANANINA KANA			
	COMPARE ASSESSMENT OF THE STATE			
	Print Name:	Bryan Miller		
	Signature:	Bryan D. Miller	Digitally signed by Bryan D. Miller Date: 2017.10.04 09:20:48 -04'00'	
	Title:	Senior Project Manager		
	Date:	October 4, 2017		

#### LEE COUNTY PARKS AND RECREATION 3410 PALM BEACH BOULEVARD FORT MYERS,FLORIDA33916 (239) 533-7275

Check the appropri	ate box(es) bel	ow:	•	
☐ SPECIAL EV	ENT PERMIT			
∇ USE OF CO	UNTY PROPERTY	PERMIT		
	SELL AND CONS	UME ALCOHOLIC B	EVERAGES WITHIN LEE COUNT	Y FACILITIES
FILM PERM	IIT			
AFTER REVIEWING THE WILL REQUIRE THE APP			ELOW WHAT ARRANGEMENTS R EVENT.	YOUR ORGANIZATION
Illumination:	Additional lighting	must be provided by	permit holder. Open flames are prol	hibited
	min.			
	***************************************			
Parking Areas:	Parking is permitte	ed in existing parking a	reas located at the Boca Grande Cor	mmunity Park and grounds.
			•	
Special Arrangements:	Permit Holder mus	t follow all quidelines	under ordinance #95-09 (selling and	consumption). All alcohol
Special Arrangements.	must be contained	inside of the Room or	building being used at the Boca Gra of the Boca Grande Community Park	ande Community Park. All
			r Deputy Director approves this alco munity Park) by signing below.	onoi permit (2 - permits
	Print Name:	Jesse Lavender	Joe Wier	
	Signature:	Jesse Lavende	Digitally signed by Jesse Lavender Date: 2017.10.03 17:07:53 -04'00'	
	Title:	Director	P&R Supervisor	_
	Date:	10/3/17	9/28/17	



# LEE COUNTY RISK MANAGEMENT COUNTY ADMINISTRATION BUILDING - 4<sup>TH</sup> FLOOR 2115 SECOND STREET FORT MYERS,FLORIDA33901 (239) 533-2221

Check the appropriat	te box(es) bel	ow:
F SPECIAL EVE	NT PERMIT NTY PROPERTY ELL AND CONS	
		LEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION PLY WITH FOR THEIR EVENT.
Insurance Requirements:	occurrence to pro aforementioned In addition, Host (\$1,000,000) per	eral liability insurance with minimum limits of One Million Dollars (\$1,000,000) per otect against bodily injury and/or property damage relative to applicants use of event within Lee County.  Liquor Liability insurance will be required with minimum limits of One Million Dollars occurrence. Should Host Liquor Liability coverage be afford under the Commercial policy, minimum acceptable limits will be Two Million Dollars (\$2,000,000) aggregate.
Special Arrangements:		
	Print Name:	Mike Figueroa
	Signature:	
	Title:	Risk Program Manager
	Date:	October 04, 2017



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	RODUCER CALIANO INSURANCE SVCS INC							***************************************		CONTACT NAME:						
		ANO I		<b>KAN</b>	CE	SVCS INC				PHONE (A/C, Ng, Ext):	9419640400	FAX (A/C, No):	(409)	722-2905		
		ALW A		FL	33	921				E-MAIL ADDRESS:		· · · · ·				
_		40400		,							INSURER(S) AFFORDING COVERAGE					
										INSURER A :	United State	es Fire Insurance		21113		
INS	URE	D	SPOR	TS AN	ID R	CREATION PROV	VIDERS	ASSOC	CIATION (PURCHASING GROUP) AND							
i			ITS P	ARTIC	IPA"	TING MEMBERS	:			INSURER C :			·			
Fr	en	ds of	Воса	Gra	ınd	e Commun	ity C	ente	r	INSURER D :						
		OX 12								INSURER E :						
В	CA	4 GRA	NDE	, FL	33	921				INSURER F :	i.na					
									- NUMBER- NICCOSSON	INCORERY.		REVISION NUMBER:		<u> </u>		
		RAGE							E NUMBER: USS355804	DEEN ISSUED TO			POLIC	V PERIOD		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT. TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.    POLICY EXP.   POLICY EXP.											O WHICH					
INS#			YPE O	INS	JRAI	NCE	INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	(MM/DD/YYYY)	LIMITS				
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		CL.	AIMS-MA	DE	2	OCCUR			0000 404 0747	01/08/2018	01/08/2019	PERSONAL & ADV INJURY		00,000,00		
Α			GREGATE LIMIT APPLIES PER:		X		SRPG-101-0717	12:01 AM	12:01 AM	EACH OCCURRENCE FIRE DAMAGE (Any one fire)	\$1,000,000.00					
								MED EXP (Any one person)	\$0.00							
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		HIRED A	JTO	-		4-OWNED	illinorus.			***************************************		PROPERTY DAMAGE Per accident	\$			
		1			1	-	D. C.									
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						cluded.										
							addit	ional	insured but only with respe	ct to liability aris	ing out of the	e named insured during t	he pol	icy period.		
S	hec	duled A	ctivit	ies E	xc	usion Applie	es-Ple	ease	Refer to Named Insured Men	ber Certificate	of Coverage					
CI	RT	IFICA	TE HC	LD	ΕR					CANCELLATIC	N					
				d of	Со	unty Comm	issio	ners				VE DESCRIBED POLICIES TE THEREOF, NOTICE WILL				
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F	ort N	vivers.	FL 3	3092	2											

AUTHORIZED REPRESENTATIVE

Italiano Insurance Svcs Inc

ACORD 25 (2010/05) v141120.001

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#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

# LIMITATION OF COVERAGE TO DESIGNATED PREMISES OR PROJECT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### **SCHEDULE**

Premises:	
Project: With Respects to certificate number(s) USS355804	
Limitation of Coverage Endorsement is Used for the Following Event Dates: 1/8/18/18/18, 2/2/18, 2/12/18, 2/17/18, 3/12/18, 3/25/18, 4/9/18, 4/19/18	},

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

This insurance applies only to "bodily injury", "property damage", "personal and advertising injury" and medical expenses arising out of:

- 1. The ownership, maintenance or use of the premises shown in the Schedule and operations necessary or incidental to those premises; or
- 2. The project shown in the Schedule.



# LEE COUNTY VISITOR & CONVENTION BUREAU 2201 SECOND STREET, SUITE 600 FORT MYERS, FLORIDA 33901 (239) 338-3500



Check the appropriate box(es) below:

FILM PERMIT ONLY

AFTER REVIEWING THE APPLICATION, PLEASE INDICATE BELOW WHAT ARRANGEMENTS YOUR ORGANIZATION WILL REQUIRE THE APPLICANT TO COMPLY WITH FOR THEIR EVENT.

Special Arrangements:						
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	and in china					
	***************************************					
Other:			 ·····	·····		***************************************
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	***************************************					
	***************************************					
	*******					
	Print Name:		 			
	Signature:					
		***************************************	 			
	Title:		 			
	Date:					
	•		- ki	-		

